

**PUTNAM CITY SCHOOLS  
REGULAR BOARD OF EDUCATION MEETING**

Date: Monday, September 21, 2020

Time: 5:00 p.m.

Place: Board Room, Putnam City Administration Building, 5401 N.W. 40<sup>th</sup>, OKC

**Agenda**

1. Moment of Silence and Pledge of Allegiance – Keely Frayser, Executive Director of Curriculum, Instruction and Assessment.
2. Public Participation.
3. Superintendent’s Report.
4. Comments by Board Members.
5. Consent Agenda: *All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:*
  - a. Minutes for regular board meeting on September 8, 2020. .... 3-7
  - b. Purchase orders dated September 3, 2020 through September 16, 2020 inclusive for the 2020-2021 school year. .... 8-60
  - c. Financial Reports. .... 61-71
  - d. Updated July Activity Fund Cash Summaries. .... 72
  - e. Activity Fund Transfer List. .... 73
  - f. Obsolete and/or Surplus Items. .... 74
  - g. Renewal of Agreement with the University of Oklahoma for Outreach Pre-Employment Transition Services Program for FY21. (No Cost to District) ..... 75-85
  - h. District Athletic Contracts:
    1. Francis Tuttle Technology Center. .... 86-87
  - i. Secondary Contracts. .... 88
  - j. Retirements and resignations as listed on Attachment A..... 89-90
6. Consideration of and vote on recommendation of employment of new personnel and reassignments as listed on Attachment A. .... 89-90
7. Consideration of and vote on motion to approve Notice of Schedule of Regular Board Meetings for 2021. .... 91
8. Consideration of and vote on motion to approve the Estimate of Needs for Fiscal Year 2020-2021. .... 92-94

9. Consideration of and vote on motion to approve Agreement with Oklahoma Athletic Center for use of pool facilities for swim practice and meets for all Putnam City high schools for the 20-21 school year. (\$16,896.00 from 21-11-005)..... 95-97
10. Consideration of and vote on motion to approve Agreement with Lingo Construction for services of Program Manager. (Fee to be paid from bond funds.)..... 98-123
11. Consideration of and vote on motion to approve Memorandum of Understanding with Southwestern Christian University for placement of education students for student teaching for the 2020-2021 school year. (No cost to district) ..... 124-125
12. Consideration of and vote on motion to approve revision to District Policy BC – Safety Programs: Safe Schools Committee; Disaster Plans and Safety Drills; and Health and Safety Emergency..... 126-131
13. Consideration of and vote on motion to approve revision to District Policy DA – General Personnel Policies: Felony Record Searches. .... 132-136
14. Consideration of and vote on motion to approve revision to District Policy EA – General Student Policies: School Calendar; and School Day..... 137-139
15. Consideration of and vote on motion to approve revision to District Policy ED – Grading, Promotion, Retention, and Graduation: Grading; and Reading Sufficiency Act: Dyslexia Screening. .... 140-148
16. Consideration of and vote on new business.
17. Consideration of and vote on motion to adjourn.

*Name of person posting this notice: Sandra Lemaster, Board Clerk  
 Posted the 18<sup>th</sup> of September, 2020 at 4:30 p.m. on the glass doors to the entrances at the  
 Putnam City Administration Building, 5401 NW 40<sup>th</sup> Street, Oklahoma City, Oklahoma.*

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Signature

**PUTNAM CITY SCHOOLS  
REGULAR BOARD OF EDUCATION MEETING  
Tuesday, September 8, 2020**

The Putnam City Schools Board of Education of Independent School District No. One of Oklahoma County, State of Oklahoma, met in regular session Tuesday, September 8, 2020 at 5:00 p.m. in the Board room at the Administration Building, 5401 NW 40<sup>th</sup>, Oklahoma City, Oklahoma. The agenda and meeting notice were posted on Friday, September 4, 2020 at 4:30 p.m. in accordance with 25 O.S. § 311.

Members present: President, Cindy Gibbs; Vice-President, Jay Sherrill and member, Gail LoPresto; Superintendent Dr. Fred Rhodes; Sandy Lemaster, board clerk; and others. Member, Charity Avery was absent.

ITEM #1 –MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE – SHERADEE HURST – DIRECTOR OF COMMUNICATIONS.

Sheradee Hurst, Communications Director, led the Pledge of Allegiance and Moment of Silence.

ITEM #2 – SERVICE RECOGNITION FOR BECKY GOOCH.

Board President, Cindy Gibbs recognized Becky Gooch for her 12+ years of serving the district as a board member. Mrs. Gooch was presented with a framed piece of artwork that was created by a first grade student from Harvest Hills Elementary. District Elementary Art teacher, Kimberly Scott worked with the student at an art camp over the summer to design the artwork specifically for Mrs. Gooch. Members of Mrs. Gooch's family were introduced and one of her daughters read a letter on behalf of the family honoring Becky's service and how it positively impacted their family.

ITEM #3 – PUBLIC PARTICIPATION.

There was none.

ITEM #4 – OATH OF OFFICE FOR SKY COLLINS – BOARD SEAT #3.

Sandra Lemaster, Clerk of the Board of Education, administered the Oath of Office to Sky Collins who was recently appointed by the Board.

ITEM #5 – SUPERINTENDENT'S REPORT.

Welcome to Sky Collins, our newest board member. We are happy to have Sky join the Board to serve Putnam City students. Putnam City has been a part of Sky's life for decades; she is PC proud in so many ways. We welcome her and look forward to the experience she brings to Putnam City.

Putnam City Schools began the 2020-2021 school year with Distance Learning and it created a memorable start for many. Teachers and parents shared some of their creative first day experiences with us on social media. It was heartwarming to see so many students joyfully learning with their district-issued device in their hands. Many families created unique workspaces so students will have a dedicated space at home to do their schoolwork. Some new first day of school traditions were shared too, including t-shirts designed with a Distance Learning theme. Parents are to be commended for their efforts in making the first of day, and every day, of Distance Learning so special for kids. We enjoyed seeing the creativity of students and parents.

Teachers are also using creativity to develop new ways to teach. But, Distance Learning has not been without its challenges. A recent social media posting said, “Please be extra kind to your kids’ teachers because most of them are building the plane as they fly it.” While our teachers are well trained in the delivery of Distance Learning, actually putting it into practice has been a totally different way of teaching. We commend them for their hard work and all their efforts.

We are very impressed at the many ways they are thinking outside the classroom and outside the box to give our students the best possible Distance Learning experience. Before school began, teachers across the District picked up their laptops to begin their Distance Learning planning. Thank you to PC patrons who made this possible with “The 2020 Bond.” It has proved to be especially timely with Distance Learning. Funds from “The 2020 Bond” also made Putnam City Schools a one-to-one technology district making the transition to Distance Learning much more accessible for all PC students. We are grateful for these tools, and we are excited to see what teachers and students build with them next.

#### ITEM #6 – COMMENTS BY BOARD MEMBERS.

Gail LoPresto thanked all the district administrators attending the meeting as well as all the site administrators, teachers and faculty for all their contributions toward the district’s Distance Learning Plan. She also welcomed Sky Collins to the board.

Sky Collins introduced her husband Travis Collins, whom she met at Mayfield Middle School. She said her story as a Putnam City student is similar to many of the district’s students and she said many teachers and administrators in the district impacted their path to success. She thanked Becky Gooch for her advocacy and commitment to the district. She expressed her excitement about serving on the board and looks forward to the future.

Jay Sherrill reiterated the board’s appreciation to Becky, saying that she has had an impact on his children and her strong leadership will be missed. He said he looks forward to working with Mrs. Collins and appreciates the qualities that she is bringing to the board. He thanked all the “fantastic” applicants for the board seat, saying that it was exciting to see so many people that care and were interested in volunteering to serve on the board.

Cindy Gibbs agreed with Mr. Sherrill’s comments, saying that it was difficult to select an appointee because there were so many excellent applicants. She said she was personally touched by Mrs. Collins’ history as a student of the district. She said she was also looking forward to serving with Mrs. Collins.

#### ITEM #7 – CONSENT AGENDA: ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:

- a. Minutes for regular board meeting on August 17, 2020.
- b. Minutes for special board meeting on August 20, 2020.
- c. Minutes for special board meeting on August 31, 2020.
- d. Purchase orders dated August 12, 2020 through September 2, 2020 inclusive for the 2020-2021 school year.
- e. Financial Reports.
- f. Activity Fund Cash Summaries.
- g. Activity Fund Transfer List.
- h. Obsolete and/or Surplus Items.



- i. Renewal of AmeriCorps Grant Agreement for the 2020-2021 Fiscal Year. (\$222,793.00 from 21-11-777 grant funded and \$38719.32.00 from 21-11-000)
- j. Renewal of Memorandum of Understanding with Oklahoma State University for placement of education students for student teaching for the 2020-2021 school year. (No cost to district)
- k. Retirements and resignations as listed on Attachment A.

Gail LoPresto made a motion to approve the consent agenda. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

ITEM #8 – CONSIDERATION OF AND VOTE ON RECOMMENDATION OF EMPLOYMENT OF NEW PERSONNEL AND REASSIGNMENTS AS LISTED ON ATTACHMENT A.

Jay Sherrill made a motion to approve the amended recommendation of employment of new personnel and reassignments as listed on Attachment A. Gail LoPresto seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

ITEM #9 – CONSIDERATION OF AND VOTE ON RATIFICATION OF THE 2020-2021 NEGOTIATED AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE PUTNAM CITY ASSOCIATION OF CLASSROOM TEACHERS.

Gail LoPresto made a motion to approve ratification of the 2020-2021 Negotiated Agreement between the Board of Education and the Putnam City Association of Classroom Teachers. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

Dr. Rhodes commended the Negotiations Team for working on the agreement, saying they did a very good job especially during a difficult time. Jay Sherrill said he appreciated both sides working together to make the process as easy as possible and it was evident that Putnam City functions well as a district.

ITEM #10 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE APPOINTMENT OF MEMBERS TO THE DISTRICT GIFTED COMMITTEE AND THE LOCAL ADVISORY COMMITTEE FOR THE PUTNAM CITY GIFTED PROGRAM FOR THE 2020-2021 SCHOOL YEAR.

Gail LoPresto made a motion to approve appointment of members to the District Gifted Committee and the Local Advisory Committee for the Putnam City Gifted Program for the 2020-2021 school year. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

ITEM #11 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE TRANSPORTATION OF HOMELESS STUDENTS FOR THE 2020-2021 SCHOOL YEAR.

Jay Sherrill made a motion to approve Transportation of Homeless Students for the 2020-2021 school year. Gail LoPresto seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

Dr. Rhodes explained that this agreement is as a result of the McKinney Vento Act. The intent is that a homeless student who is no longer staying within district boundaries may continue to attend the school where they began the year. The agreement provides transportation services so the student's education is not interrupted by having to change districts.

ITEM #12 – CONSIDERATION OF AND VOTE ON AMENDMENT TO TRANSPORTATION CONTRACT FOR 2020-2021 WITH FRANCIS TUTTLE CAREER TECHNOLOGY. (NO COST TO DISTRICT)

Gail LoPresto made a motion to amendment to Transportation Contract for 2020-2021 with Francis Tuttle Career Technology. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

Dr. Rhodes explained that Francis Tuttle Career Tech, which serves multiple districts, is currently conducting “in person” instruction. Since Putnam City is currently on the Distance Learning Plan, the amendment provides Francis Tuttle funding for Putnam City to offer door-to-door transportation service for district students that attend Francis Tuttle.

ITEM #13 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE CONTRACT BETWEEN OWNER AND ARCHITECT WITH KERR 3 ARCHITECTS FOR PUTNAM CITY NORTH HIGH SCHOOL NEW TENNIS CENTER PROJECT. (6% OF CONTRACTED CONSTRUCTION AMOUNT FROM 21-79-285)

Jay Sherrill made a motion to approve contract between Owner and Architect with Kerr 3 Architects for Putnam City North High School New Tennis Center project. Gail LoPresto seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

Jay Sherrill asked if there was a timeline for ground breaking for this project. Dr. Rhodes said approval of this item would allow the architects to begin formulating plans and a timeline. He said the board will also be asked to vote on a Tennis Center at Putnam City High School at a future meeting. The timing of that project has been delayed due to some challenges with the initial location and having to relocate where the facility will be placed on the campus.

ITEM #14 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE EMPLOYMENT OF RED SKY CONSTRUCTORS AS CONSTRUCTION MANAGERS AT PUTNAM CITY NORTH HIGH SCHOOL FOR NEW TENNIS CENTER PROJECT. (5% OF CONTRACTED CONSTRUCTION AMOUNT FROM 21-79-285)

Gail LoPresto made a motion to approve employment of Red Sky Constructors as Construction Managers at Putnam City North High School for New Tennis Center project. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

ITEM #15 – CONSIDERATION OF AND VOTE ON MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF EMPLOYMENT/APPOINTMENT OF A HIGH SCHOOL ASSISTANT PRINCIPAL PURSUANT TO 25 O.S. §307 (B)(1).

Gail LoPresto made a motion at 5:25 p.m. to enter into executive session for the purpose of employment/appointment of a high school assistant principal pursuant to 25 O.S. §307 (B)(1). Jay Sherrill seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

ITEM #16 – ACKNOWLEDGE RETURN TO OPEN SESSION AND TO REQUEST THE BOARD CLERK TO RECORD THE MINUTES OF THE EXECUTIVE SESSION.

At 5:39 p.m., President, Cindy Gibbs acknowledged return to open session and requested the Board Clerk to record minutes of the executive session.

MINUTES OF EXECUTIVE SESSION: Board members, Jay Sherrill, Cindy Gibbs, Gail LoPresto and Sky Collins; Superintendent, Dr. Rhodes; Chief Officer of Human Capital, Patricia Balenseifen; Executive Director of Secondary Education, Shelly Roper; met in executive session for the purpose of discussing possible employment/appointment of a high school assistant principal pursuant to 25 O.S. §307 (B) (1).

No action was taken.

ITEM #17 – CONSIDERATION OF AND POSSIBLE VOTE ON MOTION TO EMPLOY/APPOINT A HIGH SCHOOL ASSISTANT PRINCIPAL.

Dr. Rhodes said the administrative team recommends Erin Mitchell for the position of high school assistant principal.

Jay Sherrill made a motion to approve the appointment of Erin Mitchell as a high school assistant principal. Gail LoPresto seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

ITEM #18 – CONSIDERATION OF AND VOTE ON NEW BUSINESS.

There was no new business.

ITEM #19 – CONSIDERATION OF AND VOTE ON MOTION TO ADJOURN.

Gail LoPresto made a motion at 5:40 p.m. to adjourn. Sky Collins seconded the motion. Vote: LoPresto, aye; Collins, aye; Sherrill, aye; Gibbs, aye.

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President

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Board Clerk

I, the undersigned, Clerk of the Board of Education of Putnam City Independent School District No. One of Oklahoma County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday, and holidays, notice of the time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of this school district this 8<sup>th</sup> day of September, 2020.

[SEAL]

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Board Clerk

# BOARD MEETING: SEPTEMBER 21, 2020 2020-2021

DATE RANGE: SEPTEMBER 3, 2020 - SEPTEMBER 16, 2020

PO# (Per report printout)

| FUND # | FUND NAME           | PURCHASE ORDER<br>ENCUMBRANCES<br>SUBMITTED FOR<br>APPROVAL |
|--------|---------------------|---|
| 11     | GENERAL FUND        | \$ 272,662.19   |
| 12     | CO-OP FUND          |   |
| 21     | BUILDING FUND       | 2,219,107.10  |
| 22     | CHILD NUTRITION     | 25,500.00   |
| 24     | MAPS FOR KIDS       |   |
| 31     | BOND FUNDS          | \$ 62,296.44  |
| 32     | BOND FUNDS          |   |
| 33     | BOND FUNDS          | 1,675.01  |
| 34     | BOND FUNDS          | 172,713.75  |
| 35     | BOND FUNDS          | 465,546.82  |
| 36     | BOND FUNDS          | 178,123.14  |
| 37     | BOND FUNDS          | 19,813.83   |
| 38     | BOND FUNDS          | 47,023.64   |
| 39     | BOND FUNDS          |   |
| 71     | BOND FUNDS          | 43,461.14   |
| 72     | BOND FUNDS          | 9,066.82  |
| 73     | BOND FUNDS          | 139,756.31  |
| 74     | BOND FUNDS          | 205,168.31  |
| 75     | BOND FUNDS          |   |
| 76     | BOND FUNDS          | 825,886.40  |
| 77     | BOND FUNDS          | 1,004,572.00  |
| 78     | BOND FUNDS          | 23,998.51   |
| 79     | BOND FUNDS          |   |
| 31-79  | Total of Bond Funds | 3,199,102.12  |
| 81     | G & E FUND          |   |
| 83     | WORKERS COMP        | -   |
|        | <b>TOTAL</b>        | <b>\$ <u><u>5,716,371.41</u></u></b>                        |

QUERY NAME . . . . . BOARDPOREP  
LIBRARY NAME . . . . . SLMLIB

| FILE     | LIBRARY  | MEMBER  | FORMAT  |
|----------|----------|---------|---------|
| PPUR410L | FMSFILES | PCS0121 | POLINES |
| PPUR410H | FMSFILES | PCS0121 | POHEAD  |
| PJULCAL  | ACSFILS  | PJULCAL | DATES   |
| PPUR301  | FMSFILES | PCS0100 | VENDOR  |
| PPUR201  | FMSFILES | PCS0100 | SHIPTO  |

DATE . . . . . 09/16/20  
TIME . . . . . 13:30:32

Board Report - PO Detail Listing by Fund, by PO#

Purchase Order Listing, Triangle AE Removed  
 09/03/20 THRU 09/16/20  
 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER        | DESCRIPTION                                       | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT POSTED  |        |
|------|-------------|--|----------------------|---|---------------------------|--|--|--------|
| 11   | 1-00829-072 | AEG PETROLEUM, LLC   | 41252                | District vehicle bulk oil                         | 2020-09-14                | PUTNAM CITY TRANSPORTATION                                   | 2,000.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 2,000.00   |        |
|      | 1-01496-135 | IXL LEARNING, INC.   | 39973                | IXL Site License for Students Math & ELA          | 2020-09-03                | WINDSOR HILLS ELEMENTARY                                     | 5,831.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 5,831.00   |        |
|      | 1-01498-135 | EDMENTUM HOLDING INC   | 39670                | Reading Eggs-Program License (online sub          | 2020-09-03                | WINDSOR HILLS ELEMENTARY                                     | 3,200.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 3,200.00   |        |
|      | 1-01687-115 | QUILL OFFICE SUPPLY  | 13500                | General Office Supplies For Teacher Clos          | 2020-09-09                | CORONADO HEIGHTS ELEMENTARY                                  | 202.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 202.00   |        |
|      | 1-01891-011 | MACAUGH, CAMERON MICHELLE                                      | 42183                | In District Mileage Reimbursement                 | 2020-09-10                | P C CENTER HEALTH SERVICES                                   | 1,000.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 1,000.00   |        |
|      | 1-01959-705 | AMAZON.COM   | 40217                | SILICON POWER 2TB USB-C 3.0 EXT HARD DRI          | 2020-09-09                | PUTNAM CITY HIGH SCHOOL                                      | 840.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 840.00   |        |
|      | 1-02056-133 | AMAZON.COM<br>AMAZON.COM                                       | 40217<br>40217       | Attendance Secretary Office Furniture Ch          | 2020-09-03<br>2020-09-03  | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL | 85.00  |        |
|      |             |  |                      |   |                           | TOTAL  | 85.00  |        |
|      | 1-02117-133 | APPLE COMPUTER INC<br>APPLE COMPUTER INC<br>APPLE COMPUTER INC | 3943<br>3943<br>3943 | Apple TV 32GB<br>Shipping                         | F/A<br>F/A                | 2020-09-03<br>2020-09-03<br>2020-09-03                       | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL | 149.00 |
|      |             |  |                      |   |                           | TOTAL  | 149.00   |        |
|      | 1-02118-066 | BALENSEIFEN, DICK  | 39852                | In District Travel                                | 2020-09-09                | DISTRICT ATHLETIC DIRECTOR                                   | 3,000.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 3,000.00   |        |
|      | 1-02149-421 | IECLASS.COM<br>IECLASS.COM                                     | 14169<br>14169       | Student Access to Web Design<br>up to 75 students | 2020-09-09<br>2020-09-09  | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 325.00   |        |
|      |             |  |                      |   |                           | TOTAL  | 325.00   |        |
|      | 1-02165-134 | BOOM LEARNING  | 42159                | software for iPads                                | 2020-09-09                | WILL ROGERS ELEMENTARY SCHOOL                                | 130.00   |        |

Purchase Order Listing, Triangle AE Removed  
 09/03/20 THRU 09/16/20  
 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER           | DESCRIPTION   | Calendar Date<br>CCYYMMDD              | SITE/DEPT   | AMOUNT POSTED            |
|------|-------------|--|-------------------------|---|--|---|--------------------------|
|      |             |  |                         |   |  | TOTAL   | 130.00                   |
| 11   | 1-02182-130 | AMAZON.COM   | 40217                   | Tripod for videoing   | 2020-09-10                             | WESTERN OAKS ELEMENTARY   | 39.99                    |
|      |             |  |                         |   |  | TOTAL   | 39.99                    |
|      | 1-02190-421 | OKLAHOMA FAMILY, CAREER AND<br>OKLAHOMA FAMILY, CAREER AND<br>OKLAHOMA FAMILY, CAREER AND          | 29441<br>29441<br>29441 | FACS Basics Teacher Resource CD<br>Basic: Building Skills To Last a Lifetim<br>Basic Building Skills To Last a Lifetime | 2020-09-03<br>2020-09-03<br>2020-09-03 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 300.00<br>52.00<br>36.00 |
|      |             |  |                         |   |  | TOTAL   | 388.00                   |
|      | 1-02193-003 | HARGROVE, TARA   | 19971                   | Payments for IEP Meetings and Parent Co   | 2020-09-03                             | P C SCHOOLS ESL/FOREIGN LANG.   | 3,500.00                 |
|      |             |  |                         |   |  | TOTAL   | 3,500.00                 |
|      | 1-02198-003 | ADMIRAL EXPRESS LLC<br>ADMIRAL EXPRESS LLC   | 6135<br>6135            | File Folders, Letter Size, 1/3 Cut Brigh  | 2020-09-03<br>2020-09-03               | P C SCHOOLS ESL/FOREIGN LANG.<br>P C SCHOOLS ESL/FOREIGN LANG.                            | 173.60                   |
|      |             |  |                         |   |  | TOTAL   | 173.60                   |
|      | 1-02201-421 | OKLA FCCLA   | 32673                   | FCCLA Membership dues for students  | 2020-09-03                             | PUTNAM CITY SCHOOLS VO-TECH   | 375.00                   |
|      |             |  |                         |   |  | TOTAL   | 375.00                   |
|      | 1-02217-421 | BPA - OK DEPT OF CAREER TECH   | 32428                   | BPA Fall Leadership Advisor Registration  | 2020-09-03                             | PUTNAM CITY SCHOOLS VO-TECH   | 30.00                    |
|      |             |  |                         |   |  | TOTAL   | 30.00                    |
|      | 1-02218-066 | VARSITY BRANDS HOLDING CO. INC<br>VARSITY BRANDS HOLDING CO. INC<br>VARSITY BRANDS HOLDING CO. INC | 2265<br>2265<br>2265    | Goal Post Directional Flags<br>Shipping & Handling<br>To be stored at the athletic dept                                 | 2020-09-03<br>2020-09-03<br>2020-09-03 | DISTRICT ATHLETIC DIRECTOR<br>DISTRICT ATHLETIC DIRECTOR<br>DISTRICT ATHLETIC DIRECTOR    | 45.00<br>35.00           |
|      |             |  |                         |   |  | TOTAL   | 80.00                    |
|      | 1-02226-066 | VARSITY BRANDS HOLDING CO. INC<br>VARSITY BRANDS HOLDING CO. INC                                   | 2265<br>2265            | Goal Post Directional Flags for Football<br>Shipping & Handling   | 2020-09-03<br>2020-09-03               | DISTRICT ATHLETIC DIRECTOR<br>DISTRICT ATHLETIC DIRECTOR                                  | 30.00<br>15.00           |
|      |             |  |                         |   |  | TOTAL   | 45.00                    |
|      | 1-02227-066 | VARSITY BRANDS HOLDING CO. INC<br>VARSITY BRANDS HOLDING CO. INC                                   | 2265<br>2265            | Goal Post Directional Flags for Football<br>Shipping & Handling   | 2020-09-03<br>2020-09-03               | DISTRICT ATHLETIC DIRECTOR<br>DISTRICT ATHLETIC DIRECTOR                                  | 30.00<br>15.00           |
|      |             |  |                         |   |  | TOTAL   | 45.00                    |
|      | 1-02228-066 | VARSITY BRANDS HOLDING CO. INC   | 2265                    | Goal Post Directional Flags for Football  | 2020-09-03                             | DISTRICT ATHLETIC DIRECTOR  | 30.00                    |

Purchase Order Listing, Triangle AE Removed  
 09/03/20 THRU 09/16/20  
 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER                    | DESCRIPTION   | Calendar Date<br>CCYYMMDD                            | SITE/DEPT  | AMOUNT POSTED    |
|------|-------------|--|----------------------------------|---|--|--|------------------|
| 11   | 1-02228-066 | VARSITY BRANDS HOLDING CO. INC                                   | 2265                             | Shipping & Handling   | 2020-09-03   | DISTRICT ATHLETIC DIRECTOR   | 15.00            |
|      |             |  |                                  |   |  | TOTAL  | 45.00            |
|      | 1-02238-710 | AMAZON.COM   | 40217                            | General Office Supplies   | 2020-09-03   | PUTNAM CITY WEST HIGH SCHOOL   | 300.00           |
|      |             |  |                                  |   |  | TOTAL  | 300.00           |
|      | 1-02240-001 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM                           | 40217<br>40217<br>40217          | box of pens<br>roll paper<br>coordinator office   | 2020-09-03<br>2020-09-03<br>2020-09-03               | P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS                                      | 15.00<br>30.00   |
|      |             |  |                                  |   |  | TOTAL  | 45.00            |
|      | 1-02243-520 | IXL LEARNING, INC.<br>IXL LEARNING, INC.                         | 39973<br>39973                   | Upgrade IXL site license grades 6-8<br>Add ELA, Science, and Social Studies acc                     | 2020-09-03<br>2020-09-03                             | KENNETH COOPER MIDDLE SCHOOL<br>KENNETH COOPER MIDDLE SCHOOL   | 8,288.00         |
|      |             |  |                                  |   |  | TOTAL  | 8,288.00         |
|      | 1-02244-520 | SCHOLASTIC INC DBA<br>SCHOLASTIC INC DBA                         | 32897<br>32897                   | Science World-Nikki Tolbert<br>Jr. Scholastic-Cody Sivertsen  | 2020-09-03<br>2020-09-03                             | KENNETH COOPER MIDDLE SCHOOL<br>KENNETH COOPER MIDDLE SCHOOL   | 284.70<br>254.70 |
|      |             |  |                                  |   |  | TOTAL  | 539.40           |
|      | 1-02245-122 | AMAZON.COM   | 40217                            | Classroom storage rolling tub   | 2020-09-03   | KIRKLAND ELEMENTARY SCHOOL   | 43.00            |
|      |             |  |                                  |   |  | TOTAL  | 43.00            |
|      | 1-02250-117 | AMAZON.COM   | 40217                            | Classroom general supplies  | 2020-09-09   | DOWNS ELEMENTARY SCHOOL  | 50.00            |
|      |             |  |                                  |   |  | TOTAL  | 50.00            |
|      | 1-02251-075 | ROPER, SHELLY<br>ROPER, SHELLY<br>ROPER, SHELLY<br>ROPER, SHELLY | 17849<br>17849<br>17849<br>17849 | In-district mileage<br>Please reference PO# 1-00696-075<br>Business Office rejected it, possible gl | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03 | P C SCHOOLS RICK CROSLIN<br>P C SCHOOLS RICK CROSLIN<br>P C SCHOOLS RICK CROSLIN<br>P C SCHOOLS RICK CROSLIN | 500.00           |
|      |             |  |                                  |   |  | TOTAL  | 500.00           |
|      | 1-02252-062 | ROBERTS, SHARON<br>ROBERTS, SHARON                               | 16922<br>16922                   | Reimbursement of In district mileage<br>Private School  | 2020-09-03<br>2020-09-03                             | PUTNAM CITY SPECIAL SERVICES<br>PUTNAM CITY SPECIAL SERVICES   | 300.00           |
|      |             |  |                                  |   |  | TOTAL  | 300.00           |
|      | 1-02253-122 | AMAZON.COM   | 40217                            | Employee childcare batteries  | 2020-09-03   | KIRKLAND ELEMENTARY SCHOOL   | 250.00           |



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 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME   | VENDOR NUMBER           | DESCRIPTION  | Calendar Date<br>CCYYMMDD              | SITE/DEPT   | AMOUNT POSTED      |
|------|-------------|---|-------------------------|--|--|---|--------------------|
|      |             |   |                         |  |  | TOTAL   | 250.00             |
| 11   | 1-02254-062 | BERTELS, CAROL<br>BERTELS, CAROL                                  | 15347<br>15347          | Reimbursement of In district mileage<br>Private School   | 2020-09-03<br>2020-09-03               | PUTNAM CITY SPECIAL SERVICES<br>PUTNAM CITY SPECIAL SERVICES                              | 300.00             |
|      |             |   |                         |  |  | TOTAL   | 300.00             |
|      | 1-02256-122 | AMAZON.COM  | 40217                   | Class baggies homework home/school   | 2020-09-03                             | KIRKLAND ELEMENTARY SCHOOL  | 30.00              |
|      |             |   |                         |  |  | TOTAL   | 30.00              |
|      | 1-02258-510 | QUILL OFFICE SUPPLY   | 13500                   | Keyboard Tray/Financial Sec.   | 2020-09-03                             | CAPPS MIDDLE SCHOOL   | 63.00              |
|      |             |   |                         |  |  | TOTAL   | 63.00              |
|      | 1-02259-510 | QUILL OFFICE SUPPLY   | 13500                   | Vault Supply ReStock   | 2020-09-03                             | CAPPS MIDDLE SCHOOL   | 200.00             |
|      |             |   |                         |  |  | TOTAL   | 200.00             |
|      | 1-02262-421 | OKLA FCCLA<br>OKLA FCCLA  | 32673<br>32673          | BPA Student Membership Dues<br>Required for class  | 2020-09-03<br>2020-09-03               | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH                                | 400.00             |
|      |             |   |                         |  |  | TOTAL   | 400.00             |
|      | 1-02264-421 | OKLA FCCLA<br>OKLA FCCLA  | 32673<br>32673          | Virtual Fall Conference FCCLA for Hefner<br>Conference for students                              | 2020-09-03<br>2020-09-03               | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH                                | 100.00             |
|      |             |   |                         |  |  | TOTAL   | 100.00             |
|      | 1-02265-421 | CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD | 35945<br>35945<br>35945 | ICEV Teacher Curriculum<br>Individual Student Access<br>For teacher curriculum and student licen | 2020-09-03<br>2020-09-03<br>2020-09-03 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 500.00<br>1,500.00 |
|      |             |   |                         |  |  | TOTAL   | 2,000.00           |
|      | 1-02266-116 | OFFICE DEPOT (DISTRICT ACCT)                                      | 7674                    | Instructional Use Copy Supplies  | 2020-09-03                             | DENNIS ELEMENTARY   | 500.00             |
|      |             |   |                         |  |  | TOTAL   | 500.00             |
|      | 1-02267-510 | AMAZON.COM  | 40217                   | Teacher Room Money/Gen. Supplies   | 2020-09-03                             | CAPPS MIDDLE SCHOOL   | 30.00              |
|      |             |   |                         |  |  | TOTAL   | 30.00              |
|      | 1-02268-550 | AMAZON.COM<br>AMAZON.COM  | 40217<br>40217          | co-curricular supplies   | 2020-09-03<br>2020-09-03               | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL                                  | 100.00             |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER                    | DESCRIPTION  | Calendar Date<br>CCYYMMDD                            | SITE/DEPT  | AMOUNT POSTED           |
|------|-------------|--|----------------------------------|--|--|--|-------------------------|
|      |             |  |                                  |  |  | TOTAL  | 100.00                  |
| 11   | 1-02269-550 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM                                     | 40217<br>40217<br>40217<br>40217 | Laptop Case for MacBook Air w/Keyboard<br>Wireless Mouse for MacBook<br>USB Camera Adapter       | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03 | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL     | 25.00<br>15.00<br>20.00 |
|      |             |  |                                  |  |  | TOTAL  | 60.00                   |
|      | 1-02271-118 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM                                     | 40217<br>40217<br>40217<br>40217 | Lavalier Microphone w/Adapter<br>Tripod Stand & Cell Phone Holder<br>Laptop Stand                | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03 | HARVEST HILLS ELEMENTARY<br>HARVEST HILLS ELEMENTARY<br>HARVEST HILLS ELEMENTARY<br>HARVEST HILLS ELEMENTARY             | 45.00<br>40.00<br>45.00 |
|      |             |  |                                  |  |  | TOTAL  | 130.00                  |
|      | 1-02272-118 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM                                     | 40217<br>40217<br>40217<br>40217 | Lavalier Microphone w/Adapter<br>Tripod Stand & Cell Phone Holder<br>Laptop Stand                | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03 | HARVEST HILLS ELEMENTARY<br>HARVEST HILLS ELEMENTARY<br>HARVEST HILLS ELEMENTARY<br>HARVEST HILLS ELEMENTARY             | 45.00<br>40.00<br>45.00 |
|      |             |  |                                  |  |  | TOTAL  | 130.00                  |
|      | 1-02274-133 | ALLIED PLASTIC SUPPLY LLC<br>ALLIED PLASTIC SUPPLY LLC                                   | 40405<br>40405                   | Surface Hygiene Wipes Cleaning   | 2020-09-03<br>2020-09-03                             | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL   | 70.00                   |
|      |             |  |                                  |  |  | TOTAL  | 70.00                   |
|      | 1-02276-421 | CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD | 35945<br>35945<br>35945<br>35945 | ICEV Teacher Curriculum<br>Individual Student Access<br>For teacher curriculum and student licen | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 500.00<br>1,500.00      |
|      |             |  |                                  |  |  | TOTAL  | 2,000.00                |
|      | 1-02277-708 | CDWG   | 36106                            | Brother ADS-1250W Scanner for SPED   | 2020-09-03   | PUTNAM CITY NORTH HIGH SCHOOL  | 225.00                  |
|      |             |  |                                  |  |  | TOTAL  | 225.00                  |
|      | 1-02278-550 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM   | 40217<br>40217<br>40217          | Blue Messie Adaptive USB Condenser Micro<br>6 in 1 Aluminum Type C Hub ISB Adapter,              | 2020-09-03<br>2020-09-03<br>2020-09-03               | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL                                   | 70.00<br>20.00          |
|      |             |  |                                  |  |  | TOTAL  | 90.00                   |
|      | 1-02279-710 | JOHN'S AUTO SERVICE  | 35482                            | Trailer Tires  | 2020-09-09   | PUTNAM CITY WEST HIGH SCHOOL   | 471.56                  |

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 Detail Listing by Fund

| FUND        | P/O NUMBER   | VENDOR NAME                                | VENDOR NUMBER   | DESCRIPTION                            | Calendar Date<br>CCYYMMDD   | SITE/DEPT  | AMOUNT<br>POSTED |
|-------------|--|--|---|--|---|--|------------------|
| 11          | 1-02279-710  | JOHN'S AUTO SERVICE<br>JOHN'S AUTO SERVICE | 35482<br>35482  | Folding Picnic Tables - 6 foot         | 2020-09-09<br>2020-09-09  | PUTNAM CITY WEST HIGH SCHOOL<br>PUTNAM CITY WEST HIGH SCHOOL | 80.00            |
| TOTAL       |  |  |   |  |   |  | 551.56           |
| 1-02280-062 | OSPA   | 5153                                       | OSPA Fall 2020 Virtual Conference - Memb                      | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  | 720.00   |                  |
|             | OSPA   | 5153                                       | Non-Members   | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  | 1,200.00   |                  |
|             | OSPA   | 5153                                       | Member-Maria Guzman, Sandy Esclera, Vict                      | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  |  |                  |
|             | OSPA   | 5153                                       | Lea Tipps, Lee Harris, Heather Cleophas,                      | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  |  |                  |
|             | OSPA   | 5153                                       | Samantha Williams - Non-Members - Renee                       | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  |  |                  |
|             | OSPA   | 5153                                       | Micah Highfill, Jamie Sly, Amber Miller,                      | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  |  |                  |
|             | OSPA   | 5153                                       | Jennifer Hancock, Sharon Myrick, Dana Wi                      | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  |  |                  |
|             | OSPA   | 5153                                       | Wes Hanneman, Maggie Heins                                    | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  |  |                  |
|             | OSPA   | 5153                                       | November 18th - 9-11am  | 2020-09-03                             | PUTNAM CITY SPECIAL SERVICES  |  |                  |
| TOTAL       |  |  |   |  |   |  | 1,920.00         |
| 1-02281-550 | TEACHER SYNERGY, LLC<br>TEACHER SYNERGY, LLC                   | 16764<br>16764                             | Music Lesson/Activities download able                         | 2020-09-03<br>2020-09-03               | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL                | 145.00   |                  |
| TOTAL       |  |  |   |  |   |  | 145.00           |
| 1-02282-520 | OFFICE DEPOT (DISTRICT ACCT)                                   | 7674                                       | teacher chair   | 2020-09-03                             | KENNETH COOPER MIDDLE SCHOOL  | 130.00   |                  |
| TOTAL       |  |  |   |  |   |  | 130.00           |
| 1-02283-705 | UNCONVENTIONAL CLASSROOM<br>UNCONVENTIONAL CLASSROOM           | 42181<br>42181                             | WEBINAR 9/12/20 UNCONVENTIONAL CLASSRO                        | 2020-09-03<br>2020-09-03               | PUTNAM CITY HIGH SCHOOL<br>PUTNAM CITY HIGH SCHOOL                      | 49.00  |                  |
| TOTAL       |  |  |   |  |   |  | 49.00            |
| 1-02284-135 | APPLE COMPUTER INC<br>APPLE COMPUTER INC                       | 3943<br>3943                               | Apple Volume Voucher<br>-to buy math manipulative app for rec | 2020-09-09<br>2020-09-09               | WINDSOR HILLS ELEMENTARY<br>WINDSOR HILLS ELEMENTARY                    | 20.00  |                  |
| TOTAL       |  |  |   |  |   |  | 20.00            |
| 1-02286-011 | SUNRISE RIVER PRESS  | 5041                                       | IHP Creator software renewal - student h                      | 2020-09-10                             | P C CENTER HEALTH SERVICES  | 1,386.00   |                  |
| TOTAL       |  |  |   |  |   |  | 1,386.00         |
| 1-02288-001 | APPLE COMPUTER INC<br>APPLE COMPUTER INC<br>APPLE COMPUTER INC | 3943<br>3943<br>3943                       | Belkin USB-C to HDMI Adapter<br>Shipping<br>coerver           | 2020-09-03<br>2020-09-03<br>2020-09-03 | P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS | 49.95  |                  |
| TOTAL       |  |  |   |  |   |  | 49.95            |

Purchase Order Listing, Triangie AE Removed  
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 Detail Listing by Fund

| FUND  | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER                             | DESCRIPTION  | Calendar Date<br>CCYYMMDD  | SITE/DEPT   | AMOUNT<br>POSTED                           |
|-------|-------------|--|---|--|--|---|--|
| 11    | 1-02289-550 | TEACHER SYNERGY, LLC<br>TEACHER SYNERGY, LLC<br>TEACHER SYNERGY, LLC                               | 16764<br>16764<br>16764                   | Lesson/Activities  | 2020-09-03<br>2020-09-03<br>2020-09-03                             | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL  | 130.00                                     |
| TOTAL |             |  |   |  |  |   | 130.00                                     |
|       | 1-02290-421 | CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD           | 35945<br>35945<br>35945<br>35945          | ICEV Teacher Curriculum software<br>Individual Student Access<br>For teacher curriculum and student licen  | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03               | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH                                | 500.00<br>950.00                           |
| TOTAL |             |  |   |  |  |   | 1,450.00                                   |
|       | 1-02291-133 | AMAZON.COM<br>AMAZON.COM   | 40217<br>40217                            | Health Aide Technology Supplies Wireless   | 2020-09-03<br>2020-09-03   | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL  | 30.99                                      |
| TOTAL |             |  |   |  |  |   | 30.99                                      |
|       | 1-02292-421 | COLLEGE OF ST SCHOLASTICA, INC<br>COLLEGE OF ST SCHOLASTICA, INC<br>COLLEGE OF ST SCHOLASTICA, INC | 42195<br>42195<br>42195                   | Online Emersion Professional Dev<br>This is an online Chad is taking<br>for Professional Development tuition ex  | 2020-09-03<br>2020-09-03<br>2020-09-03                             | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 1,750.00                                   |
| TOTAL |             |  |   |  |  |   | 1,750.00                                   |
|       | 1-02293-110 | AMAZON.COM   | 40217                                     | Magnetic dry erase markers for PK instru   | 2020-09-03   | ARBOR GROVE ELEMENTARY  | 55.00                                      |
| TOTAL |             |  |   |  |  |   | 55.00                                      |
|       | 1-02294-117 | MELAKAYIL, MINI  | 41690                                     | in district mileage for instruction  | 2020-09-09   | DOWNES ELEMENTARY SCHOOL  | 100.00                                     |
| TOTAL |             |  |   |  |  |   | 100.00                                     |
|       | 1-02295-120 | SEESAW<br>SEESAW   | 40810<br>40810                            | Seesaw for School online subscription<br>350 students  | 2020-09-16<br>2020-09-16   | HILDDALE ELEMENTARY SCHOOL<br>HILDDALE ELEMENTARY SCHOOL  | 1,925.00                                   |
| TOTAL |             |  |   |  |  |   | 1,925.00                                   |
|       | 1-02297-134 | AMAZON.COM   | 40217                                     | tripod for classroom   | 2020-09-03   | WILL ROGERS ELEMENTARY SCHOOL   | 30.00                                      |
| TOTAL |             |  |   |  |  |   | 30.00                                      |
|       | 1-02298-421 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM                                 | 40217<br>40217<br>40217<br>40217<br>40217 | Cricut Adhesive Baced Vinyl Sheets - Bas<br>Cricut Vinyl Sheets - Variety Colors<br>Cricut Basic Tools Set<br>Cricut Explore Air 2 Mint<br>Echo Plus (classroom communication) | 2020-09-04<br>2020-09-04<br>2020-09-04<br>2020-09-04<br>2020-09-04 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 52.83<br>18.98<br>19.45<br>227.00<br>84.99 |

Purchase Order Listing, Triangle AE Removed  
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|-------------|--|--------------------------|--|--|--|--|-------------------------|
| 11          | 1-02298-421  | AMAZON.COM<br>AMAZON.COM | 40217<br>40217                                     | Rolling Storage Cart (classroom organiza<br>Whiteboard Marker Holder   | 2020-09-04<br>2020-09-04   | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 66.67<br>14.96          |
| TOTAL       |  |                          |  |  |  |  | 484.88                  |
| 1-02300-520 | UZBL   |                          | 19882  | Rugged iPad cases  | 2020-09-09   | KENNETH COOPER MIDDLE SCHOOL   | 1,035.00                |
| TOTAL       |  |                          |  |  |  |  | 1,035.00                |
| 1-02301-105 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM                             |                          | 40217<br>40217<br>40217<br>40217                   | Phone holder gooseneck mount<br>Shipping   | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03                             | CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL   | 22.98<br>5.99           |
| TOTAL       |  |                          |  |  |  |  | 28.97                   |
| 1-02302-421 | OKLA FCCLA<br>OKLA FCCLA<br>OKLA FCCLA<br>OKLA FCCLA<br>OKLA FCCLA<br>OKLA FCCLA |                          | 32673<br>32673<br>32673<br>32673<br>32673<br>32673 | Size 12 Red Jacket<br>Size 14 Red Jacket<br>Shipping<br>Blazers are a newly approved item this y<br>Please see attached documentation from F<br>Will stay at schools/only for student us | 2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03<br>2020-09-03 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 60.00<br>60.00<br>12.50 |
| TOTAL       |  |                          |  |  |  |  | 132.50                  |
| 1-02303-122 | AMAZON.COM   |                          | 40217  | Employee childcare light filters   | 2020-09-03   | KIRKLAND ELEMENTARY SCHOOL   | 59.52                   |
| TOTAL       |  |                          |  |  |  |  | 59.52                   |
| 1-02304-105 | AMAZON.COM<br>AMAZON.COM   |                          | 40217<br>40217                                     | Cell phone & iPad stand  | 2020-09-03<br>2020-09-03   | CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL   | 56.97                   |
| TOTAL       |  |                          |  |  |  |  | 56.97                   |
| 1-02305-090 | AMAZON.COM<br>AMAZON.COM   |                          | 40217<br>40217                                     | USB PRINTER CABLE  | 2020-09-03<br>2020-09-03   | PC SCHOOLS BUILDINGS & GROUNDS<br>PC SCHOOLS BUILDINGS & GROUNDS   | 12.99                   |
| TOTAL       |  |                          |  |  |  |  | 12.99                   |
| 1-02311-708 | LARSEN'S MUSIC CO<br>LARSEN'S MUSIC CO   |                          | 24838<br>24838                                     | Instrument repair  | 2020-09-09<br>2020-09-09   | PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL   | 250.00                  |
| TOTAL       |  |                          |  |  |  |  | 250.00                  |
| 1-02314-421 | BPA - OK DEPT OF CAREER TECH<br>BPA - OK DEPT OF CAREER TECH                     |                          | 32428<br>32428                                     | Instructor Registration<br>Virtual BPA Fall Leadership Conference  | 2020-09-03<br>2020-09-03   | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 30.00                   |

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| FUND | P/O NUMBER  | VENDOR NAME                  | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT<br>POSTED |
|------|-------------|------------------------------|---------------|--|---------------------------|------------------------------|------------------|
| 11   | 1-02314-421 | BPA - OK DEPT OF CAREER TECH | 32428         | Oct. 5th, 2020                           | 2020-09-03                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             |                              |               |  |                           | TOTAL                        | 30.00            |
|      | 1-02316-421 | BPA - OK DEPT OF CAREER TECH | 32428         | Instructor Registration                  | 2020-09-03                | PUTNAM CITY SCHOOLS VO-TECH  | 30.00            |
|      |             | BPA - OK DEPT OF CAREER TECH | 32428         | Virtual BPA Fall Leadership Conference   | 2020-09-03                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             | BPA - OK DEPT OF CAREER TECH | 32428         | Oct. 5th, 2020                           | 2020-09-03                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             |                              |               |  |                           | TOTAL                        | 30.00            |
|      | 1-02317-421 | CEV MULTIMEDIA, LTD          | 35945         | ICEV Teacher Curriculum                  | 2020-09-03                | PUTNAM CITY SCHOOLS VO-TECH  | 525.00           |
|      |             | CEV MULTIMEDIA, LTD          | 35945         | Individual Student Access                | 2020-09-03                | PUTNAM CITY SCHOOLS VO-TECH  | 1,500.00         |
|      |             |                              |               |  |                           | TOTAL                        | 2,025.00         |
|      | 1-02320-118 | AMAZON.COM                   | 40217         | Lavalier Microphone w/Adapter            | 2020-09-04                | HARVEST HILLS ELEMENTARY     | 45.00            |
|      |             | AMAZON.COM                   | 40217         | Tripod Stand & Ceil Phone Holder         | 2020-09-04                | HARVEST HILLS ELEMENTARY     | 40.00            |
|      |             | AMAZON.COM                   | 40217         | Laptop Stand                             | 2020-09-04                | HARVEST HILLS ELEMENTARY     | 45.00            |
|      |             | AMAZON.COM                   | 40217         |  | 2020-09-04                | HARVEST HILLS ELEMENTARY     |                  |
|      |             | AMAZON.COM                   | 40217         |  | 2020-09-04                | HARVEST HILLS ELEMENTARY     |                  |
|      |             |                              |               |  |                           | TOTAL                        | 130.00           |
|      | 1-02322-421 | BUSINESS PROFESSIONALS OF    | 16642         | Student Membership- Lair                 | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  | 400.00           |
|      |             | BUSINESS PROFESSIONALS OF    | 16642         | Membership is required for class         | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             |                              |               |  |                           | TOTAL                        | 400.00           |
|      | 1-02323-421 | TECHNOLOGY STUDENT ASSOC     | 15104         | Blue Cap Curriculum and Supplies         | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  | 410.00           |
|      |             | TECHNOLOGY STUDENT ASSOC     | 15104         | Membership for students                  | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             | TECHNOLOGY STUDENT ASSOC     | 15104         | Required for class                       | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             |                              |               |  |                           | TOTAL                        | 410.00           |
|      | 1-02325-421 | VEX ROBOTICS INC             | 17806         | Co-Curricular Supplies                   | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  | 3,373.33         |
|      |             | VEX ROBOTICS INC             | 17806         | Example items are Kuper Kit, Competition | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             | VEX ROBOTICS INC             | 17806         | V5 Classroom starter kit, Pin Tool       | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             | VEX ROBOTICS INC             | 17806         | See attached document for specific detai | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             | VEX ROBOTICS INC             | 17806         | These items are to work along side exist | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |                  |
|      |             |                              |               |  |                           | TOTAL                        | 3,373.33         |
|      | 1-02326-062 | QUILL OFFICE SUPPLY          | 13500         | Tape dispenser, tape, binder clips, 3 Ca | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 142.14           |
|      |             | QUILL OFFICE SUPPLY          | 13500         | pens, paper clips                        | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES |                  |
|      |             | QUILL OFFICE SUPPLY          | 13500         | Case of Orange Paper                     | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 62.90            |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER                    | DESCRIPTION  | Calendar Date<br>CCYYMMDD                            | SITE/DEPT  | AMOUNT<br>POSTED        |
|------|-------------|--|----------------------------------|--|--|--|-------------------------|
|      |             |  |                                  |  |  | TOTAL  | 205.04                  |
| 11   | 1-02327-550 | BELIEVE, INC<br>BELIEVE, INC<br>BELIEVE, INC<br>BELIEVE, INC                         | 42112<br>42112<br>42112<br>42112 | Coffee Breaks-Believe Inc. PD Teacher Em<br>In house and/or Virtual training startin<br>See attachment | 2020-09-09<br>2020-09-09<br>2020-09-09<br>2020-09-09 | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL | 3,000.00                |
|      |             |  |                                  |  |  | TOTAL  | 3,000.00                |
|      | 1-02329-710 | BEAR COMMUNICATIONS INC.<br>BEAR COMMUNICATIONS INC.                                 | 41968<br>41968                   | Walkie Talkie Equipment - Batteries & An   | 2020-09-04<br>2020-09-04                             | PUTNAM CITY WEST HIGH SCHOOL<br>PUTNAM CITY WEST HIGH SCHOOL   | 1,058.75                |
|      |             |  |                                  |  |  | TOTAL  | 1,058.75                |
|      | 1-02330-001 | APPLE COMPUTER INC<br>APPLE COMPUTER INC<br>APPLE COMPUTER INC<br>APPLE COMPUTER INC | 3943<br>3943<br>3943<br>3943     | Moshi Mini DisplayPort to HDMI Adapter<br>Shipping<br>for coordinator use training teachers, T         | 2020-09-09<br>2020-09-09<br>2020-09-09<br>2020-09-09 | P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS                     | 34.95                   |
|      |             |  |                                  |  |  | TOTAL  | 34.95                   |
|      | 1-02331-715 | WALKER COMPANIES   | 1386                             | School Seal Stamp for Office Use   | 2020-09-04   | PUTNAM CITY ACADEMY  | 75.00                   |
|      |             |  |                                  |  |  | TOTAL  | 75.00                   |
|      | 1-02332-116 | GENERATION GENIUS, INC<br>GENERATION GENIUS, INC                                     | 41862<br>41862                   | ONLINE INTERACTIVE SUBSCRIPTION<br>SCIENCE SYSTEM  | 2020-09-09<br>2020-09-09                             | DENNIS ELEMENTARY<br>DENNIS ELEMENTARY   | 995.00                  |
|      |             |  |                                  |  |  | TOTAL  | 995.00                  |
|      | 1-02334-001 | PALEN MUSIC CENTER   | 18785                            | various instrument bell covers, instrume   | 2020-09-09   | P C SCHOOLS FINE ARTS  | 2,500.00                |
|      |             |  |                                  |  |  | TOTAL  | 2,500.00                |
|      | 1-02336-125 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM   | 40217<br>40217<br>40217          | Printer Stand Shelf<br>Fiskars Scissors (3pk)<br>Surge Protector Powerstrip w/USB                      | 2020-09-04<br>2020-09-04<br>2020-09-04               | NORTHRIDGE ELEMENTARY SCHOOL<br>NORTHRIDGE ELEMENTARY SCHOOL<br>NORTHRIDGE ELEMENTARY SCHOOL                         | 35.79<br>20.02<br>30.99 |
|      |             |  |                                  |  |  | TOTAL  | 86.80                   |
|      | 1-02337-520 | CDWG<br>CDWG   | 36106<br>36106                   | HP LaserJet Pro M102w Printer-Classroom<br>Shipping  | 2020-09-09<br>2020-09-09                             | KENNETH COOPER MIDDLE SCHOOL<br>KENNETH COOPER MIDDLE SCHOOL   | 375.00                  |
|      |             |  |                                  |  |  | TOTAL  | 375.00                  |
|      | 1-02338-133 | WILSON LANGUAGE TRAINING   | 6381                             | Classroom Instructional Co-Curricular St   | 2020-09-09   | WILEY POST ELEMENTARY SCHOOL   | 360.00                  |

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 Detail Listing by Fund

| FUND  | P/O NUMBER  | VENDOR NAME   | VENDOR NUMBER                             | DESCRIPTION  | Calendar Date<br>CCYYMMDD  | SITE/DEPT   | AMOUNT POSTED      |
|-------|-------------|---|---|--|--|---|--------------------|
| 11    | 1-02338-133 | WILSON LANGUAGE TRAINING<br>WILSON LANGUAGE TRAINING  | 6381<br>6381                              | Shipping 10%   | 2020-09-09<br>2020-09-09   | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL  | 36.00              |
| TOTAL |             |   |   |  |  |   | 396.00             |
|       | 1-02339-122 | AMAZON.COM  | 40217                                     | Employee childcare cleaning supplies   | 2020-09-09   | KIRKLAND ELEMENTARY SCHOOL  | 100.00             |
| TOTAL |             |   |   |  |  |   | 100.00             |
|       | 1-02340-421 | BUSINESS PROFESSIONALS OF<br>BUSINESS PROFESSIONALS OF  | 16642<br>16642                            | BPA Membership Dues<br>Membership is required for class  | 2020-09-09<br>2020-09-09   | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH  | 400.00             |
| TOTAL |             |   |   |  |  |   | 400.00             |
|       | 1-02341-421 | CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD   | 35945<br>35945<br>35945                   | ICEV Teacher Curriculum software<br>Individual Student Access<br>For teacher curriculum and student licen        | 2020-09-09<br>2020-09-09<br>2020-09-09                             | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 525.00<br>1,050.00 |
| TOTAL |             |   |   |  |  |   | 1,575.00           |
|       | 1-02342-421 | CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD | 35945<br>35945<br>35945<br>35945<br>35945 | ICEV Teacher Curriculum software<br>Individual Student Access<br>For teacher curriculum and student licen        | 2020-09-09<br>2020-09-09<br>2020-09-09<br>2020-09-09<br>2020-09-09 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 525.00<br>950.00   |
| TOTAL |             |   |   |  |  |   | 1,475.00           |
|       | 1-02343-550 | MEADOWS<br>MEADOWS  | 30066<br>30066                            | Shredding services   | 2020-09-09<br>2020-09-09   | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL  | 200.00             |
| TOTAL |             |   |   |  |  |   | 200.00             |
|       | 1-02344-421 | VEX ROBOTICS INC<br>VEX ROBOTICS INC<br>VEX ROBOTICS INC  | 17806<br>17806<br>17806                   | V5 Classroom Starter Bundle (Set of 6)<br>V5 Classroom Starter Kit F/A   | 2020-09-09<br>2020-09-09<br>2020-09-09                             | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 7,798.00<br>649.00 |
| TOTAL |             |   |   |  |  |   | 8,447.00           |
|       | 1-02345-134 | QUILL OFFICE SUPPLY   | 13500                                     | teacher classroom supplies   | 2020-09-09   | WILL ROGERS ELEMENTARY SCHOOL   | 100.00             |
| TOTAL |             |   |   |  |  |   | 100.00             |
|       | 1-02346-421 | PITSCO INC<br>PITSCO INC<br>PITSCO INC  | 12761<br>12761<br>12761                   | Co-curricular supplies for Wooden Cars f<br>Included is Balsa Wood strips, Lumberja<br>Balsa Wood Mega pack etc. | 2020-09-09<br>2020-09-09<br>2020-09-09                             | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 1,035.30           |



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|------|-------------|------------------------------|---------------|---|---------------------------|------------------------------|---------------|
| 11   | 1-02346-421 | PITSCO INC                   | 12761         | See attached document for specific detail | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |               |
|      |             |                              |               |   |                           | TOTAL                        | 1,035.30      |
|      | 1-02348-128 | AMAZON.COM                   | 40217         | Library supplies, book binding - YANDELL  | 2020-09-09                | TULAKES ELEMENTARY SCHOOL    | 35.00         |
|      |             | AMAZON.COM                   | 40217         | Classroom Supplies, tote                  | 2020-09-09                | TULAKES ELEMENTARY SCHOOL    | 55.00         |
|      |             |                              |               |   |                           | TOTAL                        | 90.00         |
|      | 1-02349-128 | MARDEL OFFICE SUPPLY         | 2216          | Copy paper supplies - TERO                | 2020-09-09                | TULAKES ELEMENTARY SCHOOL    | 48.52         |
|      |             | MARDEL OFFICE SUPPLY         | 2216          | Classroom cocurricularal supplies         | 2020-09-09                | TULAKES ELEMENTARY SCHOOL    | 50.00         |
|      |             | MARDEL OFFICE SUPPLY         | 2216          | Account number # 9100115                  | 2020-09-09                | TULAKES ELEMENTARY SCHOOL    |               |
|      |             |                              |               |   |                           | TOTAL                        | 98.52         |
|      | 1-02350-120 | EDMENTUM HOLDING INC         | 39670         | Reading Egg Subscription                  | 2020-09-14                | HILDDALE ELEMENTARY SCHOOL   | 2,400.00      |
|      |             | EDMENTUM HOLDING INC         | 39670         |   | 2020-09-14                | HILDDALE ELEMENTARY SCHOOL   |               |
|      |             |                              |               |   |                           | TOTAL                        | 2,400.00      |
|      | 1-02353-062 | SECURITY BANKCARD CENTER INC | 41643         | Postage                                   | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 100.00        |
|      |             |                              |               |   |                           | TOTAL                        | 100.00        |
|      | 1-02354-510 | MOBYMAX, LLC                 | 11703         | School Wide Access to Online Subscriptio  | 2020-09-09                | CAPPS MIDDLE SCHOOL          | 2,796.00      |
|      |             |                              |               |   |                           | TOTAL                        | 2,796.00      |
|      | 1-02355-421 | TECHNOLOGY STUDENT ASSOC     | 15104         | National TSA Curriculum Materials (Blue   | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  | 400.00        |
|      |             | TECHNOLOGY STUDENT ASSOC     | 15104         | National Chapter Advisor Fee              | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  | 10.00         |
|      |             | TECHNOLOGY STUDENT ASSOC     | 15104         | OK State TSA Curriculum Materials         | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  | 50.00         |
|      |             | TECHNOLOGY STUDENT ASSOC     | 15104         | Membership is required for students       | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |               |
|      |             | TECHNOLOGY STUDENT ASSOC     | 15104         |   | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |               |
|      |             |                              |               |   |                           | TOTAL                        | 460.00        |
|      | 1-02356-062 | AMAZON.COM                   | 40217         | MacBook Charger                           | 2020-09-10                | PUTNAM CITY SPECIAL SERVICES | 79.00         |
|      |             |                              |               |   |                           | TOTAL                        | 79.00         |
|      | 1-02362-062 | CRANFIELD, MELISA            | 42203         | Reimbursement of In-District Mileage      | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 150.00        |
|      |             | CRANFIELD, MELISA            | 42203         | OT  | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES |               |
|      |             |                              |               |   |                           | TOTAL                        | 150.00        |
|      | 1-02363-110 | STEPS TO LITERACY            | 1789          | Books for classroom libraries             | 2020-09-09                | ARBOR GROVE ELEMENTARY       | 1,600.00      |

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|-------|-------------|--|----------------------------------|---|--|--|----------------------------------|
| 11    | 1-02363-110 | STEPS TO LITERACY<br>STEPS TO LITERACY   | 1789<br>1789                     | 2nd & 4th grades  | 2020-09-09<br>2020-09-09                             | ARBOR GROVE ELEMENTARY<br>ARBOR GROVE ELEMENTARY   |                                  |
| TOTAL |             |  |                                  |   |  |  | 1,600.00                         |
|       | 1-02364-708 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM   | 40217<br>40217<br>40217          | Twopan USB C Hub Adapter  | 2020-09-09<br>2020-09-09<br>2020-09-09               | PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL                          | 45.99                            |
| TOTAL |             |  |                                  |   |  |  | 45.99                            |
|       | 1-02365-421 | MAKERBOT INDUSTRIES<br>MAKERBOT INDUSTRIES<br>MAKERBOT INDUSTRIES<br>MAKERBOT INDUSTRIES                                     | 14384<br>14384<br>14384<br>14384 | Replicator+ For Education<br>MakerBot PLA Filament Buy 9. Get 10<br>Shipping & Handling | 2020-09-09<br>2020-09-09<br>2020-09-09<br>2020-09-09 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 1,999.00<br>430.00<br>48.74      |
| TOTAL |             |  |                                  |   |  |  | 2,477.74                         |
|       | 1-02366-520 | AMAZON.COM<br>AMAZON.COM   | 40217<br>40217                   | USB-C to VGA adapter<br>bluetooth mouse   | 2020-09-09<br>2020-09-09                             | KENNETH COOPER MIDDLE SCHOOL<br>KENNETH COOPER MIDDLE SCHOOL   | 13.98<br>15.99                   |
| TOTAL |             |  |                                  |   |  |  | 29.97                            |
|       | 1-02367-094 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM   | 40217<br>40217<br>40217          | AmazonBasics Lightning to USB A Cable, M<br>AmazonBasics Lightning to USB A Cable, M    | 2020-09-08<br>2020-09-08<br>2020-09-08               | P C SCHOOLS INFOR TECH SERV<br>P C SCHOOLS INFOR TECH SERV<br>P C SCHOOLS INFOR TECH SERV                                | 2,814.72<br>671.68               |
| TOTAL |             |  |                                  |   |  |  | 3,486.40                         |
|       | 1-02368-338 | KERNES, RICHARD A DBA EMERGENC   | 40953                            | Staff Emp Daycare CPR Training  | 2020-09-09   | PUTNAM CITY SMART START  | 130.00                           |
| TOTAL |             |  |                                  |   |  |  | 130.00                           |
|       | 1-02378-105 | SECURITY BANKCARD CENTER INC<br>SECURITY BANKCARD CENTER INC<br>SECURITY BANKCARD CENTER INC<br>SECURITY BANKCARD CENTER INC | 41643<br>41643<br>41643<br>41643 | Co-curricular supplies<br>General supplies<br>Copy supplies<br>Books                    | 2020-09-09<br>2020-09-09<br>2020-09-09<br>2020-09-09 | CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL         | 20.00<br>20.00<br>10.00<br>10.00 |
| TOTAL |             |  |                                  |   |  |  | 60.00                            |
|       | 1-02383-130 | GENERATION GENIUS, INC   | 41862                            | Online Science Subscription   | 2020-09-10   | WESTERN OAKS ELEMENTARY  | 200.00                           |
| TOTAL |             |  |                                  |   |  |  | 200.00                           |
|       | 1-02384-120 | SCHOOL SAFE ID, LLC<br>SCHOOL SAFE ID, LLC   | 40622<br>40622                   | All School SafeID software annual site l  | 2020-09-16<br>2020-09-16                             | HILDALE ELEMENTARY SCHOOL<br>HILDALE ELEMENTARY SCHOOL   | 499.00                           |

Purchase Order Listing, Triangle AE Removed  
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|------|-------------|---------------------|---------------|-------------------------------------|---------------------------|-------------------------------|------------------|
|      |             |                     |               |                                     |                           | TOTAL                         | 499.00           |
| 11   | 1-02386-062 | PEARSON             | 16268         | BDI-II Q Global Score Report        | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 77.50            |
|      |             | PEARSON             | 16268         | WIAT-III Q Global Score Report      | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 66.00            |
|      |             | PEARSON             | 16268         | BYI-2 1 Year Subscription           | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 40.00            |
|      |             | PEARSON             | 16268         | BYI-2 Q Global Score Report         | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 77.50            |
|      |             |                     |               |                                     |                           | TOTAL                         | 261.00           |
|      | 1-02387-062 | FRONTLINE GROUP LLC | 42162         | Hand Sanitizer                      | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 462.00           |
|      |             | FRONTLINE GROUP LLC | 42162         | Shipping                            | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 54.95            |
|      |             |                     |               |                                     |                           | TOTAL                         | 516.95           |
|      | 1-02388-708 | AMAZON.COM          | 40217         | USB Microphone                      | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 38.99            |
|      |             | AMAZON.COM          | 40217         | 10" Ring Light                      | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 30.99            |
|      |             | AMAZON.COM          | 40217         |                                     | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL |                  |
|      |             |                     |               |                                     |                           | TOTAL                         | 69.98            |
|      | 1-02389-708 | JW PEPPER MUSIC CO  | 381           | Music: instruct                     | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 350.00           |
|      |             |                     |               |                                     |                           | TOTAL                         | 350.00           |
|      | 1-02393-338 | AMAZON.COM          | 40217         | 3 ft Cable for Ipads                | 2020-09-09                | PUTNAM CITY SMART START       | 138.00           |
|      |             | AMAZON.COM          | 40217         | Charger Adapter for Ipad            | 2020-09-09                | PUTNAM CITY SMART START       | 72.00            |
|      |             |                     |               |                                     |                           | TOTAL                         | 210.00           |
|      | 1-02394-105 | AMAZON.COM          | 40217         | Phone holder gooseneck mount        | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     | 22.98            |
|      |             | AMAZON.COM          | 40217         | Shipping                            | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     | 5.99             |
|      |             | AMAZON.COM          | 40217         |                                     | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     |                  |
|      |             | AMAZON.COM          | 40217         |                                     | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     |                  |
|      |             |                     |               |                                     |                           | TOTAL                         | 28.97            |
|      | 1-02395-062 | FRONTLINE GROUP LLC | 42162         | M95 Masks                           | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 14,030.00        |
|      |             | FRONTLINE GROUP LLC | 42162         | Shipping                            | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 314.00           |
|      |             |                     |               |                                     |                           | TOTAL                         | 14,344.00        |
|      | 1-02396-072 | SMICKLAS CHEVROLET  | 9162          | Bus parts, engine parts, misc parts | 2020-09-09                | PUTNAM CITY TRANSPORTATION    | 500.00           |
|      |             |                     |               |                                     |                           | TOTAL                         | 500.00           |
|      | 1-02397-062 | PEARSON             | 16268         | BASC-3 1 Year Scoring Subscription  | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 850.00           |

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| FUND        | P/O NUMBER  | VENDOR NAME                    | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT POSTED |
|-------------|-------------|--------------------------------|---------------|--|---------------------------|------------------------------|---------------|
| 11          | 1-02397-062 | PEARSON                        | 16268         | Vineland-3 Q Global 1 Year Subscription  | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 120.00        |
|             |             | PEARSON                        | 16268         | WISC-V 1 Year Subscription               | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 80.00         |
|             |             | PEARSON                        | 16268         | WISC-V Q Global Score Report             | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 64.50         |
|             |             | PEARSON                        | 16268         | KABC-II NU 1 Year Subscription           | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 80.00         |
|             |             | PEARSON                        | 16268         | WAIS-IV Q Global Score Report            | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 21.50         |
|             |             | PEARSON                        | 16268         | KTEA-3 1 Year Subscription               | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 120.00        |
|             |             | PEARSON                        | 16268         | Vineland-3 Domain Level Score Report     | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 152.50        |
|             |             | PEARSON                        | 16268         | WPPSI-IV 1 Year Subscription             | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 40.00         |
|             |             | PEARSON                        | 16268         | WPPSI-IV Q Global Score Report           | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 64.50         |
| TOTAL       |             |                                |               |  |                           |                              | 1,593.00      |
| 1-02398-062 |             | PEARSON                        | 16268         | BDI-II Q Global Score Report             | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 77.50         |
|             |             | PEARSON                        | 16268         | WIAT-III Q Global Score Report           | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 66.00         |
|             |             | PEARSON                        | 16268         | BYI-2 1 Year Subscription                | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 40.00         |
|             |             | PEARSON                        | 16268         | BYI-2 Q Global Score Report              | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES | 77.50         |
| TOTAL       |             |                                |               |  |                           |                              | 261.00        |
| 1-02399-530 |             | OKLAHOMA ASSISTIVE TECH & EDUC | 40597         | sped co-curricular activites / manipulat | 2020-09-10                | HEFNER MIDDLE SCHOOL         | 2,000.00      |
| TOTAL       |             |                                |               |  |                           |                              | 2,000.00      |
| 1-02400-421 |             | OKLA FCCLA                     | 32673         | Virtual Lead Conference                  | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  | 50.00         |
|             |             | OKLA FCCLA                     | 32673         | Leadership Conference for Students       | 2020-09-09                | PUTNAM CITY SCHOOLS VO-TECH  |               |
| TOTAL       |             |                                |               |  |                           |                              | 50.00         |
| 1-02401-530 |             | KUTA SOFTWARE LLC              | 17881         | kuta software subscrip for pre-alg. alg  | 2020-09-10                | HEFNER MIDDLE SCHOOL         | 880.00        |
|             |             | KUTA SOFTWARE LLC              | 17881         |  | 2020-09-10                | HEFNER MIDDLE SCHOOL         |               |
| TOTAL       |             |                                |               |  |                           |                              | 880.00        |
| 1-02402-105 |             | AMAZON.COM                     | 40217         | Laptop stand                             | 2020-09-10                | CENTRAL ELEMENTARY SCHOOL    | 32.99         |
|             |             | AMAZON.COM                     | 40217         | Selfie ring light with tripod            | 2020-09-10                | CENTRAL ELEMENTARY SCHOOL    | 33.99         |
|             |             | AMAZON.COM                     | 40217         |  | 2020-09-10                | CENTRAL ELEMENTARY SCHOOL    |               |
|             |             | AMAZON.COM                     | 40217         |  | 2020-09-10                | CENTRAL ELEMENTARY SCHOOL    |               |
| TOTAL       |             |                                |               |  |                           |                              | 66.98         |
| 1-02404-133 |             | AMAZON.COM                     | 40217         | Classroom Instructional General Supplies | 2020-09-09                | WILEY POST ELEMENTARY SCHOOL | 91.94         |
|             |             | AMAZON.COM                     | 40217         | Classroom Instructional Furniture        | 2020-09-09                | WILEY POST ELEMENTARY SCHOOL | 26.38         |
|             |             | AMAZON.COM                     | 40217         |  | 2020-09-09                | WILEY POST ELEMENTARY SCHOOL |               |
| TOTAL       |             |                                |               |  |                           |                              | 118.32        |

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|-------------|--|--|--|--|------------------------------|-----------------------------|------------------|
| 11          | 1-02405-421  | WINSTON, MELISSA ANN<br>WINSTON, MELISSA ANN<br>WINSTON, MELISSA ANN<br>WINSTON, MELISSA ANN | 42204                                    | Virtual Fall Conference FCCLA for Hefner | 2020-09-09                   | PUTNAM CITY SCHOOLS VO-TECH | 100.00           |
|             |  |  | 42204                                    | Conference for students                  | 2020-09-09                   | PUTNAM CITY SCHOOLS VO-TECH |                  |
|             |  |  | 42204                                    | This is to correct a wrong vendor number | 2020-09-09                   | PUTNAM CITY SCHOOLS VO-TECH |                  |
|             |  |  | 42204                                    | on PO 1-02264-421                        | 2020-09-09                   | PUTNAM CITY SCHOOLS VO-TECH |                  |
| TOTAL       |  |  |  |  |                              |                             | 100.00           |
| 1-02406-105 | AMAZON.COM   | 40217  | AA Batteries                             | 2020-09-09                               | CENTRAL ELEMENTARY SCHOOL    | 28.99                       |                  |
| TOTAL       |  |  |  |  |                              |                             | 28.99            |
| 1-02408-421 | REALITYWORKS<br>REALITYWORKS<br>REALITYWORKS<br>REALITYWORKS<br>REALITYWORKS         | 39627  | Plant Producer Educational Hydroponics S | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 1,999.00                    |                  |
|             |  | 39627  | LiftGate Fee                             | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 125.00                      |                  |
|             |  | 39627  | System for students to grow vegetables i | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
|             |  | 39627  | Shipping and Handeling                   | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 350.00                      |                  |
|             |  | 39627  |  | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
| TOTAL       |  |  |  |  |                              |                             | 2,474.00         |
| 1-02409-421 | MERRINAN, ANGELA<br>MERRINAN, ANGELA<br>MERRINAN, ANGELA<br>MERRINAN, ANGELA         | 41687  | In district travel                       | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 150.00                      |                  |
|             |  | 41687  | Out of district travel                   | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 150.00                      |                  |
|             |  | 41687  | Travel for Instruction and Training      | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
|             |  | 41687  | Travel for non-instructional training    | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
| TOTAL       |  |  |  |  |                              |                             | 300.00           |
| 1-02410-421 | CHAPLIN, STEPHANIE<br>CHAPLIN, STEPHANIE<br>CHAPLIN, STEPHANIE<br>CHAPLIN, STEPHANIE | 42149  | In district travel                       | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 150.00                      |                  |
|             |  | 42149  | Out of district travel                   | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 150.00                      |                  |
|             |  | 42149  | Travel for Instruction and Training      | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
|             |  | 42149  | Travel for non-instructional training    | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
| TOTAL       |  |  |  |  |                              |                             | 300.00           |
| 1-02411-421 | SPOMER, JACLYN<br>SPOMER, JACLYN<br>SPOMER, JACLYN<br>SPOMER, JACLYN                 | 41627  | In district travel                       | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 150.00                      |                  |
|             |  | 41627  | Out of district travel                   | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  | 150.00                      |                  |
|             |  | 41627  | Travel for Instruction and Training      | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
|             |  | 41627  | Travel for non-instructional training    | 2020-09-09                               | PUTNAM CITY SCHOOLS VO-TECH  |                             |                  |
| TOTAL       |  |  |  |  |                              |                             | 300.00           |
| 1-02412-520 | AMAZON.COM   | 40217  | USB-C adapter for Macbooks to connect to | 2020-09-10                               | KENNETH COOPER MIDDLE SCHOOL | 675.00                      |                  |
| TOTAL       |  |  |  |  |                              |                             | 675.00           |
| 1-02413-520 | PALEN MUSIC CENTER<br>PALEN MUSIC CENTER   | 18785  | Essential Elements Bk 2-trumpet          | 2020-09-09                               | KENNETH COOPER MIDDLE SCHOOL | 27.00                       |                  |
|             |  | 18785  | Essential Elements-alto sax              | 2020-09-09                               | KENNETH COOPER MIDDLE SCHOOL | 9.00                        |                  |

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|-------------|------------------------------|--------------------|--|-------------------------------|-------------------------------|------------------------------|---------------|
| 11          | 1-02413-520                  | PALEN MUSIC CENTER | 18785                                    | Essential Elements-clarinet   | 2020-09-09                    | KENNETH COOPER MIDDLE SCHOOL | 18.00         |
|             |                              | PALEN MUSIC CENTER | 18785                                    | Essential Elements-percussion | 2020-09-09                    | KENNETH COOPER MIDDLE SCHOOL | 51.00         |
|             |                              | PALEN MUSIC CENTER | 18785                                    | Blue silk Alto Sax Swab       | 2020-09-09                    | KENNETH COOPER MIDDLE SCHOOL | 25.58         |
|             |                              | PALEN MUSIC CENTER | 18785                                    | Clarinet Black Swab           | 2020-09-09                    | KENNETH COOPER MIDDLE SCHOOL | 33.63         |
|             |                              |                    |  |                               |                               | TOTAL                        | 164.21        |
| 1-02414-110 | TEACHER SYNERGY, LLC         | 16764              | Downloaded printable materials for class | 2020-09-09                    | ARBOR GROVE ELEMENTARY        | 100.00                       |               |
|             | TEACHER SYNERGY, LLC         | 16764              | Instructional co-curricular supplies     | 2020-09-09                    | ARBOR GROVE ELEMENTARY        | 30.00                        |               |
|             | TEACHER SYNERGY, LLC         | 16764              |  | 2020-09-09                    | ARBOR GROVE ELEMENTARY        |                              |               |
|             |                              |                    |  |                               |                               | TOTAL                        | 130.00        |
| 1-02415-708 | LARSEN'S MUSIC CO            | 24838              | Sheet Music: instruct                    | 2020-09-09                    | PUTNAM CITY NORTH HIGH SCHOOL | 100.00                       |               |
|             | LARSEN'S MUSIC CO            | 24838              |  | 2020-09-09                    | PUTNAM CITY NORTH HIGH SCHOOL |                              |               |
|             |                              |                    |  |                               |                               | TOTAL                        | 100.00        |
| 1-02416-011 | APPLE COMPUTER INC           | 3943               | 7th Generation Apple iPad, 32GB F/A      | 2020-09-10                    | P C CENTER HEALTH SERVICES    | 299.00                       |               |
|             |                              |                    |  |                               |                               | TOTAL                        | 299.00        |
| 1-02417-421 | OKLA FCCLA                   | 32673              | FLC advisor dues                         | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   | 30.00                        |               |
|             | OKLA FCCLA                   | 32673              | This is for membership dues that each ad | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             | OKLA FCCLA                   | 32673              | to the state FCCLA                       | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             | OKLA FCCLA                   | 32673              | This is not for training, it is for memb | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             | OKLA FCCLA                   | 32673              | must be renewed each year                | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             |                              |                    |  |                               |                               | TOTAL                        | 30.00         |
| 1-02418-421 | BUSINESS PROFESSIONALS OF    | 16642              | Instructor Membership- Lair              | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   | 20.00                        |               |
|             | BUSINESS PROFESSIONALS OF    | 16642              | This is for membership dues that each ad | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             | BUSINESS PROFESSIONALS OF    | 16642              | each year. This does not belong to a per | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             | BUSINESS PROFESSIONALS OF    | 16642              | this chapter of FCCLA                    | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             | BUSINESS PROFESSIONALS OF    | 16642              | This is not for training but for members | 2020-09-09                    | PUTNAM CITY SCHOOLS VO-TECH   |                              |               |
|             |                              |                    |  |                               |                               | TOTAL                        | 20.00         |
| 1-02419-122 | AMAZON.COM                   | 40217              | Employee childcare lullabies cd          | 2020-09-09                    | KIRKLAND ELEMENTARY SCHOOL    | 33.92                        |               |
|             | AMAZON.COM                   | 40217              | Employee childcare curtain rod           | 2020-09-09                    | KIRKLAND ELEMENTARY SCHOOL    | 17.99                        |               |
|             |                              |                    |  |                               |                               | TOTAL                        | 51.91         |
| 1-02420-510 | OFFICE DEPOT (DISTRICT ACCT) | 7674               | General Supplies for Prin. Sec.          | 2020-09-09                    | CAPPS MIDDLE SCHOOL           | 100.00                       |               |
|             |                              |                    |  |                               |                               | TOTAL                        | 100.00        |

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|-------------|--|--------------------------|---------------------------------|--|---------------------------|-------------------------------|---------------|
| 11          | 1-02421-062  | AMAZON.COM<br>AMAZON.COM | 40217                           | HDMI Cord and Wireless Mouse             | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 19.97         |
|             |  |                          | 40217                           | Shipping                                 | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 5.99          |
| TOTAL       |  |                          |                                 |  |                           |                               | 25.96         |
| 1-02422-062 | APPLE COMPUTER INC   | 3943                     | Apple TV 32GB                   | F/A                                      | 2020-09-10                | PUTNAM CITY SPECIAL SERVICES  | 149.00        |
| TOTAL       |  |                          |                                 |  |                           |                               | 149.00        |
| 1-02423-093 | AMAZON.COM   | 40217                    | GENERAL SUPPLIES: OFFICE        |  | 2020-09-10                | P C SCHOOLS BUSINESS OFFICE   | 500.00        |
| TOTAL       |  |                          |                                 |  |                           |                               | 500.00        |
| 1-02424-062 | KECK, NIKKI<br>KECK, NIKKI   |                          | 15211                           | Contracted Services of VI Teacher for VI | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  | 2,000.00      |
|             |  |                          | 15211                           | Including Orientation and Mobility Servi | 2020-09-09                | PUTNAM CITY SPECIAL SERVICES  |               |
| TOTAL       |  |                          |                                 |  |                           |                               | 2,000.00      |
| 1-02425-550 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM               |                          | 40217                           | Classroom books                          | 2020-09-09                | WESTERN OAKS MIDDLE SCHOOL    | 70.00         |
|             |  |                          | 40217                           | Writing pads                             | 2020-09-09                | WESTERN OAKS MIDDLE SCHOOL    | 25.00         |
|             |  |                          | 40217                           | Wireless mouse                           | 2020-09-09                | WESTERN OAKS MIDDLE SCHOOL    | 12.00         |
|             |  |                          | 40217                           |  | 2020-09-09                | WESTERN OAKS MIDDLE SCHOOL    |               |
| TOTAL       |  |                          |                                 |  |                           |                               | 107.00        |
| 1-02426-117 | AMAZON.COM   | 40217                    | employee daycare furniture      |  | 2020-09-09                | DOWNS ELEMENTARY SCHOOL       | 600.00        |
| TOTAL       |  |                          |                                 |  |                           |                               | 600.00        |
| 1-02427-130 | AMAZON.COM   | 40217                    | Tripod for Videoing             |  | 2020-09-10                | WESTERN OAKS ELEMENTARY       | 56.00         |
| TOTAL       |  |                          |                                 |  |                           |                               | 56.00         |
| 1-02428-510 | OFFICE DEPOT (DISTRICT ACCT)                                       | 7674                     | General Supplies for Prin. Sec. |  | 2020-09-09                | CAPPS MIDDLE SCHOOL           | 100.00        |
| TOTAL       |  |                          |                                 |  |                           |                               | 100.00        |
| 1-02429-105 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM |                          | 40217                           | Keyboard cover protector                 | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     | 8.99          |
|             |  |                          | 40217                           | Bluetooth keyboard for iPad              | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     | 22.99         |
|             |  |                          | 40217                           | Laptop holder                            | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     | 19.98         |
|             |  |                          | 40217                           | Large & small command strips             | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     | 18.98         |
|             |  |                          | 40217                           |  | 2020-09-09                | CENTRAL ELEMENTARY SCHOOL     |               |
| TOTAL       |  |                          |                                 |  |                           |                               | 70.94         |
| 1-02430-708 | LAKESHORE LEARNING MATERIAL  | 3778                     | Laminator for classroom         |  | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 130.00        |

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|------|-------------|--------------------------------|---------------|--|---------------------------|-------------------------------|---------------|
| 11   | 1-02430-708 | LAKESHORE LEARNING MATERIAL    | 3778          |  | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL |               |
|      |             |                                |               |  |                           | TOTAL                         | 130.00        |
|      | 1-02431-130 | TEACHER SYNERGY, LLC           | 16764         | Lesson Plans Instructional Non Software  | 2020-09-09                | WESTERN OAKS ELEMENTARY       | 74.97         |
|      |             | TEACHER SYNERGY, LLC           | 16764         | Gifted and Talented Complete 4th Grade   | 2020-09-09                | WESTERN OAKS ELEMENTARY       |               |
|      |             | TEACHER SYNERGY, LLC           | 16764         | Gifted and Talented Complete 3rd and 4th | 2020-09-09                | WESTERN OAKS ELEMENTARY       |               |
|      |             | TEACHER SYNERGY, LLC           | 16764         | Primary GATE Gifted Program              | 2020-09-09                | WESTERN OAKS ELEMENTARY       |               |
|      |             | TEACHER SYNERGY, LLC           | 16764         | Processing Fee                           | 2020-09-09                | WESTERN OAKS ELEMENTARY       | 2.99          |
|      |             |                                |               |  |                           | TOTAL                         | 77.96         |
|      | 1-02433-117 | AMAZON.COM                     | 40217         | general classroom supplies               | 2020-09-10                | DOWNS ELEMENTARY SCHOOL       | 70.00         |
|      |             | AMAZON.COM                     | 40217         | instr classroom technology supplies      | 2020-09-10                | DOWNS ELEMENTARY SCHOOL       | 45.99         |
|      |             | AMAZON.COM                     | 40217         | Geoyeao CD player ASIN# B0895NVZJJ       | 2020-09-10                | DOWNS ELEMENTARY SCHOOL       |               |
|      |             | AMAZON.COM                     | 40217         | read along                               | 2020-09-10                | DOWNS ELEMENTARY SCHOOL       |               |
|      |             |                                |               |  |                           | TOTAL                         | 115.99        |
|      | 1-02434-708 | AMAZON.COM                     | 40217         | Batteries for Classroom use              | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 126.40        |
|      |             | AMAZON.COM                     | 40217         |  | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL |               |
|      |             |                                |               |  |                           | TOTAL                         | 126.40        |
|      | 1-02435-708 | AMAZON.COM                     | 40217         | Batteries for Classroom                  | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 40.00         |
|      |             | AMAZON.COM                     | 40217         | Toner for printer                        | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 110.00        |
|      |             | AMAZON.COM                     | 40217         | Caliper, 3D Printer Filament             | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL | 300.00        |
|      |             | AMAZON.COM                     | 40217         |  | 2020-09-09                | PUTNAM CITY NORTH HIGH SCHOOL |               |
|      |             |                                |               |  |                           | TOTAL                         | 450.00        |
|      | 1-02436-062 | QUILL OFFICE SUPPLY            | 13500         | HP Black Toner Cartridge                 | 2020-09-10                | PUTNAM CITY SPECIAL SERVICES  | 114.29        |
|      |             |                                |               |  |                           | TOTAL                         | 114.29        |
|      | 1-02437-705 | AMAZON.COM                     | 40217         | KECC HARD SHELL LAPTOP CASE              | 2020-09-10                | PUTNAM CITY HIGH SCHOOL       | 40.00         |
|      |             |                                |               |  |                           | TOTAL                         | 40.00         |
|      | 1-02438-122 | CENTER FOR EARLY CHILDHOOD PRO | 31404         | Non instructional staff development regi | 2020-09-10                | KIRKLAND ELEMENTARY SCHOOL    | 120.00        |
|      |             | CENTER FOR EARLY CHILDHOOD PRO | 31404         | Non instructional staff development regi | 2020-09-10                | KIRKLAND ELEMENTARY SCHOOL    | 340.00        |
|      |             | CENTER FOR EARLY CHILDHOOD PRO | 31404         | Non instructional staff development regi | 2020-09-10                | KIRKLAND ELEMENTARY SCHOOL    | 500.00        |
|      |             |                                |               |  |                           | TOTAL                         | 960.00        |
|      | 1-02439-102 | DIGI GROUP                     | 7406          | Copy supplies/toner                      | 2020-09-10                | APOLLO ELEMENTARY SCHOOL      | 500.00        |



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|------|-------------|---|-------------------------|--|--|--|------------------|
|      |             |   |                         |  |  | TOTAL  | 500.00           |
| 11   | 1-02440-708 | AMAZON.COM<br>AMAZON.COM  | 40217<br>40217          | Wireless Microphone  | 2020-09-10<br>2020-09-10               | PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL                   | 29.99            |
|      |             |   |                         |  |  | TOTAL  | 29.99            |
|      | 1-02441-102 | QUILL OFFICE SUPPLY<br>QUILL OFFICE SUPPLY<br>QUILL OFFICE SUPPLY | 13500<br>13500<br>13500 | Supplies for Teachers Closet<br>COpy Supplies for Teacher Closet                     | 2020-09-10<br>2020-09-10<br>2020-09-10 | APOLLO ELEMENTARY SCHOOL<br>APOLLO ELEMENTARY SCHOOL<br>APOLLO ELEMENTARY SCHOOL | 200.00<br>100.00 |
|      |             |   |                         |  |  | TOTAL  | 300.00           |
|      | 1-02443-127 | AMAZON.COM  | 40217                   | Desk Chair for Instructional Coach   | 2020-09-10                             | ROLLINGWOOD ELEMENTARY   | 59.99            |
|      |             |   |                         |  |  | TOTAL  | 59.99            |
|      | 1-02444-705 | AMAZON.COM<br>AMAZON.COM  | 40217<br>40217          | TEACHING LITERACY IN THE VISIBLE CLASSRO<br>THE ART OF COACHING TEAMS: BUILDING RESI | 2020-09-10<br>2020-09-10               | PUTNAM CITY HIGH SCHOOL<br>PUTNAM CITY HIGH SCHOOL                               | 30.00<br>20.00   |
|      |             |   |                         |  |  | TOTAL  | 50.00            |
|      | 1-02445-062 | AMERICAN HEART ASSOCIATION,INC                                    | 7468                    | First Aid CPR AED Online Course  | 2020-09-10                             | PUTNAM CITY SPECIAL SERVICES   | 3,600.00         |
|      |             |   |                         |  |  | TOTAL  | 3,600.00         |
|      | 1-02448-705 | AMAZON.COM  | 40217                   | DODOCOOL USB C HUB ADAPTER 7/1   | 2020-09-10                             | PUTNAM CITY HIGH SCHOOL  | 30.00            |
|      |             |   |                         |  |  | TOTAL  | 30.00            |
|      | 1-02449-530 | MARDEL OFFICE SUPPLY  | 2216                    | Classroom Items  | 2020-09-10                             | HEFNER MIDDLE SCHOOL   | 130.00           |
|      |             |   |                         |  |  | TOTAL  | 130.00           |
|      | 1-02450-530 | DELL COMPUTER CORP<br>DELL COMPUTER CORP                          | 16286<br>16286          | Dell 24" USB-C Monitor - principal's off<br>Shipping                                 | 2020-09-10<br>2020-09-10               | HEFNER MIDDLE SCHOOL<br>HEFNER MIDDLE SCHOOL                                     | 166.59           |
|      |             |   |                         |  |  | TOTAL  | 166.59           |
|      | 1-02452-110 | AMAZON.COM<br>AMAZON.COM  | 40217<br>40217          | Laptop stand for instruction   | 2020-09-10<br>2020-09-10               | ARBOR GROVE ELEMENTARY<br>ARBOR GROVE ELEMENTARY                                 | 62.21            |
|      |             |   |                         |  |  | TOTAL  | 62.21            |
|      | 1-02454-122 | THERMACUBE LLC<br>THERMACUBE LLC                                  | 17768<br>17768          | Non instructional staff development regi<br>Non instructional staff development regi | 2020-09-10<br>2020-09-10               | KIRKLAND ELEMENTARY SCHOOL<br>KIRKLAND ELEMENTARY SCHOOL                         | 120.00<br>340.00 |

Purchase Order Listing, Triangle AE Removed  
 09/03/20 THRU 09/16/20  
 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME                                | VENDOR NUMBER           | DESCRIPTION  | Calendar Date<br>CCYYMMDD              | SITE/DEPT  | AMOUNT POSTED   |
|------|-------------|--|-------------------------|--|--|--|-----------------|
| 11   | 1-02454-122 | THERMACUBE LLC                             | 17768                   | Non instructional staff development regi                   | 2020-09-10                             | KIRKLAND ELEMENTARY SCHOOL   | 500.00          |
|      |             |  |                         |  |  | TOTAL  | 960.00          |
|      | 1-02456-011 | AMAZON.COM                                 | 40217                   | iPad 10.2 inch Keyboard - Artek                            | 2020-09-11                             | P C CENTER HEALTH SERVICES   | 73.98           |
|      |             |  |                         |  |  | TOTAL  | 73.98           |
|      | 1-02457-510 | BRAIN POP                                  | 5923                    | School Wide Access to Online Subscriptio                   | 2020-09-15                             | CAPPS MIDDLE SCHOOL  | 3,500.00        |
|      |             |  |                         |  |  | TOTAL  | 3,500.00        |
|      | 1-02458-530 | AMAZON.COM<br>AMAZON.COM                   | 40217<br>40217          | Tech related supplies flash drives,<br>laptop adapter      | 2020-09-10<br>2020-09-10               | HEFNER MIDDLE SCHOOL<br>HEFNER MIDDLE SCHOOL                               | 130.00          |
|      |             |  |                         |  |  | TOTAL  | 130.00          |
|      | 1-02459-110 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM     | 40217<br>40217<br>40217 | Frames for pictures in library<br>Utility cart for library | 2020-09-10<br>2020-09-10<br>2020-09-10 | ARBOR GROVE ELEMENTARY<br>ARBOR GROVE ELEMENTARY<br>ARBOR GROVE ELEMENTARY | 55.00<br>125.00 |
|      |             |  |                         |  |  | TOTAL  | 180.00          |
|      | 1-02460-530 | AMAZON.COM<br>AMAZON.COM                   | 40217<br>40217          | Tech related supplies laptop cover / 1                     | 2020-09-10<br>2020-09-10               | HEFNER MIDDLE SCHOOL<br>HEFNER MIDDLE SCHOOL                               | 130.00          |
|      |             |  |                         |  |  | TOTAL  | 130.00          |
|      | 1-02462-133 | DIGI GROUP<br>DIGI GROUP                   | 7406<br>7406            | Classroom Instructional Copy Supplies To                   | 2020-09-10<br>2020-09-10               | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL               | 285.38          |
|      |             |  |                         |  |  | TOTAL  | 285.38          |
|      | 1-02464-530 | KESLER SCIENCE<br>KESLER SCIENCE           | 42201<br>42201          | Kesler Science Digital Subscription                        | 2020-09-10<br>2020-09-10               | HEFNER MIDDLE SCHOOL<br>HEFNER MIDDLE SCHOOL                               | 3,348.00        |
|      |             |  |                         |  |  | TOTAL  | 3,348.00        |
|      | 1-02465-510 | OFFICE DEPOT (DISTRICT ACCT)               | 7674                    | Hanging file folders for registrar                         | 2020-09-10                             | CAPPS MIDDLE SCHOOL  | 325.00          |
|      |             |  |                         |  |  | TOTAL  | 325.00          |
|      | 1-02466-125 | QUILL OFFICE SUPPLY<br>QUILL OFFICE SUPPLY | 13500<br>13500          | Ink for Fax<br>Colored Copy Paper                          | 2020-09-14<br>2020-09-14               | NORTHBRIDGE ELEMENTARY SCHOOL<br>NORTHBRIDGE ELEMENTARY SCHOOL             | 110.00<br>65.00 |
|      |             |  |                         |  |  | TOTAL  | 175.00          |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

| FUND  | P/O NUMBER  | VENDOR NAME                                      | VENDOR NUMBER                    | DESCRIPTION   | Calendar Date<br>CCYYMMDD                            | SITE/DEPT  | AMOUNT<br>POSTED |
|-------|-------------|--|----------------------------------|---|--|--|------------------|
| 11    | 1-02467-540 | EVOLVE ED<br>EVOLVE ED<br>EVOLVE ED<br>EVOLVE ED | 40672<br>40672<br>40672<br>40672 | Prof. Dev. Registration 10/7/20 Bethany,<br>Virtual/In Person (Hybrid) Classroom Mgm<br>Capocciana, Ceniceros, Epperson, Harding<br>Palmer, Schwartz, Vidot, Ward, Wright | 2020-09-11<br>2020-09-11<br>2020-09-11<br>2020-09-11 | MAYFIELD MIDDLE SCHOOL<br>MAYFIELD MIDDLE SCHOOL<br>MAYFIELD MIDDLE SCHOOL<br>MAYFIELD MIDDLE SCHOOL | 1,350.00         |
| TOTAL |             |  |                                  |   |  |  | 1,350.00         |
|       | 1-02468-127 | OUIL OFFICE SUPPLY                               | 13500                            | HP26X Toner Cartridge   | 2020-09-11   | ROLLINGWOOD ELEMENTARY   | 195.29           |
| TOTAL |             |  |                                  |   |  |  | 195.29           |
|       | 1-02471-338 | OFFICE DEPOT (DISTRICT ACCT)                     | 7674                             | Toner Cartridge for copier  | 2020-09-11   | PUTNAM CITY SMART START  | 1,500.00         |
| TOTAL |             |  |                                  |   |  |  | 1,500.00         |
|       | 1-02472-708 | AMAZON.COM<br>AMAZON.COM                         | 40217<br>40217                   | Mobile TV Cart  | 2020-09-10<br>2020-09-10                             | PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL                                       | 79.99            |
| TOTAL |             |  |                                  |   |  |  | 79.99            |
|       | 1-02473-520 | WARREN OFFICE PRODUCTS                           | 8001                             | assistant principal planner   | 2020-09-10   | KENNETH COOPER MIDDLE SCHOOL   | 22.59            |
| TOTAL |             |  |                                  |   |  |  | 22.59            |
|       | 1-02474-135 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM           | 40217<br>40217<br>40217          | 48 pc Magnetic 10 Frames Math Manipulati<br>Dry Erase Pocket Sleeves  | 2020-09-10<br>2020-09-10<br>2020-09-10               | WINDSOR HILLS ELEMENTARY<br>WINDSOR HILLS ELEMENTARY<br>WINDSOR HILLS ELEMENTARY                     | 25.00<br>23.00   |
| TOTAL |             |  |                                  |   |  |  | 48.00            |
|       | 1-02475-708 | AMAZON.COM<br>AMAZON.COM                         | 40217<br>40217                   | Stylus pen for ipad   | 2020-09-10<br>2020-09-10                             | PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL                                       | 29.99            |
| TOTAL |             |  |                                  |   |  |  | 29.99            |
|       | 1-02477-133 | AMAZON.COM<br>AMAZON.COM                         | 40217<br>40217                   | Principal's Secretary General Office Sup  | 2020-09-10<br>2020-09-10                             | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL   | 25.43            |
| TOTAL |             |  |                                  |   |  |  | 25.43            |
|       | 1-02478-133 | AMAZON.COM<br>AMAZON.COM                         | 40217<br>40217                   | Principal's Secretary Light Fixture Cove  | 2020-09-10<br>2020-09-10                             | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL   | 25.43            |
| TOTAL |             |  |                                  |   |  |  | 25.43            |
|       | 1-02479-133 | BEAR COMMUNICATIONS INC.                         | 41968                            | Walkie Talkie Equipment (Antennas)  | 2020-09-10   | WILEY POST ELEMENTARY SCHOOL   | 56.00            |

Purchase Order Listing, Triangle AE Removed  
 09/03/20 THRU 09/16/20  
 Detail Listing by Fund

| FUND  | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER                | DESCRIPTION   | Calendar Date<br>CCYYMMDD                            | SITE/DEPT  | AMOUNT POSTED                       |
|-------|-------------|--|------------------------------|---|--|--|-------------------------------------|
| 11    | 1-02479-133 | BEAR COMMUNICATIONS INC.<br>BEAR COMMUNICATIONS INC.           | 41968<br>41968               | Shipping  | 2020-09-10<br>2020-09-10                             | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL   | 10.00                               |
| TOTAL |             |  |                              |   |  |  | 66.00                               |
|       | 1-02480-062 | POSITIVE PROMOTIONS INC<br>POSITIVE PROMOTIONS INC             | 3671<br>3671                 | Child's Disposable 3-Ply Mask<br>Shipping   | 2020-09-14<br>2020-09-14                             | PUTNAM CITY SPECIAL SERVICES<br>PUTNAM CITY SPECIAL SERVICES   | 600.00<br>63.00                     |
| TOTAL |             |  |                              |   |  |  | 663.00                              |
|       | 1-02482-062 | SUPER DUPER, INC   | 7096                         | Yearly Online Educator Subscription for   | 2020-09-14   | PUTNAM CITY SPECIAL SERVICES   | 4,776.00                            |
| TOTAL |             |  |                              |   |  |  | 4,776.00                            |
|       | 1-02483-510 | AMAZON.COM<br>AMAZON.COM                                       | 40217<br>40217               | Vault restock/Clorox Wipes<br>Vault restock/ Hand Sanitizer   | 2020-09-11<br>2020-09-11                             | CAPPS MIDDLE SCHOOL<br>CAPPS MIDDLE SCHOOL   | 100.00<br>100.00                    |
| TOTAL |             |  |                              |   |  |  | 200.00                              |
|       | 1-02487-520 | PALEN MUSIC CENTER<br>PALEN MUSIC CENTER<br>PALEN MUSIC CENTER | 18785<br>18785<br>18785      | Single sided practice pad<br>8" adj practice pad<br>these are quiet pads for drummers to pra          | 2020-09-11<br>2020-09-11<br>2020-09-11               | KENNETH COOPER MIDDLE SCHOOL<br>KENNETH COOPER MIDDLE SCHOOL<br>KENNETH COOPER MIDDLE SCHOOL                     | 94.95<br>18.99                      |
| TOTAL |             |  |                              |   |  |  | 113.94                              |
|       | 1-02491-133 | BELIEVE, INC<br>BELIEVE, INC                                   | 42112<br>42112               | Professional Development Inst Staff<br>See attachment for details                                     | 2020-09-11<br>2020-09-11                             | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL   | 1,649.16                            |
| TOTAL |             |  |                              |   |  |  | 1,649.16                            |
|       | 1-02492-550 | FLOCABULARY<br>FLOCABULARY                                     | 15281<br>15281               | One year subscription to Flocabulary  | 2020-09-14<br>2020-09-14                             | WESTERN OAKS MIDDLE SCHOOL<br>WESTERN OAKS MIDDLE SCHOOL   | 2,500.00                            |
| TOTAL |             |  |                              |   |  |  | 2,500.00                            |
|       | 1-02493-105 | DIGI GROUP<br>DIGI GROUP<br>DIGI GROUP<br>DIGI GROUP           | 7406<br>7406<br>7406<br>7406 | Toner for AltaLink B8045<br>Toner for VersaLink B605<br>Drum Cartridge for VersaLink B605<br>Shipping | 2020-09-11<br>2020-09-11<br>2020-09-11<br>2020-09-11 | CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL | 1,345.20<br>723.88<br>55.97<br>4.99 |
| TOTAL |             |  |                              |   |  |  | 2,130.04                            |
|       | 1-02497-105 | QUILL OFFICE SUPPLY<br>QUILL OFFICE SUPPLY                     | 13500<br>13500               | Ink for Laser Jet Pro 400   | 2020-09-11<br>2020-09-11                             | CENTRAL ELEMENTARY SCHOOL<br>CENTRAL ELEMENTARY SCHOOL   | 738.47                              |
| TOTAL |             |  |                              |   |  |  | 738.47                              |

Purchase Order Listing, Triangle AE Removed  
 09/03/20 THRU 09/16/20  
 Detail Listing by Fund

| FUND  | P/O NUMBER  | VENDOR NAME                            | VENDOR NUMBER           | DESCRIPTION  | Calendar Date<br>CCYYMMDD              | SITE/DEPT  | AMOUNT POSTED   |
|-------|-------------|--|-------------------------|--|--|--|-----------------|
| 11    | 1-02498-133 | AMAZON.COM<br>AMAZON.COM               | 40217<br>40217          | Classroom Instructiunal iPad Stand   | 2020-09-16<br>2020-09-16               | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL                     | 38.99           |
| TOTAL |             |  |                         |  |  |  | 38.99           |
|       | 1-02499-062 | WRIGHT, LISSA<br>WRIGHT, LISSA         | 15075<br>15075          | Contract Services for Psychological Eval covering during COVID absences.   | 2020-09-11<br>2020-09-11               | PUTNAM CITY SPECIAL SERVICES<br>PUTNAM CITY SPECIAL SERVICES                     | 5,000.00        |
| TOTAL |             |  |                         |  |  |  | 5,000.00        |
|       | 1-02501-062 | JOYCE, SAARAH<br>JOYCE, SAARAH         | 39950<br>39950          | Contract Services for Psychological Eval covering during COVID absences.   | 2020-09-11<br>2020-09-11               | PUTNAM CITY SPECIAL SERVICES<br>PUTNAM CITY SPECIAL SERVICES                     | 2,500.00        |
| TOTAL |             |  |                         |  |  |  | 2,500.00        |
|       | 1-02502-062 | FIACCONE, SUE<br>FIACCONE, SUE         | 15252<br>15252          | Contract Services for Psychological Eval covering during COVID absences.   | 2020-09-11<br>2020-09-11               | PUTNAM CITY SPECIAL SERVICES<br>PUTNAM CITY SPECIAL SERVICES                     | 2,500.00        |
| TOTAL |             |  |                         |  |  |  | 2,500.00        |
|       | 1-02504-540 | APPLE COMPUTER INC                     | 3943                    | Apple TV 32G F/A   | 2020-09-15                             | MAYFIELD MIDDLE SCHOOL   | 1,490.00        |
| TOTAL |             |  |                         |  |  |  | 1,490.00        |
|       | 1-02506-540 | AMAZON.COM                             | 40217                   | Twisted Veins HDMI Cable 1.5 ft, 3-Pack  | 2020-09-15                             | MAYFIELD MIDDLE SCHOOL   | 50.76           |
| TOTAL |             |  |                         |  |  |  | 50.76           |
|       | 1-02507-102 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM | 40217<br>40217<br>40217 | General Supplies for classroom<br>MacBook Air 13 in Hard Shell Case - Mint<br>Protective Cover for laptop for online c | 2020-09-11<br>2020-09-11<br>2020-09-11 | APOLLO ELEMENTARY SCHOOL<br>APOLLO ELEMENTARY SCHOOL<br>APOLLO ELEMENTARY SCHOOL | 130.00<br>35.00 |
| TOTAL |             |  |                         |  |  |  | 165.00          |
|       | 1-02509-133 | LEARNING A-Z, LLC<br>LEARNING A-Z, LLC | 2483<br>2483            | Classroom Instructional Online Subscript<br>see attachments  | 2020-09-15<br>2020-09-15               | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL                     | 1,385.40        |
| TOTAL |             |  |                         |  |  |  | 1,385.40        |
|       | 1-02511-072 | AEG PETROLEUM, LLC                     | 41252                   | Bulk oil for buses   | 2020-09-14                             | PUTNAM CITY TRANSPORTATION   | 9,000.00        |
| TOTAL |             |  |                         |  |  |  | 9,000.00        |
|       | 1-02512-072 | AEG PETROLEUM, LLC                     | 41252                   | DEF fluid / fuel additive  | 2020-09-14                             | PUTNAM CITY TRANSPORTATION   | 10,000.00       |
| TOTAL |             |  |                         |  |  |  | 10,000.00       |

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 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME                  | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT POSTED |
|------|-------------|------------------------------|---------------|--|---------------------------|------------------------------|---------------|
| 11   | 1-02517-105 | SECURITY BANKCARD CENTER INC | 41643         | Staff Development Registration - Non-Ins | 2020-09-14                | CENTRAL ELEMENTARY SCHOOL    | 275.00        |
|      |             |                              |               |  |                           | TOTAL                        | 275.00        |
|      | 1-02518-120 | HALO PROJECT INTERNATIONAL   | 41920         | TBRI Professionals Training registration | 2020-09-15                | HILDALE ELEMENTARY SCHOOL    | 700.00        |
|      |             | HALO PROJECT INTERNATIONAL   | 41920         |  | 2020-09-15                | HILDALE ELEMENTARY SCHOOL    |               |
|      |             | HALO PROJECT INTERNATIONAL   | 41920         |  | 2020-09-15                | HILDALE ELEMENTARY SCHOOL    |               |
|      |             |                              |               |  |                           | TOTAL                        | 700.00        |
|      | 1-02522-710 | OKLA STRINGS VIOLIN SHOP LLC | 6382          | Instrument Replacement Parts             | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL | 3,000.00      |
|      |             | OKLA STRINGS VIOLIN SHOP LLC | 6382          |  | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL |               |
|      |             | OKLA STRINGS VIOLIN SHOP LLC | 6382          |  | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL |               |
|      |             |                              |               |  |                           | TOTAL                        | 3,000.00      |
|      | 1-02523-710 | AMAZON.COM                   | 40217         | Apple Pencil                             | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL | 100.00        |
|      |             |                              |               |  |                           | TOTAL                        | 100.00        |
|      | 1-02524-710 | CDWG                         | 36106         | HP OfficeJet Pro 6969 All-In-One Printer | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL | 133.00        |
|      |             |                              |               |  |                           | TOTAL                        | 133.00        |
|      | 1-02525-710 | PENDER'S MUSIC CO            | 2906          | Sheet Music for Choir Classroom          | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL | 50.00         |
|      |             | PENDER'S MUSIC CO            | 2906          |  | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL |               |
|      |             | PENDER'S MUSIC CO            | 2906          |  | 2020-09-15                | PUTNAM CITY WEST HIGH SCHOOL |               |
|      |             |                              |               |  |                           | TOTAL                        | 50.00         |
|      | 1-02526-001 | AMAZON.COM                   | 40217         | mic to facilitate virtual instruction    | 2020-09-15                | P C SCHOOLS FINE ARTS        | 50.00         |
|      |             | AMAZON.COM                   | 40217         | Lara Daugherty                           | 2020-09-15                | P C SCHOOLS FINE ARTS        |               |
|      |             |                              |               |  |                           | TOTAL                        | 50.00         |
|      | 1-02529-105 | AMAZON.COM                   | 40217         | General Supplies                         | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL    | 35.95         |
|      |             | AMAZON.COM                   | 40217         |  | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL    |               |
|      |             |                              |               |  |                           | TOTAL                        | 35.95         |
|      | 1-02530-105 | QUILL OFFICE SUPPLY          | 13500         | Astrobright cardstock                    | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL    | 8.29          |
|      |             | QUILL OFFICE SUPPLY          | 13500         |  | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL    |               |
|      |             |                              |               |  |                           | TOTAL                        | 8.29          |
|      | 1-02533-530 | OFFICE DEPOT (DISTRICT ACCT) | 7674          | main office general supplies             | 2020-09-15                | HEFNER MIDDLE SCHOOL         | 300.00        |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

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|------|-------------|---------------------|---------------|--|---------------------------|------------------------------|------------------|
|      |             |                     |               |  |                           | TOTAL                        | 300.00           |
| 11   | 1-02534-125 | FORMING LIVES, INC  | 42185         | Student Digital License Grade 1          | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 1,243.75         |
|      |             | FORMING LIVES, INC  | 42185         | Student Digital License Grade 2          | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 1,243.75         |
|      |             | FORMING LIVES, INC  | 42185         | Student digital License Grade 3          | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 1,243.75         |
|      |             | FORMING LIVES, INC  | 42185         | Student Digital License Grade 4          | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 1,243.75         |
|      |             | FORMING LIVES, INC  | 42185         | Student Digital License Grade 5          | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 995.00           |
|      |             |                     |               |  |                           | TOTAL                        | 5,970.00         |
|      | 1-02538-127 | AMAZON.COM          | 40217         | Astrobright Cardstock/Classroom          | 2020-09-15                | ROLLINGWOOD ELEMENTARY       | 34.98            |
|      |             | AMAZON.COM          | 40217         | Pacon Assorted Pastel Copy Paper/Classro | 2020-09-15                | ROLLINGWOOD ELEMENTARY       | 15.98            |
|      |             | AMAZON.COM          | 40217         | 24 pk. Tote bags/Classroom               | 2020-09-15                | ROLLINGWOOD ELEMENTARY       | 17.99            |
|      |             |                     |               |  |                           | TOTAL                        | 68.95            |
|      | 1-02539-715 | QUILL OFFICE SUPPLY | 13500         | Classroom Printer Ink                    | 2020-09-15                | PUTNAM CITY ACADEMY          | 70.00            |
|      |             |                     |               |  |                           | TOTAL                        | 70.00            |
|      | 1-02540-127 | AMAZON.COM          | 40217         | Adjustable side table/Resource classroom | 2020-09-15                | ROLLINGWOOD ELEMENTARY       | 44.99            |
|      |             |                     |               |  |                           | TOTAL                        | 44.99            |
|      | 1-02552-125 | AMAZON.COM          | 40217         | Wall Clock                               | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 22.98            |
|      |             | AMAZON.COM          | 40217         | Dry Erase Markers (2pk)                  | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 6.99             |
|      |             |                     |               |  |                           | TOTAL                        | 29.97            |
|      | 1-02554-520 | AMAZON.COM          | 40217         | pens                                     | 2020-09-15                | KENNETH COOPER MIDDLE SCHOOL | 27.49            |
|      |             |                     |               |  |                           | TOTAL                        | 27.49            |
|      | 1-02555-125 | AMAZON.COM          | 40217         | USBC to Ethernet Adapter                 | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 18.99            |
|      |             | AMAZON.COM          | 40217         | Laptop Stand                             | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 32.99            |
|      |             | AMAZON.COM          | 40217         | Book-What if Everybody Did That?         | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 5.35             |
|      |             |                     |               |  |                           | TOTAL                        | 57.33            |
|      | 1-02556-125 | AMAZON.COM          | 40217         | MacBook case                             | 2020-09-15                | NORTHRIDGE ELEMENTARY SCHOOL | 21.99            |
|      |             |                     |               |  |                           | TOTAL                        | 21.99            |
|      | 1-02558-102 | AMAZON.COM          | 40217         | General Supplies for classroom           | 2020-09-15                | APOLLO ELEMENTARY SCHOOL     | 85.00            |
|      |             | AMAZON.COM          | 40217         | Copy Supplies                            | 2020-09-15                | APOLLO ELEMENTARY SCHOOL     | 15.00            |
|      |             | AMAZON.COM          | 40217         | Health Supplies - Kleenex                | 2020-09-15                | APOLLO ELEMENTARY SCHOOL     | 45.00            |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

| FUND | P/O NUMBER  | VENDOR NAME   | VENDOR NUMBER           | DESCRIPTION   | Calendar Date<br>CCYYMMDD              | SITE/DEPT  | AMOUNT POSTED   |
|------|-------------|---|-------------------------|---|--|--|-----------------|
| 11   | 1-02558-102 | AMAZON.COM  | 40217                   | Cleaning - Disinfecting Wipes   | 2020-09-15                             | APOLLO ELEMENTARY SCHOOL   | 60.00           |
|      |             |   |                         |   |  | TOTAL  | 205.00          |
|      | 1-02560-125 | EVOLVE ED   | 40672                   | Classroom Management Workshop Registrati                                    | 2020-09-15                             | NORTHRIDGE ELEMENTARY SCHOOL   | 405.00          |
|      |             |   |                         |   |  | TOTAL  | 405.00          |
|      | 1-02561-126 | AMAZON.COM  | 40217                   | LuvCase Laptop Case for MacBook Air13                                       | 2020-09-15                             | OVERHOLSER ELEMENTARY SCHOOL   | 19.97           |
|      |             |   |                         |   |  | TOTAL  | 19.97           |
|      | 1-02563-710 | BETHANY POST OFFICE   | 24885                   | Stamps  | 2020-09-15                             | PUTNAM CITY WEST HIGH SCHOOL   | 1,100.00        |
|      |             |   |                         |   |  | TOTAL  | 1,100.00        |
|      | 1-02565-520 | AMAZON.COM  | 40217                   | USB-C adapter for Macbooks to connect to                                    | 2020-09-15                             | KENNETH COOPER MIDDLE SCHOOL   | 809.55          |
|      |             |   |                         |   |  | TOTAL  | 809.55          |
|      | 1-02566-708 | QUILL OFFICE SUPPLY   | 13500                   | Printer Ink   | 2020-09-15                             | PUTNAM CITY NORTH HIGH SCHOOL  | 73.79           |
|      |             |   |                         |   |  | TOTAL  | 73.79           |
|      | 1-02575-117 | AMAZON.COM  | 40217                   | General classroom supplies  | 2020-09-15                             | DOWNS ELEMENTARY SCHOOL  | 130.00          |
|      |             |   |                         |   |  | TOTAL  | 130.00          |
|      | 1-02577-110 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM                            | 40217<br>40217<br>40217 | Stylus pens for students<br>PreK  | 2020-09-16<br>2020-09-16<br>2020-09-16 | ARBOR GROVE ELEMENTARY<br>ARBOR GROVE ELEMENTARY<br>ARBOR GROVE ELEMENTARY | 50.00           |
|      |             |   |                         |   |  | TOTAL  | 50.00           |
|      | 1-02578-001 | IPEVO INC<br>IPEVO INC<br>IPEVO INC                               | 17728<br>17728<br>17728 | iPevo VZ-R HDMI/USB Dual Mode BMP Docume<br>Shipping<br>For: Heather Nelson | 2020-09-15<br>2020-09-15<br>2020-09-15 | P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS    | 219.00<br>14.36 |
|      |             |   |                         |   |  | TOTAL  | 233.36          |
|      | 1-02579-001 | QUILL OFFICE SUPPLY<br>QUILL OFFICE SUPPLY<br>QUILL OFFICE SUPPLY | 13500<br>13500<br>13500 | printer ink HP902xl black and color<br>Heather Nelson                       | 2020-09-15<br>2020-09-15<br>2020-09-15 | P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS<br>P C SCHOOLS FINE ARTS    | 90.00           |
|      |             |   |                         |   |  | TOTAL  | 90.00           |



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|------|-------------|---|---|---|--|---|---|
| 11   | 1-02581-563 | SHIELDS, JR. GEORGE   | 7380                                      | Out-of- district milage   | 2020-09-15   | P C SCHOOLS INDIAN ED DEPT  | 250.00  |
|      |             |   |   |   |  | TOTAL   | 250.00  |
|      | 1-02582-120 | 3P LEARNING INC.<br>3P LEARNING INC.  | 41373<br>41373                            | Mathseeds Subscription for 420 Students   | 2020-09-16<br>2020-09-16   | HILDDALE ELEMENTARY SCHOOL<br>HILDDALE ELEMENTARY SCHOOL  | 3,276.00  |
|      |             |   |   |   |  | TOTAL   | 3,276.00  |
|      | 1-02584-421 | CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD   | 35945<br>35945<br>35945                   | ICEV Teacher Curriculum<br>Individual Student Access<br>For teacher curriculum and student licen                                    | 2020-09-16<br>2020-09-16<br>2020-09-16                             | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 500.00<br>1,500.00                                |
|      |             |   |   |   |  | TOTAL   | 2,000.00  |
|      | 1-02585-421 | OKLAHOMA FAMILY, CAREER AND<br>OKLAHOMA FAMILY, CAREER AND<br>OKLAHOMA FAMILY, CAREER AND<br>OKLAHOMA FAMILY, CAREER AND<br>OKLAHOMA FAMILY, CAREER AND | 29441<br>29441<br>29441<br>29441<br>29441 | Tween Life Resource CD<br>Teacher Guide for Tween Life<br>Tween Life Student edition<br>FACS Basics Student edition<br>Shipping 10% | 2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 300.00<br>82.00<br>1,230.00<br>1,140.00<br>275.00 |
|      |             |   |   |   |  | TOTAL   | 3,027.00  |
|      | 1-02586-133 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM  | 40217<br>40217<br>40217<br>40217          | Classroom Fixtures / Hooks<br>Classroom Technology Supplies<br>Classroom General Supplies   | 2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16               | WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL<br>WILEY POST ELEMENTARY SCHOOL                            | 6.88<br>104.46<br>27.17                           |
|      |             |   |   |   |  | TOTAL   | 138.51  |
|      | 1-02587-130 | IXL LEARNING, INC.  | 39973                                     | Online Math and ELA site License  | 2020-09-16   | WESTERN OAKS ELEMENTARY   | 6,965.00  |
|      |             |   |   |   |  | TOTAL   | 6,965.00  |
|      | 1-02588-130 | FORMING LIVES, INC<br>FORMING LIVES, INC<br>FORMING LIVES, INC  | 42185<br>42185<br>42185                   | Student Digital License Grade 2<br>Student Digital License Grade 4  | 2020-09-16<br>2020-09-16<br>2020-09-16                             | WESTERN OAKS ELEMENTARY<br>WESTERN OAKS ELEMENTARY<br>WESTERN OAKS ELEMENTARY   | 248.75<br>248.75                                  |
|      |             |   |   |   |  | TOTAL   | 497.50  |
|      | 1-02589-130 | APPLE COMPUTER INC<br>APPLE COMPUTER INC  | 3943<br>3943                              | Apple MacBook Air 130 512GB<br>Shipping   | F/A<br>2020-09-16<br>2020-09-16                                    | WESTERN OAKS ELEMENTARY<br>WESTERN OAKS ELEMENTARY  | 9,592.00  |
|      |             |   |   |   |  | TOTAL   | 9,592.00  |
|      | 1-02590-130 | AMAZON.COM  | 40217                                     | Desktop Tripods for Videoing  | 2020-09-16   | WESTERN OAKS ELEMENTARY   | 233.94  |

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|-------|-------------|---|---|--|--|---|------------------------------------|
| 11    | 1-02590-130 | AMAZON.COM<br>AMAZON.COM  | 40217<br>40217                            | Speakers for Classroom   | 2020-09-16<br>2020-09-16   | WESTERN OAKS ELEMENTARY<br>WESTERN OAKS ELEMENTARY  | 328.25                             |
| TOTAL |             |   |   |  |  |   | 562.19                             |
|       | 1-02592-130 | APPLE COMPUTER INC<br>APPLE COMPUTER INC  | 3943<br>3943                              | Belkin USB-C to HDMI Adapter<br>Shipping   | 2020-09-16<br>2020-09-16   | WESTERN OAKS ELEMENTARY<br>WESTERN OAKS ELEMENTARY  | 399.60                             |
| TOTAL |             |   |   |  |  |   | 399.60                             |
|       | 1-02594-130 | BOOM LEARNING   | 42159                                     | Online Subscription  | 2020-09-16   | WESTERN OAKS ELEMENTARY   | 1,500.00                           |
| TOTAL |             |   |   |  |  |   | 1,500.00                           |
|       | 1-02595-708 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM  | 40217<br>40217<br>40217                   | Stylus pen for ipad  | 2020-09-15<br>2020-09-15<br>2020-09-15                             | PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL   | 94.88                              |
| TOTAL |             |   |   |  |  |   | 94.88                              |
|       | 1-02596-130 | TEACHER SYNERGY, LLC<br>TEACHER SYNERGY, LLC<br>TEACHER SYNERGY, LLC  | 16764<br>16764<br>16764                   | Lesson Plans Instructional non software<br>Processing Fee  | 2020-09-16<br>2020-09-16<br>2020-09-16                             | WESTERN OAKS ELEMENTARY<br>WESTERN OAKS ELEMENTARY<br>WESTERN OAKS ELEMENTARY   | 20.00<br>2.99                      |
| TOTAL |             |   |   |  |  |   | 22.99                              |
|       | 1-02597-110 | AMAZON.COM<br>AMAZON.COM  | 40217<br>40217                            | Laptop stand for instruction   | 2020-09-16<br>2020-09-16   | ARBOR GROVE ELEMENTARY<br>ARBOR GROVE ELEMENTARY  | 75.00                              |
| TOTAL |             |   |   |  |  |   | 75.00                              |
|       | 1-02598-421 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM  | 40217<br>40217<br>40217<br>40217<br>40217 | Color Cardstock paper<br>First aid kit<br>General Supplies such as glue guns, hot<br>Appliance/furniture/fixtures Storage co<br>See attached document for specific detai | 2020-09-15<br>2020-09-15<br>2020-09-15<br>2020-09-15<br>2020-09-15 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 34.99<br>47.95<br>347.64<br>674.97 |
| TOTAL |             |   |   |  |  |   | 1,105.55                           |
|       | 1-02600-421 | FCCLA NATIONAL HEADQUARTERS<br>FCCLA NATIONAL HEADQUARTERS<br>FCCLA NATIONAL HEADQUARTERS<br>FCCLA NATIONAL HEADQUARTERS<br>FCCLA NATIONAL HEADQUARTERS | 35277<br>35277<br>35277<br>35277<br>35277 | National Student Membership Dues<br>Oklahoma Student Sate Dues<br>Dues in FCCLA are required<br>For this class   | 2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH | 108.00<br>60.00                    |
| TOTAL |             |   |   |  |  |   | 168.00                             |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

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|------|-------------|------------------------------|---------------|--|---------------------------|--------------------------------|------------------|
| 11   | 1-02601-421 | FCCLA NATIONAL HEADQUARTERS  | 35277         | National Chapter Advisor Dues            | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    | 9.00             |
|      |             | FCCLA NATIONAL HEADQUARTERS  | 35277         | Oklahoma Chapter Advisor State Dues      | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    | 15.00            |
|      |             | FCCLA NATIONAL HEADQUARTERS  | 35277         | National dues are required               | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    |                  |
|      |             | FCCLA NATIONAL HEADQUARTERS  | 35277         | for student to participate in competitio | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    |                  |
|      |             |                              |               |  |                           | TOTAL                          | 24.00            |
|      | 1-02602-105 | SECURITY BANKCARD CENTER INC | 41643         | Staff Development Registration - Non-Ins | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL      | 293.38           |
|      |             |                              |               |  |                           | TOTAL                          | 293.38           |
|      | 1-02604-090 | BRADY INDUSTRIES             | 41873         | Cleaning Supplies/ parts                 | 2020-09-15                | PC SCHOOLS BUILDINGS & GROUNDS | 20,000.00        |
|      |             | BRADY INDUSTRIES             | 41873         | Ref PO # 0-10233-090                     | 2020-09-15                | PC SCHOOLS BUILDINGS & GROUNDS |                  |
|      |             | BRADY INDUSTRIES             | 41873         |  | 2020-09-15                | PC SCHOOLS BUILDINGS & GROUNDS |                  |
|      |             |                              |               |  |                           | TOTAL                          | 20,000.00        |
|      | 1-02605-126 | AMAZON.COM                   | 40217         | Classroom Furniture: Shelving            | 2020-09-16                | OVERHOLSER ELEMENTARY SCHOOL   | 54.99            |
|      |             | AMAZON.COM                   | 40217         | Avedio 4K HDMI Audio Extractor           | 2020-09-16                | OVERHOLSER ELEMENTARY SCHOOL   | 23.97            |
|      |             | AMAZON.COM                   | 40217         | LiDiVi MIDI to USB Cable                 | 2020-09-16                | OVERHOLSER ELEMENTARY SCHOOL   | 16.99            |
|      |             | AMAZON.COM                   | 40217         |  | 2020-09-16                | OVERHOLSER ELEMENTARY SCHOOL   |                  |
|      |             |                              |               |  |                           | TOTAL                          | 95.95            |
|      | 1-02606-001 | AMAZON.COM                   | 40217         | frisbees                                 | 2020-09-16                | P C SCHOOLS FINE ARTS          | 100.00           |
|      |             | AMAZON.COM                   | 40217         | items to be used for rhythm music instru | 2020-09-16                | P C SCHOOLS FINE ARTS          |                  |
|      |             |                              |               |  |                           | TOTAL                          | 100.00           |
|      | 1-02610-421 | AMAZON.COM                   | 40217         | White paint                              | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    | 40.17            |
|      |             | AMAZON.COM                   | 40217         | White butcher paper                      | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    | 131.10           |
|      |             | AMAZON.COM                   | 40217         | Smart Power Strip, voice control capabil | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    | 25.99            |
|      |             | AMAZON.COM                   | 40217         | for Smart Classroom                      | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    |                  |
|      |             | AMAZON.COM                   | 40217         |  | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH    |                  |
|      |             |                              |               |  |                           | TOTAL                          | 197.26           |
|      | 1-02611-105 | AMAZON.COM                   | 40217         | Magnetic webcam cover                    | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL      | 6.99             |
|      |             | AMAZON.COM                   | 40217         | Laptop stand                             | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL      | 19.99            |
|      |             | AMAZON.COM                   | 40217         | Project organizer with dividers          | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL      | 8.99             |
|      |             | AMAZON.COM                   | 40217         |  | 2020-09-16                | CENTRAL ELEMENTARY SCHOOL      |                  |
|      |             |                              |               |  |                           | TOTAL                          | 35.97            |
|      | 1-02615-120 | LEARNING A-Z, LLC            | 2483          | Raz-Kids.com                             | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL     | 2,413.85         |
|      |             | LEARNING A-Z, LLC            | 2483          | Prek-2nd Grade                           | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL     |                  |

| FUND | P/O NUMBER  | VENDOR NAME       | VENDOR NUMBER | DESCRIPTION                    | Calendar Date<br>CCYYMMDD | SITE/DEPT                     | AMOUNT POSTED |
|------|-------------|-------------------|---------------|--------------------------------|---------------------------|-------------------------------|---------------|
| 11   | 1-02615-120 | LEARNING A-Z, LLC | 2483          |                                | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL    |               |
|      |             |                   |               |                                |                           | TOTAL                         | 2,413.85      |
|      | 1-02616-710 | AMAZON.COM        | 40217         | Power Strip Surge Protector    | 2020-09-16                | PUTNAM CITY WEST HIGH SCHOOL  | 24.64         |
|      |             | AMAZON.COM        | 40217         | Bluetooth Headset, Wireless    | 2020-09-16                | PUTNAM CITY WEST HIGH SCHOOL  | 36.99         |
|      |             | AMAZON.COM        | 40217         | Wireless Ergonomic Mouse       | 2020-09-16                | PUTNAM CITY WEST HIGH SCHOOL  | 25.99         |
|      |             |                   |               |                                |                           | TOTAL                         | 87.62         |
|      | 1-02618-710 | AMAZON.COM        | 40217         | General Supplies               | 2020-09-16                | PUTNAM CITY WEST HIGH SCHOOL  | 57.24         |
|      |             | AMAZON.COM        | 40217         | Drawing Paper for Art          | 2020-09-16                | PUTNAM CITY WEST HIGH SCHOOL  | 57.24         |
|      |             | AMAZON.COM        | 40217         |                                | 2020-09-16                | PUTNAM CITY WEST HIGH SCHOOL  |               |
|      |             |                   |               |                                |                           | TOTAL                         | 114.48        |
|      | 1-02619-120 | LEARNING A-Z, LLC | 2483          | Raz-Kids.com                   | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL    | 1,469.30      |
|      |             | LEARNING A-Z, LLC | 2483          | 3rd-5th Grade                  | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL    |               |
|      |             | LEARNING A-Z, LLC | 2483          |                                | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL    |               |
|      |             |                   |               |                                |                           | TOTAL                         | 1,469.30      |
|      | 1-02621-120 | LEARNING A-Z, LLC | 2483          | Raz-Kids.com                   | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL    | 378.00        |
|      |             | LEARNING A-Z, LLC | 2483          | ELL Edition                    | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL    |               |
|      |             | LEARNING A-Z, LLC | 2483          |                                | 2020-09-16                | HILLDALE ELEMENTARY SCHOOL    |               |
|      |             |                   |               |                                |                           | TOTAL                         | 378.00        |
|      | 1-02625-421 | CDWG              | 36106         | HP Laser Jet Enterprise M507dn | F/A 2020-09-16            | PUTNAM CITY SCHOOLS VO-TECH   | 500.00        |
|      |             |                   |               |                                |                           | TOTAL                         | 500.00        |
|      | 1-02626-708 | AMAZON.COM        | 40217         | Stylus pen for iPad            | 2020-09-16                | PUTNAM CITY NORTH HIGH SCHOOL | 69.95         |
|      |             | AMAZON.COM        | 40217         |                                | 2020-09-16                | PUTNAM CITY NORTH HIGH SCHOOL |               |
|      |             |                   |               |                                |                           | TOTAL                         | 69.95         |
|      | 1-02628-550 | AMAZON.COM        | 40217         | General office supplies        | 2020-09-16                | WESTERN OAKS MIDDLE SCHOOL    | 100.00        |
|      |             | AMAZON.COM        | 40217         |                                | 2020-09-16                | WESTERN OAKS MIDDLE SCHOOL    |               |
|      |             |                   |               |                                |                           | TOTAL                         | 100.00        |
|      | 1-02629-708 | AMAZON.COM        | 40217         | Pens                           | 2020-09-16                | PUTNAM CITY NORTH HIGH SCHOOL | 8.00          |
|      |             | AMAZON.COM        | 40217         | Folding Sofa Chair             | 2020-09-16                | PUTNAM CITY NORTH HIGH SCHOOL | 55.00         |
|      |             | AMAZON.COM        | 40217         | Laptop lap desk                | 2020-09-16                | PUTNAM CITY NORTH HIGH SCHOOL | 40.00         |
|      |             | AMAZON.COM        | 40217         | Vacuum                         | 2020-09-16                | PUTNAM CITY NORTH HIGH SCHOOL | 45.00         |

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|------|-------------|--|----------------------------------|---|--|--|-------------------------|
| 11   | 1-02629-708 | AMAZON.COM   | 40217                            |   | 2020-09-16   | PUTNAM CITY NORTH HIGH SCHOOL  |                         |
|      |             |  |                                  |   |  | TOTAL  | 148.00                  |
|      | 1-02632-530 | IXL LEARNING, INC.<br>IXL LEARNING, INC.   | 39973<br>39973                   | IXL Site License  | 2020-09-16<br>2020-09-16                             | HEFNER MIDDLE SCHOOL<br>HEFNER MIDDLE SCHOOL   | 10,000.00               |
|      |             |  |                                  |   |  | TOTAL  | 10,000.00               |
|      | 1-02635-710 | WARREN OFFICE PRODUCTS<br>WARREN OFFICE PRODUCTS<br>WARREN OFFICE PRODUCTS<br>WARREN OFFICE PRODUCTS | 8001<br>8001<br>8001<br>8001     | Furniture and Installation for Front Off<br>Pedestal, Cabinet, Chair and Table<br>See Attached Quote  | 2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16 | PUTNAM CITY WEST HIGH SCHOOL<br>PUTNAM CITY WEST HIGH SCHOOL<br>PUTNAM CITY WEST HIGH SCHOOL<br>PUTNAM CITY WEST HIGH SCHOOL | 1,724.00                |
|      |             |  |                                  |   |  | TOTAL  | 1,724.00                |
|      | 1-02642-062 | APPLE COMPUTER INC   | 3943                             | Apple 45W MagSafe 2 power adapter   | 2020-09-16   | PUTNAM CITY SPECIAL SERVICES   | 79.00                   |
|      |             |  |                                  |   |  | TOTAL  | 79.00                   |
|      | 1-02645-510 | AMAZON.COM   | 40217                            | General Office Supplies   | 2020-09-16   | CAPPS MIDDLE SCHOOL  | 125.00                  |
|      |             |  |                                  |   |  | TOTAL  | 125.00                  |
|      | 1-02651-710 | AMAZON.COM<br>AMAZON.COM<br>AMAZON.COM   | 40217<br>40217<br>40217          | Power Strip Surge Protector<br>Bluetooth Headset, Wireless<br>Wireless Ergonomic Mouse  | 2020-09-16<br>2020-09-16<br>2020-09-16               | PUTNAM CITY WEST HIGH SCHOOL<br>PUTNAM CITY WEST HIGH SCHOOL<br>PUTNAM CITY WEST HIGH SCHOOL                                 | 24.64<br>36.99<br>25.99 |
|      |             |  |                                  |   |  | TOTAL  | 87.62                   |
|      | 1-02657-421 | BLAZER DEPOT INC<br>BLAZER DEPOT INC<br>BLAZER DEPOT INC<br>BLAZER DEPOT INC                         | 18414<br>18414<br>18414<br>18414 | Blazers (one medium, one large)<br>Purchase for blazers are new this year<br>Please see document for approved list fr<br>This is to correct PO#1-02197-421 to the | 2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH     | 300.00                  |
|      |             |  |                                  |   |  | TOTAL  | 300.00                  |
|      | 1-02659-421 | CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD<br>CEV MULTIMEDIA, LTD             | 35945<br>35945<br>35945<br>35945 | ICEV Teacher Curriculum<br>Individual Student Access<br>For teacher curriculum and student licen<br>To correct wrong price on PO#1-02584-421                      | 2020-09-16<br>2020-09-16<br>2020-09-16<br>2020-09-16 | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH     | 525.00<br>1,500.00      |
|      |             |  |                                  |   |  | TOTAL  | 2,025.00                |
|      | 1-02660-421 | AMAZON.COM<br>AMAZON.COM   | 40217<br>40217                   | Items to support use of Circuit<br>Mobile Storage for FACS class  | 2020-09-16<br>2020-09-16                             | PUTNAM CITY SCHOOLS VO-TECH<br>PUTNAM CITY SCHOOLS VO-TECH   | 341.63<br>172.80        |

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| FUND | P/O NUMBER  | VENDOR NAME | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                   | AMOUNT<br>POSTED |
|------|-------------|-------------|---------------|--|---------------------------|-----------------------------|------------------|
| 11   | 1-02660-421 | AMAZON.COM  | 40217         | See attached document for specific items | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH |                  |
|      |             |             |               |  |                           | TOTAL                       | 514.43           |
|      | 1-02661-421 | AMAZON.COM  | 40217         | Emart Pop Up Green Screen                | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH | 379.98           |
|      |             | AMAZON.COM  | 40217         | Emart 6x9 Photo background               | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH | 23.99            |
|      |             | AMAZON.COM  | 40217         | Emart Tshape Background stand            | 2020-09-16                | PUTNAM CITY SCHOOLS VO-TECH | 79.98            |
|      |             |             |               |  |                           | TOTAL                       | 483.95           |
|      | 1-02663-338 | CDWG        | 36106         | HP Officejet Pro 8025 All-in-one Printer | 2020-09-16                | PUTNAM CITY SMART START     | 165.00           |
|      |             | CDWG        | 36106         | Shipping                                 | 2020-09-16                | PUTNAM CITY SMART START     |                  |
|      |             |             |               |  |                           | TOTAL                       | 165.00           |
|      |             |             |               |  |                           | FUND 11                     |                  |
|      |             |             |               |  |                           | TOTAL                       | 272,662.19       |

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| FUND | P/O NUMBER  | VENDOR NAME   | VENDOR NUMBER                    | DESCRIPTION   | Calendar Date<br>CCYYMMDD                            | SITE/DEPT  | AMOUNT<br>POSTED      |
|------|-------------|---|----------------------------------|---|--|--|-----------------------|
| 21   | 1-02249-095 | OKLA CONSTRUCTION SOLUTIONS<br>OKLA CONSTRUCTION SOLUTIONS                          | 14103<br>14103                   | Service to build and install custom hand<br>porch stairs @ Coronado   | 2020-09-03<br>2020-09-03                             | PUTNAM CITY MAINTENANCE DEPT<br>PUTNAM CITY MAINTENANCE DEPT   | 1,600.00              |
|      |             |   |                                  |   |  | TOTAL  | 1,600.00              |
|      | 1-02451-095 | FULLER PAVING<br>FULLER PAVING<br>FULLER PAVING                                     | 14826<br>14826<br>14826          | Service to Mill out in front of new conc<br>all debris and pave back with hot mix as<br>allow drainage and compact - Will Rogers                                      | 2020-09-10<br>2020-09-10<br>2020-09-10               | PUTNAM CITY MAINTENANCE DEPT<br>PUTNAM CITY MAINTENANCE DEPT<br>PUTNAM CITY MAINTENANCE DEPT                                 | 5,300.00              |
|      |             |   |                                  |   |  | TOTAL  | 5,300.00              |
|      | 1-02455-092 | POPE CONTRACTING INC<br>POPE CONTRACTING INC<br>POPE CONTRACTING INC                | 4937<br>4937<br>4937             | LVRD 3 SINKS TO REPLACE DEFECTIVE SINKS<br>LABOR TO INSTALL SINKS   | 2020-09-10<br>2020-09-10<br>2020-09-10               | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE                                 | 24,631.00<br>9,500.00 |
|      |             |   |                                  |   |  | TOTAL  | 34,131.00             |
|      | 1-02490-095 | FEDERAL CORP<br>FEDERAL CORP  | 10916<br>10916                   | HVAC Service  | 2020-09-11<br>2020-09-11                             | PUTNAM CITY MAINTENANCE DEPT<br>PUTNAM CITY MAINTENANCE DEPT   | 500.00                |
|      |             |   |                                  |   |  | TOTAL  | 500.00                |
|      | 1-02500-092 | CMSWILLOWBROOK, INC<br>CMSWILLOWBROOK, INC<br>CMSWILLOWBROOK, INC                   | 42108<br>42108<br>42108          | REDESIGN OF PARKING LOT, DROP-OFF AND PI<br>AT DD KIRKLAND  | 2020-09-11<br>2020-09-11<br>2020-09-11               | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE                                 | 5,050.80              |
|      |             |   |                                  |   |  | TOTAL  | 5,050.80              |
|      | 1-02510-095 | NIDOMA, INC<br>NIDOMA, INC<br>NIDOMA, INC<br>NIDOMA, INC                            | 40068<br>40068<br>40068<br>40068 | Installation of new curb and gutter @ Wi<br>Remove existing ADA ramp and 200 of exi<br>Remove 200 of existing west sidewalk<br>Remove 800 of existing curb and gutter | 2020-09-11<br>2020-09-11<br>2020-09-11<br>2020-09-11 | PUTNAM CITY MAINTENANCE DEPT<br>PUTNAM CITY MAINTENANCE DEPT<br>PUTNAM CITY MAINTENANCE DEPT<br>PUTNAM CITY MAINTENANCE DEPT | 7,468.00              |
|      |             |   |                                  |   |  | TOTAL  | 7,468.00              |
|      | 1-02531-092 | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC | 40080<br>40080<br>40080          | CONSTRUCTION OF NEW TENNIS FACILITY AT P<br>NEW CONSTRUCTION  | 2020-09-15<br>2020-09-15<br>2020-09-15               | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE                                 | 149,157.14            |
|      |             |   |                                  |   |  | TOTAL  | 149,157.14            |
|      | 1-02532-092 | KERR 3 ARCHITECTS, INC<br>KERR 3 ARCHITECTS, INC                                    | 40079<br>40079                   | ARCH FEES FOR PCH TENNIS FACILITY<br>NEW CONSTRUCTION   | 2020-09-15<br>2020-09-15                             | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE   | 45,962.11             |
|      |             |   |                                  |   |  | TOTAL  | 45,962.11             |

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| FUND        | P/O NUMBER  | VENDOR NAME                  | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT<br>POSTED |
|-------------|-------------|------------------------------|---------------|--|---------------------------|------------------------------|------------------|
| 21          | 1-02535-092 | RED SKY CONSTRUCTORS, LLC    | 40080         | CONSTRUCTION OF NEW TENNIS FACILITY AT P | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 1,500,000.00     |
|             |             | RED SKY CONSTRUCTORS, LLC    | 40080         | NEW CONSTRUCTION                         | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
|             |             | RED SKY CONSTRUCTORS, LLC    | 40080         |  | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
| TOTAL       |             |                              |               |  |                           |                              | 1,500,000.00     |
| 1-02536-092 |             | KERR 3 ARCHITECTS, INC       | 40079         | ARCH FEES FOR PCN TENNIS FACILITY        | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 197,480.05       |
|             |             | KERR 3 ARCHITECTS, INC       | 40079         | NEW CONSTRUCTION                         | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
| TOTAL       |             |                              |               |  |                           |                              | 197,480.05       |
| 1-02542-092 |             | SPARKS REED LLC DBA REED     | 40384         | ARCH FEES FOR PCW NEW GYM/STORM SHELTER  | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 206,000.00       |
|             |             | SPARKS REED LLC DBA REED     | 40384         | NEW CONSTRUCTION                         | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
|             |             | SPARKS REED LLC DBA REED     | 40384         |  | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
| TOTAL       |             |                              |               |  |                           |                              | 206,000.00       |
| 1-02550-092 |             | GLOBE CONSTRUCTION           | 6537          | PUTNAM CITY WEST H.S. GYMNASIUM          | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 60,000.00        |
|             |             | GLOBE CONSTRUCTION           | 6537          | NEW CONSTRUCTION/STORM SHELTER           | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
| TOTAL       |             |                              |               |  |                           |                              | 60,000.00        |
| 1-02607-095 |             | CBS DOOR & HARDWARE, LLC     | 42152         | Parts & Supplies                         | 2020-09-16                | PUTNAM CITY MAINTENANCE DEPT | 458.00           |
|             |             | CBS DOOR & HARDWARE, LLC     | 42152         | Reference PO#1-00832-095                 | 2020-09-16                | PUTNAM CITY MAINTENANCE DEPT |                  |
|             |             | CBS DOOR & HARDWARE, LLC     | 42152         |  | 2020-09-16                | PUTNAM CITY MAINTENANCE DEPT |                  |
| TOTAL       |             |                              |               |  |                           |                              | 458.00           |
| 1-02623-005 |             | INDEPENDENT INSURANCE AGENTS | 4316          | PROPERTY INSURANCE                       | 2020-09-16                | PUTNAM CITY SCHOOL DISTRICT  | 6,000.00         |
|             |             | INDEPENDENT INSURANCE AGENTS | 4316          |  | 2020-09-16                | PUTNAM CITY SCHOOL DISTRICT  |                  |
|             |             | INDEPENDENT INSURANCE AGENTS | 4316          |  | 2020-09-16                | PUTNAM CITY SCHOOL DISTRICT  |                  |
| TOTAL       |             |                              |               |  |                           |                              | 6,000.00         |
| FUND 21     |             |                              |               |  |                           |                              |                  |
| TOTAL       |             |                              |               |  |                           |                              | 2,219,107.10     |



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| FUND | P/O NUMBER  | VENDOR NAME                    | VENDOR NUMBER | DESCRIPTION                             | Calendar Date<br>CCYYMMDD | SITE/DEPT           | AMOUNT<br>POSTED |
|------|-------------|--------------------------------|---------------|---|---------------------------|---------------------|------------------|
| 22   | 1-02260-085 | UNITED STATES POST OFFICE      | 844           | Mailings for Child Nutrition to Student | 2020-09-03                | CHILD NUTRTION DEPT | 2,000.00         |
|      |             |                                |               |   |                           | TOTAL               | 2,000.00         |
|      | 1-02261-085 | FRANCIS TUTTLE TECHNOLOGY CNTR | 2919          | Pre K Meals at Francis Tuttle           | 2020-09-03                | CHILD NUTRTION DEPT | 18,500.00        |
|      |             |                                |               |   |                           | TOTAL               | 18,500.00        |
|      | 1-02528-085 | UNITED REFRIGERATION INC       | 7288          | Refrigerator/Freezer Repair             | 2020-09-15                | CHILD NUTRTION DEPT | 5,000.00         |
|      |             |                                |               |   |                           | TOTAL               | 5,000.00         |
|      |             |                                |               |   |                           | FUND 22<br>TOTAL    | 25,500.00        |

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| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER  | DESCRIPTION  | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|----------------|--|---------------------------|--|------------------|
| 31   | 1-02372-092 | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC | 40080<br>40080 | CONSTRUCTION OF NEW TENNIS FACILITY AT P<br>NEW CONSTRUCTION | 2020-09-10<br>2020-09-10  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 62,296.44        |
|      |             |  |                |  |                           | TOTAL  | 62,296.44        |
|      |             |  |                |  |                           | FUND 31<br>TOTAL   | 62,296.44        |

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| FUND | P/O NUMBER  | VENDOR NAME                                      | VENDOR NUMBER  | DESCRIPTION   | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|----------------|---|---------------------------|--|------------------|
| 33   | 1-02379-092 | KERR 3 ARCHITECTS, INC<br>KERR 3 ARCHITECTS, INC | 40079<br>40079 | ARCH FEES FOR PCH TENNIS FACILITY<br>NEW CONSTRUCTION | 2020-09-10<br>2020-09-10  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 1,675.01         |
|      |             |  |                |   |                           | TOTAL  | 1,675.01         |
|      |             |  |                |   |                           | FUND 33<br>TOTAL   | 1,675.01         |

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| FUND | P/O NUMBER  | VENDOR NAME                              | VENDOR NUMBER | DESCRIPTION   | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|---------------|---|---------------------------|--|------------------|
| 34   | 1-02544-092 | GLOBE CONSTRUCTION<br>GLOBE CONSTRUCTION | 6537<br>6537  | PUTNAM CITY WEST H.S. GYMNASIUM<br>NEW CONSTRUCTION/STORM SHELTER | 2020-09-15<br>2020-09-15  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 172,713.75       |
|      |             |  |               |   |                           | TOTAL  | 172,713.75       |
|      |             |  |               |   |                           | FUND 34<br>TOTAL   | 172,713.75       |

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| FUND        | P/O NUMBER  | VENDOR NAME                              | VENDOR NUMBER | DESCRIPTION   | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|-------------|-------------|--|---------------|---|---------------------------|--|------------------|
| 35          | 1-02546-092 | GLOBE CONSTRUCTION<br>GLOBE CONSTRUCTION | 6537<br>6537  | PUTNAM CITY WEST H.S. GYMNASIUM<br>NEW CONSTRUCTION/STORM SHELTER | 2020-09-15<br>2020-09-15  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 464,479.32       |
|             |             |  |               |   |                           | TOTAL  | 464,479.32       |
| 1-02549-092 |             | GLOBE CONSTRUCTION<br>GLOBE CONSTRUCTION | 6537<br>6537  | PUTNAM CITY WEST H.S. GYMNASIUM<br>NEW CONSTRUCTION/STORM SHELTER | 2020-09-15<br>2020-09-15  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 1,067.50         |
|             |             |  |               |   |                           | TOTAL  | 1,067.50         |
|             |             |  |               |   |                           | FUND 35<br>TOTAL   | 465,546.82       |

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| FUND        | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT<br>POSTED |
|-------------|-------------|--|---------------|--|---------------------------|------------------------------|------------------|
| 36          | 1-02543-092 | SPARKS REED LLC DBA REED<br>SPARKS REED LLC DBA REED<br>SPARKS REED LLC DBA REED | 40384         | ARCH FEES FOR PCW NEW GYM/STORM SHELTER  | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 1,324.35         |
|             |             |  | 40384         | NEW CONSTRUCTION                         | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
|             |             |  | 40384         |  | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
|             |             |  |               |  |                           | TOTAL                        | 1,324.35         |
| 1-02545-092 |             | GLOBE CONSTRUCTION<br>GLOBE CONSTRUCTION   | 6537          | PUTNAM CITY WEST H.S. GYMNASIUM          | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 149,907.56       |
|             |             |  | 6537          | NEW CONSTRUCTION/STORM SHELTER           | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
|             |             |  |               |  |                           | TOTAL                        | 149,907.56       |
| 1-02640-092 |             | POPE CONTRACTING INC<br>POPE CONTRACTING INC                                     | 4937          | FENCING NEEDED FOR NEW CLASSROOM ADDITIO | 2020-09-16                | PUTNAM CITY SCH SUPT. OFFICE | 26,891.23        |
|             |             |  | 4937          | DOWNS E.S.                               | 2020-09-16                | PUTNAM CITY SCH SUPT. OFFICE |                  |
|             |             |  |               |  |                           | TOTAL                        | 26,891.23        |
|             |             |  |               |  |                           | FUND 36                      |                  |
|             |             |  |               |  |                           | TOTAL                        | 178,123.14       |

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| FUND             | P/O NUMBER                                       | VENDOR NAME  | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT<br>POSTED |
|------------------|--|--|---------------|--|---------------------------|------------------------------|------------------|
| 37               | 1-02376-092                                      | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC | 40080         | CONSTRUCTION OF NEW TENNIS FACILITY AT P | 2020-09-10                | PUTNAM CITY SCH SUPT. OFFICE | 16,867.19        |
|                  |  |  | 40080         | NEW CONSTRUCTION                         | 2020-09-10                | PUTNAM CITY SCH SUPT. OFFICE |                  |
| TOTAL            |  |  |               |  |                           |                              | 16,867.19        |
| 1-02380-092      | KERR 3 ARCHITECTS, INC<br>KERR 3 ARCHITECTS, INC | KERR 3 ARCHITECTS, INC<br>KERR 3 ARCHITECTS, INC       | 40079         | ARCH FEES FOR PCH TENNIS FACILITY        | 2020-09-10                | PUTNAM CITY SCH SUPT. OFFICE | 2,946.64         |
|                  |  |  | 40079         | NEW CONSTRUCTION                         | 2020-09-10                | PUTNAM CITY SCH SUPT. OFFICE |                  |
| TOTAL            |  |  |               |  |                           |                              | 2,946.64         |
| FUND 37<br>TOTAL |  |  |               |  |                           |                              | 19,813.83        |

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| FUND | P/O NUMBER  | VENDOR NAME                                      | VENDOR NUMBER  | DESCRIPTION   | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|----------------|---|---------------------------|--|------------------|
| 38   | 1-02381-092 | KERR 3 ARCHITECTS, INC<br>KERR 3 ARCHITECTS, INC | 40079<br>40079 | ARCH FEES FOR PCH TENNIS FACILITY<br>NEW CONSTRUCTION | 2020-09-10<br>2020-09-10  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 47,023.64        |
|      |             |  |                |   |                           | TOTAL  | 47,023.64        |
|      |             |  |                |   |                           | FUND 38<br>TOTAL   | 47,023.64        |

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| FUND | P/O NUMBER  | VENDOR NAME                                      | VENDOR NUMBER  | DESCRIPTION   | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|----------------|---|---------------------------|--|------------------|
| 71   | 1-02382-092 | KERR 3 ARCHITECTS, INC<br>KERR 3 ARCHITECTS, INC | 40079<br>40079 | ARCH FEES FOR PCH TENNIS FACILITY<br>NEW CONSTRUCTION | 2020-09-10<br>2020-09-10  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 43,461.14        |
|      |             |  |                |   |                           | TOTAL  | 43,461.14        |
|      |             |  |                |   |                           | FUND 71<br>TOTAL   | 43,461.14        |

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Detail Listing by Fund

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| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER  | DESCRIPTION  | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|----------------|--|---------------------------|--|------------------|
| 72   | 1-02374-092 | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC | 40080<br>40080 | CONSTRUCTION OF NEW TENNIS FACILITY AT P<br>NEW CONSTRUCTION | 2020-09-10<br>2020-09-10  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 9,066.82         |
|      |             |  |                |  |                           | TOTAL  | 9,066.82         |
|      |             |  |                |  |                           | FUND 72<br>TOTAL   | 9,066.82         |

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Detail Listing by Fund

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| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER  | DESCRIPTION  | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|----------------|--|---------------------------|--|------------------|
| 73   | 1-02373-092 | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC | 40080<br>40080 | CONSTRUCTION OF NEW TENNIS FACILITY AT P<br>NEW CONSTRUCTION | 2020-09-10<br>2020-09-10  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 139,756.31       |
|      |             |  |                |  |                           | TOTAL  | 139,756.31       |
|      |             |  |                |  |                           | FUND 73<br>TOTAL   | 139,756.31       |

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Purchase Order Listing, Triangle AE Removed  
 09/03/20 THRU 09/16/20  
 Detail Listing by Fund

| FUND        | P/O NUMBER         | VENDOR NAME        | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT<br>POSTED |
|-------------|--------------------|--------------------|---------------|--|---------------------------|------------------------------|------------------|
| 74          | 1-02390-094        | VIDEO REALITY, INC | 39318         | WUXGA LCD, 8000 Lumen Advanced Professio | 2020-09-09                | P C SCHOOLS INFOR TECH SERV  | 4,147.00         |
|             |                    | VIDEO REALITY, INC | 39318         | Projector - For Apollo Gym               | F/A 2020-09-09            | P C SCHOOLS INFOR TECH SERV  |                  |
|             |                    | VIDEO REALITY, INC | 39318         | Shipping                                 | F/A 2020-09-09            | P C SCHOOLS INFOR TECH SERV  | 75.00            |
|             |                    | VIDEO REALITY, INC | 39318         |  | 2020-09-09                | P C SCHOOLS INFOR TECH SERV  |                  |
|             |                    | VIDEO REALITY, INC | 39318         |  | 2020-09-09                | P C SCHOOLS INFOR TECH SERV  |                  |
| TOTAL       |                    |                    |               |  |                           |                              | 4,222.00         |
| 1-02547-092 | GLOBE CONSTRUCTION | GLOBE CONSTRUCTION | 6537          | PUTNAM CITY WEST H.S. GYMNASIUM          | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 200,946.31       |
|             |                    | GLOBE CONSTRUCTION | 6537          | NEW CONSTRUCTION/STORM SHELTER           | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |                  |
| TOTAL       |                    |                    |               |  |                           |                              | 200,946.31       |
| FUND 74     |                    |                    |               |  |                           |                              |                  |
| TOTAL       |                    |                    |               |  |                           |                              | 205,168.31       |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

| FUND        | P/O NUMBER   | VENDOR NAME  | VENDOR NUMBER | DESCRIPTION                              | Calendar Date<br>CCYYMMDD | SITE/DEPT                    | AMOUNT POSTED |
|-------------|--|--|---------------|--|---------------------------|------------------------------|---------------|
| 76          | 1-02132-092  | ORION SECURITY SOLUTIONS LLC<br>ORION SECURITY SOLUTIONS LLC | 40589         | SOFTWARE TO ADD A MODULE TO CAMERA SYSTE | 2020-09-09                | PUTNAM CITY SCH SUPT. OFFICE | 26,381.00     |
|             |  |  | 40589         | ADDITIONAL DETECTION USE TO CAMERAS      | 2020-09-09                | PUTNAM CITY SCH SUPT. OFFICE |               |
| TOTAL       |  |  |               |  |                           |                              | 26,381.00     |
| 1-02371-092 | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC | RED SKY CONSTRUCTORS, LLC                                    | 40080         | CONSTRUCTION OF NEW TENNIS FACILITY AT P | 2020-09-10                | PUTNAM CITY SCH SUPT. OFFICE | 450,000.00    |
|             |  |  | 40080         | NEW CONSTRUCTION                         | 2020-09-10                | PUTNAM CITY SCH SUPT. OFFICE |               |
| TOTAL       |  |  |               |  |                           |                              | 450,000.00    |
| 1-02548-092 | GLOBE CONSTRUCTION<br>GLOBE CONSTRUCTION               | GLOBE CONSTRUCTION   | 6537          | PUTNAM CITY WEST H.S. GYMNASIUM          | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE | 294,960.65    |
|             |  |  | 6537          | NEW CONSTRUCTION/STORM SHELTER           | 2020-09-15                | PUTNAM CITY SCH SUPT. OFFICE |               |
| TOTAL       |  |  |               |  |                           |                              | 294,960.65    |
| 1-02641-092 | POPE CONTRACTING INC<br>POPE CONTRACTING INC           | POPE CONTRACTING INC   | 4937          | INSTALLATION OF PLAYGROUND NEEDED FOR TH | 2020-09-16                | PUTNAM CITY SCH SUPT. OFFICE | 54,544.75     |
|             |  |  | 4937          | CLASSROOM ADDITION AT DOWNS E.S.         | 2020-09-16                | PUTNAM CITY SCH SUPT. OFFICE |               |
| TOTAL       |  |  |               |  |                           |                              | 54,544.75     |
| FUND 76     |  |  |               |  |                           |                              |               |
| TOTAL       |  |  |               |  |                           |                              | 825,886.40    |

Purchase Order Listing, Triangle AE Removed  
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 Detail Listing by Fund

| FUND        | P/O NUMBER  | VENDOR NAME   | VENDOR NUMBER           | DESCRIPTION   | Calendar Date<br>CCYYMMDD              | SITE/DEPT   | AMOUNT<br>POSTED   |
|-------------|-------------|---|-------------------------|---|--|---|--------------------|
| 77          | 1-02307-092 | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC                        | 40080<br>40080          | CONSTRUCTION OF NEW TENNIS FACILITY AT P<br>NEW CONSTRUCTION  | 2020-09-10<br>2020-09-10               | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE                                    | 1,000,000.00       |
|             |             |   |                         |   |  | TOTAL   | 1,000,000.00       |
| 1-02488-708 |             | VARSITY SPIRIT FASHIONS<br>VARSITY SPIRIT FASHIONS<br>VARSITY SPIRIT FASHIONS | 21007<br>21007<br>21007 | Cheer Uniforms 2020-2021<br>Shipping<br>(See quote #12824325) | 2020-09-16<br>2020-09-16<br>2020-09-16 | PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL<br>PUTNAM CITY NORTH HIGH SCHOOL | 4,275.00<br>297.00 |
|             |             |   |                         |   |  | TOTAL   | 4,572.00           |
|             |             |   |                         |   |  | FUND 77<br>TOTAL  | 1,004,572.00       |

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| FUND | P/O NUMBER  | VENDOR NAME  | VENDOR NUMBER  | DESCRIPTION  | Calendar Date<br>CCYYMMDD | SITE/DEPT  | AMOUNT<br>POSTED |
|------|-------------|--|----------------|--|---------------------------|--|------------------|
| 78   | 1-02375-092 | RED SKY CONSTRUCTORS, LLC<br>RED SKY CONSTRUCTORS, LLC | 40080<br>40080 | CONSTRUCTION OF NEW TENNIS FACILITY AT P<br>NEW CONSTRUCTION | 2020-09-10<br>2020-09-10  | PUTNAM CITY SCH SUPT. OFFICE<br>PUTNAM CITY SCH SUPT. OFFICE | 23,998.51        |
|      |             |  |                |  |                           | TOTAL  | 23,998.51        |
|      |             |  |                |  |                           | FUND 78<br>TOTAL   | 23,998.51        |

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| FUND | P/O NUMBER | VENDOR<br>NAME | VENDOR<br>NUMBER | DESCRIPTION | Calendar Date<br>CCYYMMDD | SITE/DEPT | AMOUNT<br>POSTED |
|------|------------|----------------|------------------|-------------|---------------------------|-----------|------------------|
|------|------------|----------------|------------------|-------------|---------------------------|-----------|------------------|

FINAL TOTALS  
TOTAL 5,716,371.41

\*\*\* END OF REPORT \*\*\*

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Putnam City Schools  
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| <u>General Fund</u>              | <u>Bank</u>            | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>                 |
|----------------------------------|------------------------|-------------|-------------|------------------------|----------------|-------------------------------|
| <b><u>2018-2019</u></b>          |                        |             |             |                        |                |                               |
| 9128282V1                        | UBS Financial Services | TBILL       | 2.90%       | 8/1/2019               | 09/15/2020     | \$499,717.75                  |
| 9128282Z2                        | UBS Financial Services | TBILL       | 1.78%       | 8/14/2019              | 10/15/2020     | \$1,003,628.21                |
| 084601WL3                        | UBS Financial Services | CD          | 1.70%       | 10/29/2019             | 10/22/2020     | \$223,000.00                  |
| 06251AY20                        | UBS Financial Services | CD          | 1.75%       | 10/28/2019             | 10/27/2020     | \$223,000.00                  |
| 61760ASM2                        | UBS Financial Services | CD          | 3.10%       | 11/23/2018             | 11/23/2020     | \$245,000.00                  |
| 369012908                        | Commerce Bank          | CD          | 1.20%       | 12/16/2019             | 12/21/2020     | \$500,000.00                  |
| 3132X0MT5                        | UBS Financial Services | FAMCA       | 1.55%       | 1/30/2020              | 01/15/2021     | \$866,391.31                  |
| 290015699                        | Commerce Bank          | CD          | 1.23%       | 1/31/2020              | 02/03/2021     | \$245,000.00                  |
| 38149MPJ6                        | UBS Financial Services | CD          | 1.60%       | 2/5/2020               | 02/04/2021     | \$245,000.00                  |
| 59013J6M6                        | Commerce Bank          | CD          | 2.55%       | 2/08/2019              | 02/08/2021     | \$245,000.00                  |
| 9128284B3                        | UBS Financial Services | T-NOTE      | 1.51%       | 1/27/2020              | 03/15/2021     | \$999,053.47                  |
| 369013122                        | Commerce Bank          | CD          | 1.22%       | 2/19/2020              | 03/15/2021     | \$1,000,000.00                |
| 369013123                        | Commerce Bank          | CD          | 1.22%       | 2/19/2020              | 04/15/2021     | \$1,000,000.00                |
| 369013124                        | Commerce Bank          | CD          | 1.21%       | 2/19/2020              | 05/17/2021     | \$1,000,000.00                |
| 369013198                        | Commerce Bank          | CD          | 0.04%       | 3/12/2020              | 03/15/2021     | \$1,000,000.00                |
| 369013356                        | Commerce Bank          | CD          | 0.25%       | 4/13/2020              | 04/13/2021     | \$1,000,000.00                |
| 76116EFY1                        | UBS Financial Services | RFCO        | 0.31%       | 4/22/2020              | 07/15/2021     | \$239,078.40                  |
| 44329ME41                        | UBS Financial Services | CD          | 1.00%       | 5/08/2020              | 05/08/2023     | \$239,000.00                  |
| 78658RDC2                        | UBS Financial Services | CD          | 0.30%       | 5/14/2020              | 05/13/2021     | \$200,000.00                  |
| 90348JXD7                        | UBS Financial Services | CD          | 0.15%       | 9/02/2020              | 09/02/2021     | \$240,000.00                  |
| 31396218                         | Bank of the West       | MM          | 0.16%       | NA                     | NA             | \$2,705.51                    |
| 140209192                        | Commerce Bank          | MM          | 0.21%       | NA                     | NA             | \$557,951.20                  |
| 836009558                        | Bank of Oklahoma       | Inv. Cking  | 1.34%       | NA                     | NA             | \$2,650,412.17                |
| <b><u>Total 2018-2019</u></b>    |                        |             |             |                        |                | <b><u>\$14,422,938.02</u></b> |
| <b><u>Total General Fund</u></b> |                        |             |             |                        |                | <b><u>\$14,422,938.02</u></b> |

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|                                   | <u>Bank</u>            | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>                |
|-----------------------------------|------------------------|-------------|-------------|------------------------|----------------|------------------------------|
| <b><u>Building Fund</u></b>       |                        |             |             |                        |                |                              |
| <b><u>2018-2019</u></b>           |                        |             |             |                        |                |                              |
| 949763ZJ8                         | UBS Financial Services | CD          | 2.45%       | 4/12/2019              | 10/13/2020     | \$245,000.00                 |
| 9128282Z2                         | UBS Financial Services | TBILL       | 1.80%       | 9/19/2019              | 10/15/2020     | \$506,579.29                 |
| 3133EHJ95                         | UBS Financial Services | FFCB        | 1.80%       | 9/19/2019              | 10/26/2020     | \$503,209.69                 |
| 9128283G3                         | UBS Financial Services | T-NOTE      | 1.75%       | 9/26/2019              | 11/15/2020     | \$493,122.42                 |
| 31396218                          | Bank of the West       | MM          | 0.16%       | NA                     | NA             | \$1,085,378.33               |
| 836009558                         | Bank of Oklahoma       | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$3,891,663.69</u>        |
| <b><u>Total 2018-2019</u></b>     |                        |             |             |                        |                | <b><u>\$6,724,953.42</u></b> |
| <b><u>Total Building Fund</u></b> |                        |             |             |                        |                | <b><u>\$6,724,953.42</u></b> |

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|                                    | <u>Bank</u>      | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>                |
|------------------------------------|------------------|-------------|-------------|------------------------|----------------|------------------------------|
| <b><u>Bond Funds</u></b>           |                  |             |             |                        |                |                              |
| <b><u>2014 Bond Fund (31)</u></b>  |                  |             |             |                        |                |                              |
| 836009558                          | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$48,694.38</u>           |
| <b><u>Total Bond Fund (31)</u></b> |                  |             |             |                        |                | <b><u>\$48,694.38</u></b>    |
| <b><u>2015 Bond Fund (32)</u></b>  |                  |             |             |                        |                |                              |
| 020080AU1                          | Commerce Bank    | CD          | 1.80%       | 9/11/2015              | 09/11/2020     | \$240,000.00                 |
| 140209192                          | Commerce Bank    | MM          | 0.21%       | NA                     | NA             | \$16,153.85                  |
| 836009558                          | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$983.13</u>              |
| <b><u>Total Bond Fund (32)</u></b> |                  |             |             |                        |                | <b><u>\$257,136.98</u></b>   |
| <b><u>2017 Bond Fund (34)</u></b>  |                  |             |             |                        |                |                              |
| 369012591                          | Commerce Bank    | CD          | 1.42%       | 8/15/2019              | 10/15/2020     | \$1,000,000.00               |
| 140209192                          | Commerce Bank    | MM          | 0.21%       | NA                     | NA             | \$10,875.78                  |
| 836009558                          | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$10,300.56</u>           |
| <b><u>Total Bond Fund (34)</u></b> |                  |             |             |                        |                | <b><u>\$1,021,176.34</u></b> |

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|                                    | <u>Bank</u>      | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>         |
|------------------------------------|------------------|-------------|-------------|------------------------|----------------|-----------------------|
| <b><u>2019 Bond Fund (35)</u></b>  |                  |             |             |                        |                |                       |
| 105133GW6                          | UBS Bank         | CD          | 1.60%       | 11/26/2019             | 11/25/2020     | \$245,000.00          |
| 0603HHZ9                           | UBS Bank         | CD          | 1.60%       | 11/27/2019             | 11/25/2020     | \$245,000.00          |
| 9128283L2                          | UBS Bank         | T-Note      | 1.58%       | 12/5/2019              | 12/20/2020     | \$749,776.92          |
| 07370X3N2                          | UBS Bank         | CD          | 1.55%       | 1/15/2020              | 01/31/2021     | \$240,000.00          |
| 07370YX49                          | UBS Bank         | CD          | 1.60%       | 1/15/2020              | 01/31/2021     | \$240,000.00          |
| 06051VN93                          | UBS Bank         | CD          | 1.60%       | 1/15/2020              | 01/14/2021     | \$240,000.00          |
| 72345SJV4                          | UBS Bank         | CD          | 1.70%       | 1/21/2020              | 01/21/2021     | \$240,000.00          |
| 369012971                          | Commerce Bank    | CD          | 1.30%       | 1/16/2020              | 02/16/2021     | \$1,000,000.00        |
| 140209192                          | Commerce Bank    | MM          | 0.21%       | NA                     | NA             | \$3,149,362.16        |
| 836009558                          | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$397,754.57</u>   |
| <b><u>Total Bond Fund (35)</u></b> |                  |             |             |                        |                | <b>\$6,746,893.65</b> |
| <b><u>2016 Bond Fund (36)</u></b>  |                  |             |             |                        |                |                       |
| 140209192                          | Commerce Bank    | MM          | 0.21%       | NA                     | NA             | \$16,793.62           |
| 836009558                          | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$100,192.21</u>   |
| <b><u>Total Bond Fund (36)</u></b> |                  |             |             |                        |                | <b>\$116,985.83</b>   |
| <b><u>2012 Bond Fund (37)</u></b>  |                  |             |             |                        |                |                       |
| 836009558                          | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$10,433.80</u>    |
| <b><u>Total Bond Fund (37)</u></b> |                  |             |             |                        |                | <b>\$10,433.80</b>    |

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|  | <u>Bank</u>      | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>              |
|--|------------------|-------------|-------------|------------------------|----------------|----------------------------|
| <b><u>2013 Bond Fund (38)</u></b><br>836009558   | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$12,337.02</u>         |
| <b><u>Total Bond Fund (38)</u></b>               |                  |             |             |                        |                | <b><u>\$12,337.02</u></b>  |
| <b><u>2013 Bond Fund (39)</u></b><br>836009558   | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$186,039.83</u>        |
| <b><u>Total Bond Fund (39)</u></b>               |                  |             |             |                        |                | <b><u>\$186,039.83</u></b> |
| <b><u>2010 Bond Fund A (71)</u></b><br>836009558 | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$5,222.43</u>          |
| <b><u>Total Bond Fund (71)</u></b>               |                  |             |             |                        |                | <b><u>\$5,222.43</u></b>   |
| <b><u>2010 Bond Fund B (72)</u></b><br>836009558 | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$8,782.29</u>          |
| <b><u>Total Bond Fund (72)</u></b>               |                  |             |             |                        |                | <b><u>\$8,782.29</u></b>   |
| <b><u>2011 Bond Fund A (73)</u></b><br>836009558 | Bank of Oklahoma | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$102,267.66</u>        |
| <b><u>Total Bond Fund (73)</u></b>               |                  |             |             |                        |                | <b><u>\$102,267.66</u></b> |

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|                                    | <u>Bank</u>            | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>          |
|------------------------------------|------------------------|-------------|-------------|------------------------|----------------|------------------------|
| <b><u>2017 Bond Fund (74)</u></b>  |                        |             |             |                        |                |                        |
| 9128282V1                          | UBS Financial Services | T-Bill      | 1.89%       | 7/31/2019              | 09/15/2020     | \$244,872.80           |
| 9128282Z2                          | UBS Financial Services | T-Bill      | 1.90%       | 8/2/2019               | 10/15/2020     | \$400,630.59           |
| 140209192                          | Commerce Bank          | MM          | 2.10%       | NA                     | NA             | \$15,609.69            |
| 836009558                          | Bank of Oklahoma       | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$65,838.38</u>     |
| <b><u>Total Bond Fund (74)</u></b> |                        |             |             |                        |                | <b>\$726,951.46</b>    |
| <b><u>2017 Bond Fund (75)</u></b>  |                        |             |             |                        |                |                        |
| 02007GFD0                          | Commerce Bank          | CD          | 2.80%       | 9/27/2018              | 09/28/2020     | \$240,000.00           |
| 90348JDY3                          | Commerce Bank          | CD          | 2.90%       | 10/5/2018              | 10/05/2020     | \$245,000.00           |
| 140209192                          | Commerce Bank          | MM          | 0.21%       | NA                     | NA             | \$47,304.74            |
| 836009558                          | Bank of Oklahoma       | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$11,816.89</u>     |
| <b><u>Total Bond Fund (75)</u></b> |                        |             |             |                        |                | <b>\$544,121.63</b>    |
| <b><u>2014 Bond Fund (76)</u></b>  |                        |             |             |                        |                |                        |
| 369013682                          | Commerce Bank          | CD          | 0.13%       | 8/25/2020              | 6/16/2021      | \$1,000,000.00         |
| 9127963H0                          | UBS Financial Services | T-Note      | 0.01%       | 8/25/2020              | 6/17/2021      | \$999,136.67           |
| 9128285A4                          | UBS Financial Services | T-Note      | 0.15%       | 6/16/2020              | 9/15/2021      | \$999,890.03           |
| 369013531                          | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 9/15/2021      | \$1,000,000.00         |
| 9128285F3                          | UBS Financial Services | T-Note      | 0.15%       | 6/16/2020              | 10/15/2021     | \$999,474.45           |
| 369013532                          | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 10/15/2021     | \$1,000,000.00         |
| 9128285L0                          | UBS Financial Services | T-Note      | 0.14%       | 6/16/2020              | 11/15/2021     | \$1,000,422.14         |
| 369013533                          | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 11/15/2021     | \$1,000,000.00         |
| 9128285R7                          | UBS Financial Services | T-Note      | 0.15%       | 6/16/2020              | 12/15/2021     | \$999,753.53           |
| 369013534                          | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 12/15/2021     | \$1,000,000.00         |
| 140209192                          | Commerce Bank          | MM          | 0.21%       | NA                     | NA             | \$300,028.06           |
| 836009558                          | Bank of Oklahoma       | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$3,744,062.40</u>  |
| <b><u>Total Bond Fund (76)</u></b> |                        |             |             |                        |                | <b>\$14,042,767.28</b> |
| <b><u>2014 Bond Fund (77)</u></b>  |                        |             |             |                        |                |                        |
| 369013681                          | Commerce Bank          | CD          | 0.13%       | 8/25/2020              | 6/16/2021      | \$1,000,000.00         |

Putnam City Schools  
Investment Report  
8/31/2020

|           | <u>Bank</u>            | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>         |
|-----------|------------------------|-------------|-------------|------------------------|----------------|-----------------------|
| 9127963H0 | UBS Financial Services | T-Note      | 0.10%       | 8/25/2020              | 6/17/2021      | \$999,136.67          |
| 9128285V8 | UBS Financial Services | T-Note      | 0.16%       | 6/16/2020              | 1/15/2022      | \$1,000,338.86        |
| 369013535 | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 1/14/2022      | \$1,000,000.00        |
| 9128286C9 | UBS Financial Services | T-Note      | 0.16%       | 6/16/2020              | 2/15/2022      | \$1,000,172.57        |
| 369013536 | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 2/15/2022      | \$1,000,000.00        |
| 9128286H8 | UBS Financial Services | T-Note      | 0.16%       | 6/16/2020              | 3/15/2022      | \$999,781.09          |
| 369013537 | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 3/15/2022      | \$1,000,000.00        |
| 9128286M7 | UBS Financial Services | T-Note      | 0.15%       | 6/16/2020              | 4/15/2022      | \$999,366.68          |
| 369013538 | Commerce Bank          | CD          | 0.16%       | 6/25/2020              | 4/15/2022      | \$1,000,000.00        |
| 140209192 | Commerce Bank          | MM          | 0.21%       | NA                     | NA             | \$300,028.06          |
| 836009558 | Bank of Oklahoma       | Inv. Cking  | 1.34%       | NA                     | NA             | <u>\$2,504,686.72</u> |

**Total Bond Fund (77)**

**\$12,803,510.65**

**2017 Bond Fund (78)**

|           |                  |            |       |    |    |                   |
|-----------|------------------|------------|-------|----|----|-------------------|
| 140209192 | Commerce Bank    | MM         | 0.21% | NA | NA | \$1,833.54        |
| 836009558 | Bank of Oklahoma | Inv. Cking | 1.34% | NA | NA | <u>\$1,264.44</u> |

**Total Bond Fund (78)**

**\$3,097.98**

**Total Bond Funds**

**\$29,889,525.56**

**Sinking Fund (41)**

|           |                  |            |       |            |            |                |
|-----------|------------------|------------|-------|------------|------------|----------------|
| 369012733 | Commerce Bank    | CD         | 1.42% | 10/21/2019 | 12/01/2020 | \$240,000.00   |
| 31396218  | Bank of the West | MM         | 0.16% | NA         | NA         | \$521,450.49   |
| 140209192 | Commerce Bank    | MM         | 0.21% | NA         | NA         | \$960,000.00   |
| 836009558 | Bank of Oklahoma | Inv. Cking | 1.34% | NA         | NA         | \$2,759,241.40 |

**Total Sinking Fund**

**\$4,480,691.89**

**Gifts Fund 2016**

|           |                  |            |       |    |    |                    |
|-----------|------------------|------------|-------|----|----|--------------------|
| 836009558 | Bank of Oklahoma | Inv. Cking | 1.34% | NA | NA | <u>\$72,798.46</u> |
|-----------|------------------|------------|-------|----|----|--------------------|

**Total Gifts Fund**

**\$72,798.46**

Putnam City Schools  
Investment Report  
8/31/2020

| <u>Bank</u>                     | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>          |
|---------------------------------|-------------|-------------|------------------------|----------------|------------------------|
| <u>Total Governmental Funds</u> |             |             |                        |                | <u>\$62,337,801.00</u> |



Putnam City Schools  
Investment Report  
8/31/2020

|  | <u>Bank</u>        | <u>Type</u> | <u>Rate</u> | <u>Date of Deposit</u> | <u>Matures</u> | <u>Amount</u>                 |
|--|--------------------|-------------|-------------|------------------------|----------------|-------------------------------|
| <b><u>School Activity Fund</u></b>           |                    |             |             |                        |                |                               |
| <u>Putnam City High School</u><br>3022417500 | First Bethany Bank | CD          | 0.50%       | 6/3/2018               | 06/03/2019     | \$40,000.00                   |
| <u>Putnam City North HS</u><br>140420K74     | Bank of Oklahoma   | CD          | 2.30%       | 4/19/2018              | 10/21/2019     | <u>\$200,000.00</u>           |
| <b><u>Total School Activity Fund</u></b>     |                    |             |             |                        |                | <b><u>\$240,000.00</u></b>    |
| <b><u>GRAND TOTAL INVESTMENTS</u></b>        |                    |             |             |                        |                | <b><u>\$62,577,801.00</u></b> |

|            |   |
|------------|---|
| CD         | Certificate of Deposit                                    |
| FAMCA      | Farmer Mac  |
| FFCB       | Fed. Farm Credit Bank                                     |
| FHLB       | Fed. Home Loan Bank                                       |
| FHLMC      | Fed. Home Loan Mortgage Corp                              |
| FICO       | Financing Corporation                                     |
| FMCDN      | Fed. Home Loan Mortgage Corp Discount Notes (Freddie Mac) |
| FNMA       | Fed. National Mortgage Agency (Fannie Mae)                |
| Inv. Cking | Interest Bearing Checking                                 |
| MM         | Institutional Money Market                                |
| CB         | City Bond   |
| TBILL      | Treasury Bill   |
| FRCSP      | Government Agency   |

## Putnam City Schools Pledging Report

|   | As of 08/31/20                 | 8/31/2020                         | As of 8/31/20                 |                                  |
|---|--------------------------------|-----------------------------------|-------------------------------|----------------------------------|
| <b><u>BANK PLEDGING</u></b>               | <b><u>AMOUNT PLEDGED</u></b>   | <b><u>INVESTED</u></b>            | <b><u>CKING ACCTS</u></b>     | <b><u>PLEDGING AVAILABLE</u></b> |
| BANK OF OKLAHOMA                          | \$67,898,978.46                | \$17,024,792.43                   | \$40,970,389.70               | \$9,903,796.33                   |
| BANK OF THE WEST                          | \$2,918,943.00                 | \$1,609,534.33                    | \$0.00                        | \$1,309,408.67                   |
| COMMERCE BANK                             | \$26,349,292.06                | \$5,375,940.70                    | \$0.00                        | \$20,973,351.36                  |
| COMMERCE CAPITAL MARKETS                  | \$18,955,000.00                | \$18,955,000.00                   | \$0.00                        | \$0.00                           |
| FIRST BETHANY BANK                        | \$507,560.00                   | \$40,000.00                       | \$264,024.20                  | \$203,535.80                     |
| FIRST FIDELITY                            | \$250,000.00                   | \$0.00                            | \$35,912.01                   | \$214,087.99                     |
| PROSPERITY BANK                           | \$649,905.60                   | \$0.00                            | \$269,607.52                  | \$380,298.08                     |
| UBS FINANCIAL SERVICES                    | <u>\$3,069,000.00</u>          | <u>\$3,069,000.00</u>             | <u>\$0.00</u>                 | \$0.00                           |
|   | <b><u>\$120,598,679.12</u></b> | <b><u>\$46,074,267.46</u></b>     | <b><u>\$41,539,933.43</u></b> | <b><u>\$32,984,478.23</u></b>    |
| <b>AGENCIES (DO NOT REQUIRE PLEDGING)</b> |                                | <b><u>\$16,503,633.29</u></b>     |                               |                                  |
| <br><b>TOTAL INVESTMENTS</b>              |                                | <br><b><u>\$62,577,900.75</u></b> |                               |                                  |

\*\*\*AMOUNT PLEDGED INCLUDES FDIC \$250,000.00

CHECKING ACCOUNT STATUS REPORT  
as of 08/31/2020

| ACCOUNT NAME               | BOK                    | FIRST FIDELITY     | FNB-BETHANY         | PROSPERITY BANK     | TOTALS (BY SCHOOL)     |
|----------------------------|------------------------|--------------------|---------------------|---------------------|------------------------|
| SMART START CHILD CARE CTR | \$16,671.78            |                    |                     |                     | \$16,671.78            |
| ADMINISTRATIVE ACCOUNT     | \$36,696,325.24        |                    |                     |                     | \$36,696,325.24        |
| CHILD NUTRITION            | \$2,781,209.70         |                    |                     |                     | \$2,781,209.70         |
| ADMIN EXTENDED CARD        | \$12,147.72            |                    |                     |                     | \$12,147.72            |
| ADMIN ACTIVITY             | \$189,802.29           |                    |                     |                     | \$189,802.29           |
| APOLLO                     | \$18,250.42            |                    |                     |                     | \$18,250.42            |
| ARBOR GROVE                | \$32,092.76            |                    |                     |                     | \$32,092.76            |
| CENTRAL ELEMENTARY         |                        | \$35,912.01        |                     |                     | \$35,912.01            |
| CORONADO                   | \$71,954.52            |                    |                     |                     | \$71,954.52            |
| DENNIS                     | \$95,485.72            |                    |                     |                     | \$95,485.72            |
| DOWNS                      | \$79,986.34            |                    |                     |                     | \$79,986.34            |
| HARVEST HILLS              | \$49,683.37            |                    |                     |                     | \$49,683.37            |
| HILLDALE                   | \$56,360.64            |                    |                     |                     | \$56,360.64            |
| KIRKLAND                   | \$47,861.55            |                    |                     |                     | \$47,861.55            |
| LAKE PARK                  | \$52,110.50            |                    |                     |                     | \$52,110.50            |
| NORTHRIDGE                 | \$162,396.21           |                    |                     |                     | \$162,396.21           |
| OVERHOLSER                 | \$31,332.35            |                    |                     |                     | \$31,332.35            |
| ROLLINGWOOD                | 67,871.49              |                    |                     |                     | \$67,871.49            |
| TULAKES                    | \$35,922.82            |                    |                     |                     | \$35,922.82            |
| WESTERN OAKS ELEMENTRAY    | \$55,208.38            |                    |                     |                     | \$55,208.38            |
| WILEY POST                 | \$40,234.02            |                    |                     |                     | \$40,234.02            |
| WILL ROGERS                | \$35,837.86            |                    |                     |                     | \$35,837.86            |
| WINDSOR HILLS              | \$16,687.52            |                    |                     |                     | \$16,687.52            |
| CAPPS MIDDLE               | \$36,570.88            |                    |                     |                     | \$36,570.88            |
| COOPER MIDDLE              | \$31,645.15            |                    |                     |                     | \$31,645.15            |
| HEFNER MIDDLE              | \$77,520.37            |                    |                     |                     | \$77,520.37            |
| MAYFIELD MIDDLE            | \$51,619.13            |                    |                     |                     | \$51,619.13            |
| WESTERN OAKS MIDDLE        |                        |                    |                     | \$49,535.52         | \$49,535.52            |
| PC HIGH                    |                        |                    | \$264,024.20        |                     | \$264,024.20           |
| PC NORTH                   | \$125,914.40           |                    |                     |                     | \$125,914.40           |
| PC WEST                    |                        |                    |                     | \$220,072.00        | \$220,072.00           |
| PC ACADEMY                 | \$1,686.57             |                    |                     |                     | \$1,686.57             |
| <b>TOTALS (BY BANK)</b>    | <b>\$40,970,389.70</b> | <b>\$35,912.01</b> | <b>\$264,024.20</b> | <b>\$269,607.52</b> | <b>\$41,539,933.43</b> |

**Activity Fund Cash Summary FY21  
UPDATED: JULY**

| Site #              | Site Name                      | Balance as of:<br>07/01/2020 | Revenue            | Adjustments      | Expenses             | Balance as of:<br>07/31/2020 |
|---------------------|--------------------------------|------------------------------|--------------------|------------------|----------------------|------------------------------|
| 050                 | Administration                 | \$ 206,347.29                | \$ 1,500.00        | \$ 28.00         | \$ -                 | \$ 207,875.29                |
| 102                 | Apollo Elementary              | \$ 20,673.47                 | \$ -               | \$ 0.88          | \$ -                 | \$ 20,674.35                 |
| 105                 | Central Elementary             | \$ 37,311.45                 | \$ -               | \$ 1.68          | \$ -                 | \$ 37,313.13                 |
| 110                 | Arbor Grove Elementary         | \$ 34,704.69                 | \$ -               | \$ (53.14)       | \$ -                 | \$ 34,651.55                 |
| 115                 | Coronado Elementary            | \$ 70,913.19                 | \$ -               | \$ (51.61)       | \$ -                 | \$ 70,861.58                 |
| 116                 | <b>Dennis Elementary *</b>     | \$ 97,355.43                 | \$ -               | \$ 4.12          | \$ -                 | \$ 97,359.55                 |
| 117                 | <b>Downs Elementary *</b>      | \$ 79,987.04                 | \$ -               | \$ 129.41        | \$ -                 | \$ 80,116.45                 |
| 118                 | Harvest Hills Elementary       | \$ 46,912.02                 | \$ -               | \$ 1.99          | \$ -                 | \$ 46,914.01                 |
| 120                 | Hilldale Elementary            | \$ 56,255.81                 | \$ -               | \$ 2.38          | \$ -                 | \$ 56,258.19                 |
| 122                 | Kirkland Elementary            | \$ 47,204.70                 | \$ -               | \$ 2.04          | \$ -                 | \$ 47,206.74                 |
| 124                 | Lakepark Elementary            | \$ 52,553.71                 | \$ -               | \$ 2.23          | \$ -                 | \$ 52,555.94                 |
| 125                 | Northridge Elementary          | \$ 161,714.63                | \$ -               | \$ 6.85          | \$ -                 | \$ 161,721.48                |
| 126                 | <b>Overholser Elementary *</b> | \$ 31,322.75                 | \$ -               | \$ 41.26         | \$ -                 | \$ 31,364.01                 |
| 127                 | Rollingwood Elementary         | \$ 68,341.99                 | \$ -               | \$ 2.91          | \$ -                 | \$ 68,344.90                 |
| 128                 | Tulakes Elementary             | \$ 32,821.77                 | \$ -               | \$ 1.40          | \$ -                 | \$ 32,823.17                 |
| 130                 | Western Oaks Elementary        | \$ 58,085.19                 | \$ 186.77          | \$ 2.47          | \$ -                 | \$ 58,274.43                 |
| 133                 | Wiley Post Elementary          | \$ 42,648.88                 | \$ -               | \$ 1.81          | \$ -                 | \$ 42,650.69                 |
| 134                 | Will Rogers Elementary         | \$ 34,363.52                 | \$ -               | \$ 1.46          | \$ -                 | \$ 34,364.98                 |
| 135                 | Windsor Hills Elementary       | \$ 15,997.46                 | \$ 20.00           | \$ 0.68          | \$ -                 | \$ 16,018.14                 |
| 338                 | Smart Start Childcare Center   | \$ 17,327.23                 | \$ -               | \$ 2.35          | \$ -                 | \$ 17,329.58                 |
| 510                 | James Capps Middle School      | \$ 37,604.74                 | \$ -               | \$ 1.70          | \$ -                 | \$ 37,606.44                 |
| 520                 | K. Cooper Middle School        | \$ 32,195.10                 | \$ -               | \$ 1.36          | \$ -                 | \$ 32,196.46                 |
| 530                 | Hefner Middle School           | \$ 76,327.82                 | \$ -               | \$ 3.28          | \$ -                 | \$ 76,331.10                 |
| 540                 | Mayfield Middle School         | \$ 50,848.32                 | \$ -               | \$ 2.17          | \$ -                 | \$ 50,850.49                 |
| 550                 | Western Oaks Middle School     | \$ 45,425.51                 | \$ -               | \$ 1.97          | \$ -                 | \$ 45,427.48                 |
| 705                 | Putnam City HS                 | \$ 294,717.60                | \$ -               | \$ 32.83         | \$ (2,667.25)        | \$ 292,083.18                |
| 708                 | Putnam City North HS           | \$ 334,230.18                | \$ 2,625.00        | \$ 19.04         | \$ (5,655.20)        | \$ 331,219.02                |
| 710                 | Putnam City West HS            | \$ 211,522.37                | \$ 1,775.00        | \$ 9.02          | \$ -                 | \$ 213,306.39                |
| 715                 | Putnam City Academy            | \$ 1,538.55                  | \$ -               | \$ 0.07          | \$ -                 | \$ 1,538.62                  |
| 974                 | Extended Care Program          | \$ 54,833.47                 | \$ 1,136.16        | \$ 1.33          | \$ -                 | \$ 55,970.96                 |
| <b>GRAND TOTALS</b> |                                | <b>\$2,352,085.88</b>        | <b>\$ 7,242.93</b> | <b>\$ 201.94</b> | <b>\$ (8,322.45)</b> | <b>\$2,351,208.30</b>        |

\* Sites report received & balanced

**REQUESTS FOR FUNDS TRANSFER FY21**  
**September 21, 2020**

| SCHOOL                  | DATED    | TRANSFER FROM:                            | TRANSFER TO:                                   | AMOUNT   | REASON  |
|-------------------------|----------|---|--|----------|---|
| Western Oaks Elementary | 09/15/20 | 958-19 - Donations - Outside Art Donation | 826-11 - Art Fund Classroom - General Donation | \$250.00 | Closing sub account for appropriate tracking in new project         |
| Putnam City North HS    | 09/15/20 | 863-100 - POM - Main                      | 931-100 - Student Council - Main               | \$170.00 | Pay for homecoming shirts for students to wear during game on 09/25 |
| Putnam City West HS     | 09/01/20 | 958-35 - Donations - LEAD Grant           | 953-10 - Grants - Teen Leadership Class        | \$154.87 | Moving funds to appropriate project for tracking                    |

OBSOLETE and/or SURPLUS ITEMS FOR 09/21/2020 BOARD MEETING

|      | ITEM             | DESCRIPTION | OBSOLETE/POOR | SURPLUS |
|------|------------------|-------------|---------------|---------|
| 6    | cpu(pc)          | pc          | X             |         |
| 19   | cpu (apple)      | pc          | X             |         |
| 3    | e-instruction    | misc        | X             |         |
| 12   | ipad             | pc          | X             |         |
| 24   | laptop(pc)       | pc          | X             |         |
| 116  | laptop(apple)    | pc          | X             |         |
| 3    | monitor          | pc          | X             |         |
| 1    | tv               | misc        | X             |         |
| 1    | vcr              | misc        | X             |         |
| 13   | visual presenter | pc          | X             |         |
|      |                  |             |               |         |
| YEAR | MAKE & MODEL     | VIN #       | CONDITION     |         |
|      |                  |             |               |         |
|      |                  |             |               |         |
|      |                  |             |               |         |

**ITEM OF CONSIDERATION**  
**Board of Education Meeting**  
**September 21, 2020**

**TOPIC:** Renewal of Agreement with the University of Oklahoma Outreach Pre-Employment Transition Services (ETS) Program

**ADMINISTRATIVE RECOMMENDATION:** The administration recommends approval of the agreement with the University of Oklahoma Outreach Pre-ETS Program

**RATIONALE FOR RECOMMENDATION:** Pre-ETS is a program by the University of Oklahoma through a grant from the Department of Rehabilitation Services that will provide collaboration with district teachers and activities designed for high school students with disabilities. The activities are intended to help students with disabilities get an early start in identifying career interests to achieve community integration, independence, post-secondary education and/or competitive integrated employment. Benefits for students and schools utilizing the Pre-ETS program include improved transition planning, identification of student career interests and needs, and improvement of skills to support post-secondary goals.

**OPTIONS:**

1. Approve the contract.
2. Disapprove the contract
3. Request additional information.

**FISCAL NOTE:** No cost to the district

**CONTACT PERSON:** Scott McCall, Executive Director of Special Services 495-3770

**Pre-Employment Transition Services Coordination  
Pre-ETS  
COLLABORATIVE AGREEMENT  
FY 2021**

**SECTION I - PURPOSE**

This Collaborative Agreement (“Agreement”), effective as of the latest date of signature of all Parties or the 1st day of July, 2020 whichever is later, is entered into by and between the following Parties, also referred to herein as “Team Members” to promote collaboration in the delivery of Pre-Employment Transition Services (also referred to herein as Pre-ETS) for students with disabilities transitioning from secondary school to post-secondary education programs and/or competitive employment; for individuals with disabilities who are enrolled in secondary education and are eligible, or potentially eligible, to receive VR services.

- **Putnam City Public Schools** (also referred to herein as “Host School”);
- The Board of Regents of the University of Oklahoma, by and through University Outreach/College of Continuing Education’s **National Center for Disability Education and Training** (also referred to herein as “NCDET” or “University”).

The Rehabilitation Act of 1973 (Rehabilitation Act), as amended by the Workforce Innovation and Opportunity Act (WIOA), and the Individuals with Disabilities Education Act (IDEA), as amended, all require a formal mechanism in place to ensure coordination of transition services that are needed to provide a free appropriate public education to students with disabilities and to ultimately transition students with disabilities to competitive integrated employment or post-secondary education.

**The OBJECTIVE of this Agreement seeks to:**

- Increase coordination between the Parties to identify and prepare students with disabilities to move to post-secondary education and/or competitive integrated employment; based on student need, considering strength, preferences and interests.
- Improve transition planning by DRS and LEAs for student with disabilities to facilitate the development and implementation of individual’s education program.
- Strengthen relationship between OSDE, OOWD, LEAs, higher education entities, and businesses to facilitate successful outcomes for students with disabilities.
- Engage, involve and educate families to increase student success in post-school activities.
- Increase the number of students reaching their IEP and IPE goals.
- Increase professional learning opportunities and share resources.
- Increase job training and education opportunities for people who have traditionally faced barriers.



## **TERM**

The Parties agree that the effective period of this Agreement shall be the latest date of signature of all Parties, or July 1, 2020, whichever is the latter, through June 30, 2021.

This Agreement may be renewed for two (2) additional twelve-month periods. Any renewals are contingent upon the Department of Rehabilitation Services renewing the Pre Employment Transition Services Agreement with the University.

## **SECTION 2 – DEFINITIONS** (for the purpose of this agreement):

2.1 Workforce Innovation and Opportunity Act (WIOA): Reauthorizes the Rehabilitation Act of 1973 as amended, that established VR (29 U.S.C. § 701 et seq.) and creates the Pre-ETS set-aside (29 U.S.C. § 730 (d)).

2.2 Vocational Rehabilitation (VR): a federal program which promotes, assesses, plans, develops and provides services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice, so they may prepare for and engage in gainful employment, as required by the Rehabilitation Act.

2.3 Oklahoma Office of Workforce Development (OOWD): carries out the vision of the Governor's Council for Workforce and Economic Development, provides technical assistance and coordinates strategic priorities and plans across education, training and economic agencies. Works to align and connect education and workforce resources, remove workforce barriers and better support Oklahoma employers and jobseeker.

2.4 Individual Education Plan (IEP): a written statement of the educational program required by IDEA for a student with a disability designed to meet the student's individual needs. The IEP has two general purposes: to set appropriate, measurable goals for the student and to describe the specialized instruction and services the school district will provide for the student.

2.5 Individual Plan for Employment (IPE): is required by the Rehabilitation Act, and is the roadmap developed jointly by the student and the Vocational Rehabilitation counselor to help the student with a disability reach a specific competitive, integrated employment goal.

2.6 Individuals with Disabilities Education Act (IDEA): is designed to ensure that all students with disabilities have available to them a Free and Appropriate Public Education (FAPE) that provides special education and related services designed to meet their unique needs and to prepare them for further education, employment and independent living; federal act codified at 20 U.S.C. § 1400 et seq.

2.7 Local Education Agency (LEA): a public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public elementary schools or secondary schools in a city, county, township, school district or counties recognized in a state as an administrative agency for its public elementary schools or secondary schools; codified at 20 U.S.C. §1401 (19).

2.8 A student with a disability: is an individual who is in an educational program; and

meets certain age requirements; and is eligible for and receiving special education or related services under IDEA; or is an individual with a disability for purposes of section 504 of the Rehabilitation Act.

2.9 Potentially Eligible: students with disabilities, including individuals ages 14-24 who have not applied or been determined eligible for VR services.

2.10 Competitive Integrated Employment: employment for an individual with a disability that is, among other things, compensated at a rate not lower than the minimum wage and is customary for the occupation and where the individual interacts with other persons without disabilities.

2.11 Pre-Employment Transition Services (Pre-ETS): activities provided through a subset of transition services, in partnership with LEAs, to help students, and potentially eligible students, with disabilities develop skills leading to success in employment and independent living after high school. These learning experiences are designed within an outcome-oriented process that promotes movement from school to post-school activities, including postsecondary education, vocational training, competitive integrated employment, financial literacy, and self-advocacy education to improve social and independent living skills. Pre-ETS are defined and authorized in accordance with 29 U.S.C. § 733.

The following are examples of activities that fall into the five required *Pre-ETS* categories:

- **Job Exploration Counseling:** discussion, activities, vocational evaluations or assessments on in-demand job opportunities intended to foster motivation and informed decision-making.
- **Work-Based Learning** – informational interviews to research employers, work site tours, job shadowing, mentoring opportunities in the community, internships, apprenticeships, short-term employment, fellowship, and on-the-job trainings located in the community;
- **Counseling on Postsecondary Opportunities**—discussion and activities regarding college and other -post-secondary opportunities, academic and occupational training needed to succeed in the workplace, and providing resources that may be used to support individual student success in education and training, such as disability support services and financial aid;
- **Workplace Readiness Training** (can be in a simulated or "real" work setting) - teaching social skills and independent living skills necessary to prepare for eventual employment, such as communication and interpersonal skills, financial literacy, transportation training, job-seeking skills, understanding employer expectations for punctuality and performance, and other "soft" skills necessary for employment; and
- **Self-advocacy**—training on rights and responsibilities; how to request accommodations or services and supports; communicating thoughts, concerns, and needs; peer-mentoring opportunities; and participating in leadership activities offered in educational or community settings.

## **SECTION 3 – RESPONSIBILITIES:**

### **The Host School:**

The school plays a significant role in the success of providing and coordinating transition services, specifically employment readiness instruction for students with disabilities. Schools are bound by the specific content in the Individuals with Disabilities Education Act (IDEA) for the provision of secondary transition services and by coordinating services with other agencies who will pay for or provide transition services. *Pre-Employment Transition Services are not meant to reduce the responsibility of schools to provide transition services. The intent is to enhance the resources available to students with disabilities through collaboration. Host School understands and agrees that they will not be reimbursed by the University for any costs incurred as part of the Pre-ETS program.*

### **The Host School will:**

- allow the NCDOT Pre-ETS staff access to students with disabilities and/or VR clients (in a group setting or one-on-one) to whom they can provide Pre-ETS instructional activities;
- work with the local VR counselors to identify, recruit, and refer students for vocational rehabilitation services;
- be responsible for collecting written parent authorization to allow their student to participate in Pre-ETS activities;
- ensure school staff is present and assisting to ensure the highest engagement of the students;
- communicate to the NCDOT Pre-ETS staff and VR (if applicable) any concerns brought forth by a student;
- provide information to assist staff providing Pre-ETS activities that will support the learning needs, adaptations, and/or modifications of program participants;
- assist with outreach to identify students with disabilities and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for students with disabilities to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with VR and Pre-ETS staff;
- work collaboratively to increased number of students obtaining their IEP and IPE goals;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

## **NCDDET:**

The University of Oklahoma Outreach is a lifelong learning organization dedicated to helping individuals, businesses, groups, and communities transform themselves through knowledge. *Established in 1965*, the **National Center for Disability Education and Training** seeks to advance independent living, employment, and career opportunities for people with disabilities through innovative training and direct service.

### **NCDDET will:**

- work in collaboration with VR counselor, school transition personnel, and other persons supporting students with disabilities, potentially eligible students and/or VR clients to provide Pre-ETS instructional activities in groups and/or individually;
- ensure its staff are trained and experienced in working with students with disabilities as well as developing business relationships;
- ensure its staff have successfully passed a background check;
- support the host school staff in planning for the transition of students with disabilities from school to post-school activities;
- work in collaboration with the teacher and current transition curriculum;
- work to increase employment and/or post-secondary student success;
- work with local school districts to create greater access for students with disabilities and remove barriers into transition programs and activities;
- assist with outreach to identify students with disabilities and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for students with disabilities to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with VR and school staff;
- work with the local VR counselors to identify, recruit, and refer students for vocational rehabilitation services;
- communicate to Host School staff and VR (if applicable) any concerns brought forth by a student;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

## **Section 4 Special Terms and Assurances**

### **A. Insurance**

Each party is hereby required to carry liability insurance or State of Oklahoma self-insurance adequate to compensate, in accordance with the limits of the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended, persons for injury to their person

or property occasioned by an act of negligence by the party to be bound, its agents or employees. The parties shall timely renew the policies to be carried pursuant to this section throughout the term of the Agreement, and provide evidence of such insurance and renewals upon request.

## **B. Equal Opportunity/Non-Discrimination**

The Host School shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, Presidential Executive Order 11246, as amended, and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.*; and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, national origin, age, or handicap.

The Host School is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive orders 11246 and 11375. The Host School represents compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act.

## **C. Drug-Free Workplace**

The Host School represents compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 *et seq.*

## **D. Modification**

The Agreement may only be modified by mutual consent of the parties in writing.

## **E. Cancellation**

1. With Cause: In the event the Host School fails to meet the terms and conditions of the Agreement, or fails to provide services in accordance with the provisions of the Agreement, the University may, upon written notice of default transmitted via Certified Mail to the Host School, cancel the Agreement effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the University mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law.

1. Without Cause: It is further agreed that the Agreement may be canceled by either party by providing thirty (30) days prior written notice.

#### **F. Access to and Retention of Records**

The Host School shall maintain adequate records regarding the Pre-ETS program and student participation. Authorized personnel of the University, U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, and other appropriate state entities shall have the right of access to records of Host School which are pertinent to the performance of the Agreement, in order to audit, examine, make excerpts and/or transcripts. The Host School shall be required to maintain all records for three (3) years after all pending matters are closed.

#### **G. Compliance with State and Federal Laws**

The HOST SCHOOL shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the HOST SCHOOL, without reliance on or direction by the University.

Each party hereto agrees to be responsible for its own negligent acts and omissions and those of its employees and agents as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended.

If the University notifies the Host School of a possible compliance issue, the Host School must submit an explanation to the University within forty-five (45) days of the notification. If upon receipt of the explanation the University determines the Host School is out of compliance, the Host School will have 30 days to remedy the non-compliance. If after that time the University determines the Host School has not resolved the compliance issue, the University may take any or all, but not limited to, the following options:

1. suspension of the Contract;
2. withholding of additional Contracts;
3. requiring an immediate audit of all records pertaining to the Contract;
4. the University, within 21 days of receipt of reports, shall complete review;
5. the University may choose to make an allowance on any compliance issue if appropriate documentation for the non-compliance action can be furnished.

Neither Party shall be liable for any damages resulting from any delay in delivery or failure to give notice of delay that directly or indirectly results from the elements, acts of God, delays in transportation, or delays in delivery by any cause beyond the reasonable control of the Parties.

#### **H. FERPA**

Host School agrees to abide by the limitations on redisclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (34 CFR 99.33(a)(2))

## **I. Clean Air Act**

The Host School agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Host School agrees to report each violation to the University, and understands and agrees that the University will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

## **J. Employment Relationship**

This Agreement does not create an employment relationship. Individuals performing services required by the Agreement are not considered employees of the University. The Host School's employees shall not be considered employees of the University for any purpose, and as such shall not be eligible for benefits accruing to University employees.

The University shall provide access to staff as needed to meet the requirements contained herein.

## **K. Contract Jurisdiction**

The Agreement will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the Host School or the University to enforce or to interpret provisions of the Agreement.

This Agreement is the product of negotiations between the parties, each of which has had the opportunity to consult counsel prior to the execution hereof. Therefore, the parties agree that if this Agreement needs to be interpreted by any court (or other tribunal) having jurisdiction, no conclusions or inferences of the law shall be drawn in favor of or against either party on the basis of which party drafted the term or provision at issue.

## **L. Severability**

If any provision under the Agreement, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Agreement or its application that can be given effect without the invalid provision or application.

## **M. Ownership and Copyrights**

All curriculum, instructional materials, software, reports, and videos (hereinafter "Intellectual Property") are being developed exclusively for the University or purchased by the University and shall be the property of the University. Intellectual Property created and copyrighted or trademarked by the other Party outside of the Contract shall be retained by same. This article shall not be construed to alter or diminish ownership rights provided under state or federal law or regulations.

## **N. Accessibility**

Pursuant to Title 74, Section 85.7d and OAC 580:15-6-22 electronic and information technology procurements, agreements, and contracts shall comply with applicable Oklahoma Information Technology Accessibility Standards issued by the Oklahoma Office of State Finance. EIT Standards may be found at [www.ok.gov/DCS/Central\\_Purchasing](http://www.ok.gov/DCS/Central_Purchasing). Upon request, the Host School shall provide a description of conformance with the applicable Oklahoma Information Technology Accessibility Standards for the proposed product, system or application development/customization by means of either a Voluntary Product Accessibility Template (VPAT) or other comparable document.

## **O. Entire Agreement**

This Agreement constitutes the entire Agreement and understanding between the parties and supersedes all prior and/or contemporaneous discussions, representations, or contracts, whether written or oral, of the parties relating to the work to be performed.


In the coming year, the University of Oklahoma will be conducting a review of all grants and contracts to consider their future viability for the University. The review will have three components: a full-cost accounting; an evaluation of the alignment with the institutional mission; and an institutional risk assessment. Renewal of the current agreement does not constitute any guarantee of continuation beyond FY20.



**Section 5 Signatures**

For the faithful performance of the terms of the Agreement, the parties hereto, in their official capacities stated, affix their signatures. The parties hereto agree that they may conduct the transaction by electronic means and hereby state that electronic signature shall have the same force and effect as an original signature.

University  
**MICHAEL**  
**PURCELL**

 Digitally signed by  
MICHAEL PURCELL  
Date: 2020.08.05 16:11:46  
-05'00'

\_\_\_\_\_  
Michael Purcell  
Interim Executive Director, Office of Research Services  
Associate Vice President for Research & Partnerships

\_\_\_\_\_  
Date

Host School

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Signatory Title

**ITEM OF CONSIDERATION**  
**Board of Education**  
**September 21, 2020**

**TOPIC:** Athletic Contract with Francis Tuttle Technology Center.

**RATIONALE FOR RECOMMENDATION:**

The contracts with our advertising partners must be approved by the school board. This is part of the PCSD athletics advertising program.

**OPTIONS:**

1. Approve
2. Do not approve.
3. Request additional information.

**CONTACT PERSON:** Dr. Dick Balenseifen, District Athletic Director  
495-5200, ext. 1260



**PUTNAM CITY SCHOOL DISTRICT - CORPORATE PARTNERSHIP  
ORDER FORM & CONTRACT FOR ADVERTISING, MARKETING, AND PROMOTIONS  
DISTRICT ATHLETICS DEPT.  
DICK BALENSEIFEN, DISTRICT ATHLETIC DIRECTOR  
5401 NW 40<sup>TH</sup> STREET, OKLAHOMA CITY, OK 73122 PH# 405-495-5200**

**ALL DISTRICT PARTNERSHIP LEVEL PROVIDED DURING CONTRACT**

\_\_\_ Exclusive Title: \$20,000.00  
X Presenting: \$10,000.00  
 \_\_\_ Platinum: \$5,000.00  
 \_\_\_ Gold: \$2,500.00

**PARTNERSHIP LEVEL ADVERTISEMENT**

\_\_\_ \$2,500.00 Video Board Ad Rotations  
 + One 15-20 Second Commercial  
 (Available only during the following athletic events: Football, Soccer, Track, and PCH Basketball)  
 \*Banners are not included but may be purchased for additional \$500.00 per high school site /per venue (basketball, football, baseball, softball).

\_\_\_ \$5,000.00 Video Board Ad Rotations  
 + Two 15-20 Second Commercial  
 (Available only during the following athletic events: Football, Soccer, Track, and PCH Basketball)

X \$10,000.00 Video Board Ad Rotations  
 + Three 15-20 Second Commercials  
 (Available only during the following athletic events: Football, Soccer, Track, and PCH Basketball)

\_\_\_ \$20,000.00 Video Board Ad Rotations  
 + Four 15-20 Second Commercials  
 (Available only during the following athletic events: Football, Soccer, Track, and PCH Basketball)

**ADDITIONAL ADVERTISEMENT for ALL LEVELS**

**BANNERS** \*except \$2,500 Partnership Level  
**PRINT MATERIALS** when provided at sporting events  
**WEBSITE LOGO ADVERTISEMENTS** listed on each high school athletic school site page and district athletic page.

**FOOTBALL GAMEDAY SPONSORSHIP OPPORTUNITIES**  
 \$2,500.00 EACH for Entire Season  
 PROVIDES ADDITIONAL VIDEO BOARD ROTATION & ANNOUNCEMENT DURING EVENT

\_\_\_ Starting Lineup Sponsorship  
 \_\_\_ Coin Flip Sponsorship  
 \_\_\_ 1<sup>ST</sup> & 10 Sponsorship  
 \_\_\_ Quarter Sponsorship

**ADDITIONAL GAME DAY OPPORTUNITIES FOR ADVERTISING PARTNERS ONLY:**

Any Displays, Kiosks, Give-Away, or other promotional ideas may be presented to the Site Athletic Director for consideration.

**CORPORATE PARTNER INFORMATION** (Please Print)

Francis Tuttle Technology Center  
 Name of Company/Organization  
Jessica Bullock  
 Authorized Representative  
Asst. Director Marketing  
 Title  
12777 N. Rockwell Ave.  
 Street  
OKC, OK 73034  
 City, State Zip  
405-717-4641  
 Business Phone Cell Phone  
Jessica.bullock@francistuttle.edu  
 Business E-mail Alternative Email

**TERMS OF AGREEMENT**

It is the advertiser's responsibility to provide graphics and/or commercials to the school organization representative for paid advertisements in a timely manner. Graphics/commercials must meet production quality requirements.

It is the school organization representative's responsibility to produce the advertisement upon receipt of provided graphics/commercials. School organization will be responsible and guarantee quality of advertisement for duration of contract.

**Terms of Payment**

Total Amount Due Based upon Sponsorships/Advertisements Selected: \$ 10,000.00

1. Net Rates. All quoted rates are net to Putnam City School District
2. Invoice and contract provided within 5 days of Board Approval.
3. Payment Schedule based upon selection of Annual or Bi-annual payments.  
 Payment will be due as follows:

Date \_\_\_\_\_ Amount \_\_\_\_\_  
 Date \_\_\_\_\_ Amount \_\_\_\_\_

Payment may be made in the form of check, money order, or cash only. Credit cards are not accepted by the district.  
 Make checks/money orders payable to: Putnam City School District  
 5401 N.W. 40<sup>th</sup> St.  
 Oklahoma City, OK 73122

**SO AGREED**

Corporate Advertiser Representative:  
 Signature Sherrri Meyer Date 7/1/2020  
 Print Name Sherrri Meyer Phone# 405.717.4104  
PO 2100133

School Organization Representative:  
 Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Print Name \_\_\_\_\_ Phone# \_\_\_\_\_

Putnam City School District Board Representative:  
 Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Print Name \_\_\_\_\_

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**September 21, 2020**

**TOPIC: Putnam City Schools District Contracts**

**ADMINISTRATIVE RECOMMENDATION:** The administration recommends the Board approval of the following contracts.

| School                        | Vendor Name         | Payment to Vendor | Activity Occurring                  | Activity Fund Used |
|-------------------------------|---------------------|-------------------|-------------------------------------|--------------------|
| Putnam City High School       | Blue & Gold Sausage | \$3,500.00        | PC High Orchestra, Sept 14-25, 2020 | 909 Activity       |
| Putnam City North High School | Generation Citizen  | \$2,500.00        | Civics education curriculum         | Title              |

**CONTACT PERSON:** Barbara Crump, Executive Director of Elementary Education, 495.5200 x1290  
 Shelly Roper, Executive Director of Secondary Education, 495.5200 x1238

**Attachment A.**  
**SEPTEMBER 21, 2020 – PERSONNEL BOARD ACTION**

| <u>NAME</u> | <u>JOB &amp; SITE</u> | <u>EFFECTIVE</u> |
|-------------|-----------------------|------------------|
|-------------|-----------------------|------------------|

**RESIGNATIONS/TERMINATIONS:**

**CERTIFIED PERSONNEL:**

|   |                   |                           |          |
|---|-------------------|---------------------------|----------|
| 1 | Nordmark, Melissa | Spec Ed/MMS               | 05/26/20 |
| 2 | Williamson, Neta  | .5 Title Reading/Hilldale | 05/26/20 |

**SUPPORT PERSONNEL:**

|   |                |                               |                    |
|---|----------------|-------------------------------|--------------------|
| 1 | Chaney, Wade   | Custodian/Buildings & Grounds | 09/11/20           |
| 2 | Brown, Daniel  | Driver/Transportation         | 09/14/20 *deceased |
| 3 | Fraley, Dean   | Driver/Transportation         | 05/24/20           |
| 4 | Snodgrass, Sue | Driver/Transportation         | 09/21/20           |

**RETIREMENTS:**

**CERTIFIED PERSONNEL:**

|   |                |                                     |                           |
|---|----------------|-------------------------------------|---------------------------|
| 1 | Bowles, Cecil  | Chief Operations Officer/Operations | 10/31/20 *Date correction |
| 2 | Coleman, Robie | Indian Education/Curriculum         | 12/10/20                  |

**SUPPORT PERSONNEL:**

|   |              |   |                           |
|---|--------------|---|---------------------------|
| 1 | Rempe, Linda | Occupational Therapist/Special Services | 01/10/21 *Date correction |
|---|--------------|---|---------------------------|

**LEAVE OF ABSENCE:**

**CERTIFIED PERSONNEL:**

|   |                |                          |          |
|---|----------------|--------------------------|----------|
| 1 | Meacham, Jil   | Interpreter/Western Oaks | 08/20/20 |
| 2 | Roberson, John | 4th/Wiley Post           | 08/27/20 |

**SUPPORT PERSONNEL:**

|   |               |                       |          |
|---|---------------|-----------------------|----------|
| 1 | Murphy, Terry | Driver/Transportation | 08/20/20 |
|---|---------------|-----------------------|----------|

**RECOMMEND TO HIRE – DURATION OF NEED:**

**CERTIFIED PERSONNEL:**

|    |                       |                     |          |
|----|-----------------------|---------------------|----------|
| 1  | Berger, Leslie        | Lang Arts/KCMS      | 08/17/20 |
| 2  | Cantrell, Donald      | JROTC/PCH           | 08/17/20 |
| 3  | Cherryholmes, Bethany | 4th/Downs           | 08/17/20 |
| 4  | Covarrubias, Priscila | Music/Windsor Hills | 08/17/20 |
| 5  | Greenawalt, Grace     | 2nd/Windsor Hills   | 08/17/20 |
| 6  | Harris, Kaylea        | Lang Arts/PCH       | 08/17/20 |
| 7  | Kimbrell, Katie       | Spec Ed/Apollo      | 08/17/20 |
| 8  | McCormick, Jamice     | Spec Ed/Arbor Grove | 08/17/20 |
| 9  | Stone, Jacqueline     | Math/PCH            | 08/17/20 |
| 10 | Vidot, Bayli          | Spec Ed/MMS         | 08/17/20 |

**SUPPORT PERSONNEL:**

|   |                   |   |          |
|---|-------------------|---|----------|
| 1 | Cranfield, Melisa | Occupational Therapist/Special Services | 09/08/20 |
| 2 | Hernandez, JoLynn | Attendance Secretary/Windsor Hills      | 09/08/20 |
| 3 | Mischke, Adam     | Title TA/Western Oaks                   | 09/08/20 |
| 4 | Perez, Karla      | Title EL TA/Apollo                      | 09/03/20 |
| 5 | Tovar, Florencia  | Child Care TA/Downs                     | 08/17/20 |

**Attachment A.**  
**SEPTEMBER 21, 2020 – PERSONNEL BOARD ACTION**

| <u>NAME</u>   | <u>JOB &amp; SITE</u>     | <u>EFFECTIVE</u> |
|---|---------------------------|------------------|
| <b><u>RECOMMEND TO HIRE – REGULAR CONTRACT:</u></b>   |                           |                  |
| <b><u>SUPPORT PERSONNEL:</u></b>                      |                           |                  |
| 1 Marshall, Darry                                     | .6 Child Care/Smart Start | 08/17/20         |
| <b><u>RECOMMENDED TO HIRE– TEMPORARY/HOURLY :</u></b> |                           |                  |
| <b><u>ADJUNCTS:</u></b>                               |                           |                  |
| 1 Blankenship, Ashlyn                                 | Soccer/PCW                | 01/04/21         |
| 2 Davis, Devon  | Football/PCW              | 08/01/20         |
| 3 Fullerton, Jessica                                  | Pom/PCW                   | 08/01/20         |
| 4 Jones, Leandrex                                     | Football/PCH              | 08/01/20         |
| 5 Lino, Brayant                                       | Soccer/PCW                | 01/04/21         |
| 6 Russell, Allen                                      | Basketball/PCW            | 10/01/20         |
| 7 Villarreal, Brinda                                  | Band/PCN                  | 08/01/20         |
| 8 Willis, Donald                                      | Football/PCW              | 08/01/20         |
| <b><u>CUSTODIAN SUBS:</u></b>                         |                           |                  |
| 1 Saucedo Salas, Monica                               | Custodian/B&G             | 09/10/20         |

**NOTICE OF SCHEDULE OF REGULAR MEETINGS  
BOARD OF EDUCATION  
CALENDAR YEAR 2021**

Putnam City Schools  
5401 NW 40<sup>th</sup> Street  
Oklahoma City, Oklahoma 73122-3398  
(405) 495-5200 ext. 1244

| <b><u>DATE</u></b>         | <b><u>TIME</u></b> |
|----------------------------|--------------------|
| Monday, January 4, 2021    | 5:00 p.m.          |
| Tuesday, January 19, 2021  | 5:00 p.m.          |
| Monday, February 1, 2021   | 5:00 p.m.          |
| Monday, February 15, 2021  | 5:00 p.m.          |
| Monday, March 1, 2021      | 5:00 p.m.          |
| Monday, April 5, 2021      | 5:00 p.m.          |
| Monday, April 19, 2021     | 5:00 p.m.          |
| Monday, May 3, 2021        | 5:00 p.m.          |
| Monday, May 17, 2021       | 5:00 p.m.          |
| Monday, June 7, 2021       | 5:00 p.m.          |
| Monday, June 21, 2021      | 5:00 p.m.          |
| Tuesday, July 6, 2021      | 5:00 p.m.          |
| Monday, July 19, 2021      | 5:00 p.m.          |
| Monday, August 2, 2021     | 5:00 p.m.          |
| Monday, August 16, 2021    | 5:00 p.m.          |
| Tuesday, September 7, 2021 | 5:00 p.m.          |
| Monday, September 20, 2021 | 5:00 p.m.          |
| Monday, October 4, 2021    | 5:00 p.m.          |
| Monday, October 18, 2021   | 5:00 p.m.          |
| Monday, November 1, 2021   | 5:00 p.m.          |
| Monday, November 15, 2021  | 5:00 p.m.          |
| Monday, December 6, 2021   | 5:00 p.m.          |

NAME OF PERSON REPORTING DATES: Sandra K. Lemaster

TITLE: Clerk, Board of Education

*Sandra K. Lemaster*  
Signature

**ITEM FOR CONSIDERATION**  
**Regular Board of Education Meeting**  
**September 21, 2020**

**TOPIC:** Estimate of Needs for Fiscal Year 2020-2021.

**ADMINISTRATIVE RECOMMENDATION:** The administration recommends that the Board move to approve the Estimate of Needs for FY 2020-2021.

**RATIONALE FOR RECOMMENDATION:** Pursuant to Title 68 O.S. Section 3002, Putnam City Schools is required to file an Estimate of Needs with the Oklahoma County Excise Board. This Estimate of Needs is the District's legal budget for fiscal year 2020-2021.

**OPTIONS:**

Approve the FY 2021 Estimate of Needs.

Disapprove the FY 2021 Estimate of Needs.

**FISCAL NOTE:**

|                                |                         |
|--------------------------------|-------------------------|
| 2019-2020 General Fund         | \$168,779,209.17        |
| 2019-2020 Building Fund        | 16,412,299.36           |
| 2019-2020 Child Nutrition Fund | 10,566,883.28           |
| 2019-2020 Sinking Fund         | <u>30,450,137.50</u>    |
| Total                          | <u>\$226,208,529.31</u> |

**CONTACT PERSON:** Shannon Meeks, 495-5200 x1228.

**PREPARED BY:** Shannon Meeks



Publication Sheet - Board of Education  
 Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2020  
 Estimate of Needs for Fiscal Year Ending June 30, 2021  
 Putnam City Public Schools, School District No. F-1, Oklahoma County, Oklahoma

| STATEMENT OF FINANCIAL CONDITION<br>AS OF JUNE 30, 2020 | GENERAL FUND<br>DETAIL  | BUILDING FUND<br>DETAIL | CO-OP FUND<br>DETAIL | NUTRITION<br>FUND DETAIL |
|---|-------------------------|-------------------------|----------------------|--------------------------|
| <b>ASSETS:</b>  |                         |                         |                      |                          |
| Cash Balance June 30, 2020                              | \$ 17,782,364.96        | \$ 11,332,668.49        | \$ 0.00              | \$ 2,826,247.69          |
| Investments   | \$ 0.00                 | \$ 0.00                 | \$ 0.00              | \$ 0.00                  |
| <b>TOTAL ASSETS</b>                                     | <b>\$ 17,782,364.96</b> | <b>\$ 11,332,668.49</b> | <b>\$ 0.00</b>       | <b>\$ 2,826,247.69</b>   |
| <b>LIABILITIES AND RESERVES:</b>                        |                         |                         |                      |                          |
| Warrants Outstanding                                    | \$ 3,782,201.11         | \$ 118,117.25           | \$ 0.00              | \$ 10,713.28             |
| Reserves From Schedule 7                                | \$ 2,151,887.68         | \$ 786,646.88           | \$ 0.00              | \$ 265,701.13            |
| <b>TOTAL LIABILITIES AND RESERVES</b>                   | <b>\$ 5,934,088.79</b>  | <b>\$ 904,764.13</b>    | <b>\$ 0.00</b>       | <b>\$ 276,414.41</b>     |
| <b>CASH FUND BALANCE (Deficit) JUNE 30, 2020</b>        | <b>\$ 11,848,276.17</b> | <b>\$ 10,427,904.36</b> | <b>\$ 0.00</b>       | <b>\$ 2,549,833.28</b>   |

| ESTIMATED NEEDS FOR FISCAL YEAR ENDING JUNE 30, 2021 |                          | SINKING FUND BALANCE SHEET                              |                         |
|--|--------------------------|---|-------------------------|
| GENERAL FUND   |                          | SINKING FUND BALANCE SHEET                              |                         |
| Current Expense                                      | \$ 168,779,209.17        | 1. Cash Balance on Hand June 30, 2020                   | \$ 25,588,986.92        |
| Reserve for Int. on Warrants & Revaluation           | \$ 0.00                  | 2. Legal Investments Properly Maturing                  | \$ 0.00                 |
| <b>Total Required</b>                                | <b>\$ 168,779,209.17</b> | 3. Judgments Paid To Recover By Tax Levy                | \$ 0.00                 |
| <b>FINANCED:</b>                                     |                          | 4. Total Liquid Assets                                  | \$ 25,588,986.92        |
| Cash Fund Balance                                    | \$ 11,848,276.17         | <b>Deduct Matured Indebtedness:</b>                     |                         |
| Estimated Miscellaneous Revenue                      | \$ 119,059,089.21        | 5. a. Past-Due Coupons                                  | \$ 0.00                 |
| <b>Total Deductions</b>                              | <b>\$ 130,907,365.38</b> | 6. b. Interest Accrued Thereon                          | \$ 0.00                 |
| Balance to Raise from Ad Valorem Tax                 | \$ 37,871,843.79         | 7. c. Past-Due Bonds                                    | \$ 0.00                 |
| <b>ESTIMATED MISCELLANEOUS REVENUE:</b>              |                          | 8. d. Interest Thereon after Last Coupon                | \$ 0.00                 |
| 1000 Other District Sources of Revenue               | \$ 4,178,436.21          | 9. e. Fiscal Agency Commissions on Above                | \$ 0.00                 |
| 2100 County 4 Mill Ad Valorem Tax                    | \$ 4,730,000.00          | 10. f. Judgments and Int. Levied for/Unpaid             | \$ 0.00                 |
| 2200 County Apportionment (Mortgage Tax)             | \$ 990,000.00            | 11. Total Items a. Through f                            | \$ 0.00                 |
| 2300 Resale of Property Fund Distribution            | \$ 202,000.00            | 12. Balance of Assets Subject to Accrual                | \$ 25,588,986.92        |
| 2900 Other Intermediate Sources of Revenue           | \$ 0.00                  | <b>Deduct Accrual Reserve if Assets Sufficient:</b>     |                         |
| 3110 Gross Production Tax                            | \$ 91,000.00             | 13. g. Earned Unmatured Interest                        | \$ 181,425.00           |
| 3120 Motor Vehicle Collections                       | \$ 7,498,000.00          | 14. h. Accrual on Final Coupons                         | \$ 157,537.50           |
| 3130 Rural Electric Cooperative Tax                  | \$ 2,504,000.00          | 15. i. Accrual on Unmatured Bonds                       | \$ 22,777,500.00        |
| 3140 State School Land Earnings                      | \$ 55,000.00             | 16. Total Items g Through i                             | \$ 23,116,462.50        |
| 3150 Vehicle Tax Stamps                              | \$ 0.00                  | 17. Excess of Assets Over Accrual Reserves ** (Page 2)  | \$ 2,472,524.42         |
| 3160 Farm Implement Tax Stamps                       | \$ 100.00                | <b>SINKING FUND REQUIREMENTS FOR 2020-2021</b>          |                         |
| 3170 Trailers and Mobile Homes                       | \$ 0.00                  | 1. Interest Earnings on Bonds                           | \$ 3,375,137.50         |
| 3190 Other Dedicated Revenue                         | \$ 100.00                | 2. Accrual on Unmatured Bonds                           | \$ 27,075,000.00        |
| 3200 State Aid - General Operations                  | \$ 75,801,943.00         | 3. Annual Accrual on "Prepaid" Judgments                | \$ 0.00                 |
| 3300 State Aid - Competitive Grants                  | \$ 262,000.00            | 4. Annual Accrual on Unpaid Judgments                   | \$ 0.00                 |
| 3400 State - Categorical                             | \$ 1,536,389.00          | 5. Interest on Unpaid Judgments                         | \$ 0.00                 |
| 3500 Special Programs                                | \$ 0.00                  | <b>6. PARTICIPATING CONTRIBUTIONS (Annexations):</b>    |                         |
| 3600 Other State Sources of Revenue                  | \$ 22,250.00             | 7. For Credit to School Dist. No.                       | \$ 0.00                 |
| 3700 Child Nutrition Program                         | \$ 0.00                  | 8. For Credit to School Dist. No.                       | \$ 0.00                 |
| 3800 State Vocational Programs                       | \$ 353,909.00            | 9. For Credit to School Dist. No.                       | \$ 0.00                 |
| 4100 Capital Outlay                                  | \$ 382,265.00            | 10. For Credit to School Dist. No.                      | \$ 0.00                 |
| 4200 Disadvantaged Students                          | \$ 9,514,008.00          | 11. Annual Accrual From Exhibit KK                      | \$ 0.00                 |
| 4300 Individuals With Disabilities                   | \$ 4,870,308.00          | <b>Total Sinking Fund Requirements</b>                  | <b>\$ 30,430,137.50</b> |
| 4400 Minority  | \$ 668,761.00            | <b>Deduct:</b>  |                         |
| 4500 Operations                                      | \$ 100,000.00            | 1. Excess of Assets over Liabilities (if not a deficit) | \$ 2,472,524.42         |
| 4600 Other Federal Sources of Revenue                | \$ 4,510,760.00          | 2. Contributions From Other Districts                   | \$ 0.00                 |
| 4700 Child Nutrition Programs                        | \$ 0.00                  | <b>Balance To Raise</b>                                 | <b>\$ 27,971,613.08</b> |
| 4800 Federal Vocational Education                    | \$ 376,510.00            |   |                         |
| 5000 Non-Revenue Receipts                            | \$ 411,330.00            |   |                         |
| <b>Total Estimated Revenue</b>                       | <b>\$ 119,059,089.21</b> |   |                         |

|  |    | SINKING FUND | BUILDING FUND                               |                         |
|--|----|--------------|---|-------------------------|
| 13d. j. Unmatured Coupons Due Before 4-1-2021                              | \$ | 0.00         | Current Expense                             | \$ 16,412,299.36        |
| 14d. k. Unmatured Bonds So Due   | \$ | 0.00         | Reserve for Int. on Warrants & Revaluation  | \$ 0.00                 |
| 15d. l. Whatever Remains is for Exhibit KK Line E.                         | \$ | 0.00         | <b>Total Required</b>                       | <b>\$ 16,412,299.36</b> |
| 16d. Deficit as Shown on Sinking Fund Balance Sheet.                       | \$ | 0.00         | <b>FINANCED:</b>                            |                         |
| 17d. Less Cash Requirements for Current Fiscal Year in Excess of Cash on H | \$ | 0.00         | Cash Fund Balance                           | \$ 10,427,904.36        |
| 18d. Remaining Deficit is for Exhibit KK Line F.                           | \$ | 0.00         | Estimated Miscellaneous Revenue             | \$ 572,647.71           |
|  |    |              | <b>Total Deductions</b>                     | <b>\$ 11,000,552.07</b> |
|  |    |              | <b>Balance to Raise from Ad Valorem Tax</b> | <b>\$ 5,411,747.29</b>  |

|  |           | CO-OP FUND  | CHILD NUTRITION PROGRAMS FUND |
|--|-----------|-------------|-------------------------------|
| Current Expense                            | \$        | 0.00        | 10,566,883.28                 |
| Reserve for Int. on Warrants & Revaluation | \$        | 0.00        | 0.00                          |
| <b>Total Required</b>                      | <b>\$</b> | <b>0.00</b> | <b>\$ 10,566,883.28</b>       |
| <b>FINANCED:</b>                           |           |             |                               |
| Cash Fund Balance                          | \$        | 0.00        | 2,549,833.28                  |
| Estimated Miscellaneous Revenue            | \$        | 0.00        | 8,017,050.00                  |
| <b>Total Deductions</b>                    | <b>\$</b> | <b>0.00</b> | <b>\$ 10,566,883.28</b>       |
| <b>Balance</b>                             | <b>\$</b> | <b>0.00</b> | <b>\$ 0.00</b>                |

Publication Sheet - Board of Education  
Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2020  
Estimate of Needs for Fiscal Year Ending June 30, 2021  
Public Schools, School District No. , County, Oklahoma

CERTIFICATE - GOVERNING BOARD

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA, ss:

We, the undersigned duly elected, qualified and acting officers of the Board of Education of Putnam City Public Schools, School District No. I-1, of Said County and State, do hereby certify that at a meeting of the Governing Body of the said District begun at the time provided by law for districts of this class and pursuant to the provisions of 68 O. S. 2001 Section 3003, the foregoing statement was prepared and is a true and correct condition of the Financial Affairs of said District as reflected by the records of the District Clerk and Treasurer. We further certify that the foregoing estimate for current expenses for the fiscal year beginning July 1, 2020 and ending June 30, 2021, as shown are reasonably necessary for the proper conduct of the affairs of the said District, that the Estimated Income to be derived from sources other than ad valorem taxation does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding year.

\_\_\_\_\_  
President of Board of Education

Subscribed and sworn to before me this \_\_\_\_\_, 2020

\_\_\_\_\_  
Notary Public

The Estimate of Needs shall be published in one issue in some legally qualified newspaper published in such political subdivision. If there be no such newspaper published in such political subdivision, such statement and estimate shall be so published in some legally qualified newspaper of general circulation therein; and such publication shall be made, in each instance, by the board or authority making the estimate.

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**September 21, 2020**

**TOPIC:** Putnam City School District Contractual Agreement with Oklahoma Athletic Center (OAC).

**ADMINISTRATIVE RECOMMENDATION:** The administration recommends approval of the Agreement with OAC.

**RATIONALE FOR RECOMMENDATION:** Contract with OAC for pool usage located in the formerly known “Lighthouse Facility” to accommodate the needs of all three district high school swim teams for the 2020-21 year.

**OPTIONS:**

1. Approve the agreement
2. Do not approve the agreement
3. Request additional information

**FISCAL NOTE:** Swim agreement total-\$16,896.00 (21-11-005 District Athletics)

**CONTACT PERSON:**

Dr. Dick Balenseifen, District Athletic Director 495-5200, ext. 1260



## Putnam City School District Pool Rental Agreement

This rental agreement is made and entered into this 15th day of September, 2020 (the “*Effective Date*”) by and between 3333, LLC (“*OAC*”) located at 3333 W. Hefner Rd., Oklahoma City, OK 73120 and Putnam City High School, PC West High School and PC North High School (“*PC Schools*”).

PC Schools would like to use the OAC lap pool and surrounding areas (the “*Premises*”). In that regard, PC Schools would like to rent 8 lanes for 1.5 hours each day for a total of 83 days from October 1, 2020 to February 20, 2021 (Days scheduled exclude holidays and school closure dates that are listed on the Putman City District school calendar).

The cost will be \$16/lane hour to be paid to OAC on December 6, 2020 and February 28, 2021. PC Schools may host meets at the facility during scheduled practice times within the lanes being rented and with prior approval. If hosting a meet during such approved times, the meet must be finished by 4pm. No extra rental will be issued for meets hosted during approved practice times.

PC Schools will be responsible for handling all complaints and grievances made regarding their services and conduct; monitoring the conduct of their Clients/Students and/or Parents while in the pool areas immediately before, during and immediately after classes; and the maintenance of general liability insurance and safe practices regarding pool and water safety.

PC Schools agrees to carry public liability insurance covering the Premises and business conducted therein, which insurance shall be in the amount of not less than \$1,000,000.00 for each occurrence and not less than \$2,000,000.00 in the aggregate. Such policies shall be for the benefit of OAC and PC Schools, as their interests may appear, and as permitted by law and Grantee shall furnish OAC a certificate of said insurance policy. PC Schools shall name OAC as an additional insured and shall maintain this policy for the term of this agreement.

PC Schools will be responsible for payment of rented lanes on all days requested, including days with off-site competition. If OAC closes the pool due to inclement weather or if the school district shuts down all school athletic activities due to inclement weather, PC Schools will not be responsible for payment of the lane rental on that day.

OAC will do it’s best to accommodate the team’s needs should PC Schools wish to use the facility during any of the holidays.

PC Schools will protect, indemnify, defend, and hold harmless OAC, its agents and servants, from and against any and all claims, actions, damages, suits, judgments, decrees, orders, liability, expense (including costs and attorney's fees) in connection with loss of life, bodily injury, personal injury, and/or damage to property of whatever kind or character, arising from or out of any occurrence in or upon the Premises, or in the occupancy or use by PC Schools of the Premises or any part thereof which is occasioned by any act or omissions of tenant, its agents, contractors, employees, servants, sub-lessees or concessionaires but not by other tenants in the building complex.

**PC SCHOOLS ASSUMES ALL OF THE RISKS ASSOCIATED WITH CONDUCT ASSOCIATED WITH THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO, ANY RISKS THAT MAY ARISE FROM NEGLIGENCE OR CARELESSNESS ON THE PART OF THE PARTY BEING RELEASED, FROM DANGEROUS OR DEFECTIVE EQUIPMENT OR PROPERTY OWNED, MAINTAINED, OR CONTROLLED BY THEM, OR BECAUSE OF THEIR POSSIBLE LIABILITY WITHOUT FAULT.**

This Agreement will commence on the Effective Date and will end on February 28, 2021.

This Agreement shall be governed by the laws of the State of Oklahoma. This Agreement may be executed in two or more identical counterparts, each of which shall be deemed an original but all of which together shall constitute but one and the same instrument.

**PC School District Representative:**

\_\_\_\_\_ : (Signature)

\_\_\_\_\_ : (Print)

\_\_\_\_\_ : Position

\_\_\_\_\_ : Date

**Paul Ingram, President**

\_\_\_\_\_ :

\_\_\_\_\_ : Date

**PC School District School Board Representative:**

\_\_\_\_\_ : (Signature)

\_\_\_\_\_ : (Print)

\_\_\_\_\_ : Position

\_\_\_\_\_ : Date

**ITEM OF CONSIDERATION**  
**Board of Education Meeting**  
**September 21, 2020**

**TOPIC:** Agreement Between Owner and Program Manager.

**ADMINISTRATIVE RECOMMENDATION:** The administration recommends that the board consider and approve the Agreement Between Owner and Program Manager with Lingo Construction Services, Inc.

**RATIONALE FOR RECOMMENDATION:** The Program Manager will provide managerial services for completion of the 2014 and 2020 Bond Projects to ensure projects are completed in a timely manner.

**OPTIONS:**

1. Approve the Agreement Between Owner and Program Manager.
2. Do not approve the Agreement Between Owner and Program Manager.

**FISCAL NOTE:** The fees will be paid from bond funds as noted below:

**Projects Not Started:**

- 1.75% of Contracted Construction Amount for Projects less than \$1M (Bond Funds)
- 1 % of Contracted Construction Amount for Projects more than \$1M (Bond Funds)

**Projects In Progress:**

Not to exceed 1.25% of Contracted Construction Amount (Bond Funds)

**Projects Constructed by Lingo Construction:**

Program Manager Fee included in Construction Management Fee. (Bond Funds)

**CONTACT PERSON:** Dr. Fred Rhodes, Superintendent



# AIA<sup>®</sup> Document C171<sup>™</sup> – 2013

## **Standard Form of Agreement Between Owner and Program Manager** for use in a Multiple Project Program

**AGREEMENT** made as of the 22 day of September in the year 2020  
*(In words, indicate day, month and year.)*

**BETWEEN** the Program Manager's client identified as the Owner:  
*(Name, legal status, address and other information)*

Putnam City Schools  
5401 NW 40<sup>th</sup> Street  
Oklahoma City, Oklahoma  
73122

and the Program Manager:  
*(Name, legal status, address and other information)*

Lingo Construction Services, Inc  
1135 North Robinson  
Oklahoma City, Oklahoma  
73103

for the following Program:  
*(Name, location, and detailed description of the group of buildings and/or site improvement projects included in the Program)*

2014 and 2020 Bond Projects

The Owner and Program Manager agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

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User Notes:

(845759089)

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1 PROGRAM INFORMATION AND INITIAL INFORMATION  
2 PROGRAM MANAGER'S RESPONSIBILITIES  
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10 COMPENSATION  
11 SPECIAL TERMS AND CONDITIONS  
12 SCOPE OF THE AGREEMENT

ARTICLE 1 PROGRAM INFORMATION AND INITIAL INFORMATION

§ 1.1 This Agreement is based on the Program Information and Initial Information set forth in Sections 1.2 and 1.3.

§ 1.2 Program Information

*(Insert the requested Program Information below. For information that is not provided, insert a statement such as "not applicable," "unknown at time of execution" or "to be determined later by mutual agreement.")*

§ 1.2.1 Preliminary description of the projects comprising the Program:

*(Identify proposed use, size, or other known information for each project in the Program.)*

Uncompleted Projects in the 2014 and 2020 Bond Issue

§ 1.2.2 Location of each project in the Program:

Putnam City School District, Oklahoma County, Oklahoma

*(Paragraphs deleted)*

§ 1.2.6 The Owner's intended procurement or delivery methods for design and construction of the projects in the Program.

*(Identify method such as competitive bid, negotiated contract, multiple prime contracts or construction management.)*

Selection from RFP process for Architectural Design and Construction Management Services

§ 1.2.7 Anticipated scheduling information:

*(Include overall Program duration and milestones. If known, include proposed dates for commencement and completion of design, commencement and completion of construction, occupancy, and any other critical scheduling information for each project in the Program.)*

.1 Anticipated dates of Program commencement and completion:

.1 Commencement of design, if other than the date of this Agreement:

Init.



In progress and anticipated start thru 2025

*(Paragraphs deleted)*

.3 Commencement of construction

In progress and anticipated start thru 2025

**§ 1.2.8** Other information regarding the Program:

*(Identify any other available studies or reports, as well as special characteristics or needs of the Program, such as environmentally responsible design or historic preservation requirements, not provided elsewhere.)*

Exhibit "A" – Scope of Work

*(Paragraphs deleted)*

**§ 1.3.5** The Program Manager identifies the following representative.:

*(List name, address and other information.)*

Stan Lingo President  
Jeremy Jackson Senior Project Manager  
JP Craig Senior Preconstruction Services  
Tom Berkeley Vice President Operations

*(Paragraphs deleted)*

**ARTICLE 2 PROGRAM MANAGER'S RESPONSIBILITIES**

**§ 2.1** The Program Manager shall provide the services as set forth in this Agreement.

**§ 2.2** The Program Manager shall perform its services consistent with the skill and care ordinarily provided by program managers practicing in the same or similar locality under the same or similar circumstances. The Program Manager shall perform its services as expeditiously as is consistent with such skill and care and the orderly progress of the Program.

The Program Manager shall not staff any employees on the Program to whom the Owner has made reasonable and timely objection. The Program Manager shall not change its key staff members without the Owner's consent, which shall not unreasonably be withheld or delayed.

*(Paragraph deleted)*

**§ 2.4** The Program Manager shall identify a representative authorized to act on behalf of the Program Manager with respect to the Program.

**§ 2.5** Except with the Owner's knowledge and consent, the Program Manager shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Program Manager's judgment with respect to the Program.

**§ 2.6** The Program Manager shall provide its services in cooperation with the services provided by the Owner and the Owner's consultants and contractors and shall coordinate its services with those services provided by the Owner and the Owner's consultants and contractors. The Program Manager shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants and contractors. The Program Manager shall provide prompt written notice to the Owner if the Program Manager becomes aware of any error, omission or inconsistency in such services or information.

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§ 2.7 The Program Manager shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Program Manager normally maintains, the Owner shall reimburse the Program Manager for any additional cost as set forth in Section 10.6.3.

§ 2.7.1 Comprehensive General Liability with policy limits of not less than (\$ 1,000,000 ) for each occurrence and in the aggregate for bodily injury and property damage. The Owner shall be named as an additional insured on the Program Manager's Comprehensive General Liability policy.

§ 2.7.2 Automobile Liability covering owned and rented vehicles operated by the Program Manager with policy limits of not less than (\$ 1,000,000 ) combined single limit and aggregate for bodily injury and property damage. The Owner shall be named as an additional insured on the Program Manager's Automobile Liability policy.

§ 2.7.3 The Program Manager may use umbrella or excess liability insurance to achieve the required coverage for Comprehensive General Liability and Automobile Liability, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies. The Owner shall be named as an additional insured on the Program Manager's umbrella or excess insurance policy.

§ 2.7.4 Workers' Compensation at statutory limits and Employers' Liability with a policy limit of not less than (\$1,000,000 ).

§ 2.7.5 Professional Liability covering the Program Manager's negligent acts, errors and omissions in its performance of services with policy limits of not less than (\$ 1,000,000 ) per claim and in the aggregate.

§ 2.7.6 The Program Manager shall provide to the Owner certificates of insurance evidencing compliance with the requirements in this Section 2.7. The certificates will show the Owner as an additional insured on the Comprehensive General Liability, Automobile Liability, and umbrella or excess policies.

### ARTICLE 3 SCOPE OF PROGRAM MANAGER'S BASIC SERVICES

#### § 3.1 General

§ 3.1.1 The Program Manager's Basic Services consist of those described in this Article 3. The Program Manager shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Program Manager shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs employed in connection with the construction of the projects in the Program, nor shall the Program Manager be responsible for the failure of the Owner's consultants or contractors to perform services for, or the construction of, a project in accordance with the plans, specification or other contract or legal requirements. The Program Manager shall be responsible for the Program Manager's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Owner's consultants or contractors.

§ 3.1.2 The Program Manager shall periodically review the development of the design for each project in the Program and provide recommendations for systems, materials, equipment and techniques that are utilized to achieve the Design Standards established pursuant to Section 3.3.4. The Program Manager shall provide advice on construction feasibility, availability of materials and labor, and procurement and time requirements for installation and construction.

§ 3.1.3 The Program Manager shall determine the need for retaining consultants to provide professional and other services for each project in the Program, and assist the Owner in reviewing qualifications and selecting any such consultants.

§ 3.1.4 The Program Manager shall assist the Owner in selecting the services of independent testing laboratories, review their reports and make recommendations to the Owner.

§ 3.1.5 The Program Manager shall assist the Owner in reviewing the qualifications of, and in selecting and retaining contractors for each project in the Program.

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§ 3.1.6 The Program Manager shall assist the Owner in establishing building information modeling and digital data protocols for the projects in the Program as appropriate.

**§ 3.2 Program Management Plan is Attached in Exhibit "A"**

*(Paragraphs deleted)*

§

§ 3.2.3 The Program Manager shall obtain the Owner's approval of the Program Management Plan, and any subsequent revisions to the Program Management Plan. The Program Manager shall meet with the Owner to discuss the Program Management Plan and any necessary revisions every six months, or at intervals set forth below: *(Insert the milestones or intervals for Program Management Plan updates, if other than every six months.)*

*(Paragraphs deleted)*

**§ 3.4 Program Budget Control**

§ 3.4.1 If the Owner has not established a Program Budget, the Program Manager and the Owner shall collaborate to prepare a preliminary Program Budget, which shall include the costs for the Program Manager's services, the costs of the services of the Owner's other consultants, the costs for design and construction of each project in the Program, and additional details necessary for the Owner to prepare a complete Program Budget. The Owner shall review and approve in writing the preliminary Program Budget. The Program Manager shall provide monthly reports on the Program Budget, or at intervals otherwise agreed to by the Owner and Program Manager below. The Program Manager shall organize the Program Budget in a manner that will allow costs to be tracked

*(Paragraphs deleted)*

§ 3.4.2 The Program Manager shall develop and implement a system of budget and cost controls to assist the Owner in the management of Program and project costs. The Program Manager shall prepare cash flow projections of costs for the Program.

§ 3.4.3 The Program Manager shall review estimates prepared by the Owner's consultants and contractors and produce a report identifying variances from the Program Budget along with recommendations for resolving such variances.

§ 3.4.4 The Program Manager shall share information regarding the Program Budget with the Owner's consultants as authorized by the Owner.

§ 3.4.5 The Program Manager shall assist in identifying Program-wide procurement and cost saving opportunities.

§ 3.4.6 The Program Manager shall report the cost impact on the Program Budget of proposed contracts, change orders, and proposed contract amendments from the Owner and the Owner's consultants and contractors.

**§ 3.5 Program Schedule Control**

§ 3.5.1 The Program Manager shall prepare a Program Schedule showing priorities, sequences, durations, and responsible parties for major design, pricing, construction and Owner activities; establishing the overall duration of the Program; and identifying critical milestone dates. The Program Manager shall update and expand the level of detail and status of the Program Schedule as the Program progresses. The Program Schedule shall also incorporate or identify

- .1 dates for approvals and permits;
- .2 project specific milestones and design and construction schedules, including dates of commencement and completion;
- .3 components that need to be ordered or procured for the overall Program by the Owner, if any; and
- .4 the Owner's occupancy requirements and any portions of the Program having occupancy priority.

§ 3.5.2 The Program Manager shall provide recommendations for project sequencing and phasing to meet overall Program objectives.

§ 3.5.3 The Program Manager shall provide recommendations on the milestone dates and durations in the design and construction schedules as they are developed for the projects in the Program.

§ 3.5.4 The Program Manager shall monitor and report on the progress of the Program and indicate to the Owner observed deviations from the Program Schedule or key milestones of the individual project schedules that may impact substantial completion or final completion. The Program Manager shall include the reports in the Program Management Information System. The Program Manager shall consult with the Owner and the Owner's consultants and contractors to develop recovery plans when the schedules or objectives are not being met.

### § 3.6 Program Quality Control

§ 3.6.1 The Program Manager shall establish, and distribute through the Program Management Information System, quality control guidelines that define the obligations of the Program Manager, Owner, and the Owner's consultants and contractors.

§ 3.6.2 The Program Manager shall periodically review the development of the design for each project in the Program for conformance with the Program requirements and Design Standards. The Program Manager shall provide a list of observed deviations from the Design Standards and discuss resolution of the observed deviations with the Owner and, as appropriate, the Owner's consultants and contractors.

§ 3.6.3 The Program Manager shall confirm that each contractor has prepared a safety program and project specific quality control plan.

§ 3.6.4 The Program Manager shall advise the Owner of observations it makes regarding deficiencies in the performance of the Owner's consultants and contractors.

### § 3.7 Other Services

*(Paragraph deleted)*

§ 3.7.2 The Program Manager shall schedule and conduct meetings with the necessary Program participants to coordinate the progress of the Program.

§ 3.7.3 The Program Manager shall develop a strategy, procedure, and schedule to assist the Owner in obtaining the required reviews and approvals of authorities having jurisdiction over each project in the Program.

§ 3.7.4 The Program Manager shall assist the Owner in developing and implementing protocols for the review and processing of changes or proposed changes in the scope of design or construction for projects in the Program, and the corresponding contracts for design and construction.

§ 3.7.5 The Program Manager shall assist the Owner in developing and implementing protocols for the review and processing of applications for payment for the Program and the projects in the Program.

§ 3.7.6 The Program Manager shall assist the Owner in selecting the dispute resolution procedures to be included in the various agreements between the Owner or the Program Manager and consultants and contractors for disputes arising out of the Program.

the Program Manager shall evaluate and provide input to the Owner on claims arising out of the Program.

*(Paragraph deleted)*

§ 3.7.8 The Program Manager shall assist the Owner in establishing a procedure for tracking and submission of records, warranties, guarantees, and documents pertaining to systems verification and project close-out, for projects in the Program.

*(Paragraphs deleted)*

*(Table deleted)*

*(Paragraph deleted)*

## ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 The Owner shall provide and update information regarding requirements for, and limitations on, the Program in a timely manner, including the information in Article 1; other objectives, schedule constraints and criteria, and site

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requirements; and any other information either described in Article 5 or required for the Program Manager to perform its services.

§ 5.2 The Owner shall collaborate with the Program Manager to establish and periodically update the Program Budget including (1) the Program Manager's costs, (2) design and constructions costs, (3) the Owner's other costs, and (4) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Program Budget, the Owner shall promptly notify the Program Manager, and in consultation with Program Manager and the Owner's other consultants and contractors, agree to corresponding changes in project scopes, features or quality.

§ 5.3 The Owner shall retain all contractors and consultants necessary to carry out the Program except for those consultants retained by the Program Manager. The Owner shall provide the Program Manager with a copy of all executed agreements between the Owner and its consultants and contractors, and any modifications to those agreements. The Owner shall require that its consultants maintain professional liability insurance and other liability insurance as appropriate to the services provided, and require that its contractors maintain commercial general liability insurance and other liability insurance as appropriate to the services or work provided. The Owner shall require all contractors to name the Program Manager and its consultants as Additional Insureds on all insurance policies where available.

§ 5.4 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Program. The Owner shall render decisions in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Program Manager's services.

§ 5.5 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the sites included within the Program, and written legal descriptions of those sites. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to an appropriate benchmark at each project location.

§ 5.6 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Program, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance, financing, and accounting services, including auditing services, that may be reasonably necessary at any time for the Program to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide, and shall require that its consultants and contractors provide, prompt written notice to the Program Manager if they become aware of any fault or defect in the Program, including errors, omissions or inconsistencies in any documents produced by, or services provided by, the Program Manager. § 5.10 In the agreements between the Owner and the Owner's consultants or contractors, the Owner shall include a duty that the consultant or contractor cooperate with the Program Manager and provide information and documents reasonably necessary for the Program Manager to prepare and update the Program Management Plan or as otherwise required for the Program Manager to perform its services.

*(Paragraphs deleted)*

§ 5.12 The Owner shall provide the Program Manager access to the project sites and other facilities under the Owner's control and associated with the Program. The Owner shall obligate its contractors to provide the Program Manager access to the project sites wherever work is in preparation or progress.

*(Paragraphs deleted)*

§ 6.1 The Program Manager assigns to the Owner its rights, including copyright, in its Instruments of Service. The Program Manager shall obtain a similar assignment to the Owner from the Program Manager's consultants consistent with this Agreement. For purposes of this Agreement, Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Program Manager, the Owner, and their consultants and contractors under their respective services agreements. Instruments of Service may include, without limitation studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 6.2 The Program Manager and Owner warrant that in transmitting any information, including Instruments of Service, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the project.

§ 6.3 The Owner shall have exclusive ownership of all data in the Program Management Information System and the Program Management Plan developed or contributed by the Program Manager or the Program Manager's consultants and contractors. Ownership of the data in the Program Management Information System and the Program Management Plan does not include ownership of any proprietary software developed and owned by the Program Manager and used in connection with the collection, manipulation, or publication of the data in the Program Management Information System and the Program Management Plan. Unless the Owner pays the licensing fee described in Section 10.7, the Owner's right to use any such proprietary software shall terminate at the time of termination of this Agreement. The Program Manager shall take all steps reasonably necessary to allow the Owner to exercise the Owner's rights to own and utilize the data in the Program Management Information System and the Project Management Plan after termination of the Owner's rights to use any proprietary software. The Program Manager shall include provisions consistent with the provisions in this Section 6.3 in the Program Manager's agreements with the Program Manager's consultants. If the Program Manager rightfully terminates this Agreement for cause as provided in Section 8.4, the Program Manager's obligations under, and the Owner's rights to further use of proprietary software granted in, this Section 6.3 shall terminate. Ownership of data obtained from or compiled, developed or contributed by the Owner's consultants or contractors will be controlled by the terms of the Owner's agreements with those consultants or contractors.

## ARTICLE 7 CLAIMS AND DISPUTES

### § 7.1 General

§ 7.1.1 The Owner and Program Manager shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of substantial completion of the work on the project out of which the claim arises. The Owner and Program Manager waive all claims and causes of action not commenced in accordance with this Section 7.1.1.

§ 7.1.2 To the extent damages are covered by property insurance required under Section 5.13, the Owner and Program Manager waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth Section 5.13. The Owner or the Program Manager, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 7.1.3 The Program Manager shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Program Manager, its employees and its consultants in the performance of services under this Agreement. The Program Manager's duty to indemnify the Owner under this provision shall be limited to the available proceeds of insurance coverage.

§ 7.1.4 The Program Manager and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 8.7.

§ 7.2 Meet and Confer

§ 7.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to a meet and confer session as a condition precedent to mediation.

§ 7.2.2 The Owner and Program Manager shall endeavor to resolve claims, disputes and other matters in question during the meet and confer session. The meet and confer session shall be attended by the Owner and Program Manager or their authorized representatives who shall have the authority to bind the parties. The meet and confer session shall take place within thirty (30) days after a request by either party, unless the parties mutually agree otherwise. Prior to the meet and confer session, the parties shall exchange relevant information that will assist in resolving the claim, dispute or controversy.

§ 7.2.3 If the parties reach a mutually acceptable resolution, they shall prepare appropriate documentation memorializing the resolution. If the parties cannot reach a mutually acceptable resolution, they shall proceed to mediation in accordance with Section 7.3.

§ 7.3 Mediation

§ 7.3.1 Any claim, dispute or other matter in question arising out of or related to this Agreement not resolved by the meet and confer session may be subject to mediation if the parties agree in writing to mediate.

§ 7.3.2 Unless the parties mutually agree otherwise, the mediation shall be conducted by a mediator agreed to by the parties. Mediation may be held prior to the initiation of litigation proceedings or after the initiation of litigation proceedings.

§ 7.3.3 The parties shall share the mediator’s fee and any filing fees equally. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 7.3.4 If the parties do not resolve a dispute through mediation pursuant to this Section 7.3, the method of binding dispute resolution shall be the following:

*(Check the appropriate box. If the Owner and Program Manager do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)*

Arbitration pursuant to Section 7.4 of this Agreement

Litigation in a court of competent jurisdiction

Other: *(Specify)*

*(Paragraphs deleted)*

ARTICLE 8 TERMINATION OR SUSPENSION

§ 8.1 If the Owner fails to make payments to the Program Manager in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Program Manager’s option, cause for suspension of performance of services under this Agreement. If the Program Manager elects to suspend services, the Program Manager shall give seven days’ written notice to the Owner before suspending services. In the event of a suspension of services, the Program Manager shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Program Manager shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Program Manager’s services. The Program Manager’s fees for the remaining services and the time schedules shall be equitably adjusted.

§ 8.2 If the Owner suspends the Program, the Program Manager shall be compensated for services performed prior to notice of such suspension. When the Program is resumed, the Program Manager shall be compensated for expenses incurred in the interruption and resumption of the Program Manager’s services. The Program Manager’s fees for the remaining services and the time schedules shall be equitably adjusted.

Init.

§ 8.3 If the Owner suspends the Program for more than 90 cumulative days for reasons other than the fault of the Program Manager, the Program Manager may terminate this Agreement by giving not less than seven days' written notice.

§ 8.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 8.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Program Manager for the Owner's convenience and without cause.

§ 8.6 In the event of termination not the fault of the Program Manager, the Program Manager shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 8.7.

§ 8.7 Termination Expenses are in addition to compensation for the Program Manager's services and include expenses directly attributable to termination for which the Program Manager is not otherwise compensated.

§ 8.8 In the event of termination of this Agreement, the Owner's rights to use information and materials provided by the Program Manager are set forth in Article 6.

#### ARTICLE 9 MISCELLANEOUS PROVISIONS

§ 9.1 This Agreement shall be governed by the law of the  
*(Paragraphs deleted)*

State of Oklahoma Neither the Owner nor the Program Manager shall assign this Agreement without the written consent of the other § 9.4 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Program Manager.

*(Paragraphs deleted)*

§ 9.7 If the Program Manager or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person or entity except as set forth in Section 9.7.1.

§ 9.7.1 If the Program Manager or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party may disclose such information as required by law or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity. The Party receiving such information may also disclose it to its employees, consultants or contractors in order to perform services or work solely and exclusively for the Program, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 9.7.

*(Paragraphs deleted)*

#### ARTICLE 10 COMPENSATION

§ 10.1 For the Program Manager's Basic Services described under Article 3, the Owner shall compensate the Program Manager as follows:

*(Insert amount of, or basis for, compensation, including stipulated sums, hourly or monthly billing rates, direct salary expense plus multiple, or monthly fee.)*

On projects not yet started and to be contracted to another construction manager - 1% of Project Dollars Managed by Lingo for Projects Larger than \$1M and 1.75% for Projects less than 1M or Hourly per Option Below

On projects already started by another contractor - Max of 1.25% of Project Dollars Managed by Lingo or \$110 per hour for Senior Staff, \$75 per hour Junior Staff

On projects to be constructed by Lingo Construction Services - No fee for program manager services. Construction management fee will be 5% on projects greater than 8 million and 6% on projects less than 8 million.

*(Paragraphs deleted)*



(Table deleted)

(Paragraphs deleted)

**§ 10.6 Compensation for Reimbursable Expenses**

**§ 10.6.1** Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Program Manager and the Program Manager's consultants directly related to the Program, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2
- .3 Fees paid for securing approval of authorities having jurisdiction over the projects;
- .4 Fees paid for testing, surveys or other data obtained at the request of the Owner;
- .5 Printing, reproductions, plots, standard form documents;
- .6 Postage, handling and delivery;
- .7
- .8 Professional photography and presentation materials requested by the Owner;
- .9
- .10 ;
- .11 Site office expenses, if authorized in advance by the Owner;
- .12
- .13 Other similar Program-related expenditures.

**§ 10.6.2** For Reimbursable Expenses the compensation shall be the expenses incurred by the Program Manager and the Program Manager's consultants plus percent ( of the expenses incurred.

(Paragraphs deleted)

**§ 10.8 Payments to the Program Manager**

(Paragraph deleted)

**§ 10.8.2** Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Program Manager's invoice.

(Paragraphs deleted)

**§ 10.8.3** The Owner shall not withhold amounts from the Program Manager's compensation to impose a penalty or liquidated damages on the Program Manager, or to offset sums requested by or paid to contractors or other consultants for the cost of changes to projects in the Program, unless the Program Manager agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

**§ 10.8.4** Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times for a period of three years after the termination or completion of this Agreement.

(Paragraphs deleted)

**ARTICLE 12 SCOPE OF THE AGREEMENT**

**§ 12.1** This Agreement represents the entire and integrated agreement between the Owner and the Program Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Program Manager.

**§ 12.2** This Agreement is comprised of the following documents listed below:

- .1 AIA Document C171™-2013, Standard Form Agreement Between Owner and Program Manager

(Paragraphs deleted)

This Agreement is entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
PROGRAM MANAGER (Signature)

Stan Lingo President

Init.

*(Printed name and title)*

*(Printed name and title)*



Init.

/

# Additions and Deletions Report for AIA® Document C171™ – 2013

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:10:47 ET on 09/16/2020.

## PAGE 1

**AGREEMENT** made as of the 22 day of September in the year 2020

...

Putnam City Schools  
5401 NW 40<sup>th</sup> Street  
Oklahoma City, Oklahoma  
73122

...

Lingo Construction Services, Inc  
1135 North Robinson  
Oklahoma City, Oklahoma  
73103

...

2014 and 2020 Bond Projects

## PAGE 2

Uncompleted Projects in the 2014 and 2020 Bond Issue

...

Putnam City School District, Oklahoma County, Oklahoma

~~§ 1.2.3 Preliminary assessment of the condition of existing facilities or sites, if any:  
(Identify or describe written reports of the conditions of existing facilities or sites.)~~

~~§ 1.2.4 Funding source:  
(Identify anticipated funding sources, and deadlines or schedules related to funding, as well as whether funding is authorized.)~~

~~§ 1.2.5 The Owner's budget for the Program, including the budgets for each project in the Program:  
(Provide the Owner's total budget for the Program and, if known, a line item breakdown of all costs described in Section 3.4.1.)~~

...  
Selection from RFP process for Architectural Design and Construction Management Services

PAGE 3

In progress and anticipated start thru 2025

~~.2~~ — Completion of design:

~~.4~~ — Completion of construction

~~.2~~ — Other Program scheduling information:

In progress and anticipated start thru 2025

...  
Exhibit "A" – Scope of Work

**§ 1.3 Initial Information**

*(Insert the requested Initial Information below. For information that is not to be provided, insert a statement such as "not applicable," "unknown at time of execution" or "to be determined later by mutual agreement.")*

~~§ 1.3.1 The Owner will retain the following consultants and contractors:~~

~~*(List name, discipline, address and other information. If the Owner will retain a consultant or contractor for some, but not all, projects in the program, indicate the project(s) for which the consultant or contractor is retained.)*~~

~~§ 1.3.2 The Program Manager will retain the consultants identified in Sections 1.3.2.1 and 1.3.2.2:~~

~~§ 1.3.2.1 Consultants retained under Basic Services:~~

~~*(List name, discipline, address and other information. If the Program Manager will retain a consultant for some, but not all, projects in the program, indicate the project(s) for which the consultant or contractor is retained.)*~~

~~§ 1.3.2.2 Consultants retained under Additional Services:~~

~~*(List name, discipline, address and other information. If the Program Manager will retain a consultant for some, but not all, projects in the program, indicate the project(s) for which the consultant or contractor is retained.)*~~

~~§ 1.3.3 The Owner identifies the following representative in accordance with Section 5.4:~~

~~*(List name, address and other information.)*~~

~~§ 1.3.4~~ The persons or entities, in addition to the Owner's representative, who are required to review and approve the Program Manager's submittals to the Owner are as follows:  
(List name, address and other information.)

§ 1.3.5 The Program Manager identifies the following representative in accordance with Section 2.4: representative.:

...

Stan Lingo President  
Jeremy Jackson Senior Project Manager  
JP Craig Senior Preconstruction Services  
Tom Berkeley Vice President Operations

...

~~§ 1.3.6~~ Other Initial Information on which the Agreement is based:

~~§ 1.4~~ The Owner and Program Manager may rely on the Program Information and Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Program Manager shall appropriately adjust the schedules, the Program Manager's services and the Program Manager's compensation.

...

The Program Manager shall not staff any employees on the Program to whom the Owner has made reasonable and timely objection. The Program Manager shall not change its key staff members without the Owner's consent, which shall not unreasonably be withheld or delayed.

~~§ 2.3~~ The Program Manager, as soon as practicable after execution of the Agreement, shall confirm in writing to the Owner the names and qualifications of its proposed key staff members. Within 14 days of receipt of the names and qualifications of the Program Manager's proposed key staff members, the Owner may reply to the Program Manager in writing stating (1) whether the Owner has reasonable objection to a proposed key staff member or (2) that the Owner requires additional time to review. Failure of the Owner to reply within the 14 day period shall constitute notice of no reasonable objection. The Program Manager shall not staff any employees on the Program to whom the Owner has made reasonable and timely objection. The Program Manager shall not change its key staff members without the Owner's consent, which shall not unreasonably be withheld or delayed.

PAGE 4

§ 2.7.1 Comprehensive General Liability with policy limits of not less than (\$ 1,000,000 ) for each occurrence and in the aggregate for bodily injury and property damage. The Owner shall be named as an additional insured on the Program Manager's Comprehensive General Liability policy.

§ 2.7.2 Automobile Liability covering owned and rented vehicles operated by the Program Manager with policy limits of not less than (\$ 1,000,000 ) combined single limit and aggregate for bodily injury and property damage. The Owner shall be named as an additional insured on the Program Manager's Automobile Liability policy.

...

§ 2.7.4 Workers' Compensation at statutory limits and Employers' Liability with a policy limit of not less than (\$ 1,000,000 ).

§ 2.7.5 Professional Liability covering the Program Manager's negligent acts, errors and omissions in its performance of services with policy limits of not less than (\$ 1,000,000 ) per claim and in the aggregate.

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### § 3.2 Program Management Plan Is Attached in Exhibit "A"

~~§ 3.2.1 In order to ascertain the requirements of the Program, the Program Manager shall review and discuss with the Owner the Program Information and Initial Information, along with any other information listed below to be furnished by the Owner. The Program Manager and the Owner shall discuss the feasibility of incorporating sustainable objectives in the Program.~~

~~(List other information to be furnished by the Owner.)~~

~~§ 3.2.2 The Program Manager shall develop and document a Program Management Plan reflecting the scope and related requirements of the Program and submit the Program Management Plan to the Owner for approval. The Program Management Plan shall include a description of, and requirements pertaining to, the following:~~

- ~~1 Program management approach and organization, including executive, management and team staffing plan and responsibilities;~~
- ~~2 Program planning and development activities, including strategic planning, prioritizing, and defining scope, schedule and budget of the projects in the Program;~~
- ~~3 Program management controls, including scope, budget/cost, schedule, and quality management plan;~~
- ~~4 Procurement strategies and procedures, including strategy for procurement of design services and construction; procedures for pre-purchase of material, systems, and equipment; evaluating and approving substitutions; and affirmative action or diversity plan;~~
- ~~5 Authorization processes and procedures, including administrative approval processes and responsibilities, and key documentation for: professional services and preconstruction services; processes and procedures for project construction procurement, such as award, contracting, notice to proceed, change orders, payment certification; and project closeout;~~
- ~~6 Program communication procedures, including systems, meetings, reporting, investigation, and records;~~
- ~~7 Development of design process guidelines, including assessment, prioritization, project scope definition, design development, coordination, and permit process;~~
- ~~8 Development of construction process guidelines, including preconstruction and construction administration services, construction phase processes and procedures, program coordination, change order management, commissioning, and project closeout procedures; and~~
- ~~9 Project acceptance and turnover guidelines relating to contract completion and closeout management, including record documentation, manuals and warranties.~~

§

...

### § 3.3 Information Management and Standards

~~§ 3.3.1 Program Management Information System. The Program Manager shall implement and, for the duration of the Program, maintain and upgrade as necessary a web-based Program Management Information System to be used to receive, distribute, and maintain Program Reports, Program Schedules, and other information, reports and documentation as agreed by the Owner and the Program Manager. Activities under the Program will be scheduled and~~

documented through the Program Management Information System. The Program Management Information System shall organize information by project, activity, or relevant categories, as determined by the Program Manager and Owner. The Program Manager shall collect information pertaining to the Program, and update the Program Management Information System on a weekly basis unless otherwise agreed. The Program Management Information System shall contain, at a minimum, current status on contracts, budget, schedule and quality on a Program and project basis.

~~§ 3.3.2~~ The Owner shall have access to all information in the Program Management Information System. Other Program and project participants shall have access to specific information only as approved by the Owner. Upon the completion of each project in the Program, the Program Manager shall preserve the documentation and information contained in the Program Management Information System and provide a copy to the Owner.

~~§ 3.3.3~~ The Program Manager shall develop protocols and standards for the exchange and use of information in digital form to be integrated into the Program Management Information System. The Program Manager shall provide information to the Owner and the Owner's consultants and contractors, as required for the duration of the Program, regarding the use of the Program Management Information System.

~~§ 3.3.4 Design Standards.~~ The Program Manager shall assist the Owner, and Owner's Design Manager, if any, in developing and periodically updating Design Standards for the Owner's approval. The Design Standards shall provide a functional, aesthetic, and quality framework for the projects in the Program and shall include the following: planning criteria (including area, volume, equipment, finish, technical services and other relevant functional requirements for typical spaces); specifications and performance requirements (including sustainable design criteria) for materials, systems, components and assemblies organized by classification system as agreed upon with the Owner; drawing; building information modeling; and documentation standards (including requirements for interim and final contract document deliverables); typical design details of selected conditions; and, procurement, contracting and general requirements. The Design Standards shall incorporate any existing Owner design standards.

~~§ 3.3.5~~ Prior to the start of the design of each project, the Program Manager shall make the Owner-approved Design Standards available to the Owner's design consultants through the Program Management Information System.

~~§ 3.3.6 Program Report.~~ On a monthly basis, or as set forth below, the Program Manager shall prepare a Program Report. The Program Report shall include a summary update of Program and project status, an updated Program Schedule, actual and anticipated costs related to the Program, cost and payment reports for each consultant and construction contract, cash flow projections, proposed and approved change orders, and any claims pertaining to the Program Manager, Owner, and the Owner's other consultants and contractors.

~~(If the Program Report is required at intervals other than monthly, set forth such intervals below.)~~

~~§ 3.4.1~~ If the Owner has not established a Program Budget, the Program Manager and the Owner shall collaborate to prepare a preliminary Program Budget, which shall include the costs for the Program Manager's services, the costs of the services of the Owner's other consultants, the costs for design and construction of each project in the Program, and additional details necessary for the Owner to prepare a complete Program Budget. The Owner shall review and approve in writing the preliminary Program Budget. The Program Manager shall provide monthly reports on the Program Budget, or at intervals otherwise agreed to by the Owner and Program Manager below. The Program Manager shall organize the Program Budget in a manner that will allow costs to be tracked using the Program Management Information System.

~~(If the Program Manager is required to provide Program Budget reports at intervals other than monthly, set forth such intervals below.)~~

PAGE 6

§ 3.7.1 Subject to Sections 4.1.1 and 4.3.1.3, upon the Owner's written request, the Program Manager shall provide reasonable assistance in the areas of community and public relations, in order to enhance and maintain public awareness in furtherance of the interests of the Program and the Owner.

§ 3.7.2 The Program Manager shall schedule and conduct meetings with the necessary Program participants to coordinate the progress of the Program. The Program Manager shall also prepare minutes of such meetings and include them, as appropriate, in the Program Management Information System.

...

the Program Manager shall evaluate and provide input to the Owner on claims arising out of the Program.

§ 3.7.7 Upon the written request of the Owner, the Program Manager shall evaluate and provide input to the Owner on claims arising out of the Program.

**ARTICLE 4 — ADDITIONAL SERVICES**

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Program. The Program Manager shall provide the listed Additional Services only if specifically designated in the table below as the Program Manager's responsibility, and the Owner shall compensate the Program Manager as provided in Section 10.3.

~~(Designate the Additional Services the Program Manager shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit. AIA Contract Document numbers are cited, where applicable, to provide a basis for the proposed scope of services, but may need to be revised to be applicable in the Program Management context.)~~

| <b>Services</b>   | <b>Responsibility<br/>(Program Manager,<br/>Owner or not<br/>provided)</b> | <b>Location of Service Description<br/>(Section 4.2 below or in an<br/>exhibit attached to this document<br/>and identified below)</b> |
|---|--|--|
| <del>§ 4.1.1 Community communications not included in Section 3.7.1</del>   |  |  |
| <del>§ 4.1.2 Capital campaign support</del>                                 |  |  |
| <del>§ 4.1.3 Project Specific Construction Management (C132™ 2009)</del>    |  |  |
| <del>§ 4.1.4 Assistance with sustainability certifications</del>            |  |  |
| <del>§ 4.1.5 Affirmative action/diversity compliance and outreach</del>     |  |  |
| <del>§ 4.1.6 Design Management Services (B171™ 2013)</del>                  |  |  |
| <del>§ 4.1.7 Existing facilities analysis</del>                             |  |  |
| <del>§ 4.1.8 Site Selection Analysis (B203™ 2007)</del>                     |  |  |
| <del>§ 4.1.9 Economic analysis</del>  |  |  |
| <del>§ 4.1.10 Project Programming (B202™ 2009)</del>                        |  |  |
| <del>§ 4.1.11 Master planning</del>   |  |  |
| <del>§ 4.1.12 Early procurement of materials and equipment</del>            |  |  |
| <del>§ 4.1.13 FF&amp;E procurement coordination</del>                       |  |  |
| <del>§ 4.1.14 Detailed cost estimating</del>                                |  |  |
| <del>§ 4.1.15 Life cycle analysis</del>                                     |  |  |
| <del>§ 4.1.16 Move management</del>   |  |  |
| <del>§ 4.1.17 Coordination of hazardous material testing or abatement</del> |  |  |
| <del>§ 4.1.18 Other project specific services:</del>                        |  |  |
| <del>§ 4.1.19 Other Program specific services:</del>                        |  |  |



|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

~~§ 4.2~~ Insert a description of each Additional Service designated in Section 4.1 as the Program Manager's responsibility, if not further described in an exhibit attached to this document.

~~§ 4.3~~ Additional Services may be provided after execution of this Agreement, without invalidating this Agreement. Except for services required due to the fault of the Program Manager, any Additional Services provided in accordance with this Section 4.3 shall entitle the Program Manager to compensation pursuant to Section 10.4.

~~§ 4.3.1~~ Upon recognizing the need to perform the following Additional Services, the Program Manager shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Program Manager shall not proceed to provide the following services until the Program Manager receives the Owner's written authorization:

- ~~1~~ Services necessitated by a change in the Program Information or Initial Information; a change to previous instructions or approvals given by the Owner; or a material change in the Program or projects in the Program including, but not limited to, size, quality, complexity, the Owner's Program Schedule or Program Budget, or procurement or delivery methods in addition to those listed in Section 1.2.6;
- ~~2~~ Services necessitated by the enactment or revision of codes, laws or regulations or official interpretations after the date of this Agreement;
- ~~3~~ Preparation for, and attendance at, public presentations, meetings or hearings in excess of ( ) total hours;
- ~~4~~ Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Program Manager is party thereto;
- ~~5~~ Services required to assist in the repair or replacement of any elements of construction on projects in the Program, for any cause except the negligence of the Program Manager; or
- ~~6~~ Services required by deficiencies in the performance or default of Owner's consultants or contractors.

~~§ 4.3.2~~ If the services covered by this Agreement have not been completed within ( ) months of the date of this Agreement, through no fault of the Program Manager, an extension of the Program Manager's services beyond that time shall be compensated as Additional Services.

PAGE 7

~~§ 5.3~~ The Owner shall retain all contractors and consultants necessary to carry out the Program except for those consultants retained by the Program Manager as listed in Section 1.3.2. ~~Manager~~. The Owner shall provide the Program Manager with a copy of all executed agreements between the Owner and its consultants and contractors, and any modifications to those agreements. The Owner shall require that its consultants maintain professional liability insurance and other liability insurance as appropriate to the services provided, and require that its contractors maintain commercial general liability insurance and other liability insurance as appropriate to the services or work provided. The Owner shall require all contractors to name the Program Manager and its consultants as Additional Insureds on all insurance policies where available.

...

~~§ 5.9~~ The Owner shall provide, and shall require that its consultants and contractors provide, prompt written notice to the Program Manager if they become aware of any fault or defect in the Program, including errors, omissions or inconsistencies in any documents produced by, or services provided by, the Program Manager. ~~Manager~~  
~~§ 5.10~~ In the agreements between the Owner and the Owner's consultants or contractors, the Owner shall include a duty that the consultant or contractor cooperate with the Program Manager and provide information and documents reasonably necessary for the Program Manager to prepare and update the Program Management Plan or as otherwise required for the Program Manager to perform its services.

~~§ 5.10~~ In the agreements between the Owner and the Owner's consultants or contractors, the Owner shall include a duty that the consultant or contractor cooperate with the Program Manager and provide information and documents reasonably necessary for the Program Manager to prepare and update the Program Management Plan or as otherwise

required for the Program Manager to perform its services.

~~§ 5.11 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Program Manager's consultants through the Program Manager about matters arising out of or relating to the Program. The Owner shall communicate with its own forces, consultants, and contractors, and coordinate its own internal information and communications that are necessary for the Program. The Owner shall notify the Program Manager of any such communication that affects the Program. The Owner shall promptly notify the Program Manager of any direct communications that may affect the Program Manager's services.~~

~~§ 5.13 For each project in the Program, the Owner shall purchase and maintain or require its contractors to purchase and maintain property insurance written on a builder's risk "all risk" or equivalent policy form in the amount of the initial contract sum, plus the value of subsequent contract modifications and cost of materials supplied or installed by others, comprising total value for the entire project at the site on a replacement cost basis without optional deductibles. These policies shall cover reasonable compensation for Program Manager's services and expenses required as a result of such insured loss.~~

## ~~ARTICLE 6 — COPYRIGHTS AND LICENSES~~

### ~~PAGE 9~~

~~§ 7.3.1 Any claim, dispute or other matter in question arising out of or related to this Agreement not resolved by the meet and confer session shall be subject to mediation as a condition precedent to binding dispute resolution. may be subject to mediation if the parties agree in writing to mediate.~~

~~§ 7.3.2 Unless the parties mutually agree otherwise, the mediation shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings conducted by a mediator agreed to by the parties. Mediation may be held prior to the initiation of litigation proceedings or after the initiation of litigation proceedings~~

...

[  ] Litigation in a court of competent jurisdiction

...

### ~~§ 7.4 Arbitration~~

~~§ 7.4.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.~~

~~§ 7.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.~~

~~§ 7.4.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.~~

~~§ 7.4.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

~~§ 7.4.4 Consolidation or Joinder~~

~~§ 7.4.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).~~

~~§ 7.4.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.~~

~~§ 7.4.4.3 The Owner and Program Manager grant to any person or entity made a party to an arbitration conducted under this Section 7.4, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Program Manager under this Agreement.~~

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~~§ 9.1 This Agreement shall be governed by the law of the jurisdiction identified below. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 7.4. (Identify the jurisdiction whose laws will govern this Agreement.)~~

~~State of Oklahoma Neither the Owner nor the Program Manager shall assign this Agreement without the written consent of the other § 9.4 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Program Manager.~~

~~§ 9.2 The Owner and Program Manager, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Program Manager shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Program if the lender agrees to assume the Owner's rights and obligations under this Agreement.~~

~~§ 9.3 If the Owner requests the Program Manager to execute certificates, the proposed language of such certificates shall be submitted to the Program Manager for review at least 14 days prior to the requested dates of execution. If the Owner requests the Program Manager to execute consents reasonably required to facilitate assignment to a lender, the Program Manager shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Program Manager for review at least 14 days prior to execution. The Program Manager shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.~~

~~§ 9.4 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Program Manager.~~

~~§ 9.5 Unless otherwise required in this Agreement, the Program Manager shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the project sites.~~

~~§ 9.6 The Program Manager shall have the right to include photographs of the projects in the Program among the Program Manager's promotional and professional materials. The Program Manager shall be given reasonable access~~

to the projects to take photographs. However, the Program Manager's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Program Manager in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Program Manager in the Owner's promotional materials for the Program.

...

~~§ 9.8~~ Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; or if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice.

~~§ 9.9~~ The Owner agrees not to solicit or hire the Program Manager's employees who are involved with the Program prior to one year after completion of the Program. If the Owner hires a Program Manager's employee involved with the Program prior to one year after completion of the Program, the Owner agrees to pay the Program Manager an amount as set forth below.

~~(Insert stipulated sum or method of calculation for the amount to be paid to the Program Manager.)~~

...

On projects not yet started and to be contracted to another construction manager - 1% of Project Dollars Managed by Lingo for Projects Larger than \$1M and 1.75% for Projects less than 1M or Hourly per Option Below

On projects already started by another contractor - Max of 1.25% of Project Dollars Managed by Lingo or \$110 per hour for Senior Staff, \$75 per hour Junior Staff

On projects to be constructed by Lingo Construction Services - No fee for program manager services. Construction management fee will be 5% on projects greater than 8 million and 6% on projects less than 8 million.

~~§ 10.2~~ The hourly labor cost rates and billing rates for services of the Program Manager and the Program Manager's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Program Manager's and Program Manager's consultants' normal review practices.

~~(If applicable, attach an exhibit of hourly billing rates or insert them below.)~~

**Employee or Category**

**Rate**

~~§ 10.3~~ For Additional Services designated in Section 4.1, the Owner shall compensate the Program Manager as follows:

~~(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)~~

~~§ 10.4~~ For Additional Services that may arise during the course of the Program, including those under Section 4.3, the Owner shall compensate the Program Manager as follows:

~~(Insert amount of, or basis for, compensation.)~~

~~§ 10.5 Compensation for Additional Services of the Program Manager's consultants when not included in Sections 10.3 and 10.4 shall be the amount invoiced to the Program Manager plus percent (—%), or as otherwise stated below:~~

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- ~~.2 Long distance services, dedicated data and communication services, teleconferences;~~
- ...
- ~~.7 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;~~
- ...
- ~~.9 Program Manager's consultants' expense of professional liability insurance dedicated exclusively to this Program, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Program Manager's consultants;~~
- ~~.10 All taxes levied on professional services and on reimbursable expenses;~~
- ...
- ~~.12 Customization of the Program Management Information System; and~~
- ...

~~§ 10.6.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Program Manager and the Program Manager's consultants plus percent (—%) of the expenses incurred.~~

~~§ 10.6.3 If the insurance requirements listed in Section 2.7 exceed the types and limits the Program Manager normally maintains and the Program Manager incurs additional costs to satisfy such requirements, the Owner shall reimburse the Program Manager for such costs as set forth below:~~

~~§ 10.7 Compensation for Use of Program Manager's Proprietary Software~~

~~If the Owner terminates the Program Manager for its convenience under Section 8.5, or the Program Manager terminates this Agreement under Section 8.3, or upon completion of the Program Manager's services under this Agreement, the Owner shall pay a licensing fee, as compensation for the Owner's continued use of the Program Manager's proprietary software developed and owned by the Program Manager in accordance with Section 6.3, as follows:~~

~~§ 10.8.1 An initial payment of (\$—) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.~~

~~§ 10.8.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Program Manager's invoice. Amounts unpaid (—) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Program Manager.  
(Insert rate of monthly or annual interest agreed upon.)~~

~~0%~~

~~...~~

~~ARTICLE 11 SPECIAL TERMS AND CONDITIONS~~

~~Special terms and conditions that modify this Agreement are as follows:~~

~~...~~

~~2 AIA Document E203™ 2013, Building Information Modeling and Digital Data Protocol Exhibit, if completed, or the following:~~

~~3 Other documents:~~

~~(List other documents, if any, including additional scopes of service forming part of the Agreement.)~~

~~...~~

Stan Lingo President

## **Certification of Document's Authenticity**

**AIA® Document D401™ – 2003**

I, \_\_\_\_\_, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:10:47 ET on 09/16/2020 under Order No. 5227942811 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document C171™ – 2013, Standard Form of Agreement Between Owner and Program Manager for use in a Multiple Project Program, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

\_\_\_\_\_  
*(Signed)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Dated)*

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**September 21, 2020**

**TOPIC:** Student Teaching Memorandum of Understanding with Southwestern Christian University.

**ADMINISTRATIVE RECOMMENDATION:** The administration recommends the Board approve the memorandum of understanding.

**RATIONALE FOR RECOMMENDATION:** The Putnam City School District will partner with Southwestern Christian University to provide valuable professional experience in off-campus student teaching assignments.

**OPTIONS:**

1. Approve the agreement.
2. Do not approve the agreement.
3. Request additional information.

**FISCAL NOTE:** There is no financial cost to the district.

**CONTACT PERSON:** Patricia Balenseifen, Chief Officer of Human Capital, 495-5200



## SCU and Partner School Agreement

Partner School Agreement between Southwestern Christian University, Bethany, Oklahoma and Putnam City Schools, P-12 School cooperating in the SCU Clinical Practice Program

Purpose: To promote mutual understanding and cooperative effort in providing valuable professional experiences in off-campus clinical practice, the following provisions are recognized by the university and the public school concerned as being essential:

### I. The University Agrees:

- A. To provide the appointed representative of the cooperating school with advance information about the teacher candidates and to indicate the time period request for placements.
- B. To provide adequate supervision of candidates through classroom visitations and conferences with clinical faculty (P-12 teacher), teacher candidates, and school administrative personnel.
- C. To work cooperatively with public school personnel and teacher candidates in constantly seeking to improve the clinical practice program.
- D. To maintain close communications with the appointed personnel of the school district with respect to cancellations or changes this may occur in any clinical practice assignment, or any problem arising concerning a teacher candidate.
- E. Provide documentation of teacher candidate background check.

### II. The Partner School Agrees:

- A. To provide teacher candidates assignments with clinical faculty (P-12 teachers) who are willing to mentor the candidate and support the clinical practice activities.
- B. To recommend outstanding and certified cooperating teachers willing to work with the student intern(s).
- C. To provide the Director of Student Teaching with reports of the progress of student interns.

III. The placement of teacher candidates shall be a cooperative venture involving both the university and the partner school district.

IV. This agreement is to be valid beginning 8/10/2020 and will continue until either party communicates otherwise.

\_\_\_\_\_  
Partner School Administrator

\_\_\_\_\_  
School/District

Dr. Ira Harris  
\_\_\_\_\_  
SCU Department of Education Chair

9/15/2020  
\_\_\_\_\_  
Date

**ITEM OF CONSIDERATION**  
**Board of Education**  
**September 21, 2020**

**TOPIC:** Revisions to District Policy BC – Safety Programs.

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends revising District Policy BC – Safety Programs. The revisions pertain to the following sections: Safe Schools Committee/Healthy and Fit School Advisory Committee; Disaster Plans and Safety Drills and Health and Safety Emergency.

**RATIONALE FOR RECOMMENDATION:** Legal counsel has advised revisions to comply with recent legislative changes.

**FISCAL NOTE:** There is no cost to the district.

**OPTIONS:**

1. Approve the revised policy.
2. Do not approve the revised policy.
3. Request additional information.

**CONTACT PERSON:** Fred Rhodes – Superintendent – 495-5200

## **SAFETY PROGRAMS**

**General:** The regulations, practices, and procedures of the District shall promote safety throughout the District and shall establish and maintain conditions, which are reasonably safe and healthful for District employees, students, and visitors. The District Safety Officer shall have overall responsibility for the safety programs of the District. General areas of emphasis shall include, but not be limited to, in-service training, accident record-keeping, facility inspection, driver and vehicle safety programs, fire prevention, emergency procedures, traffic safety, and the safety of all persons present on District property or attending District-sponsored events.

**Reporting Child Abuse:** In accordance with state law, any District employee who has reasonable cause to know or to suspect that a student under the age of eighteen (18) has been subject to abuse or neglect or who has observed the child being subjected to circumstances of abuse or neglect shall immediately report or cause to be reported such situation to the Department of Human Services and local law enforcement. Such report shall be made according to any applicable Administrative Regulations or forms, and a copy shall be submitted to the District's Health Services Office. Employees shall not contact the student's family or others to investigate any suspected abuse or neglect.

District shall post in clearly visible public area of the school, a sign that is written in English and Spanish and contains a toll-free telephone number operated by the Department of Human Services to receive reports of child abuse or neglect. The statewide toll-free hotline for DHS is 1-800-522-3511.

Any District employee who has a reason to believe that a student who is eighteen (18) years of age or older is a victim of abuse or neglect shall report the matter immediately to local law enforcement. Local law enforcement will keep confidential and redact any information identifying the reporting school employee unless otherwise ordered by the court. Any school employee with knowledge of a report made by another school employee shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as a part of an investigation by local law enforcement or the Department of Human Services.

**Sexual Abuse of Students:** Three essential practices for employees to keep in mind with respect to the prevention of sexual abuse of students are as follows:

1. Avoid engaging in behaviors which could be mistaken for boundary invasion or grooming behaviors. Keep interactions with students on a professional level. Refer students who need emotional or other support to appropriately trained staff such as counselors or school psychologists. Staff can be caring while maintaining professional boundaries.
2. Report situations where such behaviors by other employees take place.
  - a. Do not make your own inferences or waste time determining whether or not to report the behavior, inform the principal immediately.
  - b. Do NOT confront or discuss the matter with the adult engaging in the boundary invasions unless immediate intervention is necessary.

3. Maintain confidentiality. Do not discuss concerns with anyone other than the appropriate administrator, Child Protective Services, or the police.
  - a. Maintain your own documentation. Document who you notified, where and when, and what you reported.

**Threatening Behavior:** An officer or employee of the District or a member of the board shall notify law enforcement of any verbal threat or act of threatening behavior which reasonable may have the potential to endanger students, school personnel or school property. Threatening behavior means any verbal threat or behavior, whether or not it is directed at another person, which indicates potential for future harm to students, school personnel or school property. Persons making such reports in good faith will be immune from employment discipline as well as civil liability.

**Safety Education:** The practice of safety shall also be considered a facet of the instructional plan of the District by virtue of educational programs such as traffic and pedestrian safety, driver education, fire prevention, and emergency procedures which are appropriately suited for students of different grade levels. In addition, safety education shall be provided as is necessary and appropriate to students participating in laboratory science courses, shop courses, and physical education courses. Each principal, under direction of the superintendent of the school district, shall conform to the written plans and procedures adopted by the district as required by Oklahoma law. The school district shall document all safety drills in writing and by school site with a copy of the report remaining at the school, a copy filed with the district administrative office and a copy with the Oklahoma School Safety Institute as created by the Oklahoma Office of Homeland Security.

**Safe Schools Committee/Healthy and Fit School Advisory Committee:** District and the families of the District's students should work together to address concerns of safety and the threat of violence in schools. Therefore, the District hereby authorizes the establishment of a single committee to perform the functions of both the Healthy and Fit School Advisory Committee and the Safe School Committee at each school site. Every year, each public school site shall establish a ~~The Safe School Committee shall be composed of at least seven (7) members and . The Safe School Committee shall be composed of~~ include teachers, parents of enrolled students, students, and a school official who participates in the investigation of reports of bullying. The Committee may include administrators, school staff, school volunteers, community representatives, and local law enforcement agencies. ~~The Committee shall assist the school board in planning, implementing and evaluating effective prevention, readiness and response strategies.~~

~~Each Committee shall study and make recommendations to the principal at least once each year regarding~~ Each school site's principal shall appoint the members of the Committee. The Committee will be involved in the monitoring, implementation and evaluation of the law with respect to access to foods of minimal nutritional value. The Committee will also assist the District in promoting a positive school climate by assisting with the planning, implementing, and evaluating the effectiveness of bullying prevention and response. In addition, the Committee shall study and make recommendations to the principal at least once each year regarding:

Health Issues:

- 1) health education;

2) physical education and physical activity; and

3) nutrition and health services.

Safety Issues:

1) unsafe conditions, possible strategies for students, faculty and staff to avoid physical and emotional harm at school, student victimization, crime prevention, school violence, and any other issues which relate to the providing and the maintaining of a safe school environment for all students;

2) student bullying;

3) professional development needs of faculty and staff to recognize and implement methods to decrease student bullying;

4) methods to encourage the involvement of the community and students, the development of individual relationships between students and school staff, and the use of problem-solving teams and resources that include counselors and other behavioral health resources within or outside the school system; and

5) professional development needs of faculty and staff to recognize and report suspected human trafficking.

The ~~Safe School~~ Committee shall review the district policy for the prevention of bullying and the list of research-based Programs appropriate for the prevention of bullying of students at school compiled by the State Department of Education. In addition, the Committee may review traditional and accepted bullying prevention programs utilized by other states, state agencies, and/or school districts.

**Disaster Plans and Safety Drills:** The District shall have written plans and procedures for protecting students, staff, and visitors from natural and man-made disasters and emergencies. Disaster plans shall be placed on file with the District and with the local emergency response organization within the district, which may include police, fire, emergency medical services, sheriff and emergency management of the appropriate jurisdiction. The plans shall be submitted in a format acceptable to the emergency agency no later than November 1 of each year. Annually, the Administration shall report to the Board the status of emergency preparedness and identified safety needs for each school.

In addition, District's board of education shall coordinate with the emergency medical services provider serving its area to develop a plan for the provision of emergency medical services at athletic events or activities held at District facilities. The plan shall be reviewed and updated annually, as appropriate and placed on file with the District and the emergency medical services provider.

**The District shall conduct the following drills:**

**Security Drills:** Each public school within the District shall perform at least four (4) security drills per school year as required by law. No security drill shall be conducted at the same time of day as a previous security drill conducted in the same school year, and no more than two

security drills shall be conducted in one semester. Additional drills may be conducted at the discretion of the District. Security drills shall be conducted for the purpose of securing school buildings to prevent or mitigate injuries or deaths that may result from a threat on or near the school. The drills shall conform to the written plans and procedures adopted by the District. All students and employees shall participate in the drills with the extent of student involvement to be determined by the district.

In addition to the four (4) security drills, all districts are required to conduct a minimum of six (6) safety drills as follows:

**Tornado Drills:** The District shall have two (2) tornado drills per school year with at least one drill being conducted in the months of September and March.

**Fire Drills:** Principals shall prepare and publish a plan for the evacuation of their respective buildings in case of fire. Fire drills shall be conducted at least twice per school year. Each fire drill must occur within the first fifteen (15) days of each semester. The fire drills shall include the sounding of a distinctive audible signal designated as the fire alarm signal. Each fire drill shall be documented in writing by public school site, and such records shall be preserved for at least three (3) years and made available to the State Fire Marshall or his agent upon request.

The principal and the superintendent shall determine the additional safety drills to be performed consistent with the risks assessed for the particular facility or the recommendations of the Safe School Committee and/or local fire and law enforcement.

**Emergency Closings:** The Superintendent may close the District's schools, dismiss school early, delay the beginning of school, or take other appropriate measures in the event of hazardous weather or other emergencies which necessitate such action.

**Health and Safety Emergency:** District's primary concern in any emergency situation is the health and safety of the students, staff and their families. In the event of an emergency that endangers health and safety in such a manner that a person's physical presence in a school building could potentially expose them to pathogens which could lead to illness, no students or families are permitted to be inside a school building until the Superintendent has declared that it is safe. In addition, no staff member shall enter a school building unless the purpose is to provide "essential" services. Any staff members who the Superintendent classifies as "essential" or necessary to perform "essential" duties may be required to be physically present on school property at certain times as designated by the Superintendent. Any staff member who is required to be physically present in a school building shall strictly follow all health and safety guidelines established by the Center for Disease Control ("CDC") and/or the Oklahoma State Department of Health ("OSDH").

**Bomb Threats:** Bomb threats shall be handled according to District's Emergency Procedures Guide.

**Accidents:** Accidents involving employees, students, or visitors shall be reported to the Superintendent and investigated as deemed appropriate.

**Hazard Communication Standard:** The Superintendent or the Superintendent's designee shall maintain and make available to District employees such accident and safety reports and chemical hazard information as required by law, including, but not limited to Material Safety Data

(MS), Asbestos Containing Materials (ACM), and Chemical Information Listing (CIL). The District shall report any health and safety information as required to the appropriate governing agency. Any accident resulting in the hospitalization of five (5) or more employees or the death of one (1) or more employees shall be reported to the Oklahoma Department of Labor within forty-eight (48) hours of the accident.

The Administration, in conjunction with other appropriate officials, shall identify hazardous substances on District property, shall maintain proper labeling, notice, and storage of containers of hazardous substances, and shall provide appropriate safety training and equipment as set forth in Administrative Regulations.

**First Aid:** Nurses or health aids shall perform all first aid and emergency care in accordance with applicable laws and regulations. In the event that a nurse or health paraprofessional is not available, first aid may be administered by a principal, an administrator, secretary, counselor, and other qualified personnel as designated.

In the event of a serious injury to a student, school personnel shall contact emergency services (911) if deemed appropriate and shall attempt to notify the student's family or guardian as soon as possible. If a family member or guardian can be reached, that person shall determine whether the student is to be transported to a designated hospital or picked up by the family member or guardian. If a family member or guardian cannot be reached and school personnel deem the injury serious enough to warrant emergency treatment, an ambulance shall be requested. The District is not responsible for any transportation and/or medical costs associated with emergency care.

Adopted:

Revised: August 20, 2019; August 19, 2020

**ITEM OF CONSIDERATION**  
**Board of Education**  
**September 21, 2020**

**TOPIC:** Revisions to District Policy DA – General Personnel Policies.

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends revising District Policy DA – General Personnel Policies. The revision pertains to the following section: Felony Record Searches.

**RATIONALE FOR RECOMMENDATION:** Legal counsel has advised revisions to comply with recent legislative changes.

**FISCAL NOTE:** There is no cost to the district.

**OPTIONS:**

1. Approve the revised policy.
2. Do not approve the revised policy.
3. Request additional information.

**CONTACT PERSON:** Fred Rhodes – Superintendent – 495-5200



**GENERAL PERSONNEL POLICIES**

The District's personnel are an important resource for achieving a successful educational program. The District shall seek to employ those persons who have the highest capabilities, the strongest commitment to quality education, and the greatest probability of effectively implementing the District's educational program.

**Employment:** The Superintendent shall be responsible for recruiting and recommending qualified persons for employment with the District as set forth in Administrative Regulations. The Board shall employ those persons whom it determines should be hired after reviewing and considering the Superintendent's recommendation. Unless otherwise provided by law, no person shall have any right to employment in the District until such employment has been approved by the Board; provided that when it is necessary to meet the best interests of the District, the Superintendent shall have the right to employ persons on a temporary basis until the Board can take action on the Superintendent's recommendation.

When hiring persons for the positions of assistant superintendent, principal, director, administrative assistant, or business manager, the Board may review the resumes and/or the applications of persons recommended by the Superintendent for employment in these positions. In addition, Board members may request an opportunity to meet any candidate recommended for employment in one of these positions.

**Creating of New Positions:** The creation of any new position, except those positions at the individual school sites, requires prior Board approval.

**Employment Contracts:** Unless otherwise specified in any applicable negotiated agreement, every person employed by the District shall enter into a written contract of employment which shall describe the position in which the person is to be employed and shall set forth the term of the employment contract. All contracts of employment must be approved by the Board and may be signed by the Board President, the Clerk of the Board, or the Superintendent.

**Compensation:** The Administration shall annually prepare and submit to the Board for review and approval compensation plans for the various categories of employees, including certified administrators, certified teachers, and support personnel. Compensation plans need not be prepared, reviewed, and/or approved for those categories of employees whose compensation is determined by negotiated agreement. Such compensation plans may include the provision of fringe benefits, including, but not limited to, retirement, health insurance, disability insurance, and social security benefits.

**Job Descriptions:** The Administration shall prepare, and periodically review and update, job descriptions for all positions within the District.

**Felony Record Searches:** The Administration is authorized to conduct a state-wide and/or national felony record search for all new employees as provided by law. Employment

contracts issued to any new employee shall be on a temporary basis for sixty (60) days pending the results of any felony record search. If the results of a felony record search indicate a prior felony, the District may take into account such factors as age at time of the offense, the seriousness and the nature of the felony,

the relationship of the felony to the job applied for, any rehabilitation of the applicant, and the subsequent employment history of the applicant in determining whether to recommend the applicant for employment with the District. If a felony record search reveals a prior felony and the District determines that the person should not be recommended for employment based on the prior felony, the employment relationship may be terminated by notice from the Superintendent or the Superintendent's designee. All applicants for employment will be required to submit their fingerprints for a national criminal history record check and shall be required to pay all fees associated with such a record check.

—Except as otherwise provided by law, any teacher employed by an Oklahoma public school district prior to August 15, 2020, who does not have an Oklahoma criminal history record check from the Oklahoma State Bureau of Investigation “OSBI”) as well as a national criminal history record check on file with his or her employing district, shall complete the criminal history record checks upon the next renewal of his or her Standard Teaching Certificate. Except as otherwise provided by law, any other person employed by an Oklahoma public school district prior to August 15, 2020 who does not have an Oklahoma criminal history record check from the OSBI as well as a national criminal history record check on file with his or her employing district shall have until July 1, 2022 to complete the criminal history record checks. Any teacher eligible to retire from the Teachers’ Retirement System of Oklahoma who does not have an Oklahoma criminal history record check from the OSBI as well as a national criminal history record check on file with his or her employing district shall complete the criminal history record checks by the earlier of: July 1, 2022 or the next renewal of his or her Standard Teaching Certificate.

**Personnel Files:** The Administration shall maintain a personnel file for each employee of the District. Each personnel file shall contain the employee's application for employment and any other documents submitted during the application process, all evaluations, admonishments, reprimands, complaints, commendations, plans of improvement, and any other documents which Administrative Regulations may designate for inclusion. Personnel files shall be confidential and shall not be released except as provided in this policy or any applicable negotiated agreement. An employee's personnel file may be provided to the following without the employee's notification and/or consent:

1. members of the Board;
2. administrators and/or supervisors;
3. agents of the District authorized by the Administration; or
4. when ordered to be released by court order or subpoena.

**Conflicts of Interest:** A conflict of interest represents a conflict between the private interest and the public obligations of a person in an official position. Listed below are employee standards of conduct which prohibit specific acts which could lead to a conflict of interest.

Standards of Conduct:

1. Except for a substitute teacher, no person shall be employed who is related to a member of the Board within the degree prohibited by law. No employee shall

directly supervise any other employee who is a member of the employee's family within the second degree of consanguinity or affinity.

2. No employee, officer or agent may participate in the selection, award, or administration of contract(s) supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest could arise where an employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. No employee, officer, or agent of District may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts unless the financial interest is insubstantial or the gift is an unsolicited item of nominal value. District defines nominal value to mean a value of Five Hundred Dollars (\$500.00) or less.
4. Employees shall be in compliance with all statutes, regulations, and case law governing conflicts of interest involving school districts.
5. District and its employees shall fully disclose any instances of conflict of interest or relevant violations of Federal criminal law involving fraud, bribery, or gratuity violations in Title 18 of the United States Code, as effective measures to help prevent or prosecute instances of waste, fraud, or abuse.
6. Employees may be disciplined in accordance with State law as well as District policy and procedure for violating the above referenced instances of waste, fraud or abuse, as well as conflict of interest guidelines in addition to any other situation which fails to be mentioned herein, but which leads to a real or apparent conflict of interest for a District employee, officer, or agent.

**Outside Employment:** District employees shall not accept outside employment that requires the employee to perform services or participate in activities during the employee's normal working hours for the District. Any exception to this prohibition shall require Board of Education approval upon recommendation of the Administration. Attendance at workshops or conferences at which employees receive an honorarium shall be permitted without Board approval, unless overnight travel is required, and such attendance has been approved in advance by the employee's supervisor, provided such honorarium shall be submitted to the District to offset the employee's absence. If employees receive a stipend for attendance at approved workshops or conference, the stipend will be used to offset any reimbursement made by the District for expenses incurred for such attendance. This paragraph shall not apply to employees who participate in military activities in accordance with federal and/or state statutes or who are on approved Personal Leave or Vacation Leave. For purposes of this policy, "outside employment" is defined as the receipt of remuneration from any source other than the District for the performance of services in non-District activities.

**Assignments and Transfers:** Unless otherwise provided in any applicable negotiated agreement, employees shall be assigned to a position by the Administration and may be transferred to a position on the basis of the needs of the District, the employee's qualifications, and the employee's expressed desires. The needs of the District shall be the primary criteria in

determining any assignments or transfers, and the secondary criteria shall be the employee's qualifications.

**Work Hours:** Unless otherwise provided in any applicable negotiated agreement, the Administration shall establish the work hours of the different categories of employees and shall notify employees of their work hours.

**Substitutes:** The Administration shall develop and maintain a list or lists of qualified substitutes who may be called upon to temporarily replace or substitute for employees when required by an agreement or the needs of the District. The Administration shall provide such lists to appropriate personnel for their use in selecting substitute personnel. Substitutes may be employed when 1) payment of a substitute is authorized by District policy, negotiated agreement, or regulation; and 2) a qualified substitute is available.

A substitute teacher who holds a valid teaching certificate may teach for an unlimited number of school days in any assignment. A substitute teacher who does not hold a current Oklahoma certificate, but holds a bachelor's level college degree or possess a lapsed or expired certificate shall be employed for a maximum period of one hundred and forty-five (145) school days during the school year, whether in one teaching assignment or multiple teaching assignments. A substitute teacher who does not hold a valid teaching certificate and does not possess a lapsed or expired certificate, or a bachelor's level college degree, the substitute teacher may be employed for a maximum of one hundred and thirty-five (135) days during a school year, whether in one teaching assignment or multiple teaching assignments.

**Supervision and Evaluation:** Administrative Regulations shall provide for the supervision and evaluation of all District personnel, except for the Superintendent. Such regulations may provide for supervisory personnel to observe the performance of any employee for whom the supervisor will be required to complete an evaluation. Subject to any applicable negotiated agreement, the Administration shall prepare appropriate forms for the evaluation of teachers, administrators, and support personnel. Unless otherwise provided for by law, policy, or negotiated agreement, all District employees shall be evaluated in writing, according to the standards provided for in law, at least once during each fiscal year by a supervisor. All evaluations and any responses shall be maintained in the employee's personnel file.

**Resignation and Retirement:** Any employee who wishes to resign or to retire from employment with the District must do so in writing submitted to the Superintendent or the Superintendent's designee. Except as otherwise provided herein, such resignation or retirement shall be effective and may not be revoked when submitted to the Superintendent or the Superintendent's designee unless otherwise determined by the Board. Subject to the provisions of any applicable negotiated agreement and in accordance with Oklahoma law, teachers shall be required to give notice of resignation or retirement by April 25 or else the teacher will be bound to perform pursuant to a continuing contract. The Board shall not release from contract any teacher who desires to resign or retire after August 1 unless a qualified replacement is obtained.

Adopted:

Revised: August 20, 2019; August 19, 2020

**ITEM OF CONSIDERATION**  
**Board of Education**  
**September 21, 2020**

**TOPIC:** Revisions to District Policy EA – General Student Policies.

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends revising District Policy EA – General Student Policies. The revisions pertain to the following sections: School Calendar and School Day.

**RATIONALE FOR RECOMMENDATION:** Legal counsel has advised revisions to comply with recent legislative changes.

**FISCAL NOTE:** There is no cost to the district.

**OPTIONS:**

1. Approve the revised policy.
2. Do not approve the revised policy.
3. Request additional information.

**CONTACT PERSON:** Fred Rhodes – Superintendent – 495-5200

**GENERAL STUDENT POLICIES**

**School Calendar:** The school year shall consist of not less than one thousand eighty (1,080) hours of classroom instruction. Not more than thirty (30) of these hours shall be used for professional development days. In addition, parent-teacher conferences may be held during the school day and counted as classroom instruction for no more than six (6) hours per semester, for a total of twelve (12) hours per school year. Annually, the Superintendent or the Superintendent’s designee shall prepare and present for Board approval a school calendar which indicates the dates of the opening and the closing of school and any applicable instructional and professional days. District’s board of education will notify the State Board of Education (“SBE”) of its school-hours policy prior to October 15 each school year and will comply with any relevant requirements established by the SBE.

The school calendar is to include 176 instructional days. Extending the length of the school day to make up for instructional hours lost due to school cancellations is an option to be given consideration. In addition, the superintendent shall have the authority to make short-term adjustments to the calendar as necessary, including but not limited to distance learning schedules and related planning and redefining attendance and absence requirements for students and staff.

**School Day:** A school day shall consist of not less than six (6) hours devoted to school activities except as allowed by law or as a result of extenuating circumstances such as a health and safety emergency. The Administration shall establish the school hours within the school day and class schedules for the schools within the District, and may provide for flexible scheduling and a longer school day to accommodate flexible scheduling. Each principal shall be responsible for implementing an instructional schedule for each student which provides for the best use of the student’s time in relationship to the student’s goals within the framework of practicable school operation, course offerings, and staffing.

**Class Size:** The Administration shall maintain appropriate class sizes as required by state law and the regulations prescribed by the North Central Association of Colleges and Schools.

**School Ceremonies and Observances:** Each school may conduct a daily pledge of allegiance to the flag of the United States of America and a period of meditation. The United States and Oklahoma flags shall be flown on the school grounds on all school days when weather permits. During gatherings and assemblies where a stage or a podium is involved, the United States and Oklahoma flags shall be appropriately placed on the stage or beside the podium. Schools within the District may observe the holidays of various religions and present assembly programs with songs and decorations in accordance with the traditional and historical

significance of the religious holiday. Schools within the District may conduct programs commemorating events in Oklahoma's history and the United States' history.

**Closed Campus:** All students are to remain on the school campus between the time of arrival and the close of the school day unless leaving for school-sponsored events or checked out by a parent or guardian. Parents and/or guardians must check out students through the school office before taking the student from campus. Students who leave campus without permission shall be subject to disciplinary action.

Adopted: August 18, 1997  
Revised: August 20, 2019; June 22, 2020

**ITEM OF CONSIDERATION**  
**Board of Education**  
**September 21, 2020**

**TOPIC:** Revisions to District Policy ED – Grading, Promotion, Retention, and Graduation.

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends revising District Policy ED – Grading, Promotion, Retention, and Graduation. The revisions pertain to the following sections: Grading and Dyslexia Screening.

**RATIONALE FOR RECOMMENDATION:** Legal counsel has advised revisions to comply with recent legislative changes.

**FISCAL NOTE:** There is no cost to the district.

**OPTIONS:**

1. Approve the revised policy.
2. Do not approve the revised policy.
3. Request additional information.

**CONTACT PERSON:** Fred Rhodes – Superintendent – 495-5200



**GRADING, PROMOTION, RETENTION, AND GRADUATION**

**Grading:** The grading system is designed to promote continuous evaluation of student performance, communicate student progress, and celebrate student successes. Administrative Regulations shall set forth the District’s grading system, including class ranking. Any students attending school on a virtual platform will be subject to the same grading scale and policies as all other District students.

**Grading Symbols (6-12):** The following scale should be used for student work that has been completed or been attempted:

|   |   |        |
|---|---|--------|
| A | = | 90-100 |
| B | = | 80-89  |
| C | = | 70-79  |
| D | = | 60-69  |
| F | = | 50-59  |

**A zero can be given for work that is not turned in.**

A zero can be recorded as the final grade, for an assignment, after notification has been made with the parent or guardian. Points for the assignment and length of time to complete and/or turn in the assignment will be at teacher discretion. Documentation should be kept of notifying the parent or guardian.

Teachers should keep their electronic grade books (district) updated weekly, with grades entered. These grades should be reflective of how students are mastering the standards that have been taught. Parents are encouraged to keep track of their students’ grades by checking the Parent Portal available through the district website.

Students that are placed on the ineligibility list must be given the opportunity to improve their grade each week.

Parents or guardians must be contacted by a teacher before a semester grade of “F” is given. Documentation of parent contact should be kept.

**Criteria for Averaging Grades (9-12):** Comprehensive tests will be given for each transcript grade. Each comprehensive test will count 20% of the transcribed grade for that period.

**Course Weighting:** Beginning with the class of 2020, concurrent courses will be weighted using a 4.5 scale. Beginning with the class of 2022, Advanced Placement (AP) and honors classes will be

weighted using a 4.5 scale with the notation that passing the corresponding AP exam (score of 3, 4, or 5) will add an additional .5 weight to the AP course (5.0 scale).

**Incomplete:** When a grade of incomplete is issued, the incomplete work and timeline for completion should be communicated both verbally and in writing to the student and recorded with the principal. Make-up work shall be graded and credit awarded.

**Test Exemptions:** High school students with no more than three (3) absences in any given class, and no more than three (3) tardies in any given class are eligible to be exempt from their semester exams. Students must have at least a “B” average in the class of exemption to be eligible. Students who have been suspended or have missed one class due to truancy during the semester are not eligible for test exemptions.

Seniors can earn exemptions from all semester finals. Students in grades 9-11 can earn exemptions from two finals each semester.

No student, regardless of grade, may be exempt from an exam if they have an unexcused absence or more than two unexcused tardies in any given term. A student who has been placed in ISR (in school restriction) or has been suspended during any given term will lose exemption privileges.

In order to receive exemption status, a student must be within the required number of absences and tardies for each class enrolled in for that semester.

**Frequency of Marking:** Report cards are issued to the students at the end of each semester. A quarterly progress report will be sent to parents/ guardians at the end of each nine-week period. Parents or guardians of students who are making a D or below shall be notified as soon as possible through-out the school year.

**Changing a Final Grade:** Final grades may be modified only by completing a “Grade Change Request” form which indicates approval of a site administrator. Registrars may modify the grade as noted on the approved request form.

**Homework:** Teachers may assign homework to students. The type, frequency, and quantity of homework to be assigned shall be determined by the teacher based on the needs of the students and the subject matter being taught.

**Retention and Course Failure:** In general, students enrolled in grades K-8 shall be placed at the grade level to which they are best adjusted academically, socially, and emotionally. The educational program shall provide for the continuous progress of students from grade to grade, with students spending one year in each grade. However, some students may benefit from staying another year in the same grade, and under certain circumstances, a student may be retained more than once. Retention may be considered when:

1. The student is achieving significantly below ability and grade level;
2. Retention would not cause an undue social and emotional adjustment; and
3. Retention would have a reasonable chance of benefiting the student’s development.

Whenever a teacher recommends that a K-8 student be retained at the present grade level or recommends that a high school student not be passed in a course, the student's parent or guardian shall be notified of such recommendation. If the student's parent or guardian is dissatisfied with the recommendation, the parent or guardian may appeal the decision by complying with the District's appeal process as set forth in Administrative Regulations.

Based on the District's grading system, students in grades 9-12 shall receive credit for courses and shall be classified into grade levels based on the number of course credits completed. A teacher may recommend that a student in grades 9-12 not be given credit due to a failing grade in the course or due to a failure to meet attendance or tardiness requirements.

**Reading Sufficiency Act:** Each student enrolled in kindergarten in a public school shall be screened at the beginning, middle, and end of each school year for reading skills. Children at risk for reading difficulties at the beginning of the year will be monitored to measure mid-year and year-end reading progress. Kindergarten student who are not meeting grade-level targets by mid-year in reading shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade-level reading skills.

Any student enrolled in first, second, or third grade in an Oklahoma public school shall be assessed at the beginning, middle and end of each school year using a screening instrument approved by the State Board of Education. The assessment shall determine the acquisition of reading skills including, but not limited to, phonemic awareness, phonics, reading fluency, vocabulary and comprehension. Any student who is assessed and who is not meeting grade-level targets in reading shall be provided a reading instruction program to help them acquire the appropriate grade level reading skills, as provided for by law. This program shall continue until the student is determined, through the results of approved reading assessments, to be meeting grade level targets.

District shall update its reading sufficiency plan annually taking into consideration all of the requirements prescribed in law as well as the input of school administrators, teachers, parents, and if possible a reading specialist.

Any first-grade, second-grade, or third-grade student who demonstrates end-of-year proficiency in reading at the third-grade level through a screening instrument which meets the reading skills criteria pursuant to law shall not be subject to retention. Upon demonstration of proficiency, the district shall notify the parent(s) or guardian(s) of the student that they have satisfied the requirements of the Reading Sufficiency Act and the student will not be subject to retention.

If a third-grade student is identified at any point during the academic year as having a significant reading deficiency, meaning the student is not meeting grade-level targets on a screening instrument which meets the reading skills criteria, the District will immediately begin a student reading portfolio and provide notice to the parent or guardian of the deficiency.

If a student has not satisfied proficiency requirements by the end of their third-grade year and still has a significant reading deficiency, has not accumulated evidence of third-grade proficiency through a portfolio, or is not subject to a good-cause exemption, the student will not be eligible for automatic promotion to the fourth grade.

The minimum criteria for grade-level performance of third-grade students pursuant to the Reading Sufficiency Act shall be that students are able to read and comprehend grade-level text.

A student not eligible for automatic promotion as provided for under the above listed paragraph and who does not meet the criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third-grade assessment may be evaluated for “probationary promotion” by the Student Reading Proficiency Team.

The student shall be promoted to the fourth grade if the team members unanimously recommend “probationary promotion” to the principal and the superintendent and the principal and the superintendent approve the recommendation that promotion is the best option for the student.

If a student is allowed “probationary promotion”, the team will continue to review the reading performance of the student and repeat the process above each academic year until the student demonstrates grade-level reading proficiency through a screening instrument that meets the reading skills criteria for the corresponding grade level in which the student is enrolled or transitions to a locally designed remediation plan after fifth grade which shall have the goal of ensuring that the student is on track to be college and career ready.

Students who do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third grade criterion-referenced test, who are not subject to a good-cause exemption as provided below, and who do not qualify for promotion or “probationary promotion” as provided in this subsection, shall be retained in the third grade and provided intensive instructional services and supports.

The parent of a student who is determined to have a reading deficiency and is not meeting grade-level reading targets and has been provided a program of reading instruction as provided for by law shall be notified in writing of the following:

- a. That the student has been identified as having a substantial deficiency in reading;
- b. A description of the services being provided to the student pursuant to a conjoint measurement model such that a reader and a text are placed on the same scale;
- c. A description of the proposed supplemental instructional services and supports that will be provided to student and are designed to remediate the identified area of reading deficiency;
- d. That the student will not be promoted to the fourth grade if the reading deficiency is not remediated by the end of the third grade, unless the student is otherwise promoted as provided for by law or is exempt for good cause as set forth below;
- e. Strategies for parents to use in helping the student succeed in reading proficiency;

- f. The grade-level performance scores of the student;
- g. That while the results of the statewide criterion-referenced tests administered pursuant to law are the initial determinant, they are not the sole determiner of the promotion and that portfolio reviews and assessments are available; and
- h. The specific criteria and policies of District for midyear promotion implemented as provided for by law.

No student will be assigned to a grade level based solely on age or other factors constituting social promotion.

A student who scored unsatisfactory may be promoted if they meet one of the statutory exemptions for “good cause.” The statutory exemptions are as follows:

1. English Language Learner who has had less than two (2) years of instruction in an English language learner program.
2. Students with disabilities whose individualized education plans, consistent with state law, indicate that the student is to be assessed with alternative achievement standards through the Oklahoma Alternate Assessment Program (OAAP);
3. Students who demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education;
4. Students who demonstrate through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the state standards beyond the retention level;
5. Students with disabilities who participate in the statewide criterion-referenced tests and who have an individualized education plan that reflects that the student has received intensive remediation for reading and has made adequate progress in reading pursuant to the student’s individualized education program;
6. Students who have received intensive remediation in reading through a program of reading instruction for two or more years but still demonstrate a deficiency in reading and who were previously retained in kindergarten, first grade, second grade, or third grade; and
7. Students who have been granted an exemption for medical emergencies by the State Department of Education.

Requests to exempt students from the mandatory retention requirements based on one of the good-cause exemptions shall be made using the following process;

1. Documentation submitted from the teacher of the student to the school principal that indicates the student meets one of the good-cause exemptions and promotion of the student is appropriate. Documentation shall be limited to the alternative assessment results or student portfolio work and the individual education plan (IEP), as applicable;

2. The principal of the school shall review and discuss the documentation with the teacher. If the principal determines that the student meets one of the good-cause exemptions and should be promoted based on the documentation provided, the principal shall make a recommendation in writing to the school district superintendent; and
3. After review, the school district superintendent shall accept or reject the recommendation of the principal in writing.

A retained student who can demonstrate that he or she is successful and independent reader, is reading at or above grade-level targets, and is ready to be promoted to fourth grade may be promoted mid-year. District may reevaluate the student using multiple tools, including: screening assessments, alternative assessments, and portfolio reviews, in accordance with the rules of the SBE. Retained students may only be promoted midyear prior to November 1 and only upon demonstrating that the student has met the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third-grade assessment administered pursuant to law, or upon demonstrating proficiency in reading at the third-grade level through a screening instrument administered pursuant to law, and upon showing progress sufficient to master appropriate fourth-grade-level skills, as determined by the school. A midyear promotion shall be made only upon agreement of the parent or guardian of the student and the school principal.

A student who is otherwise promoted as provided herein or is promoted for good cause shall be provided intensive reading instruction that includes specialized diagnostic information and specific reading strategies for each student until the student meets grade-level targets in reading. The District will annually report to the State Department of Education the number of students promoted to the fourth grade, as required by law.

**Dyslexia Screening:** Beginning with the 2022-2023 school year and for each school year thereafter, any student enrolled in kindergarten-third grade in an Oklahoma public school who is assessed through the Reading Sufficiency Act and is not meeting grade-level targets in reading after the beginning-of-the-year assessment shall be screened for dyslexia. Screening may also be requested by a parent or guardian, teacher, counselor, speech-language pathologist or school psychologist. All processes and characteristics of the dyslexia screening shall follow State Department of Education guidelines.

**Acceleration:** In certain circumstances, students may be accelerated ahead of grade level. Such acceleration shall only occur after discussion with the student's teachers and counselors and approval of the student's parent or guardian and principal.

**Graduation Requirements:** In order to receive a diploma from the District, students must complete certain course requirements and be enrolled in the District as set forth in Administrative Regulations.

**Individual Career and Academic Plan ("ICAP"):** Beginning with students entering the ninth grade in the 2019-2020 school year and for each school year thereafter, every student shall be required to

complete the process of an ICAP in order to graduate with a standard diploma. An ICAP is an individualized plan developed by the student and the student's parent/legal guardian, in collaboration with the student's school counselors, school administrators, teachers and other school personnel. The ICAP is used to help establish personalized academic and career goals, explore postsecondary career opportunities, including, but not limited to, military careers, apprenticeship programs, career and technology programs leading to certification or licensure, educational opportunities, align coursework and curriculum, apply to postsecondary institutions, secure financial aid and ultimately enter the workforce. Each year following a student's ninth grade year, students shall update their ICAP. The ICAP shall include, but not be limited to:

- I. career and college interest surveys,
- II. written postsecondary workforce goals and information of progress toward these goals,
- III. intentional sequence of courses that reflect progress toward the postsecondary goal,
- IV. the student's academic progress, including courses taken, assessment scores, any remediation or credit recovery and any Advanced Placement, International Baccalaureate, concurrent or dual enrollment credits earned and/or career certificate(s), certification(s), or endorsements, and
- V. experience in-service learning and/or work environment activities.

**Graduation Exercises:** Graduation exercises are an important event in the educational process, and student participation in and student conduct at graduation exercises shall be governed by Administrative Regulations.

Adopted:

Revised: August 20, 2019; August 19, 2020