

**PUTNAM CITY SCHOOLS
REGULAR BOARD OF EDUCATION MEETING**

Date: Tuesday, September 8, 2020

Time: 5:00 p.m.

Place: Board Room, Putnam City Administration Building, 5401 N.W. 40th, OKC

Agenda

1. Moment of Silence and Pledge of Allegiance – Sheradee Hurst, Director of Communications.
2. Service Recognition for Becky Gooch.
3. Public Participation.
4. Oath of Office for Sky Collins – Board Seat #3.
5. Superintendent’s Report.
6. Comments by Board Members.
7. Consent Agenda: *All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:*
 - a. Minutes for regular board meeting on August 17, 2020..... 4-7
 - b. Minutes for special board meeting on August 20, 2020. 8-9
 - c. Minutes for special board meeting on August 31, 2020. 10-11
 - d. Purchase orders dated August 12, 2020 through September 2, 2020 inclusive for the 2020-2021 school year. 12-102
 - e. Financial Reports. 103-113
 - f. Activity Fund Cash Summaries. 114
 - g. Activity Fund Transfer List. 115
 - h. Obsolete and/or Surplus Items. 116
 - i. Renewal of AmeriCorps Grant Agreement for the 2020-2021 Fiscal Year. (\$222,793.00 from 21-11-777 grant funded and \$38719.32.00 from 21-11-000) 117-194
 - j. Renewal of Memorandum of Understanding with Oklahoma State University for placement of education students for student teaching for the 2020-2021 school year. (No cost to district) 195-197
 - k. Retirements and resignations as listed on Attachment A..... 198-201
8. Consideration of and vote on recommendation of employment of new personnel and reassignments as listed on Attachment A..... 198-201

9. Consideration of and vote on ratification of the 2020-2021 Negotiated Agreement between the Board of Education and the Putnam City Association of Classroom Teachers.	202
10. Consideration of and vote on motion to approve appointment of members to the District Gifted Committee and the Local Advisory Committee for the Putnam City Gifted Program for the 2020-2021 school year.	203-204
11. Consideration of and vote on motion to approve Transportation of Homeless Students for the 2020-2021 school year.....	205-209
12. Consideration of and vote on amendment to Transportation Contract for 2020-2021 with Francis Tuttle Career Technology. (No Cost to District)	210-211
13. Consideration of and vote on motion to approve contract between Owner and Architect with Kerr 3 Architects for Putnam City North High School New Tennis Center project. (6% of Contracted Construction Amount from 21-79-285).....	212
14. Consideration of and vote on motion to approve employment of Red Sky Constructors as Construction Managers at Putnam City North High School New Tennis Center project. (5% of Contracted Construction Amount from 21-79-285).....	213
15. Consideration of and vote on motion to enter into executive session for the purpose of employment/appointment of a high school assistant principal pursuant to 25 O.S. §307 (B)(1).	
16. Acknowledge return to open session and to request the Board Clerk to record the minutes of the executive session.	
17. Consideration of and vote on motion to employ/appoint a high school assistant principal.	
18. Consideration of and vote on new business.	
19. Consideration of and vote on motion to adjourn.	
<i>Item of Information – District Policy BC – Safety Programs: Safe Schools Committee; Disaster Plans and Safety Drills; and Health and Safety Emergency.</i>	<i>214-218</i>
<i>Item of Information – District Policy DA – General Personnel Policies: Felony Record Searches.</i>	<i>219-222</i>

Item of Information – District Policy EA – General Student Policies: School Calendar; and School Day. 223-224

Item of Information – District Policy ED – Grading, Promotion, Retention, And Graduation Grading; and Reading Sufficiency Act: Dyslexia Screening. 225-232

*Name of person posting this notice: Sandra Lemaster, Board Clerk
Posted the 4th of September, 2020 at 4:30 p.m. on the glass doors to the entrances at the Putnam City Administration Building, 5401 NW 40th Street, Oklahoma City, Oklahoma.*

Signature

**PUTNAM CITY SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
Monday, August 17, 2020**

The Putnam City Schools Board of Education of Independent School District No. One of Oklahoma County, State of Oklahoma, met in regular session Monday, August 17, 2020 at 5:00 p.m. in the Board room at the Administration Building, 5401 NW 40th, Oklahoma City, Oklahoma. The agenda and meeting notice were posted on Friday, August 14, 2020 at 4:30 p.m. in accordance with 25 O.S. § 311.

Members present: President, Cindy Gibbs; Vice-President, Jay Sherrill and members, Gail LoPresto and Charity Avery; Superintendent Dr. Fred Rhodes; Sandy Lemaster, board clerk; and others.

ITEM #1 –MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE – SHANNON MEEKS – CHIEF FINANCIAL OFFICER.

Shannon Meeks, Chief Financial Officer, led the Pledge of Allegiance and Moment of Silence.

ITEM #2 – INFORMATION AND STAFF REPORTS: END OF YEAR FINANCIAL REPORT - SHANNON MEEKS, CHIEF FINANCIAL OFFICER.

Chief Financial Officer, Shannon Meeks provided a summary of the year-end financial report for Fiscal Year 20. The district was projected to have an ending fund balance of \$11,505,864.00. The unaudited ending fund balance is \$11,792,700 or approximately \$287,000 better than projected. Many expenses came in less than budgeted because there was no in-person instruction for the last nine weeks of school. Payroll, fuel, utilities and curriculum costs were all lower than projected. In addition, the district received more property tax revenue and motor vehicle collections than expected. However there was also a delay in receiving federal reimbursements primarily due to COVID-19 which reduced the fund balance by approximately \$2.9 million. Mr. Meeks also indicated that the initial state aid allocation for FY21 is \$5.2 million less than the previous year so this will be a challenging year and the district will need to be measured and cautious in their management of the budget.

Board members asked how the enrollment numbers would impact FY21 state aid. Mr. Meeks said that the mid-year allocation is based on whichever figure is greater, the current year October 1st student counts or the counts from two years ago. If enrollment counts are down in a current year, the impact might not be realized until the following years.

ITEM #3 – PUBLIC PARTICIPATION.

There was none.

ITEM #4 – SUPERINTENDENT’S REPORT.

Welcome Back!

When Putnam City students start school ten days from today, it will be the first time in our District’s 107-year history that students will be “attending” school, virtually. I am certain that those parents and patrons of four dependent, Grade 1-8 schools, who had the unique vision to create the world’s single largest consolidated school district, and established the State of Oklahoma’s third high school in 1914, never envisioned that students would not physically enter the doors of the school building.

Fast forward to the year 2020, twenty years into the 21st Century, and we will, for the first time in our history, start school with distance learning. While I know that many are disappointed that school will look differently,

we all agree that this is the very best plan to keep everyone as safe as possible during these unprecedented times due to COVID-19.

As a District, we are truly blessed to have an incredibly supportive school board who wants what is best for our students. We have a very gifted Administrative and Academic TEAM who have worked tirelessly this summer to help prepare the best Distance Learning Plan possible. This week, our teachers will find themselves in the role of a learner as they learn fresh, new and exciting ways to teach students through distance learning. Patrons, we are so grateful for your support in so many ways, but in particular, we are thankful that you supported the District's 2020 Bond in February. The timing was perfect! The 2020 Bond passed; the funds became available and the Tech Team was able to purchase, process and now deploy approximately 19,000 technology devices to students which now makes us an official One-to One District, technologically speaking.

The Distance Learning Plan our students will experience will be second to none. While students were engaged in distance learning during Spring COVID beginning in March, the new Distance Learning Plan is much more robust, rigorous and challenging. Features of the new Plan include: Putnam City teacher-led instruction, Putnam City teacher-driven lessons daily, An interactive experience with teachers and students, A focus on the Oklahoma Academic Standards utilizing District Pacing Guides, Graded assignments, Attendance taken daily, Ongoing assessments, and Curbside library services with books available to students.

Speaking of Welcome Back, this morning, there was another first for PC Schools. We had our very first virtual Convocation and the theme was "Welcome Back, Kotter". Typically, we are all physically assembled in one of our high school auditoriums for a huge celebration that I often describe as a combination of a homecoming and a family reunion. It is typically the first time for our faculty to see each other after the long summer break. This year was going to be especially fun, because most of us have not seen each other since Spring Break. But instead, we virtually assembled to kick off the new year. It was still a lot of fun and filled with a lot of inspiration. Our very own graduate, OKC Mayor David Holt shared words of encouragement as our teachers begin the new year!

Thanks to all! We look forward to a great school year!

ITEM #5 – COMMENTS BY BOARD MEMBERS.

Gail LoPresto watched Convocation virtually and said everyone did a good job and she thought it was handled perfectly. She said she couldn't express enough appreciation for the effort that was put into the distance learning plan.

Charity Avery also thanked those working on the distance learning plan and especially the efforts to serve special education students. She understands that the decisions weren't easy and that she appreciates everyone's hard work. She also appreciates the feedback and e-mails that she has received.

Jay Sherrill said he has received feedback, both positive and negative, from many sources. He said the board members put their faith and trust in the administrative staff and their expertise and he will continue to support the administration as difficult decisions are being made. Mr. Sherrill stated that each board member is a parent and/or grandparent as well as a member of the community and they care about this district. He said although times are trying, that he really appreciates serving along-side his fellow board members. He hopes that people will extend patience and grace toward each other as everyone is doing the best that they can in the circumstances.

Cindy Gibbs said she understands and appreciates the work being done by teachers in setting up their virtual classrooms as she has had an opportunity to observe how difficult it is to do. She knows that teachers are putting in extra effort to make their virtual classrooms “rigorous and robust” and a great experience for our children. She said there were seven applicants submitted for the vacant board seat #3 and that interviews will be taking place soon. She noted that all applicants are very qualified and appreciates their interest in serving. Over the next two weeks, board members will be interviewing and appointing someone to fill the seat until the next school board election which will be April 2021. She said she is excited to watch the Convocation as she was not able to watch it live. She said that her heart is burdened as she knows this is a frustrating time for patrons and staff. She asked for grace during this time and expressed her appreciation for the work being done within the district.

ITEM #6 – CONSENT AGENDA: ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:

- a. Minutes for regular board meeting on August 3, 2020.
- b. Purchase orders dated July 29, 2020 through August 11, 2020 inclusive for the 2020-2021 school year.
- c. Financial Reports.
- d. Renewal of Agreement with Autumn Rain Bier, Independent Contractor, in support of Native American School Supplies Distribution Program for 2020-2021 school year. (\$300.00 from 21-11-563)
- e. Renewal of Agreement with Jill Murrow, Independent Contractor, in support of Native American School Supplies Distribution Program for 2020-2021 school year. (\$300.00 from 21-11-563)
- f. Renewal of Contract with Satellite Athletic Association. (No Cost to District)
- g. District Athletic Sponsorship Agreements:
 1. Spot on Remodeling Corporation.
- h. Retirements and resignations as listed on Attachment A.

Jay Sherrill made a motion to approve the consent agenda. Charity Avery seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

ITEM #7 – CONSIDERATION OF AND VOTE ON RECOMMENDATION OF EMPLOYMENT OF NEW PERSONNEL AND REASSIGNMENTS AS LISTED ON ATTACHMENT A.

Gail LoPresto made a motion to approve the amended recommendation of employment of new personnel and reassignments as listed on Attachment A. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

ITEM #8 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE DECLARATION OF HOURS VS. DAYS AS STATED IN POLICY EA.

Jay Sherrill made a motion to approve Declaration of Hours vs. Days as state in Policy EA. Gail LoPresto seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

ITEM #9 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE REVISION TO DISTRICT POLICY EO- VIRTUAL EDUCATION POLICY.

Gail LoPresto made a motion to approve revision to District Policy EO – Virtual Education Policy. Charity Avery seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

ITEM #10 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE DISTRICT POLICY EP-DISTANCE LEARNING POLICY.

Gail LoPresto made a motion to approve District Policy EP – Distance Learning Policy. Charity Avery seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

ITEM #11 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE REVISION TO DISTRICT POLICY EF- ATTENDANCE POLICY – DISTANCE LEARNING.

Gail LoPresto made a motion to approve revision to District Policy EF – Attendance Policy – Distance Learning. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

ITEM #12 – CONSIDERATION OF AND VOTE ON MOTION TO APPROVE MEMORANDUM OF UNDERSTANDING WITH OSU-OKC FOR CONCURRENT COURSES TO BE OFFERED AT PUTNAM CITY, PUTNAM CITY NORTH AND PUTNAM CITY WEST HIGH SCHOOLS DURING THE 2020-2021 SCHOOL YEAR. (NO COST TO DISTRICT)

Gail LoPresto made a motion to approve Memorandum of Understanding with OSU-OKC for Concurrent Courses to be offered at Putnam City, Putnam City North and Putnam City West High Schools during the 2020-2021 school year. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

ITEM #13 – CONSIDERATION OF AND VOTE ON NEW BUSINESS.

There was no new business.

ITEM #14 – CONSIDERATION OF AND VOTE ON MOTION TO ADJOURN.

Gail LoPresto made a motion at 5:34 p.m. to adjourn. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Avery, aye; Sherrill, aye; Gibbs, aye.

President

Board Clerk

I, the undersigned, Clerk of the Board of Education of Putnam City Independent School District No. One of Oklahoma County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday, and holidays, notice of the time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of this school district this 17th day of August, 2020.

[SEAL]

Board Clerk

**PUTNAM CITY SCHOOLS
SPECIAL BOARD OF EDUCATION MEETING
Thursday, August 20, 2020**

The Putnam City Schools Board of Education of Independent School District No. One of Oklahoma County, State of Oklahoma, met in special session Thursday, August 20, 2020 at 6:00 p.m. at the Putnam City Administration Board Room, 5401 NW 40th Street, Oklahoma City, Oklahoma. The agenda and meeting notice were posted on Tuesday, August 18, 2020 at 4:30 p.m. in accordance with 25 O.S. § 311.

ITEM #1 – CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT.

Cindy Gibbs called the meeting to order at 6:00 p.m.

Members present: President, Cindy Gibbs; Vice-President, Jay Sherrill; member, Gail LoPresto and Sandra Lemaster, board clerk. Member, Charity Avery was not able to attend the meeting.

ITEM #2 – CONSIDERATION OF AND VOTE ON MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF INTERVIEWING PERSONS AND DISCUSSING THE APPOINTMENT OF A PERSON TO FILL A VACANT BOARD SEAT NUMBER 3 PURSUANT TO 25 O.S. §307 (B) (1).

Gail LoPresto made a motion at 6:01 p.m. to enter into executive session for the purpose of interviewing persons and discussing the appointment of a person to fill a vacant Board Seat Number 3 pursuant to 25 O.S. §307 (B) (1). Jay Sherrill seconded the motion. Vote: LoPresto, aye; Sherrill, aye; Gibbs, aye.

ITEM #3 – CONSIDERATION OF AND VOTE ON MOTION TO RETURN TO OPEN SESSION AND REQUEST THE BOARD CLERK TO RECORD THE MINUTES OF THE EXECUTIVE SESSION.

At 8:28 p.m., Cindy Gibbs acknowledged the board was returning to open session and requested the Board Clerk to record the minutes of the executive session.

MINUTES OF EXECUTIVE SESSION: Board Members Jay Sherrill, Gail LoPresto, and Cindy Gibbs met in executive session for the purpose of interviewing persons and discussing the appointment of a person to fill a vacant Board Seat Number 3 pursuant to 25 O.S. § 307 (B) (1).

No action was taken.

ITEM #4 – CONSIDERATION OF AND VOTE ON MOTION TO APPOINT PERSON TO FILL VACANT BOARD SEAT NUMBER 3.

This Item was tabled.

ITEM #5 – CONSIDERATION OF AND VOTE ON MOTION TO ADJOURN.

Gail LoPresto made a motion at 8:29 p.m. to adjourn. Jay Sherrill seconded the motion. Vote: LoPresto, aye; Sherrill, aye; Gibbs, aye.

President

Board/Minutes Clerk

I, the undersigned, Clerk of the Board of Education of Putnam City Independent School District No. One of Oklahoma County, Oklahoma, do certify that notice of the date, time, and place of this special meeting was given at least 48 hours prior to this meeting to the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday, and holidays, notice of the time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of this school district this 20th day of August, 2020.

[SEAL]

Board/Minutes Clerk

**PUTNAM CITY SCHOOLS
SPECIAL BOARD OF EDUCATION MEETING
Monday, August 31, 2020**

The Putnam City Schools Board of Education of Independent School District No. One of Oklahoma County, State of Oklahoma, met in special session Monday, August 31, 2020 at 6:15 p.m. at the Putnam City Administration Board Room, 5401 NW 40th Street, Oklahoma City, Oklahoma. The agenda and meeting notice were posted on Thursday, August 27, 2020 at 4:30 p.m. in accordance with 25 O.S. § 311.

ITEM #1 – CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT.

Cindy Gibbs called the meeting to order at 6:15 p.m.

Members present: President, Cindy Gibbs; Vice-President, Jay Sherrill; members, Gail LoPresto and Charity Avery and Sandra Lemaster, board clerk.

ITEM #2 – CONSIDERATION OF AND VOTE ON MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF INTERVIEWING PERSONS AND DISCUSSING THE APPOINTMENT OF A PERSON TO FILL A VACANT BOARD SEAT NUMBER 3 PURSUANT TO 25 O.S. §307 (B) (1).

Gail LoPresto made a motion at 6:16 p.m. to enter into executive session for the purpose of interviewing persons and discussing the appointment of a person to fill a vacant Board Seat Number 3 pursuant to 25 O.S. §307 (B) (1). Jay Sherrill seconded the motion. Vote: Avery, aye; LoPresto, aye; Sherrill, aye; Gibbs, aye.

ITEM #3 – CONSIDERATION OF AND VOTE ON MOTION TO RETURN TO OPEN SESSION AND REQUEST THE BOARD CLERK TO RECORD THE MINUTES OF THE EXECUTIVE SESSION.

At 8:40 p.m., Cindy Gibbs acknowledged the board was returning to open session and requested the Board Clerk to record the minutes of the executive session.

MINUTES OF EXECUTIVE SESSION: Board Members Jay Sherrill, Gail LoPresto, Charity Avery and Cindy Gibbs met in executive session for the purpose of interviewing persons and discussing the appointment of a person to fill a vacant Board Seat Number 3 pursuant to 25 O.S. § 307 (B) (1).

No action was taken.

ITEM #4 – CONSIDERATION OF AND VOTE ON MOTION TO APPOINT PERSON TO FILL VACANT BOARD SEAT NUMBER 3.

Gail LoPresto made a motion to appoint Sky Collins to fill vacant Board Seat Number 3. Charity Avery seconded the motion. Vote: Avery, aye; LoPresto, aye; Sherrill, aye; Gibbs, aye.

ITEM #5 – CONSIDERATION OF AND VOTE ON MOTION TO ADJOURN.

Gail LoPresto made a motion at 8:41 p.m. to adjourn. Charity Avery seconded the motion. Vote: Avery, aye; LoPresto, aye; Sherrill, aye; Gibbs, aye.

President

Board/Minutes Clerk

I, the undersigned, Clerk of the Board of Education of Putnam City Independent School District No. One of Oklahoma County, Oklahoma, do certify that notice of the date, time, and place of this special meeting was given at least 48 hours prior to this meeting to the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday, and holidays, notice of the time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of this school district this 31st day of August, 2020.

[SEAL]

Board/Minutes Clerk

**BOARD MEETING: SEPTEMBER 8, 2020
2020-2021**

DATE RANGE: AUGUST 12, 2020 - SEPTEMBER 2, 2020

PO# (Per report printout)

FUND #	FUND NAME	PURCHASE ORDER ENCUMBRANCES SUBMITTED FOR APPROVAL
11	GENERAL FUND	\$ 611,350.27
12	CO-OP FUND	
21	BUILDING FUND	257,537.27
22	CHILD NUTRITION	8,028,875.00
24	MAPS FOR KIDS	
31	BOND FUNDS	
32	BOND FUNDS	
33	BOND FUNDS	
34	BOND FUNDS	
35	BOND FUNDS	
36	BOND FUNDS	
37	BOND FUNDS	
38	BOND FUNDS	48.90
39	BOND FUNDS	
71	BOND FUNDS	
72	BOND FUNDS	
73	BOND FUNDS	
74	BOND FUNDS	65,266.00
75	BOND FUNDS	
76	BOND FUNDS	198.45
77	BOND FUNDS	235,647.82
78	BOND FUNDS	
79	BOND FUNDS	
31-79	Total of Bond Funds	301,161.17
81	G & E FUND	7,269.75
83	WORKERS COMP	-
	TOTAL	\$ 9,206,193.46

QUERY NAME BOARDPORES
LIBRARY NAME SLMLIB

FILE	LIBRARY	MEMBER	FORMAT
PPUR410L	FMSFILES	PCS0121	POLINES
PPUR410H	FMSFILES	PCS0121	POHEAD
PJULCAL	ACSFILS	PJULCAL	DATES
PPUR301	FMSFILES	PCS0100	VENDOR
PPUR201	FMSFILES	PCS0100	SHIPTO

DATE 09/02/20
TIME 12:45:14

Board Report - PO Summary Listing by PO#

09/02/20 12:45:14

Purchase Order Listing, Triangle AE Removed
08/12/20 THRU 09/02/20
Summary Listing by PO#

PAGE 1

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-00808-127	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ROLLINGWOOD ELEMENTARY	576.99
	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ROLLINGWOOD ELEMENTARY	221.99
	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ROLLINGWOOD ELEMENTARY	
					1-00808-127 TOTAL	798.98
1-00809-127	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ROLLINGWOOD ELEMENTARY	195.99
	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ROLLINGWOOD ELEMENTARY	365.99
					1-00809-127 TOTAL	561.98
1-00828-096	11	OVERHEAD DOOR	1336	8/12/2020	OPERATIONS	2,000.00
	11	OVERHEAD DOOR	1336	8/12/2020	OPERATIONS	
	11	OVERHEAD DOOR	1336	8/12/2020	OPERATIONS	
					1-00828-096 TOTAL	2,000.00
1-01080-705	11	INFOBASE PUBLISHING	27907	8/18/2020	PUTNAM CITY HIGH SCHOOL	938.60
					1-01080-705 TOTAL	938.60
1-01081-705	11	RENAISSANCE LEARNING	25174	8/18/2020	PUTNAM CITY HIGH SCHOOL	2,425.00
	11	RENAISSANCE LEARNING	25174	8/18/2020	PUTNAM CITY HIGH SCHOOL	750.00
					1-01081-705 TOTAL	3,175.00
1-01129-135	11	THOMPSON, DEVIN	41258	8/20/2020	WINDSOR HILLS ELEMENTARY	325.00
					1-01129-135 TOTAL	325.00
1-01173-085	22	UNITED STATES POST OFFICE	844	8/18/2020	CHILD NUTRTION DEPT	2,000.00
					1-01173-085 TOTAL	2,000.00
1-01208-001	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	219.00
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	14.36
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	

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Purchase Order Listing, Triangle AE Removed
08/12/20 THRU 09/02/20
Summary Listing by PO#

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
						1-01208-001 TOTAL 233.36
1-01249-117	11	MISNER, JODI	41108	8/13/2020	DOWNES ELEMENTARY SCHOOL	100.00
						1-01249-117 TOTAL 100.00
1-01298-062	11	AMAZON.COM	40217	8/18/2020	PUTNAM CITY SPECIAL SERVICES	94.88
	11	AMAZON.COM	40217	8/18/2020	PUTNAM CITY SPECIAL SERVICES	8.19
						1-01298-062 TOTAL 103.07
1-01302-122	11	AMAZON.COM	40217	8/13/2020	KIRKLAND ELEMENTARY SCHOOL	100.00
						1-01302-122 TOTAL 100.00
1-01307-520	11	TEACHER SYNERGY, LLC	16764	8/13/2020	KENNETH COOPER MIDDLE SCHOOL	127.00
						1-01307-520 TOTAL 127.00
1-01322-520	11	AMAZON.COM	40217	8/12/2020	KENNETH COOPER MIDDLE SCHOOL	49.98
						1-01322-520 TOTAL 49.98
1-01323-520	11	AMAZON.COM	40217	8/12/2020	KENNETH COOPER MIDDLE SCHOOL	54.35
						1-01323-520 TOTAL 54.35
1-01327-338	11	AMAZON.COM	40217	8/18/2020	PUTNAM CITY SMART START	500.00
						1-01327-338 TOTAL 500.00
1-01331-705	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	75.00
						1-01331-705 TOTAL 75.00
1-01332-708	11	QUILL OFFICE SUPPLY	13500	8/12/2020	PUTNAM CITY NORTH HIGH SCHOOL	140.79

09/02/20 12:45:14

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01332-708						
TOTAL						140.79
1-01358-004	11	AMAZON.COM	40217	8/13/2020	BUSINESS & COMMUNITY RELATIONS	13.98
	11	AMAZON.COM	40217	8/13/2020	BUSINESS & COMMUNITY RELATIONS	5.00
1-01358-004						
TOTAL						18.98
1-01367-705	11	SHMOOP UNIVERSITY, INC	42109	8/18/2020	PUTNAM CITY HIGH SCHOOL	10,000.00
	11	SHMOOP UNIVERSITY, INC	42109	8/18/2020	PUTNAM CITY HIGH SCHOOL	
1-01367-705						
TOTAL						10,000.00
1-01373-705	77	SPORT SUPPLY GROUP DBA BSN	18306	8/12/2020	PUTNAM CITY HIGH SCHOOL	204.75
	77	SPORT SUPPLY GROUP DBA BSN	18306	8/12/2020	PUTNAM CITY HIGH SCHOOL	78.00
	77	SPORT SUPPLY GROUP DBA BSN	18306	8/12/2020	PUTNAM CITY HIGH SCHOOL	175.50
	77	SPORT SUPPLY GROUP DBA BSN	18306	8/12/2020	PUTNAM CITY HIGH SCHOOL	146.25
	77	SPORT SUPPLY GROUP DBA BSN	18306	8/12/2020	PUTNAM CITY HIGH SCHOOL	36.32
1-01373-705						
TOTAL						640.82
1-01376-128	11	DIGI GROUP	7406	8/12/2020	TULAKES ELEMENTARY SCHOOL	3,000.00
1-01376-128						
TOTAL						3,000.00
1-01380-001	11	IPEVO INC	17728	8/12/2020	P C SCHOOLS FINE ARTS	199.00
	11	IPEVO INC	17728	8/12/2020	P C SCHOOLS FINE ARTS	
	11	IPEVO INC	17728	8/12/2020	P C SCHOOLS FINE ARTS	
1-01380-001						
TOTAL						199.00
1-01385-130	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	59.99
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	9.71
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	67.98
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	17.99
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	6.05
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	7.64
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	9.30
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	9.40
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS ELEMENTARY	9.37

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1-01385-130						
TOTAL						197.43
1-01387-705	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	68.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	240.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	50.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	94.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	65.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	80.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	43.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	10.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	90.00
1-01387-705						
TOTAL						740.00
1-01388-705	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	1,000.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	190.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	50.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	15.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	8.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	99.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	185.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	170.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	30.00
1-01388-705						
TOTAL						1,747.00
1-01389-705	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	60.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	19.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	40.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	109.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	100.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	96.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	460.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	55.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	300.00
1-01389-705						
TOTAL						1,239.00
1-01390-705	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	40.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	20.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	55.00
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	170.00

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1-01390-705	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY HIGH SCHOOL	45.00
					1-01390-705 TOTAL	330.00
1-01392-705	11	APPLE COMPUTER INC	3943	8/18/2020	PUTNAM CITY HIGH SCHOOL	999.00
	11	APPLE COMPUTER INC	3943	8/18/2020	PUTNAM CITY HIGH SCHOOL	329.00
	11	APPLE COMPUTER INC	3943	8/18/2020	PUTNAM CITY HIGH SCHOOL	119.00
					1-01392-705 TOTAL	1,447.00
1-01398-062	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	47.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	47.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	47.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	60.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	42.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	47.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	90.00
	11	PRO ED INC	2993	8/13/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01398-062 TOTAL	475.00
1-01400-062	11	PRO ED	12294	8/13/2020	PUTNAM CITY SPECIAL SERVICES	756.00
	11	PRO ED	12294	8/13/2020	PUTNAM CITY SPECIAL SERVICES	
	11	PRO ED	12294	8/13/2020	PUTNAM CITY SPECIAL SERVICES	76.00
					1-01400-062 TOTAL	832.00
1-01401-105	11	CDWG	36106	8/12/2020	CENTRAL ELEMENTARY SCHOOL	69.30
	11	CDWG	36106	8/12/2020	CENTRAL ELEMENTARY SCHOOL	
					1-01401-105 TOTAL	69.30
1-01406-128	11	MARDEL OFFICE SUPPLY	2216	8/12/2020	TULAKES ELEMENTARY SCHOOL	35.00
	11	MARDEL OFFICE SUPPLY	2216	8/12/2020	TULAKES ELEMENTARY SCHOOL	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/12/2020	TULAKES ELEMENTARY SCHOOL	
					1-01406-128 TOTAL	50.00
1-01407-550	11	PALEN MUSIC CENTER	18785	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	200.00

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1-01407-550	11	PALEN MUSIC CENTER	18785	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	50.00
	11	PALEN MUSIC CENTER	18785	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01407-550 TOTAL	250.00
1-01408-550	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	500.00
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	500.00
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01408-550 TOTAL	1,000.00
1-01410-421	11	NEWSELA INC	14464	8/12/2020	PUTNAM CITY SCHOOLS VO-TECH	10,000.00
	11	NEWSELA INC	14464	8/12/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	NEWSELA INC	14464	8/12/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01410-421 TOTAL	10,000.00
1-01411-001	11	CDWG	36106	8/12/2020	P C SCHOOLS FINE ARTS	220.79
	11	CDWG	36106	8/12/2020	P C SCHOOLS FINE ARTS	
	11	CDWG	36106	8/12/2020	P C SCHOOLS FINE ARTS	
	11	CDWG	36106	8/12/2020	P C SCHOOLS FINE ARTS	
					1-01411-001 TOTAL	220.79
1-01413-085	22	SODEXO INC & AFFILIATES	10213	8/12/2020	CHILD NUTRTION DEPT	8,000,000.00
					1-01413-085 TOTAL	8,000,000.00
1-01415-117	11	LAKESHORE LEARNING MATERIAL	3778	8/12/2020	DOWNS ELEMENTARY SCHOOL	1,140.00
					1-01415-117 TOTAL	1,140.00
1-01416-062	11	AWARD SOLUTIONS OF OKLA LLC	28268	8/13/2020	PUTNAM CITY SPECIAL SERVICES	36.25
					1-01416-062 TOTAL	36.25
1-01417-117	11	AMAZON.COM	40217	8/12/2020	DOWNS ELEMENTARY SCHOOL	345.00
	11	AMAZON.COM	40217	8/12/2020	DOWNS ELEMENTARY SCHOOL	40.00
	11	AMAZON.COM	40217	8/12/2020	DOWNS ELEMENTARY SCHOOL	75.00

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						1-01417-117 TOTAL 460.00
1-01418-110	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ARBOR GROVE ELEMENTARY	500.00
	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ARBOR GROVE ELEMENTARY	200.00
	11	QUILL OFFICE SUPPLY	13500	8/12/2020	ARBOR GROVE ELEMENTARY	
						1-01418-110 TOTAL 700.00
1-01419-563	11	ADMIRAL EXPRESS LLC	6135	8/12/2020	P C SCHOOLS INDIAN ED DEPT	637.00
						1-01419-563 TOTAL 637.00
1-01420-510	11	QUILL OFFICE SUPPLY	13500	8/12/2020	CAPPS MIDDLE SCHOOL	80.00
						1-01420-510 TOTAL 80.00
1-01421-510	11	SPORT SUPPLY GROUP DBA BSN	18306	8/12/2020	CAPPS MIDDLE SCHOOL	1,250.00
						1-01421-510 TOTAL 1,250.00
1-01422-127	11	AMAZON.COM	40217	8/12/2020	ROLLINGWOOD ELEMENTARY	5.47
	11	AMAZON.COM	40217	8/12/2020	ROLLINGWOOD ELEMENTARY	10.99
	11	AMAZON.COM	40217	8/12/2020	ROLLINGWOOD ELEMENTARY	7.87
	11	AMAZON.COM	40217	8/12/2020	ROLLINGWOOD ELEMENTARY	15.90
	11	AMAZON.COM	40217	8/12/2020	ROLLINGWOOD ELEMENTARY	13.18
						1-01422-127 TOTAL 53.41
1-01424-520	11	AMAZON.COM	40217	8/12/2020	KENNETH COOPER MIDDLE SCHOOL	239.98
						1-01424-520 TOTAL 239.98
1-01425-563	11	UNITED STATES POST OFFICE	844	8/12/2020	P C SCHOOLS INDIAN ED DEPT	1,000.00
						1-01425-563 TOTAL 1,000.00
1-01427-062	11	OSHA	12531	8/13/2020	PUTNAM CITY SPECIAL SERVICES	125.00
	11	OSHA	12531	8/13/2020	PUTNAM CITY SPECIAL SERVICES	

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						1-01427-062 TOTAL 125.00
1-01428-128	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	25.00
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	
						1-01428-128 TOTAL 25.00
1-01429-708	11	QUILL OFFICE SUPPLY	13500	8/12/2020	PUTNAM CITY NORTH HIGH SCHOOL	372.88
						1-01429-708 TOTAL 372.88
1-01431-540	11	QUILL OFFICE SUPPLY	13500	8/12/2020	MAYFIELD MIDDLE SCHOOL	300.00
						1-01431-540 TOTAL 300.00
1-01432-708	11	QUILL OFFICE SUPPLY	13500	8/12/2020	PUTNAM CITY NORTH HIGH SCHOOL	372.88
						1-01432-708 TOTAL 372.88
1-01433-708	11	QUILL OFFICE SUPPLY	13500	8/12/2020	PUTNAM CITY NORTH HIGH SCHOOL	372.89
						1-01433-708 TOTAL 372.89
1-01435-540	11	AMAZON.COM	40217	8/12/2020	MAYFIELD MIDDLE SCHOOL	311.52
						1-01435-540 TOTAL 311.52
1-01436-550	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	60.00
	11	AMAZON.COM	40217	8/12/2020	WESTERN OAKS MIDDLE SCHOOL	
						1-01436-550 TOTAL 60.00
1-01439-003	81	CREATIVE EMPIRE LLC	42169	8/18/2020	P C SCHOOLS ESL/FOREIGN LANG.	7,200.00
	81	CREATIVE EMPIRE LLC	42169	8/18/2020	P C SCHOOLS ESL/FOREIGN LANG.	
						1-01439-003 TOTAL 7,200.00

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1-01440-128	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	55.00	
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL		
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL		
						1-01440-128 TOTAL	55.00
1-01441-550	11	MARDEL OFFICE SUPPLY	2216	8/19/2020	WESTERN OAKS MIDDLE SCHOOL	40.00	
						1-01441-550 TOTAL	40.00
1-01442-062	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	21.50	
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	36.96	
						1-01442-062 TOTAL	58.46
1-01443-540	11	AMAZON.COM	40217	8/20/2020	MAYFIELD MIDDLE SCHOOL	80.00	
	11	AMAZON.COM	40217	8/20/2020	MAYFIELD MIDDLE SCHOOL		
						1-01443-540 TOTAL	80.00
1-01444-001	11	AMAZON.COM	40217	8/18/2020	P C SCHOOLS FINE ARTS	200.00	
						1-01444-001 TOTAL	200.00
1-01445-001	11	AMAZON.COM	40217	8/18/2020	P C SCHOOLS FINE ARTS	160.00	
						1-01445-001 TOTAL	160.00
1-01446-001	11	AMAZON.COM	40217	8/18/2020	P C SCHOOLS FINE ARTS	160.00	
						1-01446-001 TOTAL	160.00
1-01448-077	11	EBSCO SUBSCRIPTION SERV	147	8/12/2020	P C SCHOOLS ADMIN LIBR. MEDIA	85.00	
						1-01448-077 TOTAL	85.00
1-01449-077	11	EBSCO SUBSCRIPTION SERV	147	8/12/2020	P C SCHOOLS ADMIN LIBR. MEDIA	90.00	

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						1-01449-077 TOTAL 90.00
1-01450-077	11	EBSCO SUBSCRIPTION SERV	147	8/12/2020	P C SCHOOLS ADMIN LIBR. MEDIA	265.00
						1-01450-077 TOTAL 265.00
1-01451-062	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	230.28
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	
						1-01451-062 TOTAL 230.28
1-01452-077	11	EBSCO SUBSCRIPTION SERV	147	8/12/2020	P C SCHOOLS ADMIN LIBR. MEDIA	240.00
						1-01452-077 TOTAL 240.00
1-01453-708	11	QUILL OFFICE SUPPLY	13500	8/13/2020	PUTNAM CITY NORTH HIGH SCHOOL	127.25
	11	QUILL OFFICE SUPPLY	13500	8/13/2020	PUTNAM CITY NORTH HIGH SCHOOL	
						1-01453-708 TOTAL 127.25
1-01454-077	11	EBSCO SUBSCRIPTION SERV	147	8/12/2020	P C SCHOOLS ADMIN LIBR. MEDIA	60.00
						1-01454-077 TOTAL 60.00
1-01455-124	11	LAKESHORE LEARNING MATERIAL	3778	8/18/2020	LAKE PARK ELEMENTARY SCHOOL	128.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/18/2020	LAKE PARK ELEMENTARY SCHOOL	
	11	LAKESHORE LEARNING MATERIAL	3778	8/18/2020	LAKE PARK ELEMENTARY SCHOOL	1.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/18/2020	LAKE PARK ELEMENTARY SCHOOL	1.00
						1-01455-124 TOTAL 130.00
1-01456-122	11	AMAZON.COM	40217	8/13/2020	KIRKLAND ELEMENTARY SCHOOL	50.00
	11	AMAZON.COM	40217	8/13/2020	KIRKLAND ELEMENTARY SCHOOL	60.00
						1-01456-122 TOTAL 110.00
1-01458-062	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	9.99
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	5.99

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						1-01458-062 TOTAL 15.98
1-01459-715	11	PORCH SCHOOL SUPPLY	543	8/13/2020	PUTNAM CITY ACADEMY	150.00
						1-01459-715 TOTAL 150.00
1-01461-134	11	DEMCO INC	36113	8/18/2020	WILL ROGERS ELEMENTARY SCHOOL	70.00
	11	DEMCO INC	36113	8/18/2020	WILL ROGERS ELEMENTARY SCHOOL	
						1-01461-134 TOTAL 70.00
1-01462-105	11	AMAZON.COM	40217	8/13/2020	CENTRAL ELEMENTARY SCHOOL	70.58
	11	AMAZON.COM	40217	8/13/2020	CENTRAL ELEMENTARY SCHOOL	
	11	AMAZON.COM	40217	8/13/2020	CENTRAL ELEMENTARY SCHOOL	
						1-01462-105 TOTAL 70.58
1-01463-105	11	AMAZON.COM	40217	8/13/2020	CENTRAL ELEMENTARY SCHOOL	139.90
						1-01463-105 TOTAL 139.90
1-01464-540	11	OKLA STRINGS VIOLIN SHOP LLC	6382	8/24/2020	MAYFIELD MIDDLE SCHOOL	800.00
						1-01464-540 TOTAL 800.00
1-01465-117	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	600.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	500.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	500.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	200.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	3,000.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	400.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	250.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	30.00
	11	AMAZON.COM	40217	8/13/2020	DOWNS ELEMENTARY SCHOOL	200.00
						1-01465-117 TOTAL 5,680.00
1-01466-117	11	LAKESHORE LEARNING MATERIAL	3778	8/13/2020	DOWNS ELEMENTARY SCHOOL	4,000.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/13/2020	DOWNS ELEMENTARY SCHOOL	2,000.00

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1-01466-117	11	LAKESHORE LEARNING MATERIAL	3778	8/13/2020	OWNS ELEMENTARY SCHOOL	400.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/13/2020	OWNS ELEMENTARY SCHOOL	200.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/13/2020	OWNS ELEMENTARY SCHOOL	300.00
					1-01466-117 TOTAL	6,900.00
1-01467-122	11	LOWES	7041	8/13/2020	KIRKLAND ELEMENTARY SCHOOL	200.00
					1-01467-122 TOTAL	200.00
1-01468-130	11	QUILL OFFICE SUPPLY	13500	8/13/2020	WESTERN OAKS ELEMENTARY	400.00
					1-01468-130 TOTAL	400.00
1-01469-122	11	SECURITY BANKCARD CENTER INC	41643	8/13/2020	KIRKLAND ELEMENTARY SCHOOL	106.00
					1-01469-122 TOTAL	106.00
1-01471-117	11	EDMENTUM HOLDING INC	39670	8/18/2020	OWNS ELEMENTARY SCHOOL	1,600.00
					1-01471-117 TOTAL	1,600.00
1-01472-085	22	AMAZON.COM	40217	8/13/2020	CHILD NUTRTION DEPT	250.00
	22	AMAZON.COM	40217	8/13/2020	CHILD NUTRTION DEPT	175.00
					1-01472-085 TOTAL	425.00
1-01474-126	11	AMAZON.COM	40217	8/13/2020	OVERHOLSER ELEMENTARY SCHOOL	77.30
	11	AMAZON.COM	40217	8/13/2020	OVERHOLSER ELEMENTARY SCHOOL	25.99
	11	AMAZON.COM	40217	8/13/2020	OVERHOLSER ELEMENTARY SCHOOL	18.88
					1-01474-126 TOTAL	122.17
1-01475-130	11	AMAZON.COM	40217	8/13/2020	WESTERN OAKS ELEMENTARY	119.97
					1-01475-130 TOTAL	119.97
1-01476-117	11	AMERICAN RED CROSS	551	8/18/2020	OWNS ELEMENTARY SCHOOL	245.00

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						1-01476-117 TOTAL 245.00
1-01477-090	21	OKLA BUILDING SERVICES	14253	8/13/2020	PC SCHOOLS BUILDINGS & GROUNDS	2,900.00
						1-01477-090 TOTAL 2,900.00
1-01479-510	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/13/2020	CAPPS MIDDLE SCHOOL	132.00
						1-01479-510 TOTAL 132.00
1-01480-095	21	DALMARC SIGNS, INC	12432	8/13/2020	PUTNAM CITY MAINTENANCE DEPT	5,000.00
						1-01480-095 TOTAL 5,000.00
1-01481-125	11	SCHOALES, DIANE	42172	8/13/2020	NORTHRIDGE ELEMENTARY SCHOOL	100.00
						1-01481-125 TOTAL 100.00
1-01482-091	11	THOMPSON BOOK DEPOSITORY	11151	8/13/2020	P C SCHOOLS CURRICULUM OFFICES	3,479.10
	11	THOMPSON BOOK DEPOSITORY	11151	8/13/2020	P C SCHOOLS CURRICULUM OFFICES	
	11	THOMPSON BOOK DEPOSITORY	11151	8/13/2020	P C SCHOOLS CURRICULUM OFFICES	
	11	THOMPSON BOOK DEPOSITORY	11151	8/13/2020	P C SCHOOLS CURRICULUM OFFICES	35.00
						1-01482-091 TOTAL 3,514.10
1-01483-091	11	ARCHWAY	5223	8/18/2020	P C SCHOOLS CURRICULUM OFFICES	52.05
	11	ARCHWAY	5223	8/18/2020	P C SCHOOLS CURRICULUM OFFICES	2,232.00
	11	ARCHWAY	5223	8/18/2020	P C SCHOOLS CURRICULUM OFFICES	
	11	ARCHWAY	5223	8/18/2020	P C SCHOOLS CURRICULUM OFFICES	25.00
						1-01483-091 TOTAL 2,309.05
1-01484-116	11	AMAZON.COM	40217	8/13/2020	DENNIS ELEMENTARY	130.00
	11	AMAZON.COM	40217	8/13/2020	DENNIS ELEMENTARY	
						1-01484-116 TOTAL 130.00
1-01485-110	11	EDMENTUM HOLDING INC	39670	8/18/2020	ARBOR GROVE ELEMENTARY	1,350.00

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1-01485-110	11	EDMENTUM HOLDING INC	39670	8/18/2020	ARBOR GROVE ELEMENTARY	
						1-01485-110 TOTAL 1,350.00
1-01486-110	11	IXL LEARNING, INC.	39973	8/18/2020	ARBOR GROVE ELEMENTARY	4,900.00
						1-01486-110 TOTAL 4,900.00
1-01487-110	11	LEARNING A-Z, LLC	2483	8/18/2020	ARBOR GROVE ELEMENTARY	577.25
	11	LEARNING A-Z, LLC	2483	8/18/2020	ARBOR GROVE ELEMENTARY	
						1-01487-110 TOTAL 577.25
1-01488-540	11	MOBYMAX, LLC	11703	8/20/2020	MAYFIELD MIDDLE SCHOOL	399.00
						1-01488-540 TOTAL 399.00
1-01489-116	11	AMAZON.COM	40217	8/13/2020	DENNIS ELEMENTARY	180.00
	11	AMAZON.COM	40217	8/13/2020	DENNIS ELEMENTARY	125.00
	11	AMAZON.COM	40217	8/13/2020	DENNIS ELEMENTARY	
	11	AMAZON.COM	40217	8/13/2020	DENNIS ELEMENTARY	75.00
						1-01489-116 TOTAL 380.00
1-01490-094	74	AMAZON.COM	40217	8/13/2020	P C SCHOOLS INFOR TECH SERV	20,000.00
	74	AMAZON.COM	40217	8/13/2020	P C SCHOOLS INFOR TECH SERV	22,000.00
						1-01490-094 TOTAL 42,000.00
1-01491-062	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	77.98
						1-01491-062 TOTAL 77.98
1-01492-130	11	AMAZON.COM	40217	8/13/2020	WESTERN OAKS ELEMENTARY	8.99
	11	AMAZON.COM	40217	8/13/2020	WESTERN OAKS ELEMENTARY	12.48
	11	AMAZON.COM	40217	8/13/2020	WESTERN OAKS ELEMENTARY	11.99
	11	AMAZON.COM	40217	8/13/2020	WESTERN OAKS ELEMENTARY	17.99

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						1-01492-130 TOTAL 51.45
1-01493-062	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	7.35
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	5.99
	11	AMAZON.COM	40217	8/13/2020	PUTNAM CITY SPECIAL SERVICES	
						1-01493-062 TOTAL 13.34
1-01494-011	11	E3 DIAGNOSTICS INC DBA	2932	8/18/2020	P C CENTER HEALTH SERVICES	900.00
	11	E3 DIAGNOSTICS INC DBA	2932	8/18/2020	P C CENTER HEALTH SERVICES	
						1-01494-011 TOTAL 900.00
1-01495-062	11	OSHA	12531	8/14/2020	PUTNAM CITY SPECIAL SERVICES	225.00
	11	OSHA	12531	8/14/2020	PUTNAM CITY SPECIAL SERVICES	
						1-01495-062 TOTAL 225.00
1-01500-072	11	SECURITY BANKCARD CENTER INC	41643	8/18/2020	PUTNAM CITY TRANSPORTATION	60.00
						1-01500-072 TOTAL 60.00
1-01502-105	11	EDMENTUM HOLDING INC	39670	8/18/2020	CENTRAL ELEMENTARY SCHOOL	2,720.00
						1-01502-105 TOTAL 2,720.00
1-01503-105	11	SECURITY BANKCARD CENTER INC	41643	8/18/2020	CENTRAL ELEMENTARY SCHOOL	60.00
	11	SECURITY BANKCARD CENTER INC	41643	8/18/2020	CENTRAL ELEMENTARY SCHOOL	50.00
	11	SECURITY BANKCARD CENTER INC	41643	8/18/2020	CENTRAL ELEMENTARY SCHOOL	20.00
	11	SECURITY BANKCARD CENTER INC	41643	8/18/2020	CENTRAL ELEMENTARY SCHOOL	20.00
						1-01503-105 TOTAL 150.00
1-01504-110	11	HAPPY NUMBERS INC	42173	8/18/2020	ARBOR GROVE ELEMENTARY	1,450.00
	11	HAPPY NUMBERS INC	42173	8/18/2020	ARBOR GROVE ELEMENTARY	
						1-01504-110 TOTAL 1,450.00

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1-01506-128	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	50.00
					1-01506-128 TOTAL	50.00
1-01507-128	11	LAKESHORE LEARNING MATERIAL	3778	8/18/2020	TULAKES ELEMENTARY SCHOOL	35.00
					1-01507-128 TOTAL	35.00
1-01508-116	11	AMAZON.COM	40217	8/18/2020	DENNIS ELEMENTARY	39.99
					1-01508-116 TOTAL	39.99
1-01509-118	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	HARVEST HILLS ELEMENTARY	130.00
					1-01509-118 TOTAL	130.00
1-01510-118	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	HARVEST HILLS ELEMENTARY	130.00
					1-01510-118 TOTAL	130.00
1-01511-118	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	HARVEST HILLS ELEMENTARY	130.00
					1-01511-118 TOTAL	130.00
1-01512-105	11	SCHOLASTIC INC DBA	32897	8/18/2020	CENTRAL ELEMENTARY SCHOOL	71.40
	11	SCHOLASTIC INC DBA	32897	8/18/2020	CENTRAL ELEMENTARY SCHOOL	71.40
	11	SCHOLASTIC INC DBA	32897	8/18/2020	CENTRAL ELEMENTARY SCHOOL	14.28
					1-01512-105 TOTAL	157.08
1-01513-105	11	AMAZON.COM	40217	8/18/2020	CENTRAL ELEMENTARY SCHOOL	20.99
	11	AMAZON.COM	40217	8/18/2020	CENTRAL ELEMENTARY SCHOOL	5.99
					1-01513-105 TOTAL	26.98
1-01514-708	11	QUILL OFFICE SUPPLY	13500	8/18/2020	PUTNAM CITY NORTH HIGH SCHOOL	1,500.00

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						1-01514-708 TOTAL 1,500.00
1-01515-105	11	QUILL OFFICE SUPPLY	13500	8/18/2020	CENTRAL ELEMENTARY SCHOOL	11.78
						1-01515-105 TOTAL 11.78
1-01516-128	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	29.99
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	25.99
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	
						1-01516-128 TOTAL 55.98
1-01517-105	11	AMAZON.COM	40217	8/18/2020	CENTRAL ELEMENTARY SCHOOL	9.99
	11	AMAZON.COM	40217	8/18/2020	CENTRAL ELEMENTARY SCHOOL	5.99
						1-01517-105 TOTAL 15.98
1-01518-094	74	GHA TECHNOLOGIES INC	42175	8/14/2020	P C SCHOOLS INFOR TECH SERV	22,932.00
	74	GHA TECHNOLOGIES INC	42175	8/14/2020	P C SCHOOLS INFOR TECH SERV	687.00
	74	GHA TECHNOLOGIES INC	42175	8/14/2020	P C SCHOOLS INFOR TECH SERV	687.00
	74	GHA TECHNOLOGIES INC	42175	8/14/2020	P C SCHOOLS INFOR TECH SERV	99.00
	74	GHA TECHNOLOGIES INC	42175	8/14/2020	P C SCHOOLS INFOR TECH SERV	
						1-01518-094 TOTAL 23,031.00
1-01520-128	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	85.00
						1-01520-128 TOTAL 85.00
1-01521-128	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	35.00
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	
						1-01521-128 TOTAL 35.00
1-01522-708	11	LOWES	7041	8/18/2020	PUTNAM CITY NORTH HIGH SCHOOL	149.99
						1-01522-708 TOTAL 149.99

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1-01523-520	11	AMAZON.COM	40217	8/18/2020	KENNETH COOPER MIDDLE SCHOOL	19.78
					1-01523-520 TOTAL	19.78
1-01524-520	11	AMAZON.COM	40217	8/18/2020	KENNETH COOPER MIDDLE SCHOOL	19.84
	11	AMAZON.COM	40217	8/18/2020	KENNETH COOPER MIDDLE SCHOOL	17.84
					1-01524-520 TOTAL	37.68
1-01525-085	22	MRC INC	7293	8/18/2020	CHILD NUTRTION DEPT	450.00
					1-01525-085 TOTAL	450.00
1-01527-530	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	HEFNER MIDDLE SCHOOL	130.00
					1-01527-530 TOTAL	130.00
1-01529-708	76	VARSITY BRANDS HOLDING CO. INC	2265	8/18/2020	PUTNAM CITY NORTH HIGH SCHOOL	198.45
	76	VARSITY BRANDS HOLDING CO. INC	2265	8/18/2020	PUTNAM CITY NORTH HIGH SCHOOL	
	76	VARSITY BRANDS HOLDING CO. INC	2265	8/18/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01529-708 TOTAL	198.45
1-01530-338	11	AMAZON.COM	40217	8/18/2020	PUTNAM CITY SMART START	500.00
					1-01530-338 TOTAL	500.00
1-01533-122	11	AMAZON.COM	40217	8/18/2020	KIRKLAND ELEMENTARY SCHOOL	25.00
					1-01533-122 TOTAL	25.00
1-01539-118	11	LAKESHORE LEARNING MATERIAL	3778	8/18/2020	HARVEST HILLS ELEMENTARY	32.00
					1-01539-118 TOTAL	32.00
1-01541-118	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/18/2020	HARVEST HILLS ELEMENTARY	38.00
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/18/2020	HARVEST HILLS ELEMENTARY	60.00

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						1-01541-118 TOTAL 98.00
1-01542-062	11	AMAZON.COM	40217	8/18/2020	PUTNAM CITY SPECIAL SERVICES	71.94
						1-01542-062 TOTAL 71.94
1-01544-127	11	QUILL OFFICE SUPPLY	13500	8/18/2020	ROLLINGWOOD ELEMENTARY	1,868.53
		QUILL OFFICE SUPPLY	13500	8/18/2020	ROLLINGWOOD ELEMENTARY	
						1-01544-127 TOTAL 1,868.53
1-01545-062	11	SECURITY BANKCARD CENTER INC	41643	8/18/2020	PUTNAM CITY SPECIAL SERVICES	119.80
		SECURITY BANKCARD CENTER INC	41643	8/18/2020	PUTNAM CITY SPECIAL SERVICES	
		SECURITY BANKCARD CENTER INC	41643	8/18/2020	PUTNAM CITY SPECIAL SERVICES	
		SECURITY BANKCARD CENTER INC	41643	8/18/2020	PUTNAM CITY SPECIAL SERVICES	
						1-01545-062 TOTAL 119.80
1-01546-530	11	FLOCABULARY	15281	8/18/2020	HEFNER MIDDLE SCHOOL	2,500.00
						1-01546-530 TOTAL 2,500.00
1-01548-128	11	LEARNING A-Z, LLC	2483	8/18/2020	TULAKES ELEMENTARY SCHOOL	2,529.30
		LEARNING A-Z, LLC	2483	8/18/2020	TULAKES ELEMENTARY SCHOOL	
		LEARNING A-Z, LLC	2483	8/18/2020	TULAKES ELEMENTARY SCHOOL	
		LEARNING A-Z, LLC	2483	8/18/2020	TULAKES ELEMENTARY SCHOOL	
						1-01548-128 TOTAL 2,529.30
1-01549-127	11	QUILL OFFICE SUPPLY	13500	8/18/2020	ROLLINGWOOD ELEMENTARY	67.92
		QUILL OFFICE SUPPLY	13500	8/18/2020	ROLLINGWOOD ELEMENTARY	49.80
		QUILL OFFICE SUPPLY	13500	8/18/2020	ROLLINGWOOD ELEMENTARY	54.99
		QUILL OFFICE SUPPLY	13500	8/18/2020	ROLLINGWOOD ELEMENTARY	46.99
						1-01549-127 TOTAL 219.70
1-01552-122	11	SECURITY BANKCARD CENTER INC	41643	8/18/2020	KIRKLAND ELEMENTARY SCHOOL	212.00

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1-01552-122						
TOTAL						212.00
1-01555-110	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	10.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	
1-01555-110						
TOTAL						75.00
1-01556-120	11	SUMNERONE INC	1499	8/19/2020	HILLODALE ELEMENTARY SCHOOL	600.00
	11	SUMNERONE INC	1499	8/19/2020	HILLODALE ELEMENTARY SCHOOL	100.00
	11	SUMNERONE INC	1499	8/19/2020	HILLODALE ELEMENTARY SCHOOL	
1-01556-120						
TOTAL						700.00
1-01557-550	11	AMAZON.COM	40217	8/18/2020	WESTERN OAKS MIDDLE SCHOOL	100.00
	11	AMAZON.COM	40217	8/18/2020	WESTERN OAKS MIDDLE SCHOOL	
	11	AMAZON.COM	40217	8/18/2020	WESTERN OAKS MIDDLE SCHOOL	
1-01557-550						
TOTAL						100.00
1-01558-120	11	DIGI GROUP	7406	8/19/2020	HILLODALE ELEMENTARY SCHOOL	3,000.00
	11	DIGI GROUP	7406	8/19/2020	HILLODALE ELEMENTARY SCHOOL	
1-01558-120						
TOTAL						3,000.00
1-01559-110	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	60.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	30.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	
1-01559-110						
TOTAL						130.00
1-01560-110	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	60.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	50.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	10.00
	11	MARDEL OFFICE SUPPLY	2216	8/18/2020	ARBOR GROVE ELEMENTARY	10.00

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					1-01560-110 TOTAL	130.00
1-01561-421	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	3,983.92
	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	3,399.98
	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	1,759.98
					1-01561-421 TOTAL	9,143.88
1-01562-520	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/18/2020	KENNETH COOPER MIDDLE SCHOOL	150.00
					1-01562-520 TOTAL	150.00
1-01563-117	11	HAPPY NUMBERS INC	42173	8/18/2020	DOWNES ELEMENTARY SCHOOL	1,450.00
					1-01563-117 TOTAL	1,450.00
1-01565-105	11	SMORE	41198	8/20/2020	CENTRAL ELEMENTARY SCHOOL	999.00
	11	SMORE	41198	8/20/2020	CENTRAL ELEMENTARY SCHOOL	
					1-01565-105 TOTAL	999.00
1-01566-520	11	TEACHER SYNERGY, LLC	16764	8/18/2020	KENNETH COOPER MIDDLE SCHOOL	50.00
					1-01566-520 TOTAL	50.00
1-01567-128	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	10.00
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	31.00
	11	AMAZON.COM	40217	8/18/2020	TULAKES ELEMENTARY SCHOOL	33.02
					1-01567-128 TOTAL	74.02
1-01569-102	11	QUILL OFFICE SUPPLY	13500	8/19/2020	APOLLO ELEMENTARY SCHOOL	50.00
	11	QUILL OFFICE SUPPLY	13500	8/19/2020	APOLLO ELEMENTARY SCHOOL	100.00
					1-01569-102 TOTAL	150.00
1-01572-066	11	LOWES	7041	8/18/2020	DISTRICT ATHLETIC DIRECTOR	100.00

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						1-01572-066 TOTAL 100.00
1-01573-066	11	LOWES	7041	8/18/2020	DISTRICT ATHLETIC DIRECTOR	100.00
						1-01573-066 TOTAL 100.00
1-01574-066	11	LOWES	7041	8/18/2020	DISTRICT ATHLETIC DIRECTOR	100.00
						1-01574-066 TOTAL 100.00
1-01576-062	11	POCKET NURSE ENTERPRISES INC	33985	8/18/2020	PUTNAM CITY SPECIAL SERVICES	615.44
	11	POCKET NURSE ENTERPRISES INC	33985	8/18/2020	PUTNAM CITY SPECIAL SERVICES	46.50
	11	POCKET NURSE ENTERPRISES INC	33985	8/18/2020	PUTNAM CITY SPECIAL SERVICES	
						1-01576-062 TOTAL 661.94
1-01577-520	11	AMAZON.COM	40217	8/18/2020	KENNETH COOPER MIDDLE SCHOOL	68.64
						1-01577-520 TOTAL 68.64
1-01578-563	11	ADMIRAL EXPRESS LLC	6135	8/18/2020	P C SCHOOLS INDIAN ED DEPT	32.61
	11	ADMIRAL EXPRESS LLC	6135	8/18/2020	P C SCHOOLS INDIAN ED DEPT	
						1-01578-563 TOTAL 32.61
1-01579-122	11	AMAZON.COM	40217	8/24/2020	KIRKLAND ELEMENTARY SCHOOL	38.99
						1-01579-122 TOTAL 38.99
1-01580-122	11	AMAZON.COM	40217	8/20/2020	KIRKLAND ELEMENTARY SCHOOL	38.99
	11	AMAZON.COM	40217	8/20/2020	KIRKLAND ELEMENTARY SCHOOL	83.95
	11	AMAZON.COM	40217	8/20/2020	KIRKLAND ELEMENTARY SCHOOL	25.00
						1-01580-122 TOTAL 147.94
1-01582-122	11	AMAZON.COM	40217	8/18/2020	KIRKLAND ELEMENTARY SCHOOL	25.00
	11	AMAZON.COM	40217	8/18/2020	KIRKLAND ELEMENTARY SCHOOL	

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						1-01582-122 TOTAL 25.00
1-01584-001	11	AMAZON.COM	40217	8/20/2020	P C SCHOOLS FINE ARTS	130.00
	11	AMAZON.COM	40217	8/20/2020	P C SCHOOLS FINE ARTS	
						1-01584-001 TOTAL 130.00
1-01586-001	11	AMAZON.COM	40217	8/20/2020	P C SCHOOLS FINE ARTS	30.00
	11	AMAZON.COM	40217	8/20/2020	P C SCHOOLS FINE ARTS	
						1-01586-001 TOTAL 30.00
1-01588-361	11	GARRETT, PAULA	5264	8/20/2020	PC HOMEBOUND/OFF CAMPUS	1,200.00
	11	GARRETT, PAULA	5264	8/20/2020	PC HOMEBOUND/OFF CAMPUS	
						1-01588-361 TOTAL 1,200.00
1-01589-520	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	150.00
						1-01589-520 TOTAL 150.00
1-01591-115	11	ANDRADE, WENDY	42170	8/20/2020	CORONADO HEIGHTS ELEMENTARY	100.00
						1-01591-115 TOTAL 100.00
1-01592-062	11	AMAZON.COM	40217	8/19/2020	PUTNAM CITY SPECIAL SERVICES	59.41
	11	AMAZON.COM	40217	8/19/2020	PUTNAM CITY SPECIAL SERVICES	16.99
						1-01592-062 TOTAL 76.40
1-01593-115	11	DIGI GROUP	7406	8/20/2020	CORONADO HEIGHTS ELEMENTARY	4,000.00
						1-01593-115 TOTAL 4,000.00
1-01594-094	11	AMAZON.COM	40217	8/19/2020	P C SCHOOLS INFOR TECH SERV	500.00
						1-01594-094 TOTAL 500.00

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1-01596-520	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	50.00
					1-01596-520 TOTAL	50.00
1-01597-338	11	AMAZON.COM	40217	8/18/2020	PUTNAM CITY SMART START	300.00
					1-01597-338 TOTAL	300.00
1-01598-520	11	AMAZON.COM	40217	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	9.99
	11	AMAZON.COM	40217	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	32.99
	11	AMAZON.COM	40217	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	151.74
	11	AMAZON.COM	40217	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	12.74
	11	AMAZON.COM	40217	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	
	11	AMAZON.COM	40217	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	
	11	AMAZON.COM	40217	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	
					1-01598-520 TOTAL	207.46
1-01599-710	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/20/2020	PUTNAM CITY WEST HIGH SCHOOL	250.00
					1-01599-710 TOTAL	250.00
1-01600-110	11	AMAZON.COM	40217	8/20/2020	ARBOR GROVE ELEMENTARY	15.00
	11	AMAZON.COM	40217	8/20/2020	ARBOR GROVE ELEMENTARY	53.00
	11	AMAZON.COM	40217	8/20/2020	ARBOR GROVE ELEMENTARY	
					1-01600-110 TOTAL	68.00
1-01601-520	11	SPORT SUPPLY GROUP DBA BSN	18306	8/18/2020	KENNETH COOPER MIDDLE SCHOOL	1,250.00
					1-01601-520 TOTAL	1,250.00
1-01604-705	11	IMPRESSIONS PRINTING & COPYING	11233	8/24/2020	PUTNAM CITY HIGH SCHOOL	225.14
	11	IMPRESSIONS PRINTING & COPYING	11233	8/24/2020	PUTNAM CITY HIGH SCHOOL	308.00
	11	IMPRESSIONS PRINTING & COPYING	11233	8/24/2020	PUTNAM CITY HIGH SCHOOL	189.00
	11	IMPRESSIONS PRINTING & COPYING	11233	8/24/2020	PUTNAM CITY HIGH SCHOOL	
					1-01604-705 TOTAL	722.14

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1-01605-118	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/19/2020	HARVEST HILLS ELEMENTARY	45.00
					1-01605-118 TOTAL	45.00
1-01607-520	11	WARREN OFFICE PRODUCTS	8001	8/19/2020	KENNETH COOPER MIDDLE SCHOOL	19.17
					1-01607-520 TOTAL	19.17
1-01608-510	11	QUILL OFFICE SUPPLY	13500	8/19/2020	CAPPS MIDDLE SCHOOL	147.58
	11	QUILL OFFICE SUPPLY	13500	8/19/2020	CAPPS MIDDLE SCHOOL	212.76
					1-01608-510 TOTAL	360.34
1-01609-092	21	SCOTT-RICE	3050	8/20/2020	PUTNAM CITY SCH SUPT. OFFICE	10,000.00
	21	SCOTT-RICE	3050	8/20/2020	PUTNAM CITY SCH SUPT. OFFICE	246.00
	21	SCOTT-RICE	3050	8/20/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	SCOTT-RICE	3050	8/20/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-01609-092 TOTAL	10,246.00
1-01610-710	11	OVERTON, ROBBY	42174	8/20/2020	PUTNAM CITY WEST HIGH SCHOOL	200.00
					1-01610-710 TOTAL	200.00
1-01611-708	11	QUILL OFFICE SUPPLY	13500	8/19/2020	PUTNAM CITY NORTH HIGH SCHOOL	161.99
	11	QUILL OFFICE SUPPLY	13500	8/19/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01611-708 TOTAL	161.99
1-01612-110	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	10.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	
					1-01612-110 TOTAL	75.00
1-01614-110	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00

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1-01614-110	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	10.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	
1-01614-110 TOTAL						75.00
1-01616-110	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	10.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	
1-01616-110 TOTAL						75.00
1-01617-105	11	SCHOLASTIC INC DBA	32897	8/19/2020	CENTRAL ELEMENTARY SCHOOL	142.80
	11	SCHOLASTIC INC DBA	32897	8/19/2020	CENTRAL ELEMENTARY SCHOOL	142.80
	11	SCHOLASTIC INC DBA	32897	8/19/2020	CENTRAL ELEMENTARY SCHOOL	30.00
	11	SCHOLASTIC INC DBA	32897	8/19/2020	CENTRAL ELEMENTARY SCHOOL	
1-01617-105 TOTAL						315.60
1-01618-074	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	450.00
	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	
	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	
	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	
	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	
	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	
	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	
	11	CCOSA	6199	8/19/2020	P C SCHOOLS ELEMENTARY ED	
1-01618-074 TOTAL						450.00
1-01620-075	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	900.00
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	
	11	CCOSA	6199	8/27/2020	P C SCHOOLS RICK CROSLIN	

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						1-01620-075 TOTAL 900.00
1-01621-563	11	BIER, AUTUMN RAIN	14989	8/19/2020	P C SCHOOLS INDIAN ED DEPT	300.00
	11	BIER, AUTUMN RAIN	14989	8/19/2020	P C SCHOOLS INDIAN ED DEPT	
						1-01621-563 TOTAL 300.00
1-01622-563	11	MURROW, JILL	33933	8/19/2020	P C SCHOOLS INDIAN ED DEPT	300.00
	11	MURROW, JILL	33933	8/19/2020	P C SCHOOLS INDIAN ED DEPT	
						1-01622-563 TOTAL 300.00
1-01623-110	11	DIGI GROUP	7406	8/20/2020	ARBOR GROVE ELEMENTARY	520.00
	11	DIGI GROUP	7406	8/20/2020	ARBOR GROVE ELEMENTARY	
						1-01623-110 TOTAL 520.00
1-01624-085	22	UNITED STATES POST OFFICE	844	8/19/2020	CHILD NUTRTION DEPT	2,000.00
						1-01624-085 TOTAL 2,000.00
1-01626-110	11	AMAZON.COM	40217	8/20/2020	ARBOR GROVE ELEMENTARY	20.00
	11	AMAZON.COM	40217	8/20/2020	ARBOR GROVE ELEMENTARY	17.00
	11	AMAZON.COM	40217	8/20/2020	ARBOR GROVE ELEMENTARY	
						1-01626-110 TOTAL 37.00
1-01627-094	11	SECURITY BANKCARD CENTER INC	41643	8/20/2020	P C SCHOOLS INFOR TECH SERV	1,500.00
	11	SECURITY BANKCARD CENTER INC	41643	8/20/2020	P C SCHOOLS INFOR TECH SERV	
	11	SECURITY BANKCARD CENTER INC	41643	8/20/2020	P C SCHOOLS INFOR TECH SERV	
						1-01627-094 TOTAL 1,500.00
1-01628-117	11	HAHNS APPLIANCES	18960	8/19/2020	DOWNS ELEMENTARY SCHOOL	898.00
	11	HAHNS APPLIANCES	18960	8/19/2020	DOWNS ELEMENTARY SCHOOL	49.99
						1-01628-117 TOTAL 947.99

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1-01629-124	11	AMAZON.COM	40217	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	31.98
	11	AMAZON.COM	40217	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	
					1-01629-124 TOTAL	31.98
1-01632-520	11	CDWG	36106	8/21/2020	KENNETH COOPER MIDDLE SCHOOL	2,500.00
	11	CDWG	36106	8/21/2020	KENNETH COOPER MIDDLE SCHOOL	
					1-01632-520 TOTAL	2,500.00
1-01633-520	11	CDWG	36106	8/20/2020	KENNETH COOPER MIDDLE SCHOOL	125.00
	11	CDWG	36106	8/20/2020	KENNETH COOPER MIDDLE SCHOOL	
					1-01633-520 TOTAL	125.00
1-01634-125	11	SUMNERONE INC	1499	8/20/2020	NORTHRIDGE ELEMENTARY SCHOOL	550.00
	11	SUMNERONE INC	1499	8/20/2020	NORTHRIDGE ELEMENTARY SCHOOL	
					1-01634-125 TOTAL	550.00
1-01635-128	11	IXL LEARNING, INC.	39973	8/21/2020	TULAKES ELEMENTARY SCHOOL	8,151.00
	11	IXL LEARNING, INC.	39973	8/21/2020	TULAKES ELEMENTARY SCHOOL	
					1-01635-128 TOTAL	8,151.00
1-01636-361	11	KNOL, JONI	36073	8/20/2020	PC HOMEBOUND/OFF CAMPUS	1,500.00
					1-01636-361 TOTAL	1,500.00
1-01637-361	11	HALEY, VALERIE	32389	8/20/2020	PC HOMEBOUND/OFF CAMPUS	800.00
					1-01637-361 TOTAL	800.00
1-01638-361	11	YOUNG, KYMBERLY	18320	8/20/2020	PC HOMEBOUND/OFF CAMPUS	1,500.00
					1-01638-361 TOTAL	1,500.00
1-01639-361	11	KINGHORN, CHRISTINA	9390	8/20/2020	PC HOMEBOUND/OFF CAMPUS	2,500.00

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						1-01639-361 TOTAL	2,500.00
1-01640-520	11	CDWG	36106	8/21/2020	KENNETH COOPER MIDDLE SCHOOL	625.00	
	11	CDWG	36106	8/21/2020	KENNETH COOPER MIDDLE SCHOOL		
						1-01640-520 TOTAL	625.00
1-01641-520	11	DIGI GROUP	7406	8/21/2020	KENNETH COOPER MIDDLE SCHOOL	1,000.00	
						1-01641-520 TOTAL	1,000.00
1-01643-708	11	AMAZON.COM	40217	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	79.99	
	11	AMAZON.COM	40217	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	29.95	
	11	AMAZON.COM	40217	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	5.99	
	11	AMAZON.COM	40217	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL		
						1-01643-708 TOTAL	115.93
1-01644-510	11	SCHOOL SAFE ID, LLC	40622	8/20/2020	CAPPS MIDDLE SCHOOL	998.00	
						1-01644-510 TOTAL	998.00
1-01645-510	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/20/2020	CAPPS MIDDLE SCHOOL	30.00	
						1-01645-510 TOTAL	30.00
1-01647-093	11	AMAZON.COM	40217	8/20/2020	P C SCHOOLS BUSINESS OFFICE	250.00	
	11	AMAZON.COM	40217	8/20/2020	P C SCHOOLS BUSINESS OFFICE	80.00	
						1-01647-093 TOTAL	330.00
1-01648-550	11	AMAZON.COM	40217	8/20/2020	WESTERN OAKS MIDDLE SCHOOL	90.00	
	11	AMAZON.COM	40217	8/20/2020	WESTERN OAKS MIDDLE SCHOOL	50.00	
	11	AMAZON.COM	40217	8/20/2020	WESTERN OAKS MIDDLE SCHOOL		
						1-01648-550 TOTAL	140.00
1-01649-550	11	PENDER'S MUSIC CO	2906	8/21/2020	WESTERN OAKS MIDDLE SCHOOL	300.00	

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1-01649-550	11	PENDER'S MUSIC CO	2906	8/21/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01649-550 TOTAL	300.00
1-01651-708	11	QUILL OFFICE SUPPLY	13500	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	39.99
	11	QUILL OFFICE SUPPLY	13500	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01651-708 TOTAL	39.99
1-01652-124	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	18.00
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	36.00
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	44.00
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	22.00
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	
	11	EASTEX PRODUCTS INC.	35489	8/20/2020	LAKE PARK ELEMENTARY SCHOOL	
					1-01652-124 TOTAL	120.00
1-01655-133	11	DIGI GROUP	7406	8/20/2020	WILEY POST ELEMENTARY SCHOOL	179.26
	11	DIGI GROUP	7406	8/20/2020	WILEY POST ELEMENTARY SCHOOL	
					1-01655-133 TOTAL	179.26
1-01656-117	11	HAHNS APPLIANCES	18960	8/20/2020	DOWNS ELEMENTARY SCHOOL	989.00
	11	HAHNS APPLIANCES	18960	8/20/2020	DOWNS ELEMENTARY SCHOOL	49.99
					1-01656-117 TOTAL	1,038.99
1-01657-062	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/21/2020	PUTNAM CITY SPECIAL SERVICES	349.99
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/21/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01657-062 TOTAL	349.99
1-01659-708	11	AMAZON.COM	40217	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	79.99
	11	AMAZON.COM	40217	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	
	11	AMAZON.COM	40217	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	

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1-01659-708						
TOTAL						79.99
1-01660-708	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	39.99
	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	33.99
	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01660-708						
TOTAL						73.98
1-01661-110	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	75.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	50.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	50.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	35.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	
1-01661-110						
TOTAL						210.00
1-01663-110	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	
1-01663-110						
TOTAL						100.00
1-01665-708	11	PALEN MUSIC CENTER	18785	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	450.00
	11	PALEN MUSIC CENTER	18785	8/20/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01665-708						
TOTAL						450.00
1-01666-105	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	30.00
	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	30.00
	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	20.00
	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	20.00
1-01666-105						
TOTAL						100.00
1-01667-105	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	30.00
	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	30.00
	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	20.00
	11	SECURITY BANKCARD CENTER INC	41643	8/21/2020	CENTRAL ELEMENTARY SCHOOL	20.00

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						1-01667-105 TOTAL 100.00
1-01669-120	11	QUILL OFFICE SUPPLY	13500	8/25/2020	HILDALE ELEMENTARY SCHOOL	100.00
						1-01669-120 TOTAL 100.00
1-01672-127	11	QUILL OFFICE SUPPLY	13500	8/21/2020	ROLLINGWOOD ELEMENTARY	36.89
	11	QUILL OFFICE SUPPLY	13500	8/21/2020	ROLLINGWOOD ELEMENTARY	31.49
						1-01672-127 TOTAL 68.38
1-01673-127	11	AMAZON.COM	40217	8/21/2020	ROLLINGWOOD ELEMENTARY	36.98
	11	AMAZON.COM	40217	8/21/2020	ROLLINGWOOD ELEMENTARY	14.99
						1-01673-127 TOTAL 51.97
1-01674-110	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
	11	MARDEL OFFICE SUPPLY	2216	8/20/2020	ARBOR GROVE ELEMENTARY	25.00
						1-01674-110 TOTAL 100.00
1-01675-122	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/21/2020	KIRKLAND ELEMENTARY SCHOOL	388.00
						1-01675-122 TOTAL 388.00
1-01676-110	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	1,200.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	100.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	
	11	LAKESHORE LEARNING MATERIAL	3778	8/20/2020	ARBOR GROVE ELEMENTARY	
						1-01676-110 TOTAL 1,300.00
1-01677-019	11	LITERACY RESOURCES, LLC	42078	8/21/2020	P C SCHOOLS ELEM LANG PREK-5TH	13,500.00
	11	LITERACY RESOURCES, LLC	42078	8/21/2020	P C SCHOOLS ELEM LANG PREK-5TH	

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01677-019						
TOTAL						13,500.00
1-01678-563	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	2,175.00
	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	16.00
	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
	11	JOHNSON, KENNETH	42136	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
1-01678-563						
TOTAL						2,191.00
1-01679-095	21	GBS-MILLCREEK, INC	40977	8/20/2020	PUTNAM CITY MAINTENANCE DEPT	1,420.73
	21	GBS-MILLCREEK, INC	40977	8/20/2020	PUTNAM CITY MAINTENANCE DEPT	
1-01679-095						
TOTAL						1,420.73
1-01680-095	21	GBS-MILLCREEK, INC	40977	8/20/2020	PUTNAM CITY MAINTENANCE DEPT	4,000.00
	21	GBS-MILLCREEK, INC	40977	8/20/2020	PUTNAM CITY MAINTENANCE DEPT	
1-01680-095						
TOTAL						4,000.00
1-01682-090	11	AMAZON.COM	40217	8/20/2020	PC SCHOOLS BUILDINGS & GROUNDS	154.25
	11	AMAZON.COM	40217	8/20/2020	PC SCHOOLS BUILDINGS & GROUNDS	
1-01682-090						
TOTAL						154.25
1-01683-004	11	APPLE COMPUTER INC	3943	8/21/2020	BUSINESS & COMMUNITY RELATIONS	199.99
1-01683-004						
TOTAL						199.99
1-01684-095	21	FRANZ TOOL COMPANY	184	8/20/2020	PUTNAM CITY MAINTENANCE DEPT	500.00
	21	FRANZ TOOL COMPANY	184	8/20/2020	PUTNAM CITY MAINTENANCE DEPT	
1-01684-095						
TOTAL						500.00
1-01686-135	11	LAXTON, BRITTANY	42177	8/24/2020	WINDSOR HILLS ELEMENTARY	100.00
	11	LAXTON, BRITTANY	42177	8/24/2020	WINDSOR HILLS ELEMENTARY	

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
						1-01686-135 TOTAL
						100.00
1-01689-708	11	TEACHER SYNERGY, LLC	16764	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	149.99
	11	TEACHER SYNERGY, LLC	16764	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	10.00
	11	TEACHER SYNERGY, LLC	16764	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	
						1-01689-708 TOTAL
						159.99
1-01690-520	11	STARFALL EDUCATION FOUNDATION	929	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	70.00
	11	STARFALL EDUCATION FOUNDATION	929	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	
						1-01690-520 TOTAL
						70.00
1-01691-563	11	PRIMEAUX, DEBBIE	9294	8/21/2020	P C SCHOOLS INDIAN ED DEPT	300.00
	11	PRIMEAUX, DEBBIE	9294	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
						1-01691-563 TOTAL
						300.00
1-01692-117	11	MCMULLEN, BEVERLY	15198	8/21/2020	DOWNES ELEMENTARY SCHOOL	100.00
						1-01692-117 TOTAL
						100.00
1-01693-563	11	BARNES & NOBLE	11115	8/21/2020	P C SCHOOLS INDIAN ED DEPT	161.44
	11	BARNES & NOBLE	11115	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
						1-01693-563 TOTAL
						161.44
1-01694-077	11	WESTIN, SCOTT	1152	8/27/2020	P C SCHOOLS ADMIN LIBR, MEDIA	1,000.00
						1-01694-077 TOTAL
						1,000.00
1-01695-117	11	NODUS GRAPHICS, INC	99028	8/21/2020	DOWNES ELEMENTARY SCHOOL	500.00
	11	NODUS GRAPHICS, INC	99028	8/21/2020	DOWNES ELEMENTARY SCHOOL	
						1-01695-117 TOTAL
						500.00
1-01696-118	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/21/2020	HARVEST HILLS ELEMENTARY	45.00

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01696-118						
TOTAL						45.00
1-01697-520	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	29.99
	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	79.98
	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	47.25
	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	35.35
	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	
	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	
	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	
	11	AMAZON.COM	40217	8/24/2020	KENNETH COOPER MIDDLE SCHOOL	
1-01697-520						
TOTAL						192.57
1-01698-117	11	VOCABULARYSPELLINGCITY.COM	14298	8/21/2020	DOWNS ELEMENTARY SCHOOL	892.50
	11	VOCABULARYSPELLINGCITY.COM	14298	8/21/2020	DOWNS ELEMENTARY SCHOOL	
1-01698-117						
TOTAL						892.50
1-01701-093	11	CDWG	36106	8/21/2020	P C SCHOOLS BUSINESS OFFICE	319.00
	11	CDWG	36106	8/21/2020	P C SCHOOLS BUSINESS OFFICE	
	11	CDWG	36106	8/21/2020	P C SCHOOLS BUSINESS OFFICE	
1-01701-093						
TOTAL						319.00
1-01702-530	11	AMAZON.COM	40217	8/21/2020	HEFNER MIDDLE SCHOOL	130.00
1-01702-530						
TOTAL						130.00
1-01704-092	21	CENTRAL OKLA WINNELSON	4264	8/21/2020	PUTNAM CITY SCH SUPT. OFFICE	30,914.40
	21	CENTRAL OKLA WINNELSON	4264	8/21/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	CENTRAL OKLA WINNELSON	4264	8/21/2020	PUTNAM CITY SCH SUPT. OFFICE	
1-01704-092						
TOTAL						30,914.40
1-01705-530	11	AMAZON.COM	40217	8/21/2020	HEFNER MIDDLE SCHOOL	85.00
	11	AMAZON.COM	40217	8/21/2020	HEFNER MIDDLE SCHOOL	
1-01705-530						
TOTAL						85.00

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01706-092	21	MULLIN PLUMBING	14174	8/21/2020	PUTNAM CITY SCH SUPT. OFFICE	19,000.00
	21	MULLIN PLUMBING	14174	8/21/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-01706-092 TOTAL	19,000.00
1-01707-092	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	1,800.00
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	360.00
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	12,496.41
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	36,073.12
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	14,831.73
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-01707-092 TOTAL	65,561.26
1-01709-011	11	BATTERIES PLUS	36965	8/21/2020	P C CENTER HEALTH SERVICES	44.99
					1-01709-011 TOTAL	44.99
1-01710-563	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/21/2020	P C SCHOOLS INDIAN ED DEPT	104.70
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/21/2020	P C SCHOOLS INDIAN ED DEPT	
					1-01710-563 TOTAL	104.70
1-01711-338	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY SMART START	300.00
					1-01711-338 TOTAL	300.00
1-01713-127	11	MARDEL OFFICE SUPPLY	2216	8/21/2020	ROLLINGWOOD ELEMENTARY	100.00
					1-01713-127 TOTAL	100.00
1-01715-708	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	49.99
	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	41.98
	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01715-708 TOTAL	91.97

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01716-361	11	NEWMAN, JILLIAN	41903	8/25/2020	PC HOMEBOUND/OFF CAMPUS	500.00
					1-01716-361 TOTAL	500.00
1-01718-092	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	3,200.00
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	57.00
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	72.00
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	916.80
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	30,927.88
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/26/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-01718-092 TOTAL	35,173.68
1-01719-708	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	495.00
	11	AMAZON.COM	40217	8/21/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01719-708 TOTAL	495.00
1-01720-011	11	CDWG	36106	8/24/2020	P C CENTER HEALTH SERVICES	8.78
					1-01720-011 TOTAL	8.78
1-01721-011	11	AMAZON.COM	40217	8/21/2020	P C CENTER HEALTH SERVICES	34.97
					1-01721-011 TOTAL	34.97
1-01722-133	11	AMAZON.COM	40217	8/21/2020	WILEY POST ELEMENTARY SCHOOL	30.99
	11	AMAZON.COM	40217	8/21/2020	WILEY POST ELEMENTARY SCHOOL	
					1-01722-133 TOTAL	30.99
1-01724-708	11	APPLE COMPUTER INC	3943	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	10,994.50
					1-01724-708 TOTAL	10,994.50
1-01725-130	11	AMAZON.COM	40217	8/24/2020	WESTERN OAKS ELEMENTARY	12.99

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01725-130	11	AMAZON.COM	40217	8/24/2020	WESTERN OAKS ELEMENTARY	12.99
	11	AMAZON.COM	40217	8/24/2020	WESTERN OAKS ELEMENTARY	25.97
	11	AMAZON.COM	40217	8/24/2020	WESTERN OAKS ELEMENTARY	25.98
	11	AMAZON.COM	40217	8/24/2020	WESTERN OAKS ELEMENTARY	12.99
	11	AMAZON.COM	40217	8/24/2020	WESTERN OAKS ELEMENTARY	6.99
1-01725-130 TOTAL						97.91
1-01727-072	11	FUEL MASTER	11009	8/24/2020	PUTNAM CITY TRANSPORTATION	1,000.00
1-01727-072 TOTAL						1,000.00
1-01729-708	11	IPEVO INC	17728	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	1,592.00
1-01729-708 TOTAL						1,592.00
1-01731-708	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	22.99
	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	
	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01731-708 TOTAL						22.99
1-01732-708	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	59.95
	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01732-708 TOTAL						59.95
1-01733-134	11	AMAZON.COM	40217	8/21/2020	WILL ROGERS ELEMENTARY SCHOOL	28.00
	11	AMAZON.COM	40217	8/21/2020	WILL ROGERS ELEMENTARY SCHOOL	23.00
1-01733-134 TOTAL						51.00
1-01734-005	21	INDEPENDENT INSURANCE AGENTS	4316	8/25/2020	PUTNAM CITY SCHOOL DISTRICT	10,600.00
	21	INDEPENDENT INSURANCE AGENTS	4316	8/25/2020	PUTNAM CITY SCHOOL DISTRICT	
1-01734-005 TOTAL						10,600.00
1-01736-563	11	DICK'S SPORTING GOODS	19795	8/21/2020	P C SCHOOLS INDIAN ED DEPT	75.00
	11	DICK'S SPORTING GOODS	19795	8/21/2020	P C SCHOOLS INDIAN ED DEPT	

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
						1-01736-563 TOTAL 75.00
1-01737-105	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	CENTRAL ELEMENTARY SCHOOL	130.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	CENTRAL ELEMENTARY SCHOOL	30.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	CENTRAL ELEMENTARY SCHOOL	20.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	CENTRAL ELEMENTARY SCHOOL	20.00
						1-01737-105 TOTAL 200.00
1-01738-105	11	SECURITY BANKCARD CENTER INC	41643	8/24/2020	CENTRAL ELEMENTARY SCHOOL	80.00
	11	SECURITY BANKCARD CENTER INC	41643	8/24/2020	CENTRAL ELEMENTARY SCHOOL	30.00
	11	SECURITY BANKCARD CENTER INC	41643	8/24/2020	CENTRAL ELEMENTARY SCHOOL	20.00
	11	SECURITY BANKCARD CENTER INC	41643	8/24/2020	CENTRAL ELEMENTARY SCHOOL	20.00
						1-01738-105 TOTAL 150.00
1-01739-128	11	TEACHER SYNERGY, LLC	16764	8/24/2020	TULAKES ELEMENTARY SCHOOL	130.00
						1-01739-128 TOTAL 130.00
1-01740-117	11	FORMING LIVES, INC	42185	8/24/2020	DOWNNS ELEMENTARY SCHOOL	2,786.00
						1-01740-117 TOTAL 2,786.00
1-01742-708	11	PALEN MUSIC CENTER	18785	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	1,000.00
	11	PALEN MUSIC CENTER	18785	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	
	11	PALEN MUSIC CENTER	18785	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	
						1-01742-708 TOTAL 1,000.00
1-01743-134	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WILL ROGERS ELEMENTARY SCHOOL	34.00
						1-01743-134 TOTAL 34.00
1-01745-125	11	QUILL OFFICE SUPPLY	13500	8/24/2020	NORTHRIDGE ELEMENTARY SCHOOL	1,000.00
						1-01745-125 TOTAL 1,000.00

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01746-550	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WESTERN OAKS MIDDLE SCHOOL	130.00
	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01746-550 TOTAL	130.00
1-01747-550	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WESTERN OAKS MIDDLE SCHOOL	130.00
	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01747-550 TOTAL	130.00
1-01749-550	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WESTERN OAKS MIDDLE SCHOOL	50.00
	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WESTERN OAKS MIDDLE SCHOOL	
	11	QUILL OFFICE SUPPLY	13500	8/24/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01749-550 TOTAL	50.00
1-01752-003	11	CURRICULUM ASSOCIATES INC	1656	8/27/2020	P C SCHOOLS ESL/FOREIGN LANG.	450.00
					1-01752-003 TOTAL	450.00
1-01753-095	21	INNOVATIVE MECHANICAL LLC	7024	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	5,000.00
	21	INNOVATIVE MECHANICAL LLC	7024	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	5,000.00
	21	INNOVATIVE MECHANICAL LLC	7024	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	
					1-01753-095 TOTAL	10,000.00
1-01754-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	7,273.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01754-019 TOTAL	7,273.00
1-01759-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01759-019 TOTAL	8,540.00
1-01760-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01760-019						
TOTAL						8,540.00
1-01761-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	4,235.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
1-01761-019						
TOTAL						4,235.00
1-01762-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	4,235.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
1-01762-019						
TOTAL						4,235.00
1-01763-095	21	CENTRAL OKLA WINNELSON	4264	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	5,000.00
	21	CENTRAL OKLA WINNELSON	4264	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	10,000.00
	21	CENTRAL OKLA WINNELSON	4264	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	5,000.00
	21	CENTRAL OKLA WINNELSON	4264	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	1,000.00
	21	CENTRAL OKLA WINNELSON	4264	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	4,000.00
	21	CENTRAL OKLA WINNELSON	4264	8/24/2020	PUTNAM CITY MAINTENANCE DEPT	
1-01763-095						
TOTAL						25,000.00
1-01764-127	11	AMAZON.COM	40217	8/24/2020	ROLLINGWOOD ELEMENTARY	36.98
	11	AMAZON.COM	40217	8/24/2020	ROLLINGWOOD ELEMENTARY	15.46
	11	AMAZON.COM	40217	8/24/2020	ROLLINGWOOD ELEMENTARY	14.99
1-01764-127						
TOTAL						67.43
1-01765-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	4,235.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
1-01765-019						
TOTAL						4,235.00
1-01766-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	4,235.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
1-01766-019						
TOTAL						4,235.00
1-01767-110	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	9.00
	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	144.00

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1-01767-110	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	
					1-01767-110 TOTAL	153.00
1-01768-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01768-019 TOTAL	8,540.00
1-01769-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	4,235.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01769-019 TOTAL	4,235.00
1-01770-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	4,235.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01770-019 TOTAL	4,235.00
1-01771-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01771-019 TOTAL	8,540.00
1-01772-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	7,273.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01772-019 TOTAL	7,273.00
1-01773-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	7,273.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01773-019 TOTAL	7,273.00
1-01774-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01774-019 TOTAL	8,540.00

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1-01775-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01775-019 TOTAL	8,540.00
1-01776-338	11	AMAZON.COM	40217	8/24/2020	PUTNAM CITY SMART START	55.00
					1-01776-338 TOTAL	55.00
1-01777-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01777-019 TOTAL	8,540.00
1-01778-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	4,235.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01778-019 TOTAL	4,235.00
1-01779-133	11	AMAZON.COM	40217	8/24/2020	WILEY POST ELEMENTARY SCHOOL	30.00
	11	AMAZON.COM	40217	8/24/2020	WILEY POST ELEMENTARY SCHOOL	65.00
	11	AMAZON.COM	40217	8/24/2020	WILEY POST ELEMENTARY SCHOOL	35.00
					1-01779-133 TOTAL	130.00
1-01781-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	7,400.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01781-019 TOTAL	7,400.00
1-01782-710	11	EXPLORE LEARNING, LLC	14550	8/25/2020	PUTNAM CITY WEST HIGH SCHOOL	8,853.00
	11	EXPLORE LEARNING, LLC	14550	8/25/2020	PUTNAM CITY WEST HIGH SCHOOL	
					1-01782-710 TOTAL	8,853.00
1-01783-135	11	AMAZON.COM	40217	8/24/2020	WINDSOR HILLS ELEMENTARY	200.00
	11	AMAZON.COM	40217	8/24/2020	WINDSOR HILLS ELEMENTARY	

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					1-01783-135 TOTAL	200.00
1-01784-062	11	SCHOOL HEALTH CORPORATION	3725	8/25/2020	PUTNAM CITY SPECIAL SERVICES	2,250.00
					1-01784-062 TOTAL	2,250.00
1-01786-708	11	BELIEVE, INC	42112	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	36,375.00
	11	BELIEVE, INC	42112	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	
	11	BELIEVE, INC	42112	8/24/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01786-708 TOTAL	36,375.00
1-01787-421	11	INTELITEK, INC	42133	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	4,165.00
	11	INTELITEK, INC	42133	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	INTELITEK, INC	42133	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01787-421 TOTAL	4,165.00
1-01788-421	11	STUKENT, INC	41829	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	4,165.00
	11	STUKENT, INC	41829	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	STUKENT, INC	41829	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01788-421 TOTAL	4,165.00
1-01791-421	11	PITSCO INC	12761	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	13,750.00
	11	PITSCO INC	12761	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	8,995.00
	11	PITSCO INC	12761	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01791-421 TOTAL	22,745.00
1-01792-062	11	FRONTLINE GROUP LLC	42162	8/24/2020	PUTNAM CITY SPECIAL SERVICES	185.50
	11	FRONTLINE GROUP LLC	42162	8/24/2020	PUTNAM CITY SPECIAL SERVICES	40.00
	11	FRONTLINE GROUP LLC	42162	8/24/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01792-062 TOTAL	225.50
1-01793-062	11	APPLE COMPUTER INC	3943	8/24/2020	PUTNAM CITY SPECIAL SERVICES	90.93

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					1-01793-062 TOTAL	90.93
1-01794-062	11	APPLE COMPUTER INC	3943	8/24/2020	PUTNAM CITY SPECIAL SERVICES	103.92
					1-01794-062 TOTAL	103.92
1-01795-062	11	APPLE COMPUTER INC	3943	8/24/2020	PUTNAM CITY SPECIAL SERVICES	90.93
					1-01795-062 TOTAL	90.93
1-01796-062	11	APPLE COMPUTER INC	3943	8/24/2020	PUTNAM CITY SPECIAL SERVICES	64.95
					1-01796-062 TOTAL	64.95
1-01797-540	11	AMAZON.COM	40217	8/24/2020	MAYFIELD MIDDLE SCHOOL	249.99
	11	AMAZON.COM	40217	8/24/2020	MAYFIELD MIDDLE SCHOOL	
					1-01797-540 TOTAL	249.99
1-01798-062	11	APPLE COMPUTER INC	3943	8/24/2020	PUTNAM CITY SPECIAL SERVICES	64.95
					1-01798-062 TOTAL	64.95
1-01799-510	11	CDWG	36106	8/24/2020	CAPPS MIDDLE SCHOOL	125.00
	11	CDWG	36106	8/24/2020	CAPPS MIDDLE SCHOOL	
	11	CDWG	36106	8/24/2020	CAPPS MIDDLE SCHOOL	
					1-01799-510 TOTAL	125.00
1-01800-421	11	FLINN SCIENTIFIC INC	7933	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	18,125.00
	11	FLINN SCIENTIFIC INC	7933	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	FLINN SCIENTIFIC INC	7933	8/24/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01800-421 TOTAL	18,125.00
1-01802-510	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/24/2020	CAPPS MIDDLE SCHOOL	60.00

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					1-01802-510 TOTAL	60.00
1-01804-540	11	DIGI GROUP	7406	8/24/2020	MAYFIELD MIDDLE SCHOOL	153.43
	11	DIGI GROUP	7406	8/24/2020	MAYFIELD MIDDLE SCHOOL	896.80
					1-01804-540 TOTAL	1,050.23
1-01805-421	11	KNOWLEDGE MATTERS	35185	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	7,800.00
	11	KNOWLEDGE MATTERS	35185	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	KNOWLEDGE MATTERS	35185	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	KNOWLEDGE MATTERS	35185	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01805-421 TOTAL	7,800.00
1-01806-540	11	DIGI GROUP	7406	8/24/2020	MAYFIELD MIDDLE SCHOOL	278.59
	11	DIGI GROUP	7406	8/24/2020	MAYFIELD MIDDLE SCHOOL	65.00
					1-01806-540 TOTAL	343.59
1-01808-019	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	8,540.00
	11	ISTATION	42186	8/24/2020	P C SCHOOLS ELEM LANG PREK-5TH	
					1-01808-019 TOTAL	8,540.00
1-01809-710	11	IXL LEARNING, INC.	39973	8/25/2020	PUTNAM CITY WEST HIGH SCHOOL	5,063.00
					1-01809-710 TOTAL	5,063.00
1-01810-540	11	QUILL OFFICE SUPPLY	13500	8/24/2020	MAYFIELD MIDDLE SCHOOL	1,000.00
					1-01810-540 TOTAL	1,000.00
1-01812-421	11	SHL US LLC	15426	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	1,060.90
	11	SHL US LLC	15426	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	SHL US LLC	15426	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01812-421 TOTAL	1,060.90

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01813-708	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	22.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	5.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01813-708						
TOTAL						28.98
1-01814-062	11	HEART SMART	18303	8/24/2020	PUTNAM CITY SPECIAL SERVICES	555.00
1-01814-062						
TOTAL						555.00
1-01815-110	11	MARDEL OFFICE SUPPLY	2216	8/25/2020	ARBOR GROVE ELEMENTARY	20.00
	11	MARDEL OFFICE SUPPLY	2216	8/25/2020	ARBOR GROVE ELEMENTARY	20.00
	11	MARDEL OFFICE SUPPLY	2216	8/25/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/25/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/25/2020	ARBOR GROVE ELEMENTARY	
1-01815-110						
TOTAL						70.00
1-01816-127	11	CDWG	36106	8/25/2020	ROLLINGWOOD ELEMENTARY	163.19
	11	CDWG	36106	8/25/2020	ROLLINGWOOD ELEMENTARY	
1-01816-127						
TOTAL						163.19
1-01817-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	190.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
1-01817-062						
TOTAL						190.00
1-01818-062	11	QUILL OFFICE SUPPLY	13500	8/24/2020	PUTNAM CITY SPECIAL SERVICES	341.98
1-01818-062						
TOTAL						341.98
1-01819-110	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	15.10
	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	18.00
	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	13.00
	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	
1-01819-110						
TOTAL						46.10

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1-01820-708	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	65.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	43.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	20.00
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01820-708 TOTAL						129.98
1-01821-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
1-01821-062 TOTAL						95.00
1-01822-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
1-01822-062 TOTAL						95.00
1-01823-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
1-01823-062 TOTAL						95.00
1-01824-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
1-01824-062 TOTAL						95.00
1-01825-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
1-01825-062 TOTAL						95.00
1-01826-540	11	LIBRARY STORE INC	7341	8/25/2020	MAYFIELD MIDDLE SCHOOL	65.00

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
					1-01826-540 TOTAL	65.00
1-01827-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	190.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01827-062 TOTAL	190.00
1-01828-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01828-062 TOTAL	95.00
1-01829-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01829-062 TOTAL	95.00
1-01830-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01830-062 TOTAL	95.00
1-01831-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	190.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01831-062 TOTAL	190.00
1-01832-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	190.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01832-062 TOTAL	190.00
1-01834-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	190.00

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1-01834-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01834-062 TOTAL	190.00
1-01835-540	11	BURWELL, LINDA	16163	8/25/2020	MAYFIELD MIDDLE SCHOOL	250.00
					1-01835-540 TOTAL	250.00
1-01836-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	95.00
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01836-062 TOTAL	95.00
1-01837-540	11	VINES, MELISSA	6355	8/25/2020	MAYFIELD MIDDLE SCHOOL	600.00
					1-01837-540 TOTAL	600.00
1-01839-540	11	HIBDON, DONNA L	15572	8/25/2020	MAYFIELD MIDDLE SCHOOL	250.00
					1-01839-540 TOTAL	250.00
1-01840-062	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	139.80
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
	11	SECURITY BANKCARD CENTER INC	41643	8/25/2020	PUTNAM CITY SPECIAL SERVICES	
					1-01840-062 TOTAL	139.80
1-01842-510	11	CDWG	36106	8/26/2020	CAPPS MIDDLE SCHOOL	300.00
	11	CDWG	36106	8/26/2020	CAPPS MIDDLE SCHOOL	
	11	CDWG	36106	8/26/2020	CAPPS MIDDLE SCHOOL	
					1-01842-510 TOTAL	300.00
1-01844-540	11	AMAZON.COM	40217	8/25/2020	MAYFIELD MIDDLE SCHOOL	209.99
					1-01844-540 TOTAL	209.99

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1-01846-715	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY ACADEMY	39.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY ACADEMY	15.00
					1-01846-715 TOTAL	54.99
1-01847-095	21	ANDECO FLOORING & BLINDS LLC	6132	8/25/2020	PUTNAM CITY MAINTENANCE DEPT	2,000.00
					1-01847-095 TOTAL	2,000.00
1-01848-001	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	63.00
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	780.00
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	80.00
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	21.00
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	1,350.00
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	576.00
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	80.00
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	
	11	AMAZON.COM	40217	8/25/2020	P C SCHOOLS FINE ARTS	
					1-01848-001 TOTAL	2,950.00
1-01852-118	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/25/2020	HARVEST HILLS ELEMENTARY	1,754.95
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/25/2020	HARVEST HILLS ELEMENTARY	
					1-01852-118 TOTAL	1,754.95
1-01856-127	11	QUILL OFFICE SUPPLY	13500	8/25/2020	ROLLINGWOOD ELEMENTARY	59.39
					1-01856-127 TOTAL	59.39
1-01857-062	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY SPECIAL SERVICES	119.95
					1-01857-062 TOTAL	119.95
1-01858-530	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/25/2020	HEFNER MIDDLE SCHOOL	1,500.00
					1-01858-530 TOTAL	1,500.00

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01860-540	11	AMAZON.COM	40217	8/25/2020	MAYFIELD MIDDLE SCHOOL	130.00
	11	AMAZON.COM	40217	8/25/2020	MAYFIELD MIDDLE SCHOOL	
1-01860-540 TOTAL						130.00
1-01862-708	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	21.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	59.00
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01862-708 TOTAL						80.99
1-01863-710	11	DIGI GROUP	7406	8/25/2020	PUTNAM CITY WEST HIGH SCHOOL	74.00
1-01863-710 TOTAL						74.00
1-01864-133	11	AMAZON.COM	40217	8/25/2020	WILEY POST ELEMENTARY SCHOOL	12.00
	11	AMAZON.COM	40217	8/25/2020	WILEY POST ELEMENTARY SCHOOL	20.00
	11	AMAZON.COM	40217	8/25/2020	WILEY POST ELEMENTARY SCHOOL	26.00
	11	AMAZON.COM	40217	8/25/2020	WILEY POST ELEMENTARY SCHOOL	
1-01864-133 TOTAL						58.00
1-01866-510	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/25/2020	CAPPS MIDDLE SCHOOL	199.00
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/25/2020	CAPPS MIDDLE SCHOOL	
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/25/2020	CAPPS MIDDLE SCHOOL	75.00
1-01866-510 TOTAL						274.00
1-01867-708	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	95.00
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	35.00
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01867-708 TOTAL						130.00
1-01868-708	11	QUILL OFFICE SUPPLY	13500	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	50.00
	11	QUILL OFFICE SUPPLY	13500	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01868-708 TOTAL						50.00

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01869-128	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	20.00
	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	20.00
	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	30.00
	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	
	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	
	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	
					1-01869-128 TOTAL	70.00
1-01870-105	11	AMAZON.COM	40217	8/26/2020	CENTRAL ELEMENTARY SCHOOL	117.75
	11	AMAZON.COM	40217	8/26/2020	CENTRAL ELEMENTARY SCHOOL	59.95
	11	AMAZON.COM	40217	8/26/2020	CENTRAL ELEMENTARY SCHOOL	
					1-01870-105 TOTAL	177.70
1-01871-530	11	TEACHER SYNERGY, LLC	16764	8/25/2020	HEFNER MIDDLE SCHOOL	75.00
					1-01871-530 TOTAL	75.00
1-01872-110	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	34.00
	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	
	11	AMAZON.COM	40217	8/25/2020	ARBOR GROVE ELEMENTARY	
					1-01872-110 TOTAL	34.00
1-01874-540	11	QUILL OFFICE SUPPLY	13500	8/25/2020	MAYFIELD MIDDLE SCHOOL	300.00
					1-01874-540 TOTAL	300.00
1-01875-092	38	OKLA TAX COMMISSION	6179	8/25/2020	PUTNAM CITY SCH SUPT. OFFICE	48.90
	38	OKLA TAX COMMISSION	6179	8/25/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-01875-092 TOTAL	48.90
1-01876-094	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/25/2020	P C SCHOOLS INFOR TECH SERV	597.00
					1-01876-094 TOTAL	597.00
1-01877-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	70.00

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1-01877-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	
					1-01877-705 TOTAL	70.00
1-01878-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	20.00
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	
					1-01878-705 TOTAL	20.00
1-01879-133	11	AMAZON.COM	40217	8/25/2020	WILEY POST ELEMENTARY SCHOOL	35.00
	11	AMAZON.COM	40217	8/25/2020	WILEY POST ELEMENTARY SCHOOL	40.00
	11	AMAZON.COM	40217	8/25/2020	WILEY POST ELEMENTARY SCHOOL	
					1-01879-133 TOTAL	75.00
1-01880-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	30.00
					1-01880-705 TOTAL	30.00
1-01881-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	30.00
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	30.00
					1-01881-705 TOTAL	60.00
1-01882-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	30.00
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	20.00
					1-01882-705 TOTAL	50.00
1-01883-133	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/25/2020	WILEY POST ELEMENTARY SCHOOL	199.00
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/25/2020	WILEY POST ELEMENTARY SCHOOL	
					1-01883-133 TOTAL	199.00
1-01884-338	11	DISCOUNT SCHOOL SUPPLY	16310	8/25/2020	PUTNAM CITY SMART START	180.00
	11	DISCOUNT SCHOOL SUPPLY	16310	8/25/2020	PUTNAM CITY SMART START	150.00
					1-01884-338 TOTAL	330.00

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01885-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	70.00
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	10.00
					1-01885-705 TOTAL	80.00
1-01886-715	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY ACADEMY	7.99
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY ACADEMY	15.00
					1-01886-715 TOTAL	22.99
1-01887-001	11	IPEVO INC	17728	8/25/2020	P C SCHOOLS FINE ARTS	199.00
	11	IPEVO INC	17728	8/25/2020	P C SCHOOLS FINE ARTS	
	11	IPEVO INC	17728	8/25/2020	P C SCHOOLS FINE ARTS	
	11	IPEVO INC	17728	8/25/2020	P C SCHOOLS FINE ARTS	
					1-01887-001 TOTAL	199.00
1-01888-705	11	PENDER'S MUSIC CO	2906	8/25/2020	PUTNAM CITY HIGH SCHOOL	40.00
	11	PENDER'S MUSIC CO	2906	8/25/2020	PUTNAM CITY HIGH SCHOOL	
					1-01888-705 TOTAL	40.00
1-01889-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	25.00
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	
					1-01889-705 TOTAL	25.00
1-01892-705	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY HIGH SCHOOL	30.00
					1-01892-705 TOTAL	30.00
1-01895-708	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	24.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01895-708 TOTAL	24.99
1-01896-708	11	QUILL OFFICE SUPPLY	13500	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	19.07
	11	QUILL OFFICE SUPPLY	13500	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	4.99
	11	QUILL OFFICE SUPPLY	13500	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
					1-01896-708 TOTAL	24.06
1-01902-708	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	30.99
	11	AMAZON.COM	40217	8/25/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01902-708 TOTAL	30.99
1-01906-510	11	PALEN MUSIC CENTER	18785	8/25/2020	CAPPS MIDDLE SCHOOL	975.00
					1-01906-510 TOTAL	975.00
1-01907-122	11	AMAZON.COM	40217	8/25/2020	KIRKLAND ELEMENTARY SCHOOL	50.00
	11	AMAZON.COM	40217	8/25/2020	KIRKLAND ELEMENTARY SCHOOL	50.00
	11	AMAZON.COM	40217	8/25/2020	KIRKLAND ELEMENTARY SCHOOL	280.00
					1-01907-122 TOTAL	380.00
1-01908-133	11	AMAZON.COM	40217	8/26/2020	WILEY POST ELEMENTARY SCHOOL	23.89
	11	AMAZON.COM	40217	8/26/2020	WILEY POST ELEMENTARY SCHOOL	59.94
	11	AMAZON.COM	40217	8/26/2020	WILEY POST ELEMENTARY SCHOOL	24.54
	11	AMAZON.COM	40217	8/26/2020	WILEY POST ELEMENTARY SCHOOL	
					1-01908-133 TOTAL	108.37
1-01910-117	11	LAKESHORE LEARNING MATERIAL	3778	8/25/2020	DOWNNS ELEMENTARY SCHOOL	500.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/25/2020	DOWNNS ELEMENTARY SCHOOL	
					1-01910-117 TOTAL	500.00
1-01911-093	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/26/2020	P C SCHOOLS BUSINESS OFFICE	200.00
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/26/2020	P C SCHOOLS BUSINESS OFFICE	
					1-01911-093 TOTAL	200.00
1-01914-094	11	NORTHWEST TAG AGENCY	710	8/26/2020	P C SCHOOLS INFOR TECH SERV	30.00
					1-01914-094 TOTAL	30.00

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01915-072	11	CHECKER WRECKER & AUTO SALVAGE	42187	8/26/2020	PUTNAM CITY TRANSPORTATION	243.00
	11	CHECKER WRECKER & AUTO SALVAGE	42187	8/26/2020	PUTNAM CITY TRANSPORTATION	
	11	CHECKER WRECKER & AUTO SALVAGE	42187	8/26/2020	PUTNAM CITY TRANSPORTATION	
	11	CHECKER WRECKER & AUTO SALVAGE	42187	8/26/2020	PUTNAM CITY TRANSPORTATION	
	11	CHECKER WRECKER & AUTO SALVAGE	42187	8/26/2020	PUTNAM CITY TRANSPORTATION	
	11	CHECKER WRECKER & AUTO SALVAGE	42187	8/26/2020	PUTNAM CITY TRANSPORTATION	
					1-01915-072 TOTAL	243.00
1-01918-007	21	AAA RESTAURANT SERVICE INC	19095	8/26/2020	P C SCHOOLS ENERGY	380.00
	21	AAA RESTAURANT SERVICE INC	19095	8/26/2020	P C SCHOOLS ENERGY	
					1-01918-007 TOTAL	380.00
1-01919-705	11	DEMCO INC	36113	8/26/2020	PUTNAM CITY HIGH SCHOOL	49.95
	11	DEMCO INC	36113	8/26/2020	PUTNAM CITY HIGH SCHOOL	9.95
					1-01919-705 TOTAL	59.90
1-01920-090	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/26/2020	PC SCHOOLS BUILDINGS & GROUNDS	44.99
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/26/2020	PC SCHOOLS BUILDINGS & GROUNDS	
					1-01920-090 TOTAL	44.99
1-01921-550	11	APPLE COMPUTER INC	3943	8/27/2020	WESTERN OAKS MIDDLE SCHOOL	158.00
	11	APPLE COMPUTER INC	3943	8/27/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01921-550 TOTAL	158.00
1-01922-550	11	AMAZON.COM	40217	8/27/2020	WESTERN OAKS MIDDLE SCHOOL	57.00
	11	AMAZON.COM	40217	8/27/2020	WESTERN OAKS MIDDLE SCHOOL	129.00
	11	AMAZON.COM	40217	8/27/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-01922-550 TOTAL	186.00
1-01923-126	11	AMAZON.COM	40217	8/26/2020	OVERHOLSER ELEMENTARY SCHOOL	66.46
	11	AMAZON.COM	40217	8/26/2020	OVERHOLSER ELEMENTARY SCHOOL	
					1-01923-126 TOTAL	66.46

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01924-520	11	WARREN OFFICE PRODUCTS	8001	8/26/2020	KENNETH COOPER MIDDLE SCHOOL	18.66
					1-01924-520 TOTAL	18.66
1-01925-708	11	APPLE COMPUTER INC	3943	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	5,699.62
	11	APPLE COMPUTER INC	3943	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01925-708 TOTAL	5,699.62
1-01926-510	11	INTER CITY VIOLIN	806	8/26/2020	CAPPS MIDDLE SCHOOL	800.00
					1-01926-510 TOTAL	800.00
1-01927-540	11	AMAZON.COM	40217	8/26/2020	MAYFIELD MIDDLE SCHOOL	90.00
					1-01927-540 TOTAL	90.00
1-01928-540	11	WOLFE, CHARYA	32637	8/26/2020	MAYFIELD MIDDLE SCHOOL	400.00
					1-01928-540 TOTAL	400.00
1-01929-708	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY NORTH HIGH SCHOOL	81.62
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY NORTH HIGH SCHOOL	32.29
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY NORTH HIGH SCHOOL	16.99
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY NORTH HIGH SCHOOL	12.00
	11	AMAZON.COM	40217	8/26/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01929-708 TOTAL	142.90
1-01930-092	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	4,372.48
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	5,445.76
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	4,968.75
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	3,577.52
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	3,279.39
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	ORION SECURITY SOLUTIONS LLC	40589	8/27/2020	PUTNAM CITY SCH SUPT. OFFICE	

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-01930-092 TOTAL						21,643.90
1-01931-105	11	SECURITY BANKCARD CENTER INC	41643	8/27/2020	CENTRAL ELEMENTARY SCHOOL	72.00
	11	SECURITY BANKCARD CENTER INC	41643	8/27/2020	CENTRAL ELEMENTARY SCHOOL	
	11	SECURITY BANKCARD CENTER INC	41643	8/27/2020	CENTRAL ELEMENTARY SCHOOL	
1-01931-105 TOTAL						72.00
1-01932-003	11	ADMIRAL EXPRESS LLC	6135	8/27/2020	P C SCHOOLS ESL/FOREIGN LANG.	115.01
1-01932-003 TOTAL						115.01
1-01936-710	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY WEST HIGH SCHOOL	89.99
1-01936-710 TOTAL						89.99
1-01937-128	11	TEACHER SYNERGY, LLC	16764	8/27/2020	TULAKES ELEMENTARY SCHOOL	65.00
1-01937-128 TOTAL						65.00
1-01938-510	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	CAPPS MIDDLE SCHOOL	199.00
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	CAPPS MIDDLE SCHOOL	
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	CAPPS MIDDLE SCHOOL	75.00
1-01938-510 TOTAL						274.00
1-01939-510	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	CAPPS MIDDLE SCHOOL	199.00
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	CAPPS MIDDLE SCHOOL	
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	CAPPS MIDDLE SCHOOL	75.00
1-01939-510 TOTAL						274.00
1-01940-540	11	HILL, LESLIE	19926	8/27/2020	MAYFIELD MIDDLE SCHOOL	200.00
1-01940-540 TOTAL						200.00
1-01941-510	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/26/2020	CAPPS MIDDLE SCHOOL	90.00

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
						1-01941-510 TOTAL 90.00
1-01942-127	11	AMAZON.COM	40217	8/27/2020	ROLLINGWOOD ELEMENTARY	30.00
	11	AMAZON.COM	40217	8/27/2020	ROLLINGWOOD ELEMENTARY	
						1-01942-127 TOTAL 30.00
1-01943-130	11	AMAZON.COM	40217	8/27/2020	WESTERN OAKS ELEMENTARY	25.97
	11	AMAZON.COM	40217	8/27/2020	WESTERN OAKS ELEMENTARY	5.47
	11	AMAZON.COM	40217	8/27/2020	WESTERN OAKS ELEMENTARY	23.59
	11	AMAZON.COM	40217	8/27/2020	WESTERN OAKS ELEMENTARY	
						1-01943-130 TOTAL 55.03
1-01945-128	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	60.00
	11	AMAZON.COM	40217	8/27/2020	TULAKES ELEMENTARY SCHOOL	25.00
						1-01945-128 TOTAL 85.00
1-01946-001	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS FINE ARTS	175.00
	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS FINE ARTS	
	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS FINE ARTS	
						1-01946-001 TOTAL 175.00
1-01947-001	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS FINE ARTS	45.00
	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS FINE ARTS	
	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS FINE ARTS	
						1-01947-001 TOTAL 45.00
1-01948-001	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	444.00
	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	
						1-01948-001 TOTAL 444.00
1-01949-001	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	444.00
	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	

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1-01949-001	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	
					1-01949-001 TOTAL	444.00
1-01950-001	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	444.00
	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	17458	8/27/2020	P C SCHOOLS FINE ARTS	
					1-01950-001 TOTAL	444.00
1-01951-125	11	AMAZON.COM	40217	8/27/2020	NORTHRIDGE ELEMENTARY SCHOOL	36.58
					1-01951-125 TOTAL	36.58
1-01954-128	11	APPLE COMPUTER INC	3943	8/27/2020	TULAKES ELEMENTARY SCHOOL	19.00
	11	APPLE COMPUTER INC	3943	8/27/2020	TULAKES ELEMENTARY SCHOOL	
					1-01954-128 TOTAL	19.00
1-01955-421	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	1,399.86
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-01955-421 TOTAL	1,399.86
1-01956-118	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/27/2020	HARVEST HILLS ELEMENTARY	44.00
					1-01956-118 TOTAL	44.00
1-01957-074	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS ELEMENTARY ED	109.99
	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS ELEMENTARY ED	
					1-01957-074 TOTAL	109.99
1-01958-128	11	CDWG	36106	8/27/2020	TULAKES ELEMENTARY SCHOOL	225.00
	11	CDWG	36106	8/27/2020	TULAKES ELEMENTARY SCHOOL	

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1-01958-128						
TOTAL						225.00
1-01960-421	11	LEGO EDUCATION NORTH AMERICA	2776	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	5,278.80
	11	LEGO EDUCATION NORTH AMERICA	2776	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	LEGO EDUCATION NORTH AMERICA	2776	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	LEGO EDUCATION NORTH AMERICA	2776	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	LEGO EDUCATION NORTH AMERICA	2776	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	LEGO EDUCATION NORTH AMERICA	2776	8/27/2020	PUTNAM CITY SCHOOLS VO-TECH	
1-01960-421						
TOTAL						5,278.80
1-01961-708	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	21.99
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	59.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-01961-708						
TOTAL						80.99
1-01962-090	11	AMAZON.COM	40217	8/27/2020	PC SCHOOLS BUILDINGS & GROUNDS	700.00
	11	AMAZON.COM	40217	8/27/2020	PC SCHOOLS BUILDINGS & GROUNDS	
	11	AMAZON.COM	40217	8/27/2020	PC SCHOOLS BUILDINGS & GROUNDS	35.00
1-01962-090						
TOTAL						735.00
1-01963-705	11	APPLE COMPUTER INC	3943	8/31/2020	PUTNAM CITY HIGH SCHOOL	1,998.00
	11	APPLE COMPUTER INC	3943	8/31/2020	PUTNAM CITY HIGH SCHOOL	
1-01963-705						
TOTAL						1,998.00
1-01964-110	11	MARDEL OFFICE SUPPLY	2216	8/27/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/27/2020	ARBOR GROVE ELEMENTARY	15.00
	11	MARDEL OFFICE SUPPLY	2216	8/27/2020	ARBOR GROVE ELEMENTARY	10.00
	11	MARDEL OFFICE SUPPLY	2216	8/27/2020	ARBOR GROVE ELEMENTARY	10.00
	11	MARDEL OFFICE SUPPLY	2216	8/27/2020	ARBOR GROVE ELEMENTARY	
1-01964-110						
TOTAL						50.00
1-01967-094	77	APPLE COMPUTER INC	3943	8/27/2020	P C SCHOOLS INFOR TECH SERV	1,229.00
	77	APPLE COMPUTER INC	3943	8/27/2020	P C SCHOOLS INFOR TECH SERV	78.00
	77	APPLE COMPUTER INC	3943	8/27/2020	P C SCHOOLS INFOR TECH SERV	

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					I-01967-094 TOTAL	1,307.00
1-01968-710	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/27/2020	PUTNAM CITY WEST HIGH SCHOOL	109.93
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/27/2020	PUTNAM CITY WEST HIGH SCHOOL	
					I-01968-710 TOTAL	109.93
1-01971-122	11	SECURITY BANKCARD CENTER INC	41643	8/27/2020	KIRKLAND ELEMENTARY SCHOOL	106.00
					1-01971-122 TOTAL	106.00
1-01973-710	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY WEST HIGH SCHOOL	310.00
					I-01973-710 TOTAL	310.00
1-01974-077	11	FOLLETT SCHOOL SOLUTIONS INC	11261	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	438.00
	11	FOLLETT SCHOOL SOLUTIONS INC	11261	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
					1-01974-077 TOTAL	438.00
1-01975-077	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	268.98
					1-01975-077 TOTAL	268.98
1-01976-077	11	GALE	18923	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	2,736.76
	11	GALE	18923	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
					1-01976-077 TOTAL	2,736.76
1-01977-077	11	PROQUEST LP	2685	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	1,709.51
	11	PROQUEST LP	2685	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
					1-01977-077 TOTAL	1,709.51
1-01978-077	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	648.87
					1-01978-077 TOTAL	648.87

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1-01979-077	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	302.97
	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
					1-01979-077 TOTAL	302.97
1-01980-715	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY ACADEMY	29.99
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY ACADEMY	15.00
					1-01980-715 TOTAL	44.99
1-01982-705	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	30.00
					1-01982-705 TOTAL	30.00
1-01983-133	11	AMAZON.COM	40217	8/27/2020	WILEY POST ELEMENTARY SCHOOL	32.98
	11	AMAZON.COM	40217	8/27/2020	WILEY POST ELEMENTARY SCHOOL	
					1-01983-133 TOTAL	32.98
1-01985-062	11	APPLE COMPUTER INC	3943	8/27/2020	PUTNAM CITY SPECIAL SERVICES	90.93
					1-01985-062 TOTAL	90.93
1-01986-004	11	SECURITY BANKCARD CENTER INC	41643	8/27/2020	BUSINESS & COMMUNITY RELATIONS	33.00
					1-01986-004 TOTAL	33.00
1-01987-062	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY SPECIAL SERVICES	15.99
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY SPECIAL SERVICES	9.99
					1-01987-062 TOTAL	25.98
1-01988-093	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	P C SCHOOLS BUSINESS OFFICE	200.00
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/27/2020	P C SCHOOLS BUSINESS OFFICE	
					1-01988-093 TOTAL	200.00
1-01989-105	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	14.99

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1-01989-105	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	5.99
					1-01989-105 TOTAL	20.98
1-01990-105	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	15.99
	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	5.99
	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	
					1-01990-105 TOTAL	21.98
1-01992-130	11	GENERATION GENIUS, INC	41862	8/27/2020	WESTERN OAKS ELEMENTARY	795.00
					1-01992-130 TOTAL	795.00
1-01993-094	11	FUNOS FOR LEARNING	7546	8/27/2020	P C SCHOOLS INFOR TECH SERV	23,500.00
					1-01993-094 TOTAL	23,500.00
1-01995-708	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	106.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-01995-708 TOTAL	106.00
1-01996-530	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	20.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	26.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	20.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	23.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	32.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	
					1-01996-530 TOTAL	121.00
1-01997-530	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	130.00
					1-01997-530 TOTAL	130.00
1-01998-510	11	QUILL OFFICE SUPPLY	13500	8/27/2020	CAPPS MIDDLE SCHOOL	100.00

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						1-01998-510 TOTAL 100.00
1-02000-510	11	SPORT SUPPLY GROUP DBA BSN	18306	8/27/2020	CAPPS MIDDLE SCHOOL	1,250.00
						1-02000-510 TOTAL 1,250.00
1-02001-089	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS HUMAN RESOURCES	400.00
	11	AMAZON.COM	40217	8/27/2020	P C SCHOOLS HUMAN RESOURCES	
						1-02001-089 TOTAL 400.00
1-02002-105	11	REALLY GOOD STUFF	3477	8/27/2020	CENTRAL ELEMENTARY SCHOOL	14.99
	11	REALLY GOOD STUFF	3477	8/27/2020	CENTRAL ELEMENTARY SCHOOL	6.95
	11	REALLY GOOD STUFF	3477	8/27/2020	CENTRAL ELEMENTARY SCHOOL	
						1-02002-105 TOTAL 21.94
1-02003-110	11	AMAZON.COM	40217	8/31/2020	ARBOR GROVE ELEMENTARY	60.00
	11	AMAZON.COM	40217	8/31/2020	ARBOR GROVE ELEMENTARY	
						1-02003-110 TOTAL 60.00
1-02004-530	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	170.00
						1-02004-530 TOTAL 170.00
1-02005-510	11	QUILL OFFICE SUPPLY	13500	8/27/2020	CAPPS MIDDLE SCHOOL	175.00
						1-02005-510 TOTAL 175.00
1-02006-127	11	CDWG	36106	8/27/2020	ROLLINGWOOD ELEMENTARY	375.00
	11	CDWG	36106	8/27/2020	ROLLINGWOOD ELEMENTARY	
						1-02006-127 TOTAL 375.00
1-02007-540	11	SUMNERONE INC	1499	8/27/2020	MAYFIELD MIDDLE SCHOOL	263.40
	11	SUMNERONE INC	1499	8/27/2020	MAYFIELD MIDDLE SCHOOL	148.75

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						1-02007-540 TOTAL 412.15
1-02008-127	11	QUILL OFFICE SUPPLY	13500	8/27/2020	ROLLINGWOOD ELEMENTARY	489.00
						1-02008-127 TOTAL 489.00
1-02009-094	74	AMAZON.COM	40217	8/27/2020	P C SCHOOLS INFOR TECH SERV	235.00
	74	AMAZON.COM	40217	8/27/2020	P C SCHOOLS INFOR TECH SERV	
						1-02009-094 TOTAL 235.00
1-02011-089	11	VARIDESK, LLC	14643	8/27/2020	P C SCHOOLS HUMAN RESOURCES	600.00
	11	VARIDESK, LLC	14643	8/27/2020	P C SCHOOLS HUMAN RESOURCES	
						1-02011-089 TOTAL 600.00
1-02013-127	11	LAKESHORE LEARNING MATERIAL	3778	8/27/2020	ROLLINGWOOD ELEMENTARY	489.00
						1-02013-127 TOTAL 489.00
1-02014-127	11	QUILL OFFICE SUPPLY	13500	8/27/2020	ROLLINGWOOD ELEMENTARY	80.98
	11	QUILL OFFICE SUPPLY	13500	8/27/2020	ROLLINGWOOD ELEMENTARY	
	11	QUILL OFFICE SUPPLY	13500	8/27/2020	ROLLINGWOOD ELEMENTARY	197.07
						1-02014-127 TOTAL 278.05
1-02016-540	11	APPLE COMPUTER INC	3943	8/27/2020	MAYFIELD MIDDLE SCHOOL	99.00
						1-02016-540 TOTAL 99.00
1-02017-540	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	29.99
	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	36.99
						1-02017-540 TOTAL 66.98
1-02019-540	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	8.99
	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	36.99

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1-02019-540						
TOTAL						45.98
1-02020-510	11	AMAZON.COM	40217	8/27/2020	CAPPS MIDDLE SCHOOL	40.98
	11	AMAZON.COM	40217	8/27/2020	CAPPS MIDDLE SCHOOL	62.97
	11	AMAZON.COM	40217	8/27/2020	CAPPS MIDDLE SCHOOL	68.96
1-02020-510						
TOTAL						172.91
1-02022-077	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	854.08
	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
1-02022-077						
TOTAL						854.08
1-02024-540	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	69.00
	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	21.24
	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	19.99
	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	14.99
1-02024-540						
TOTAL						125.22
1-02027-134	11	AMAZON.COM	40217	8/27/2020	WILL ROGERS ELEMENTARY SCHOOL	67.00
	11	AMAZON.COM	40217	8/27/2020	WILL ROGERS ELEMENTARY SCHOOL	27.00
	11	AMAZON.COM	40217	8/27/2020	WILL ROGERS ELEMENTARY SCHOOL	
1-02027-134						
TOTAL						94.00
1-02028-001	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	20.00
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	14.36
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	
1-02028-001						
TOTAL						34.36
1-02029-001	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	20.00
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	14.36
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	
	11	IPEVO INC	17728	8/27/2020	P C SCHOOLS FINE ARTS	

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					1-02029-001 TOTAL	34.36
1-02031-708	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	130.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-02031-708 TOTAL	130.00
1-02032-134	11	AMAZON.COM	40217	8/27/2020	WILL ROGERS ELEMENTARY SCHOOL	40.00
					1-02032-134 TOTAL	40.00
1-02033-134	11	AMAZON.COM	40217	8/27/2020	WILL ROGERS ELEMENTARY SCHOOL	40.00
					1-02033-134 TOTAL	40.00
1-02034-120	11	DIGI GROUP	7406	8/27/2020	HILLDALE ELEMENTARY SCHOOL	446.48
	11	DIGI GROUP	7406	8/27/2020	HILLDALE ELEMENTARY SCHOOL	
					1-02034-120 TOTAL	446.48
1-02035-550	11	APPLE COMPUTER INC	3943	8/27/2020	WESTERN OAKS MIDDLE SCHOOL	999.00
	11	APPLE COMPUTER INC	3943	8/27/2020	WESTERN OAKS MIDDLE SCHOOL	
					1-02035-550 TOTAL	999.00
1-02036-011	11	AMERICAN HEART ASSOCIATION, INC	7468	8/28/2020	P C CENTER HEALTH SERVICES	40.00
	11	AMERICAN HEART ASSOCIATION, INC	7468	8/28/2020	P C CENTER HEALTH SERVICES	15.00
	11	AMERICAN HEART ASSOCIATION, INC	7468	8/28/2020	P C CENTER HEALTH SERVICES	60.00
					1-02036-011 TOTAL	115.00
1-02037-001	11	APPLE COMPUTER INC	3943	8/27/2020	P C SCHOOLS FINE ARTS	34.95
	11	APPLE COMPUTER INC	3943	8/27/2020	P C SCHOOLS FINE ARTS	
	11	APPLE COMPUTER INC	3943	8/27/2020	P C SCHOOLS FINE ARTS	
	11	APPLE COMPUTER INC	3943	8/27/2020	P C SCHOOLS FINE ARTS	
					1-02037-001 TOTAL	34.95

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1-02038-105	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	45.98
	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	
	11	AMAZON.COM	40217	8/27/2020	CENTRAL ELEMENTARY SCHOOL	
1-02038-105 TOTAL						45.98
1-02039-705	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	45.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	
1-02039-705 TOTAL						45.00
1-02040-705	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/28/2020	PUTNAM CITY HIGH SCHOOL	199.00
	11	HOWARD TECHNOLOGY SOLUTIONS	41442	8/28/2020	PUTNAM CITY HIGH SCHOOL	
1-02040-705 TOTAL						199.00
1-02041-530	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	20.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	25.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	22.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	30.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	
1-02041-530 TOTAL						97.00
1-02042-705	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	25.00
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY HIGH SCHOOL	30.00
1-02042-705 TOTAL						55.00
1-02043-530	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	25.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	25.00
	11	AMAZON.COM	40217	8/27/2020	HEFNER MIDDLE SCHOOL	
1-02043-530 TOTAL						50.00
1-02044-110	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	25.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	
1-02044-110 TOTAL						25.00

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1-02045-110	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	65.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	
					1-02045-110 TOTAL	65.00
1-02046-001	11	HOUSE OF CLAY INC	216	8/27/2020	P C SCHOOLS FINE ARTS	240.00
	11	HOUSE OF CLAY INC	216	8/27/2020	P C SCHOOLS FINE ARTS	
	11	HOUSE OF CLAY INC	216	8/27/2020	P C SCHOOLS FINE ARTS	
					1-02046-001 TOTAL	240.00
1-02047-540	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	29.99
	11	AMAZON.COM	40217	8/27/2020	MAYFIELD MIDDLE SCHOOL	36.99
					1-02047-540 TOTAL	66.98
1-02048-077	11	FOLLETT SCHOOL SOLUTIONS INC	11261	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	540.29
	11	FOLLETT SCHOOL SOLUTIONS INC	11261	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
					1-02048-077 TOTAL	540.29
1-02049-510	11	AMAZON.COM	40217	8/27/2020	CAPPS MIDDLE SCHOOL	130.00
					1-02049-510 TOTAL	130.00
1-02050-710	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY WEST HIGH SCHOOL	32.99
	11	AMAZON.COM	40217	8/27/2020	PUTNAM CITY WEST HIGH SCHOOL	
					1-02050-710 TOTAL	32.99
1-02051-077	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	325.49
	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	30.00-
	11	PERMA BOUND BOOKS	12012	8/27/2020	P C SCHOOLS ADMIN LIBR. MEDIA	
					1-02051-077 TOTAL	295.49
1-02052-124	11	SECURITY BANKCARD CENTER INC	41643	8/31/2020	LAKE PARK ELEMENTARY SCHOOL	220.00

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						1-02052-124 TOTAL 220.00
1-02053-094	11	MACSPEC INC	10961	8/27/2020	P C SCHOOLS INFOR TECH SERV	7,000.00
						1-02053-094 TOTAL 7,000.00
1-02054-130	11	AMAZON.COM	40217	8/31/2020	WESTERN OAKS ELEMENTARY	29.98
	11	AMAZON.COM	40217	8/31/2020	WESTERN OAKS ELEMENTARY	
						1-02054-130 TOTAL 29.98
1-02058-126	11	LAKESHORE LEARNING MATERIAL	3778	8/28/2020	OVERHOLSER ELEMENTARY SCHOOL	130.00
	11	LAKESHORE LEARNING MATERIAL	3778	8/28/2020	OVERHOLSER ELEMENTARY SCHOOL	
						1-02058-126 TOTAL 130.00
1-02060-710	11	SMORE	41198	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	999.00
	11	SMORE	41198	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	
						1-02060-710 TOTAL 999.00
1-02061-710	11	AMAZON.COM	40217	8/28/2020	PUTNAM CITY WEST HIGH SCHOOL	60.00
	11	AMAZON.COM	40217	8/28/2020	PUTNAM CITY WEST HIGH SCHOOL	
						1-02061-710 TOTAL 60.00
1-02062-710	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	56.00
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	
						1-02062-710 TOTAL 56.00
1-02064-421	11	APPLIED EDUCATIONAL SYSTEMS	14272	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	3,200.00
	11	APPLIED EDUCATIONAL SYSTEMS	14272	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	
						1-02064-421 TOTAL 3,200.00
1-02066-128	11	TEACHER SYNERGY, LLC	16764	8/28/2020	TULAKES ELEMENTARY SCHOOL	130.00

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
						1-02066-128 TOTAL 130.00
1-02067-076	11	GROUP VERTICAL	14925	8/28/2020	PC SCHOOLS TECHNOLOGY DEPT	2,500.00
	11	GROUP VERTICAL	14925	8/28/2020	PC SCHOOLS TECHNOLOGY DEPT	
						1-02067-076 TOTAL 2,500.00
1-02068-110	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	133.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	100.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	11.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	16.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	
						1-02068-110 TOTAL 260.00
1-02069-705	11	LINDSAY WEB PRESS INC	35189	9/02/2020	PUTNAM CITY HIGH SCHOOL	2,000.00
	11	LINDSAY WEB PRESS INC	35189	9/02/2020	PUTNAM CITY HIGH SCHOOL	
						1-02069-705 TOTAL 2,000.00
1-02070-110	11	AMAZON.COM	40217	8/31/2020	ARBOR GROVE ELEMENTARY	65.00
	11	AMAZON.COM	40217	8/31/2020	ARBOR GROVE ELEMENTARY	
	11	AMAZON.COM	40217	8/31/2020	ARBOR GROVE ELEMENTARY	
						1-02070-110 TOTAL 65.00
1-02072-122	11	AMAZON.COM	40217	8/31/2020	KIRKLAND ELEMENTARY SCHOOL	100.00
	11	AMAZON.COM	40217	8/31/2020	KIRKLAND ELEMENTARY SCHOOL	10.67
						1-02072-122 TOTAL 110.67
1-02073-421	11	APPLIED EDUCATIONAL SYSTEMS	14272	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	2,080.00
	11	APPLIED EDUCATIONAL SYSTEMS	14272	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	
						1-02073-421 TOTAL 2,080.00
1-02074-421	11	APPLIED EDUCATIONAL SYSTEMS	14272	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	3,840.00
	11	APPLIED EDUCATIONAL SYSTEMS	14272	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-02074-421	11	APPLIED EDUCATIONAL SYSTEMS	14272	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-02074-421 TOTAL	3,840.00
1-02075-126	11	AMAZON.COM	40217	8/31/2020	OVERHOLSER ELEMENTARY SCHOOL	37.99
					1-02075-126 TOTAL	37.99
1-02076-705	11	BARNES & NOBLE	17597	9/02/2020	PUTNAM CITY HIGH SCHOOL	1,224.50
	11	BARNES & NOBLE	17597	9/02/2020	PUTNAM CITY HIGH SCHOOL	
					1-02076-705 TOTAL	1,224.50
1-02082-110	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	31.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	20.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	13.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	8.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	22.00
	11	AMAZON.COM	40217	8/28/2020	ARBOR GROVE ELEMENTARY	
					1-02082-110 TOTAL	94.00
1-02084-126	11	AMAZON.COM	40217	8/31/2020	OVERHOLSER ELEMENTARY SCHOOL	38.99
	11	AMAZON.COM	40217	8/31/2020	OVERHOLSER ELEMENTARY SCHOOL	6.99
	11	AMAZON.COM	40217	8/31/2020	OVERHOLSER ELEMENTARY SCHOOL	37.98
	11	AMAZON.COM	40217	8/31/2020	OVERHOLSER ELEMENTARY SCHOOL	
					1-02084-126 TOTAL	83.96
1-02087-421	11	PITSCO INC	12761	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	267.89
	11	PITSCO INC	12761	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	475.00
	11	PITSCO INC	12761	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	3.50
					1-02087-421 TOTAL	746.39
1-02088-421	11	FCCLA NATIONAL HEADQUARTERS	35277	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	200.00
	11	FCCLA NATIONAL HEADQUARTERS	35277	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-02088-421 TOTAL	200.00

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1-02089-421	11	OKLA FCCLA	32673	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	50.00
					1-02089-421 TOTAL	50.00
1-02092-421	11	MAKERBOT INDUSTRIES	14384	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	59.99
	11	MAKERBOT INDUSTRIES	14384	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	7.50
					1-02092-421 TOTAL	67.49
1-02094-066	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	341.20
	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	211.00
	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	55.17
	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	
					1-02094-066 TOTAL	497.03
1-02095-062	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SPECIAL SERVICES	31.47
					1-02095-062 TOTAL	31.47
1-02096-421	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	68.98
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	77.97
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	749.00
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	185.39
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	599.98
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	169.00
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-02096-421 TOTAL	1,850.32
1-02099-110	11	AMAZON.COM	40217	8/31/2020	ARBOR GROVE ELEMENTARY	27.00
	11	AMAZON.COM	40217	8/31/2020	ARBOR GROVE ELEMENTARY	
					1-02099-110 TOTAL	27.00
1-02100-421	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	31.60
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	10.45
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	199.99
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	449.00
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	

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						1-02100-421 TOTAL 691.04
1-02101-563	11	BARNES & NOBLE	11115	8/31/2020	P C SCHOOLS INDIAN ED DEPT	309.08
						1-02101-563 TOTAL 309.08
1-02103-710	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	36.63
	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	
						1-02103-710 TOTAL 36.63
1-02104-077	11	EBSCO SUBSCRIPTION SERV	147	8/31/2020	P C SCHOOLS ADMIN LIBR. MEDIA	330.00
						1-02104-077 TOTAL 330.00
1-02105-128	11	BELIEVE, INC	42112	8/31/2020	TULAKES ELEMENTARY SCHOOL	1,649.16
	11	BELIEVE, INC	42112	8/31/2020	TULAKES ELEMENTARY SCHOOL	1,000.00
						1-02105-128 TOTAL 2,649.16
1-02108-076	11	AMAZON.COM	40217	8/31/2020	PC SCHOOLS TECHNOLOGY DEPT	79.96
	11	AMAZON.COM	40217	8/31/2020	PC SCHOOLS TECHNOLOGY DEPT	
						1-02108-076 TOTAL 79.96
1-02110-710	11	AMAZON.COM	40217	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	51.00
						1-02110-710 TOTAL 51.00
1-02112-134	11	AMAZON.COM	40217	8/31/2020	WILL ROGERS ELEMENTARY SCHOOL	29.00
	11	AMAZON.COM	40217	8/31/2020	WILL ROGERS ELEMENTARY SCHOOL	20.00
						1-02112-134 TOTAL 49.00
1-02114-066	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	341.60
	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	211.00
	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	55.17-
	11	IMPRESSIONS PRINTING & COPYING	11233	8/31/2020	DISTRICT ATHLETIC DIRECTOR	

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1-02114-066						
TOTAL						497.43
1-02115-135	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	7.66
	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	3.10
	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	24.66
	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	37.47
	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	27.58
	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	22.04
	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	8.49
	11	AMAZON.COM	40217	8/31/2020	WINDSOR HILLS ELEMENTARY	
1-02115-135						
TOTAL						131.00
1-02119-125	11	AMAZON.COM	40217	8/31/2020	NORTHRIDGE ELEMENTARY SCHOOL	9.99
	11	AMAZON.COM	40217	8/31/2020	NORTHRIDGE ELEMENTARY SCHOOL	19.99
1-02119-125						
TOTAL						29.98
1-02122-563	11	ADMIRAL EXPRESS LLC	6135	8/31/2020	P C SCHOOLS INDIAN ED DEPT	91.69
	11	ADMIRAL EXPRESS LLC	6135	8/31/2020	P C SCHOOLS INDIAN ED DEPT	46.46
	11	ADMIRAL EXPRESS LLC	6135	8/31/2020	P C SCHOOLS INDIAN ED DEPT	27.84
	11	ADMIRAL EXPRESS LLC	6135	8/31/2020	P C SCHOOLS INDIAN ED DEPT	27.84
	11	ADMIRAL EXPRESS LLC	6135	8/31/2020	P C SCHOOLS INDIAN ED DEPT	27.84
	11	ADMIRAL EXPRESS LLC	6135	8/31/2020	P C SCHOOLS INDIAN ED DEPT	
1-02122-563						
TOTAL						221.67
1-02125-710	11	RENAISSANCE LEARNING	25174	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	2,475.00
	11	RENAISSANCE LEARNING	25174	8/31/2020	PUTNAM CITY WEST HIGH SCHOOL	
1-02125-710						
TOTAL						2,475.00
1-02126-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	338.40
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	1,305.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	96.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	213.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	112.80
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	256.80
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-02126-092						
TOTAL						2,322.00
1-02127-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	231.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	153.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	67.20
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	164.40
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	234.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
1-02127-092						
TOTAL						851.40
1-02128-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	128.50
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	125.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	560.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	600.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
1-02128-092						
TOTAL						1,413.50
1-02129-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	216.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	166.80
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	435.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	200.40
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	703.80
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	256.80
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
1-02129-092						
TOTAL						1,978.80
1-02130-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	63.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	153.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	125.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	325.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	199.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	400.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	

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						1-02130-092 TOTAL	1,266.20
1-02133-094	77	APPLE COMPUTER INC	3943	8/31/2020	P C SCHOOLS INFOR TECH SERV	233,700.00	
	77	APPLE COMPUTER INC	3943	8/31/2020	P C SCHOOLS INFOR TECH SERV		
						1-02133-094 TOTAL	233,700.00
1-02135-085	22	OKLA DEPT OF HUMAN SERVICES	12917	8/31/2020	CHILD NUTRTION DEPT	24,000.00	
						1-02135-085 TOTAL	24,000.00
1-02136-077	11	FOLLETT SCHOOL SOLUTIONS INC	11261	8/31/2020	P C SCHOOLS ADMIN LIBR. MEDIA	476.58	
	11	FOLLETT SCHOOL SOLUTIONS INC	11261	8/31/2020	P C SCHOOLS ADMIN LIBR. MEDIA	24.84	
						1-02136-077 TOTAL	501.42
1-02137-077	11	PERMA BOUND BOOKS	12012	8/31/2020	P C SCHOOLS ADMIN LIBR. MEDIA	325.49	
	11	PERMA BOUND BOOKS	12012	8/31/2020	P C SCHOOLS ADMIN LIBR. MEDIA	30.00	
	11	PERMA BOUND BOOKS	12012	8/31/2020	P C SCHOOLS ADMIN LIBR. MEDIA		
						1-02137-077 TOTAL	295.49
1-02138-124	11	LAMINATOR.COM	5272	8/31/2020	LAKE PARK ELEMENTARY SCHOOL	42.36	
	11	LAMINATOR.COM	5272	8/31/2020	LAKE PARK ELEMENTARY SCHOOL		
	11	LAMINATOR.COM	5272	8/31/2020	LAKE PARK ELEMENTARY SCHOOL	4.50	
						1-02138-124 TOTAL	46.86
1-02139-060	81	AMAZON.COM	40217	8/31/2020	AMY WRIGHT	69.75	
	81	AMAZON.COM	40217	8/31/2020	AMY WRIGHT		
	81	AMAZON.COM	40217	8/31/2020	AMY WRIGHT		
	81	AMAZON.COM	40217	8/31/2020	AMY WRIGHT		
						1-02139-060 TOTAL	69.75
1-02140-124	11	AMAZON.COM	40217	8/31/2020	LAKE PARK ELEMENTARY SCHOOL	31.98	
						1-02140-124 TOTAL	31.98

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1-02141-338	11	SUCHY, KELLY TURNER	3938	8/31/2020	PUTNAM CITY SMART START	300.00
					1-02141-338 TOTAL	300.00
1-02142-338	11	SUCHY, KELLY TURNER	3938	8/31/2020	PUTNAM CITY SMART START	300.00
					1-02142-338 TOTAL	300.00
1-02143-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	231.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-02143-092 TOTAL	231.60
1-02145-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	694.80
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-02145-092 TOTAL	694.80
1-02147-092	11	BRADY INDUSTRIES	41873	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	2,031.00
	11	BRADY INDUSTRIES	41873	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	11	BRADY INDUSTRIES	41873	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	2,572.00
	11	BRADY INDUSTRIES	41873	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	11	BRADY INDUSTRIES	41873	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
					1-02147-092 TOTAL	4,603.00
1-02151-001	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	444.00
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
					1-02151-001 TOTAL	444.00
1-02152-001	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	444.00
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
					1-02152-001 TOTAL	444.00

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1-02153-001	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	444.00
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
	11	THEATREFOLK	41906	8/31/2020	P C SCHOOLS FINE ARTS	
1-02153-001 TOTAL						444.00
1-02154-130	11	AMAZON.COM	40217	8/31/2020	WESTERN OAKS ELEMENTARY	39.99
1-02154-130 TOTAL						39.99
1-02155-130	11	BIG NERD SOFTWARE, LLC	42196	9/02/2020	WESTERN OAKS ELEMENTARY	210.00
1-02155-130 TOTAL						210.00
1-02156-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	775.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
1-02156-092 TOTAL						850.00
1-02160-520	11	SPORT SUPPLY GROUP DBA BSN	18306	8/31/2020	KENNETH COOPER MIDDLE SCHOOL	1,250.00
1-02160-520 TOTAL						1,250.00
1-02162-421	11	REALITYWORKS	39627	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	1,800.00
	11	REALITYWORKS	39627	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	125.00
	11	REALITYWORKS	39627	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	350.00
1-02162-421 TOTAL						2,275.00
1-02163-134	11	AMAZON.COM	40217	8/31/2020	WILL ROGERS ELEMENTARY SCHOOL	30.00
1-02163-134 TOTAL						30.00
1-02164-421	11	REALITYWORKS	39627	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	1,800.00
	11	REALITYWORKS	39627	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	125.00
	11	REALITYWORKS	39627	8/31/2020	PUTNAM CITY SCHOOLS VO-TECH	350.00

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-02164-421						
TOTAL						2,275.00
1-02166-421	11	VEX ROBOTICS INC	17806	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	131.94
	11	VEX ROBOTICS INC	17806	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	3,032.00
	11	VEX ROBOTICS INC	17806	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	320.00
	11	VEX ROBOTICS INC	17806	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	249.99
	11	VEX ROBOTICS INC	17806	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	195.31
1-02166-421						
TOTAL						3,929.24
1-02168-421	11	PITSCO INC	12761	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	728.54
1-02168-421						
TOTAL						728.54
1-02169-563	11	DELL COMPUTER CORP	16286	9/02/2020	P C SCHOOLS INDIAN ED DEPT	798.11
	11	DELL COMPUTER CORP	16286	9/02/2020	P C SCHOOLS INDIAN ED DEPT	
1-02169-563						
TOTAL						798.11
1-02170-001	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	300.00
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
1-02170-001						
TOTAL						300.00
1-02173-563	11	BARNES & NOBLE	11115	9/02/2020	P C SCHOOLS INDIAN ED DEPT	177.90
	11	BARNES & NOBLE	11115	9/02/2020	P C SCHOOLS INDIAN ED DEPT	189.00
	11	BARNES & NOBLE	11115	9/02/2020	P C SCHOOLS INDIAN ED DEPT	313.80
	11	BARNES & NOBLE	11115	9/02/2020	P C SCHOOLS INDIAN ED DEPT	523.80
	11	BARNES & NOBLE	11115	9/02/2020	P C SCHOOLS INDIAN ED DEPT	237.20
	11	BARNES & NOBLE	11115	9/02/2020	P C SCHOOLS INDIAN ED DEPT	104.85
	11	BARNES & NOBLE	11115	9/02/2020	P C SCHOOLS INDIAN ED DEPT	
1-02173-563						
TOTAL						1,546.55
1-02174-105	11	AMAZON.COM	40217	8/31/2020	CENTRAL ELEMENTARY SCHOOL	29.98

P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
					1-02174-105 TOTAL	29.98
1-02175-421	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	631.75
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	63.89
					1-02175-421 TOTAL	695.64
1-02176-102	11	SCHOLASTIC INC	277	8/31/2020	APOLLO ELEMENTARY SCHOOL	350.00
					1-02176-102 TOTAL	350.00
1-02177-122	11	AMAZON.COM	40217	8/31/2020	KIRKLAND ELEMENTARY SCHOOL	35.00
					1-02177-122 TOTAL	35.00
1-02179-122	11	LAKESHORE LEARNING MATERIAL	3778	8/31/2020	KIRKLAND ELEMENTARY SCHOOL	107.82
					1-02179-122 TOTAL	107.82
1-02180-520	11	AMAZON.COM	40217	8/31/2020	KENNETH COOPER MIDDLE SCHOOL	39.99
					1-02180-520 TOTAL	39.99
1-02181-421	11	APPLE COMPUTER INC	3943	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	999.95
	11	APPLE COMPUTER INC	3943	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	9,790.00
	11	APPLE COMPUTER INC	3943	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	1,999.98
	11	APPLE COMPUTER INC	3943	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	APPLE COMPUTER INC	3943	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-02181-421 TOTAL	12,789.93
1-02183-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	270.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	164.40
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	186.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	256.80
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	234.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-02183-092						
TOTAL						1,112.40
1-02184-092	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	435.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	231.60
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	560.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	250.00
	21	INDOFF INCORPORATED	40539	8/31/2020	PUTNAM CITY SCH SUPT. OFFICE	
1-02184-092						
TOTAL						1,476.60
1-02186-089	11	OSSBA	12742	8/31/2020	P C SCHOOLS HUMAN RESOURCES	100.00
	11	OSSBA	12742	8/31/2020	P C SCHOOLS HUMAN RESOURCES	
1-02186-089						
TOTAL						100.00
1-02187-118	11	TEACHER INNOVATIONS INC	14276	9/02/2020	HARVEST HILLS ELEMENTARY	148.50
	11	TEACHER INNOVATIONS INC	14276	9/02/2020	HARVEST HILLS ELEMENTARY	
1-02187-118						
TOTAL						148.50
1-02188-421	11	B&H PHOTO VIDEO	12278	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	1,963.24
	11	B&H PHOTO VIDEO	12278	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	B&H PHOTO VIDEO	12278	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	495.00
	11	B&H PHOTO VIDEO	12278	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	2,995.00
	11	B&H PHOTO VIDEO	12278	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
1-02188-421						
TOTAL						5,453.24
1-02189-118	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/31/2020	HARVEST HILLS ELEMENTARY	253.00
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/31/2020	HARVEST HILLS ELEMENTARY	100.00
	11	OFFICE DEPOT (DISTRICT ACCT)	7674	8/31/2020	HARVEST HILLS ELEMENTARY	25.00
1-02189-118						
TOTAL						378.00
1-02191-110	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	120.00
	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	
1-02191-110						
TOTAL						120.00

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1-02192-110	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	50.00
	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	
					1-02192-110 TOTAL	50.00
1-02195-110	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	130.00
	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	20.00
	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	
					1-02195-110 TOTAL	150.00
1-02197-421	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	300.00
	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-02197-421 TOTAL	300.00
1-02200-510	11	DLR GROUP INC. OF TEXAS	41624	8/31/2020	CAPPS MIDDLE SCHOOL	3,000.00
	11	DLR GROUP INC. OF TEXAS	41624	8/31/2020	CAPPS MIDDLE SCHOOL	
					1-02200-510 TOTAL	3,000.00
1-02202-116	11	LEARNING A-Z, LLC	2483	9/02/2020	DENNIS ELEMENTARY	1,318.05
	11	LEARNING A-Z, LLC	2483	9/02/2020	DENNIS ELEMENTARY	
	11	LEARNING A-Z, LLC	2483	9/02/2020	DENNIS ELEMENTARY	
					1-02202-116 TOTAL	1,318.05
1-02204-116	11	IXL LEARNING, INC.	39973	9/02/2020	DENNIS ELEMENTARY	3,105.00
	11	IXL LEARNING, INC.	39973	9/02/2020	DENNIS ELEMENTARY	
	11	IXL LEARNING, INC.	39973	9/02/2020	DENNIS ELEMENTARY	
					1-02204-116 TOTAL	3,105.00
1-02205-116	11	VOCABULARYSPELLINGCITY.COM	14298	9/02/2020	DENNIS ELEMENTARY	225.00
	11	VOCABULARYSPELLINGCITY.COM	14298	9/02/2020	DENNIS ELEMENTARY	
					1-02205-116 TOTAL	225.00

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1-02206-550	11	QUILL OFFICE SUPPLY	13500	9/02/2020	WESTERN OAKS MIDDLE SCHOOL	300.00
	11	QUILL OFFICE SUPPLY	13500	9/02/2020	WESTERN OAKS MIDDLE SCHOOL	200.00
	11	QUILL OFFICE SUPPLY	13500	9/02/2020	WESTERN OAKS MIDDLE SCHOOL	
1-02206-550 TOTAL						500.00
1-02207-089	11	CDWG	36106	9/02/2020	P C SCHOOLS HUMAN RESOURCES	125.00
	11	CDWG	36106	9/02/2020	P C SCHOOLS HUMAN RESOURCES	
	11	CDWG	36106	9/02/2020	P C SCHOOLS HUMAN RESOURCES	
1-02207-089 TOTAL						125.00
1-02209-127	11	OFFICE DEPOT (DISTRICT ACCT)	7674	9/02/2020	ROLLINGWOOD ELEMENTARY	54.99
1-02209-127 TOTAL						54.99
1-02210-135	11	AMAZON.COM	40217	9/02/2020	WINDSOR HILLS ELEMENTARY	35.00
	11	AMAZON.COM	40217	9/02/2020	WINDSOR HILLS ELEMENTARY	15.00
	11	AMAZON.COM	40217	9/02/2020	WINDSOR HILLS ELEMENTARY	
1-02210-135 TOTAL						50.00
1-02211-102	11	AMAZON.COM	40217	9/02/2020	APOLLO ELEMENTARY SCHOOL	75.00
	11	AMAZON.COM	40217	9/02/2020	APOLLO ELEMENTARY SCHOOL	75.00
	11	AMAZON.COM	40217	9/02/2020	APOLLO ELEMENTARY SCHOOL	50.00
1-02211-102 TOTAL						200.00
1-02212-110	11	AMAZON.COM	40217	9/02/2020	ARBOR GROVE ELEMENTARY	250.00
1-02212-110 TOTAL						250.00
1-02213-710	11	APPLIED EDUCATIONAL SYSTEMS	14272	9/02/2020	PUTNAM CITY WEST HIGH SCHOOL	599.00
	11	APPLIED EDUCATIONAL SYSTEMS	14272	9/02/2020	PUTNAM CITY WEST HIGH SCHOOL	1,200.00
1-02213-710 TOTAL						1,799.00
1-02215-705	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY HIGH SCHOOL	70.00
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY HIGH SCHOOL	

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-02215-705						
TOTAL						70.00
1-02219-708	11	TEXOMA INSTRUMENT REPAIR	14877	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	1,000.00
	11	TEXOMA INSTRUMENT REPAIR	14877	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	
	11	TEXOMA INSTRUMENT REPAIR	14877	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	
1-02219-708						
TOTAL						1,000.00
1-02221-011	11	HEART SMART	18303	9/02/2020	P C CENTER HEALTH SERVICES	100.00
1-02221-011						
TOTAL						100.00
1-02222-705	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY HIGH SCHOOL	245.00
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY HIGH SCHOOL	
1-02222-705						
TOTAL						245.00
1-02223-118	11	AMAZON.COM	40217	9/02/2020	HARVEST HILLS ELEMENTARY	102.00
	11	AMAZON.COM	40217	9/02/2020	HARVEST HILLS ELEMENTARY	28.00
1-02223-118						
TOTAL						130.00
1-02224-705	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY HIGH SCHOOL	10.00
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY HIGH SCHOOL	30.00
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY HIGH SCHOOL	
1-02224-705						
TOTAL						40.00
1-02225-001	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	300.00
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
	11	SITTS, BRANDY	40610	9/02/2020	P C SCHOOLS FINE ARTS	
1-02225-001						
TOTAL						300.00
1-02229-708	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	22.49
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	12.96

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
1-02229-708	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-02229-708 TOTAL	35.45
1-02230-095	21	SOUTHSIDE LAWN & GARDEN	3962	9/02/2020	PUTNAM CITY MAINTENANCE DEPT	1,000.00
	21	SOUTHSIDE LAWN & GARDEN	3962	9/02/2020	PUTNAM CITY MAINTENANCE DEPT	
	21	SOUTHSIDE LAWN & GARDEN	3962	9/02/2020	PUTNAM CITY MAINTENANCE DEPT	
					1-02230-095 TOTAL	1,000.00
1-02231-135	11	BETHANY POST OFFICE	24885	9/02/2020	WINDSOR HILLS ELEMENTARY	300.00
	11	BETHANY POST OFFICE	24885	9/02/2020	WINDSOR HILLS ELEMENTARY	
					1-02231-135 TOTAL	300.00
1-02232-076	11	AMAZON.COM	40217	9/02/2020	PC SCHOOLS TECHNOLOGY DEPT	14.48
	11	AMAZON.COM	40217	9/02/2020	PC SCHOOLS TECHNOLOGY DEPT	14.99
	11	AMAZON.COM	40217	9/02/2020	PC SCHOOLS TECHNOLOGY DEPT	
					1-02232-076 TOTAL	29.47
1-02233-708	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	33.99
	11	AMAZON.COM	40217	9/02/2020	PUTNAM CITY NORTH HIGH SCHOOL	
					1-02233-708 TOTAL	33.99
1-02234-133	11	AMAZON.COM	40217	9/02/2020	WILEY POST ELEMENTARY SCHOOL	35.00
	11	AMAZON.COM	40217	9/02/2020	WILEY POST ELEMENTARY SCHOOL	
					1-02234-133 TOTAL	35.00
1-02237-062	11	MACGILL DISCOUNT SCHOOL NURSE	35471	9/02/2020	PUTNAM CITY SPECIAL SERVICES	1,440.00
	11	MACGILL DISCOUNT SCHOOL NURSE	35471	9/02/2020	PUTNAM CITY SPECIAL SERVICES	
					1-02237-062 TOTAL	1,440.00
1-02239-550	11	BETHANY POST OFFICE	24885	9/02/2020	WESTERN OAKS MIDDLE SCHOOL	500.00
	11	BETHANY POST OFFICE	24885	9/02/2020	WESTERN OAKS MIDDLE SCHOOL	

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P/O NUMBER	FUND	VENDOR NAME	VENDOR NUMBER	DATE	SITE/DEPT	AMOUNT POSTED
					1-02239-550	
					TOTAL	500.00
1-02246-421	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	50.00
	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-02246-421	
					TOTAL	50.00
1-02247-421	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	50.00
	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
	11	OKLA FCCLA	32673	9/02/2020	PUTNAM CITY SCHOOLS VO-TECH	
					1-02247-421	
					TOTAL	50.00
					FINAL TOTALS	
					TOTAL	9,206,193.46

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Putnam City Schools
Investment Report
8/31/2020

<u>General Fund</u>	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>2018-2019</u>						
9128282V1	UBS Financial Services	TBILL	2.90%	8/1/2019	09/15/2020	\$499,717.75
9128282Z2	UBS Financial Services	TBILL	1.78%	8/14/2019	10/15/2020	\$1,003,628.21
084601WL3	UBS Financial Services	CD	1.70%	10/29/2019	10/22/2020	\$222,000.00
06251AY20	UBS Financial Services	CD	1.75%	10/28/2019	10/27/2020	\$223,000.00
61760ASM2	UBS Financial Services	CD	3.10%	11/23/2018	11/23/2020	\$245,000.00
369012908	Commerce Bank	CD	1.20%	12/16/2019	12/21/2020	\$500,000.00
3132X0MT5	UBS Financial Services	FAMCA	1.55%	1/30/2020	01/15/2021	\$866,391.31
290015699	Commerce Bank	CD	1.23%	1/31/2020	02/03/2021	\$245,000.00
38149MPJ6	UBS Financial Services	CD	1.60%	2/5/2020	02/04/2021	\$245,000.00
59013J6M6	Commerce Bank	CD	2.55%	2/08/2019	02/08/2021	\$245,000.00
9128284B3	UBS Financial Services	T-NOTE	1.51%	1/27/2020	03/15/2021	\$999,053.47
369013122	Commerce Bank	CD	1.22%	2/19/2020	03/15/2021	\$1,000,000.00
369013123	Commerce Bank	CD	1.22%	2/19/2020	04/15/2021	\$1,000,000.00
369013124	Commerce Bank	CD	1.21%	2/19/2020	05/17/2021	\$1,000,000.00
369013198	Commerce Bank	CD	0.04%	3/12/2020	03/15/2021	\$1,000,000.00
369013356	Commerce Bank	CD	0.25%	4/13/2020	04/13/2021	\$1,000,000.00
76116EFY1	UBS Financial Services	RFCO	0.31%	4/22/2020	07/15/2021	\$239,078.40
44329ME41	UBS Financial Services	CD	1.00%	5/08/2020	05/08/2023	\$239,000.00
78658RDC2	UBS Financial Services	CD	0.30%	5/14/2020	05/13/2021	\$200,000.00
31396218	Bank of the West	MM	0.16%	NA	NA	\$2,705.51
140209192	Commerce Bank	MM	0.21%	NA	NA	\$557,951.20
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	\$2,890,412.17
<u>Total 2018-2019</u>						<u>\$14,422,938.02</u>
<u>Total General Fund</u>						<u>\$14,422,938.02</u>

Putnam City Schools
Investment Report
8/31/2020

	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>Building Fund</u>						
<u>2018-2019</u>						
949763ZJ8	UBS Financial Services	CD	2.45%	4/12/2019	10/13/2020	\$245,000.00
9128282Z2	UBS Financial Services	TBILL	1.80%	9/19/2019	10/15/2020	\$506,579.29
3133EHJ95	UBS Financial Services	FFCB	1.80%	9/19/2019	10/26/2020	\$503,209.69
9128283G3	UBS Financial Services	T-NOTE	1.75%	9/26/2019	11/15/2020	\$493,122.42
31396218	Bank of the West	MM	0.16%	NA	NA	\$1,085,378.33
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$3,891,663.69</u>
<u>Total 2018-2019</u>						<u>\$6,724,953.42</u>
<u>Total Building Fund</u>						<u>\$6,724,953.42</u>

Putnam City Schools
Investment Report
8/31/2020

	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>Bond Funds</u>						
<u>2014 Bond Fund (31)</u>						
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$48,694.38</u>
<u>Total Bond Fund (31)</u>						<u>\$48,694.38</u>
<u>2015 Bond Fund (32)</u>						
020080AU1	Commerce Bank	CD	1.80%	9/11/2015	09/11/2020	\$240,000.00
140209192	Commerce Bank	MM	0.21%	NA	NA	\$16,153.85
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$983.13</u>
<u>Total Bond Fund (32)</u>						<u>\$257,136.98</u>
<u>2017 Bond Fund (34)</u>						
369012591	Commerce Bank	CD	1.42%	8/15/2019	10/15/2020	\$1,000,000.00
140209192	Commerce Bank	MM	0.21%	NA	NA	\$10,875.78
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$10,300.56</u>
<u>Total Bond Fund (34)</u>						<u>\$1,021,176.34</u>

Putnam City Schools
Investment Report
8/31/2020

	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>2019 Bond Fund (35)</u>						
105133GW6	UBS Bank	CD	1.60%	11/26/2019	11/25/2020	\$245,000.00
0603HHZ9	UBS Bank	CD	1.60%	11/27/2019	11/25/2020	\$245,000.00
9128283L2	UBS Bank	T-Note	1.58%	12/5/2019	12/20/2020	\$749,776.92
07370X3N2	UBS Bank	CD	1.55%	1/15/2020	01/31/2021	\$240,000.00
07370YX49	UBS Bank	CD	1.60%	1/15/2020	01/31/2021	\$240,000.00
06051VN93	UBS Bank	CD	1.60%	1/15/2020	01/14/2021	\$240,000.00
72345SJV4	UBS Bank	CD	1.70%	1/21/2020	01/21/2021	\$240,000.00
369012971	Commerce Bank	CD	1.30%	1/16/2020	02/16/2021	\$1,000,000.00
140209192	Commerce Bank	MM	0.21%	NA	NA	\$3,149,362.16
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$397,754.57</u>
<u>Total Bond Fund (35)</u>						\$6,746,893.65
<u>2016 Bond Fund (36)</u>						
140209192	Commerce Bank	MM	0.21%	NA	NA	\$16,793.62
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$100,192.21</u>
<u>Total Bond Fund (36)</u>						\$116,985.83
<u>2012 Bond Fund (37)</u>						
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$10,433.80</u>
<u>Total Bond Fund (37)</u>						\$10,433.80

Putnam City Schools
Investment Report
8/31/2020

	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>2013 Bond Fund (38)</u> 836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$12,337.02</u>
<u>Total Bond Fund (38)</u>						\$12,337.02
<u>2013 Bond Fund (39)</u> 836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$186,039.83</u>
<u>Total Bond Fund (39)</u>						\$186,039.83
<u>2010 Bond Fund A (71)</u> 836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$5,222.43</u>
<u>Total Bond Fund (71)</u>						\$5,222.43
<u>2010 Bond Fund B (72)</u> 836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$8,782.29</u>
<u>Total Bond Fund (72)</u>						\$8,782.29
<u>2011 Bond Fund A (73)</u> 836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$102,267.66</u>
<u>Total Bond Fund (73)</u>						\$102,267.66

Putnam City Schools
Investment Report
8/31/2020

	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>2017 Bond Fund (74)</u>						
9128282V1	UBS Financial Services	T-Bill	1.89%	7/31/2019	09/15/2020	\$244,872.80
9128282Z2	UBS Financial Services	T-Bill	1.90%	8/2/2019	10/15/2020	\$400,630.59
140209192	Commerce Bank	MM	2.10%	NA	NA	\$15,609.69
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$65,838.38</u>
<u>Total Bond Fund (74)</u>						\$726,951.46
<u>2017 Bond Fund (75)</u>						
02007GFD0	Commerce Bank	CD	2.80%	9/27/2018	09/28/2020	\$240,000.00
90348JDY3	Commerce Bank	CD	2.90%	10/5/2018	10/05/2020	\$245,000.00
140209192	Commerce Bank	MM	0.21%	NA	NA	\$47,304.74
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$11,816.89</u>
<u>Total Bond Fund (75)</u>						\$544,121.63
<u>2014 Bond Fund (76)</u>						
369013682	Commerce Bank	CD	0.13%	8/25/2020	6/16/2021	\$1,000,000.00
9127963H0	UBS Financial Services	T-Note	0.01%	8/25/2020	6/17/2021	\$999,136.67
9128285A4	UBS Financial Services	T-Note	0.15%	6/16/2020	9/15/2021	\$999,890.03
369013531	Commerce Bank	CD	0.16%	6/25/2020	9/15/2021	\$1,000,000.00
9128285F3	UBS Financial Services	T-Note	0.15%	6/16/2020	10/15/2021	\$999,474.45
369013532	Commerce Bank	CD	0.16%	6/25/2020	10/15/2021	\$1,000,000.00
9128285L0	UBS Financial Services	T-Note	0.14%	6/16/2020	11/15/2021	\$1,000,422.14
369013533	Commerce Bank	CD	0.16%	6/25/2020	11/15/2021	\$1,000,000.00
9128285R7	UBS Financial Services	T-Note	0.15%	6/16/2020	12/15/2021	\$999,753.53
369013534	Commerce Bank	CD	0.16%	6/25/2020	12/15/2021	\$1,000,000.00
140209192	Commerce Bank	MM	0.21%	NA	NA	\$300,028.06
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$3,744,062.40</u>
<u>Total Bond Fund (76)</u>						\$14,042,767.28
<u>2014 Bond Fund (77)</u>						
369013681	Commerce Bank	CD	0.13%	8/25/2020	6/16/2021	\$1,000,000.00

Putnam City Schools
Investment Report
8/31/2020

	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
9127963H0	UBS Financial Services	T-Note	0.10%	8/25/2020	6/17/2021	\$999,136.67
9128285V8	UBS Financial Services	T-Note	0.16%	6/16/2020	1/15/2022	\$1,000,338.86
369013535	Commerce Bank	CD	0.16%	6/25/2020	1/14/2022	\$1,000,000.00
9128286C9	UBS Financial Services	T-Note	0.16%	6/16/2020	2/15/2022	\$1,000,172.57
369013536	Commerce Bank	CD	0.16%	6/25/2020	2/15/2022	\$1,000,000.00
9128286H8	UBS Financial Services	T-Note	0.16%	6/16/2020	3/15/2022	\$999,781.09
369013537	Commerce Bank	CD	0.16%	6/25/2020	3/15/2022	\$1,000,000.00
9128286M7	UBS Financial Services	T-Note	0.15%	6/16/2020	4/15/2022	\$999,366.68
369013538	Commerce Bank	CD	0.16%	6/25/2020	4/15/2022	\$1,000,000.00
140209192	Commerce Bank	MM	0.21%	NA	NA	\$300,028.06
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$2,504,686.72</u>

Total Bond Fund (77)

\$12,803,510.65

2017 Bond Fund (78)

140209192	Commerce Bank	MM	0.21%	NA	NA	\$1,833.54
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$1,264.44</u>

Total Bond Fund (78)

\$3,097.98

Total Bond Funds

\$29,889,525.56

Sinking Fund (41)

369012733	Commerce Bank	CD	1.42%	10/21/2019	12/01/2020	\$240,000.00
31396218	Bank of the West	MM	0.16%	NA	NA	\$521,450.49
140209192	Commerce Bank	MM	0.21%	NA	NA	\$960,000.00
836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	\$2,759,241.40

Total Sinking Fund

\$4,480,691.89

Gifts Fund 2016

836009558	Bank of Oklahoma	Inv. Cking	1.34%	NA	NA	<u>\$72,798.46</u>
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Total Gifts Fund

\$72,798.46

Putnam City Schools
Investment Report
8/31/2020

<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>Total Governmental Funds</u>					<u>\$62,337,801.00</u>

Putnam City Schools
Investment Report
8/31/2020

	<u>Bank</u>	<u>Type</u>	<u>Rate</u>	<u>Date of Deposit</u>	<u>Matures</u>	<u>Amount</u>
<u>School Activity Fund</u>						
<u>Putnam City High School</u> 3022417500	First Bethany Bank	CD	0.50%	6/3/2018	06/03/2019	\$40,000.00
<u>Putnam City North HS</u> 140420K74	Bank of Oklahoma	CD	2.30%	4/19/2018	10/21/2019	<u>\$200,000.00</u>
<u>Total School Activity Fund</u>						<u>\$240,000.00</u>
<u>GRAND TOTAL INVESTMENTS</u>						<u>\$62,577,801.00</u>

CD	Certificate of Deposit
FAMCA	Farmer Mac
FFCB	Fed. Farm Credit Bank
FHLB	Fed. Home Loan Bank
FHLMC	Fed. Home Loan Mortgage Corp
FICO	Financing Corporation
FMCDN	Fed. Home Loan Mortgage Corp Discount Notes (Freddie Mac)
FNMA	Fed. National Mortgage Agency (Fannie Mae)
Inv. Cking	Interest Bearing Checking
MM	Institutional Money Market
CB	City Bond
TBILL	Treasury Bill
FRCSP	Government Agency

Putnam City Schools Pledging Report

	As of 07/31/20	8/31/2020	As of 7/31/20	
<u>BANK PLEDGING</u>	<u>AMOUNT PLEDGED</u>	<u>INVESTED</u>	<u>CKING ACCTS</u>	<u>PLEDGING AVAILABLE</u>
BANK OF OKLAHOMA	\$95,199,026.92	\$17,024,792.43	\$45,668,389.08	\$32,505,845.41
BANK OF THE WEST	\$3,019,571.00	\$1,609,534.33	\$0.00	\$1,410,036.67
COMMERCE BANK	\$24,840,087.29	\$5,375,940.70	\$0.00	\$19,464,146.59
COMMERCE CAPITAL MARKETS	\$18,955,000.00	\$18,955,000.00	\$0.00	\$0.00
FIRST BETHANY BANK	\$2,507,712.75	\$40,000.00	\$257,117.56	\$2,210,595.19
FIRST FIDELITY	\$250,000.00	\$0.00	\$37,313.13	\$212,686.87
PROSPERITY BANK	\$654,245.07	\$0.00	\$259,625.87	\$394,619.20
UBS FINANCIAL SERVICES	<u>\$3,069,000.00</u>	<u>\$3,069,000.00</u>	<u>\$0.00</u>	\$0.00
	<u>\$148,494,643.03</u>	<u>\$46,074,267.46</u>	<u>\$46,222,445.64</u>	<u>\$56,197,929.93</u>
AGENCIES (DO NOT REQUIRE PLEDGING)		<u>\$16,503,633.29</u>		
TOTAL INVESTMENTS		<u>\$62,577,900.75</u>		

***AMOUNT PLEDGED INCLUDES FDIC \$250,000.00

CHECKING ACCOUNT STATUS REPORT
as of 07/31/2020

ACCOUNT NAME	BOK	FIRST FIDELITY	FNB-BETHANY	PROSPERITY BANK	TOTALS (BY SCHOOL)
SMART START CHILD CARE CTR	\$17,329.58				\$17,329.58
ADMINISTRATIVE ACCOUNT	\$41,715,816.57				\$41,715,816.57
CHILD NUTRITION	\$2,380,846.99				\$2,380,846.99
ADMIN EXTENDED CARD	\$56,235.96				\$56,235.96
ADMIN ACTIVITY	\$207,875.29				\$207,875.29
APOLLO	\$20,674.35				\$20,674.35
ARBOR GROVE	\$34,651.55				\$34,651.55
CENTRAL ELEMENTARY		\$37,313.13			\$37,313.13
CORONADO	\$70,861.58				\$70,861.58
DENNIS	\$97,359.55				\$97,359.55
DOWNS	\$80,416.45				\$80,416.45
HARVEST HILLS	\$46,914.01				\$46,914.01
HILLDALE	\$56,258.19				\$56,258.19
KIRKLAND	\$47,760.24				\$47,760.24
LAKE PARK	\$52,555.94				\$52,555.94
NORTHRIDGE	\$161,721.48				\$161,721.48
OVERHOLSER	\$31,364.01				\$31,364.01
ROLLINGWOOD	68,635.40				\$68,635.40
TULAKES	\$32,823.17				\$32,823.17
WESTERN OAKS ELEMENTRAY	\$58,340.43				\$58,340.43
WILEY POST	\$42,650.69				\$42,650.69
WILL ROGERS	\$34,364.98				\$34,364.98
WINDSOR HILLS	\$16,018.14				\$16,018.14
CAPPS MIDDLE	\$37,906.44				\$37,906.44
COOPER MIDDLE	\$32,196.46				\$32,196.46
HEFNER MIDDLE	\$77,114.94				\$77,114.94
MAYFIELD MIDDLE	\$51,283.85				\$51,283.85
WESTERN OAKS MIDDLE				\$46,179.48	\$46,179.48
PC HIGH			\$257,117.56		\$257,117.56
PC NORTH	\$136,874.22				\$136,874.22
PC WEST				\$213,446.39	\$213,446.39
PC ACADEMY	\$1,538.62				\$1,538.62
TOTALS (BY BANK)	\$45,668,389.08	\$37,313.13	\$257,117.56	\$259,625.87	\$46,222,445.64

**Activity Fund Cash Summary FY21
JULY**

Site #	Site Name	Balance as of: 07/01/2020	Revenue	Adjustments	Expenses	Balance as of: 07/31/2020
050	Administration	\$ 206,347.29	\$ 1,500.00	\$ 28.00	\$ -	\$ 207,875.29
102	Apollo Elementary	\$ 20,673.47	\$ -	\$ 0.88	\$ -	\$ 20,674.35
105	Central Elementary	\$ 37,311.45	\$ -	\$ 1.68	\$ -	\$ 37,313.13
110	Arbor Grove Elementary	\$ 34,704.69	\$ -	\$ (53.14)	\$ -	\$ 34,651.55
115	Coronado Elementary	\$ 70,913.19	\$ -	\$ (51.61)	\$ -	\$ 70,861.58
116	Dennis Elementary *	\$ 97,355.43	\$ -	\$ -	\$ -	\$ 97,355.43
117	Downs Elementary *	\$ 79,987.04	\$ -	\$ -	\$ -	\$ 79,987.04
118	Harvest Hills Elementary	\$ 46,912.02	\$ -	\$ 1.99	\$ -	\$ 46,914.01
120	Hilldale Elementary	\$ 56,255.81	\$ -	\$ 2.38	\$ -	\$ 56,258.19
122	Kirkland Elementary	\$ 47,204.70	\$ -	\$ 2.04	\$ -	\$ 47,206.74
124	Lakepark Elementary	\$ 52,553.71	\$ -	\$ 2.23	\$ -	\$ 52,555.94
125	Northridge Elementary	\$ 161,714.63	\$ -	\$ 6.85	\$ -	\$ 161,721.48
126	Overholser Elementary *	\$ 31,322.75	\$ -	\$ -	\$ -	\$ 31,322.75
127	Rollingwood Elementary	\$ 68,341.99	\$ -	\$ 2.91	\$ -	\$ 68,344.90
128	Tulakes Elementary	\$ 32,821.77	\$ -	\$ 1.40	\$ -	\$ 32,823.17
130	Western Oaks Elementary	\$ 58,085.19	\$ 186.77	\$ 2.47	\$ -	\$ 58,274.43
133	Wiley Post Elementary	\$ 42,648.88	\$ -	\$ 1.81	\$ -	\$ 42,650.69
134	Will Rogers Elementary	\$ 34,363.52	\$ -	\$ 1.46	\$ -	\$ 34,364.98
135	Windsor Hills Elementary	\$ 15,997.46	\$ 20.00	\$ 0.68	\$ -	\$ 16,018.14
338	Smart Start Childcare Center	\$ 17,327.23	\$ -	\$ 2.35	\$ -	\$ 17,329.58
510	James Capps Middle School	\$ 37,604.74	\$ -	\$ 1.70	\$ -	\$ 37,606.44
520	K. Cooper Middle School	\$ 32,195.10	\$ -	\$ 1.36	\$ -	\$ 32,196.46
530	Hefner Middle School	\$ 76,327.82	\$ -	\$ 3.28	\$ -	\$ 76,331.10
540	Mayfield Middle School	\$ 50,848.32	\$ -	\$ 2.17	\$ -	\$ 50,850.49
550	Western Oaks Middle School	\$ 45,425.51	\$ -	\$ 1.97	\$ -	\$ 45,427.48
705	Putnam City HS	\$ 294,717.60	\$ -	\$ 32.83	\$ (2,667.25)	\$ 292,083.18
708	Putnam City North HS	\$ 334,230.18	\$ 2,625.00	\$ 19.04	\$ (5,655.20)	\$ 331,219.02
710	Putnam City West HS	\$ 211,522.37	\$ 1,775.00	\$ 9.02	\$ -	\$ 213,306.39
715	Putnam City Academy	\$ 1,538.55	\$ -	\$ 0.07	\$ -	\$ 1,538.62
974	Extended Care Program	\$ 54,833.47	\$ 1,136.16	\$ 1.33	\$ -	\$ 55,970.96
GRAND TOTALS		\$2,352,085.88	\$ 7,242.93	\$ 27.15	\$ (8,322.45)	\$2,351,033.51

* Sites report not balanced/available by deadline

REQUESTS FOR FUNDS TRANSFER FY21

September 8, 2020

SCHOOL	DATED	TRANSFER FROM:	TRANSFER TO:	AMOUNT	REASON
Downs Elementary	08/24/20	958-15 - Donations - Special Ed	932-15 - Donations Gen Use	\$426.96	Closing sub account for appropriate tracking in specific project
PC North HS	09/01/20	863-100 - POM - Main	931-100 - Student Council - Main	\$135.00	Pay for POM members to have Battle of the Expressway T-shirts to wear at FB game
PC North HS	08/26/20	958-108 - Donations - Class of 2018	839-100 - Class of 2022 - Main	\$2,000.00	To help fund future graduating class expenses
PC North HS	08/26/20	958-108 - Donations - Class of 2018	840-100 - Class of 2023 - Main	\$2,000.00	To help fund future graduating class expenses
PC North HS	08/26/20	958-108 - Donations - Class of 2018	841-100 - Class of 2024 - Main	\$2,000.00	To help fund future graduating class expenses once new PRJ approved
PC North HS	08/26/20	958-108 - Donations - Class of 2018	851-100 - Class of 2021 - Main	\$2,000.00	To help fund future graduating class expenses
PC Original HS	08/18/20	850-100 - Class of 2020 - Main	851-100 - Class of 2021 - Main	\$5,500.00	Donation since unused due to Covid19
PC Original HS	08/25/20	940-100 - Stagecraft - Main	993-100 - Dance - Main	\$300.00	Paying for students time working sound during dance program
PC Original HS	08/27/20	949-100 - Latino Club - Main	829-100 - Scholarships - Main	\$750.00	Paying for Latino student scholarship from FY19-20, when awarded

OBSOLETE and/or SURPLUS ITEMS FOR 09/08/2020 BOARD MEETING

	ITEM	DESCRIPTION	OBSOLETE/POOR	SURPLUS
59	cpu(pc)	pc	X	
32	cpu (apple)	pc	X	
339	ipad	pc	X	
15	laptop(pc)	pc	X	
30	laptop(apple)	pc	X	
84	monitor	pc	X	
2	portable sound system	misc	X	
3	printer	pc	X	
2	projector	pc	X	
1	scanner	pc	X	
2	smartboard	pc	X	
1	tv	misc	X	
2	visual presenter	pc	X	
1	wire tester	misc	X	
YEAR	MAKE & MODEL	VIN #	CONDITION	

ITEM OF CONSIDERATION
Board of Education Meeting
September 8, 2020

TOPIC: Renew the AmeriCorps Grant Agreement for the 2020-2021 fiscal year

ADMINISTRATIVE RECOMMENDATION: The administration recommends that the board renew the grant agreement with AmeriCorps for the district to operate summer programs.

RATIONALE FOR RECOMMENDATION: The grant from Oklahoma AmeriCorps currently provides funding for a summer enrichment program at three elementary schools. The district is entering its tenth grant cycle year with AmeriCorps which has resulted in over \$1,700,000 of received funds that has allowed us to serve over 5,000 students. In addition to the elementary students benefitting from AmeriCorps, Putnam City high school students have also greatly benefitted since they can serve as an AmeriCorps member. Since 2010 over 350 PC high school students have served as an AmeriCorps member. Upon completion of their 300 hours of service they received \$1,230 dollars as an educational award to apply towards college tuition, room/board and books.

OPTIONS:

1. Approve the AmeriCorps Agreement
2. Do not approve the AmeriCorps Agreement

FISCAL NOTE: \$222,793.00 (from grant 21-11-777)
 \$38,719.32 (from 21-11-000)

CONTACT PERSON(S): Barbara Crump, Exec. Director of Elementary Education, 405.495.5200
 Amy Wright, Director After School Programs, 405.495.5200



OKLAHOMA AMERICORPS

730 W Wilshire Blvd, Suite 101
Oklahoma City, OK 73116

okamericorps.com
405.858.7278

August 11, 2019

Dr. Fred Rhodes
Superintendent
Putnam City Schools
5401 NW 40th
Oklahoma City, OK 73122

Dear Dr. Rhodes:

Attached, please find two signed AmeriCorps Grant Agreements for the Putnam City AmeriCorps Program program for the 2020-2021 year. One copy is for your records, and the second must be signed and returned to our office. A set of attachments is included to keep with your copy of the signed agreement – the approved AmeriCorps application, the AmeriCorps Terms and Conditions, the Oklahoma Commission's Monitoring Guide and Branding and Messaging Guide.

Please note that the Commission will retain a 2% share of the 5% of federal funds available to programs for administrative costs.

Once completed with your signature, please return one signed copy of the AmeriCorps Grant Agreement to the Commission. This may be returned by mail to the address below, or may be scanned & emailed to mpoints@okamericorps.com. We are looking forward to a great year of service for Putnam City AmeriCorps Program through this program.

Sincerely,

Melinda Points
Executive Director

730 W Wilshire, Ste 101
Oklahoma City, OK 73116

Enclosures

GRANT AGREEMENT

Federal Grant No. 18AFHOK0010006
CFDA No. 94.006

THIS AGREEMENT is made this 11th day of August, 2020, by and between the Oklahoma Community Service Commission, Inc., an Oklahoma not-for-profit corporation hereinafter referred to as "COMMISSION," and Putnam City Schools, hereinafter referred to as "GRANTEE".

WHEREAS, the COMMISSION has been designated by Executive Order of the Governor of the State of Oklahoma as the entity responsible for compiling the administration of federally funded grants provided to grantees under the "AmeriCorps" national service program ("Program") operated by the Corporation for National & Community Service ("Corporation"); and

WHEREAS, the GRANTEE has submitted, and the Commission and the Corporation have approved, an Application for Federal Assistance ("Application") in the form of the attached Attachment A, for funding of a Program described in the Application.

WHEREAS, the COMMISSION and GRANTEE desire to enter into this Agreement for the purpose of setting forth the terms of the AmeriCorps Grant and the operation of the Program.

NOW THEREFORE, it is agreed and understood by and between the parties hereto as follows:

1. The project period of this AmeriCorps Grant shall begin on September 1, 2020 and terminate on August 31, 2021.
2. The COMMISSION hereby awards to GRANTEE a sum not to exceed \$222,793.00 (the "AmeriCorps Grant") to be used by GRANTEE to implement and operate the Program in accordance with the Application and the Budget. The funds will be disbursed to GRANTEE during the term of this Agreement upon receipt of a Payment Request for program funds, at times and in a manner, prescribed by the COMMISSION.
3. The COMMISSION will retain a 2% share of the 5% of federal funds available to programs for administrative costs.
4. The GRANTEE shall administer the Program in compliance with the AmeriCorps Grant Terms and Conditions, which are attached hereto and marked Attachment B, and any modifications for 2020-2021 that may be adopted by the Corporation. Grantee shall coordinate and cooperate with the Commission regarding all communication with and performance requirements of the Corporation as set forth in the AmeriCorps Grant Terms and Conditions.

5. The GRANTEE shall operate the Program and expend the AmeriCorps Grant funds in accordance with the Budget and all applicable federal and state statutes and regulations governing the AmeriCorps Program. The GRANTEE shall operate the Local Program in so as to achieve the Results set forth in the Performance Measures described in the Application.

6. The GRANTEE shall submit program, fiscal and evaluation reports to the COMMISSION, at times and in a manner, as required by the Oklahoma Community Service Commission AmeriCorps Monitoring Policy, attached as Attachment C, and any modifications for 2020-21 that may occur due to requirements set forth by the federal agency. The GRANTEE shall provide access to its principal office and all sites relevant to the Program, to all documentation and work papers related to the Program, to all Grantee personnel and AmeriCorps members, and to such other materials and information reasonably necessary to permit the Commission and/or the Corporation to monitor all operational and fiscal matters related to the Program to assure compliance with the Monitoring Policy and the AmeriCorps Grant Terms and Conditions.

7. The GRANTEE shall send appropriate representatives to attend and to participate fully in any state or nationally sponsored training and leadership events regarding the AmeriCorps Program, as designated by the COMMISSION.

8. The GRANTEE is required to use the Oklahoma AmeriCorps name and logo in accordance with the Oklahoma AmeriCorps Branding and Messaging Guidance, attached as Attachment D. All external communication, including press releases, must indicate that the Program is partially funded by a grant from Oklahoma AmeriCorps.

9. The GRANTEE acknowledges that the COMMISSION has no control over the Corporation and no responsibility for the Corporation's adoption or interpretation of the AmeriCorps Grant Terms and Conditions, or applicability of such Terms and Conditions to the Program. The GRANTEE further acknowledges that GRANTEE has sole responsibility for compliance with GRANTEE'S obligations with the AmeriCorps Grant Terms and Conditions.

10. All notices, approvals, statements, reports or other communications required under this Agreement to be sent to, or obtained from, the COMMISSION shall be addressed to the Executive Director of the Oklahoma Community Service Commission or her designee at the following address:

Oklahoma Community Service Commission
730 West Wilshire, Suite 101
Oklahoma City, Oklahoma 73116

11. Nothing contained in this Agreement shall be deemed to create a partnership, joint venture, or parent/subsidiary between GRANTEE and COMMISSION. Neither the agents nor employees of the GRANTEE, nor any other

persons under supervision or control of the GRANTEE shall be considered employees or agents of the COMMISSION for any purpose.

12. If, for any reason, the AmeriCorps Grant funds or any part thereof are withdrawn by the funding source or are otherwise not made available, the COMMISSION shall have no obligation to fund an amount greater than funds made available to the Commission for the Program.

13. Any modifications to the terms of this Agreement that are required by federal laws or regulations are incorporated herein and become effective on the date designated in the federal legislation or regulation.

14. In the event the COMMISSION determines that the GRANTEE is not in compliance with the terms of this Agreement, the Commission may, at its option, terminate this Agreement and funding provided hereunder if the GRANTEE fails to correct the deficiency within five (5) business days after written notice is given to the GRANTEE identifying specific items of noncompliance. Following termination, the GRANTEE shall provide such operational and closing reports, and such other information, as the Commission or the Corporation may reasonably require to assure that individual AmeriCorps members receive all living stipends, educational awards, and benefits to which they are entitled, and that all closing documentation required by the Commission or the Corporation may be prepared.

15. In the event the GRANTEE determines that the COMMISSION is not in compliance with this Agreement, the GRANTEE may terminate this Agreement for cause at any time by giving written notice of its intent to terminate the Agreement to the COMMISSION at least thirty days prior to the proposed termination date.

16. The GRANTEE represents and warrants as follows:

a. Neither the GRANTEE nor any entities or individuals with which the GRANTEE is associated or affiliated in connection with the Program, are presently, or shall be during the term of the AmeriCorps Grant, debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal department or agency;

b. The GRANTEE has the power and authority to enter into this Agreement, that the person executing this Agreement has been duly authorized to execute this Agreement and to bind the GRANTEE to its terms, and that such person, or such person's designee, is and has been authorized by the GRANTEE to act as GRANTEE'S primary contact person with respect to administration of the AmeriCorps Grant and that unless and until advised to the contrary by the GRANTEE, such person, or such designee, has the authority to act on behalf of the GRANTEE in all matters related to the AmeriCorps Grant.

17. The GRANTEE acknowledges that the COMMISSION is not an agency or subdivision of the State of Oklahoma, that the State of Oklahoma, its agencies and subdivisions have no obligations or liability to the GRANTEE under this Agreement or in connection with the Program, and that any liability of the State of Oklahoma, its agencies and subdivisions is limited as provided by the Oklahoma Tort Claims Act.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures the date first above written.

COMMISSION:
Oklahoma Community Service Commission
730 West Wilshire, Suite 101
Oklahoma City, OK 73116

GRANTEE:
Putnam City Schools
5401 NW 40th
Oklahoma City, OK 73122

By: Melinda Points
Melinda Points
Executive Director

By: _____
Dr. Fred Rhodes
Superintendent



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GRANTEE:
Putnam City Schools
5401 NW 40th
Oklahoma City, OK 73122

By: Melinda Points
Melinda Points
Executive Director

By: _____
Dr. Fred Rhodes
Superintendent



PART I - FACE SHEET

APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev.02/07 to conform to the Corporation's eGrants System)

1. TYPE OF SUBMISSION:
Application Non-Construction

2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS):	3. DATE RECEIVED BY STATE: 19-MAY-20	STATE APPLICATION IDENTIFIER:
2b. APPLICATION ID: 20AC221649	4. DATE RECEIVED BY FEDERAL AGENCY:	FEDERAL IDENTIFIER: 18AFHOK0010006

5. APPLICATION INFORMATION

LEGAL NAME: Putnam City Schools DUNS NUMBER: 046248886 ADDRESS (give street address, city, state, zip code and county): 5401 NW 40 Oklahoma City OK 73122 - 3302 County:	NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes): NAME: Amy L. Wright TELEPHONE NUMBER: (405) 495-5200 1225 FAX NUMBER: INTERNET E-MAIL ADDRESS: awright@putnamcityschools.org
---	---

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 731073057	7. TYPE OF APPLICANT: 7a. Other 7b. Local Education Agency
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8. TYPE OF APPLICATION (Check appropriate box). <input type="checkbox"/> NEW <input type="checkbox"/> NEW/PREVIOUS GRANTEE <input checked="" type="checkbox"/> CONTINUATION <input type="checkbox"/> AMENDMENT If Amendment, enter appropriate letter(s) in box(es): <input type="text"/> <input type="text"/> A. AUGMENTATION B. BUDGET REVISION C. NO COST EXTENSION D. OTHER (specify below):	9. NAME OF FEDERAL AGENCY: <p style="text-align: center;">Corporation for National and Community Service</p>
---	--

10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.006 10b. TITLE: AmeriCorps State	11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Putnam City Schools AmeriCorps Program
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12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc): The Putnam City AmeriCorps Program will operate in Oklahoma City, and Bethany in Oklahoma County in the State of Oklahoma.	11.b. CNCS PROGRAM INITIATIVE (IF ANY):
---	---

13. PROPOSED PROJECT: START DATE 05/17/21 END DATE 07/30/21	14. CONGRESSIONAL DISTRICT OF: a.Applicant <input checked="" type="checkbox"/> OK 05 b.Program <input checked="" type="checkbox"/> OK 05
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15. ESTIMATED FUNDING: Year #: <input type="text" value="2"/> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 20%;">a. FEDERAL</td><td style="text-align: right;">\$ 222,793.00</td></tr> <tr><td>b. APPLICANT</td><td style="text-align: right;">\$ 218,524.00</td></tr> <tr><td>c. STATE</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>d. LOCAL</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>e. OTHER</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>f. PROGRAM INCOME</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>g. TOTAL</td><td style="text-align: right;">\$ 441,317.00</td></tr> </table>	a. FEDERAL	\$ 222,793.00	b. APPLICANT	\$ 218,524.00	c. STATE	\$ 0.00	d. LOCAL	\$ 0.00	e. OTHER	\$ 0.00	f. PROGRAM INCOME	\$ 0.00	g. TOTAL	\$ 441,317.00	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? <input type="checkbox"/> YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: <input checked="" type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372
a. FEDERAL	\$ 222,793.00														
b. APPLICANT	\$ 218,524.00														
c. STATE	\$ 0.00														
d. LOCAL	\$ 0.00														
e. OTHER	\$ 0.00														
f. PROGRAM INCOME	\$ 0.00														
g. TOTAL	\$ 441,317.00														
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> YES if "Yes," attach an explanation. <input checked="" type="checkbox"/> NO															

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE: Amy L. Wright	b. TITLE:	c. TELEPHONE NUMBER: (405) 495-5200 1225
d. SIGNATURE OF AUTHORIZED REPRESENTATIVE:		e. DATE SIGNED: 05/19/20

Narratives

Executive Summary

The Putnam City AmeriCorps Program proposes to have sixty minimum-time AmeriCorps members who will provide academic enrichment to students entering grades second through fourth in three Title I Oklahoma City/Bethany elementary schools: Hilldale (OKC), Tulakes (OKC) and Western Oaks (Bethany). At the end of the first year, the AmeriCorps members will be responsible for providing a summer program in which there is a completion rate of 70% and at least 250 (79%) or more of the students demonstrating a 2 month gain in literacy competencies. This program will focus on the CNCS focus area of Education. The CNCS investment of \$223,852 will be matched with \$224,294 from the general funds of the Putnam City Public School District.

Rationale and Approach/Program Design

1. Theory of Change and Logic Model

With an enrollment of over 19,400 students, Putnam City is the fifth largest school district in Oklahoma. Situated in the northwest sector of Oklahoma City, its territory of 43 square miles incorporates not only Oklahoma City but the suburbs of Bethany and Warr Acres. Over its one-hundred year history it has grown from one small building to three high schools, five middle schools and eighteen elementary schools. Its demographics have also shifted dramatically from being a Caucasian, middle-class district to a district that has a diverse student body (56 different languages spoken) with a much more impoverished community as indicated by the fact that in 2017 the district classified all 26 schools as Title I.

In light of the high percentage of students classified as low income, this in turn affects the academic success of the students. As studies have revealed, household earnings can be a strong predictor of students' academic success (refer to Office of Educational Quality and Accountability, Profiles 2014 State Report, pg. 13); however, there is more to the story than just socioeconomic status. In the book, *The Summer Slide*, there is ample evidence that proves a learning deficit occurs the most during the summer, when school is out. One particular study highlighted in this book is the Early Childhood Longitudinal Study-Kindergarten Cohort project in which it was confirmed that "low-income children come close to keeping up academically during the school year but fall behind, and badly so, during the summer months owing to a dearth of out-of-school learning opportunities in their homes and communities." (Alexander et al., 2016, p.25) PC elementary schools have witnessed this deficit in the reading scores of students. Data pulled from AIMSWeb (PC's literacy tracking system) showed that from the end of the 2017-18 school year to the fall of 2018, students going from third grade to fourth

Narratives

grade went from reading on grade level at 66% to 61%. Hilldale fourth graders experienced a -15% reading loss over the summer. In addition, 35% of elementary students in the district were placed on a reading Academic Progress Plan (APP) at the beginning of the 2018 school year. This compelling data supports the necessity to implement an academic summer program as a means to help improve student scores and prevent summer learning loss.

In order to reduce the high percentages of students returning to school further behind academically than when they ended the school year, offering a summer program to help students continue to learn and be enriched during the summer break is an effective intervention. Successful programs, such as the ones implemented by Project Transformation, South Carolina's State Department of Education Summer Reading Camp, and the Fun in the Sun (FITS) program in Santa Barbara will help provide a framework for a summer program. Data from the 2017 Summer Reading Camp demonstrated that 85% of their students maintained or showed growth in literacy skills as a result of a six week program that was four days a week with four hours of instruction. Part of the success was offering transportation, a free meal, and having certified teachers with a literacy endorsement. The FITS program is a seven week program with an emphasis on reading and writing in the morning with enrichment activities in the afternoon. As the 2012 Excellence in Summer Learning Award winner, FITS makes their program fun and engaging for the students, all the while successfully preventing summer learning loss. Their data from 2018 reported that 100% of the attendees either maintained or showed growth in reading competencies. They utilized a computer program to aid in the literacy enrichment time. As for Project Transformation (PT), since they are an AmeriCorps program with a focus on literacy, their model will be most aligned with the PC program. Just like PT, AmeriCorps members will be responsible for leading the students in academic focused activities in the morning while the afternoon time is for fun enrichments. In speaking with the PT program director, much insight was provided not only in terms of how their program operates, but also their performance measures, which has helped guide PC in determining their outputs and outcomes. PC will emulate PT's program design in the following ways: the same number of weeks in which the program runs; the same student enrollment; a comparable number of members; and use the ED1A output and ED5A outcome. The PC ED5A outcome will be higher (250 students versus PT's 189) since the PC dosage is one hour and 45 minutes more per day. In addition, the software being implemented claims to have high gains which should demonstrate growth.

Taking into consideration the top characteristics from these summer programs, as well as other studies and articles, the PC program proposes to have sixty, minimum-time members to implement

Narratives

an 8 week summer program for a maximum of 450 at-risk and economically disadvantaged students who are not reading on grade level. 60 members will provide the essential human resources necessary for program implementation. Without the AmeriCorps funding, the district would not be able to afford a summer literacy program due to the high cost of paying certified teachers. Thus, the AmeriCorps members are the best solution for keeping at-risk students engaged during the summer. The elementary schools that will participate, followed by their low income rate, are: Hilldale (98%), Tulakes (100%) and Western Oaks (98%). The student to teacher ratio will be 7.5 students per member. For 2.25 hours in the morning, Monday-Thursday, members will engage students in fun, enriching activities with an emphasis on literacy. An evidence-based computer program called, Fast ForWord will be the main class that will do the "work" of remediating the students. This highly sophisticated software provides both the pre and post-assessments and tailors the learning according to the abilities of each student. In addition, the activities they are "playing" in the lessons actually help build the neuron pathways in the brain to enhance their learning capabilities. For example, a lesson that has kids follow directions and move buttons on a robot is really helping the student with short-term memory recall. This is a valuable skill for reading comprehension. While students are working on their individualized learning program, the members work in tandem with the software by not only analyzing daily data to assure the students are on track and learning, but when the software sends an alert for a struggling student the member can intervene and personally coach the students on the literacy component they don't understand. Because each student engages with the software differently, members are needed to go from student to student to ensure they are fully engaged. A splitter will also be attached to the iPad so that members can plug in their own pair of headphones to listen and see exactly what the student is experiencing to also help them on lessons they are struggling with. In addition to Fast ForWord, the two other 45 minute sessions will incorporate a more relaxed environment with hands-on learning activities all intentionally designed to still strengthen the brain, promote learning and infuse growth mindset, which also includes social emotional learning. Activities such as playing mind-stimulating board games and doing experiments through STEAM lessons will promote a collaborative classroom where students can enjoy the learning process. After the morning session, students have the option to leave, while students who decide to stay will get to further their enrichment as the members provide a plethora of clubs and activities based on student interest and input. Once a week in the afternoon, there will be some type of an incentive celebration for students meeting participation and engagement goals. Also during this time, the school library will be open and members will provide enrichment activities for the children (accompanied by an adult) who

Narratives

attend the school during the school year but were not eligible to attend the program.

As a result of students attending 24 or more days with a daily dosage of 2.25 hours for 8 weeks (a maximum of 31 sessions), the short-term outcome is for 250 students to increase two or more months in reading gains, as determined by the Fast ForWord pre/post assessments. The dosage and duration are directed by research reported in the book *The Summer Slide* (page 204) in which it states "in order for summer programs to be effective, programs need to be of sufficient duration (i.e., of at least 5 weeks in length or 70 hours of academic programming)." In regard to the measurement of literacy growth, per the expertise of the Literacy Coordinator for the PC district, she stated that given the dosage of instruction, students should at the very least demonstrate 2 months of literacy gains, as this is comparable to the gains they should achieve during the school year per each month of school. With substantial interventions over the summer which should decrease summer learning loss, the long-term outcome is that students will close their achievement gap and be successful in their academics through twelve grade. As a result, this can increase graduation rates.

Finally, in considering the long-term outcomes, the non-tangibles of having members invest in the lives of the students are paramount. For some students, the reward of having a person, like a member, believe in them may be transforming. While for other students, perhaps it may be the growth mindset lessons they were taught, which helped them be more resilient and stronger in the areas of social emotional learning. Or maybe there will be students who make the connection that because of the summer literacy remediation they received, that it made them feel hopeful and smarter which in turn encouraged them in their academic endeavors.

2. Evidence Base

As mentioned, the PC summer program is being modeled after various summer programs that are evidence-based and/or have reported their program impact; however, there is not enough evidence to meet CNCS classifications any higher than the pre-preliminary category in terms of the scope of the program. The South Carolina State Department of Education has published their data since the summer of 2016, but it was only for those who attended the program, thus there is no control group. This is also similar for FITS and Project Transformation in that these programs have not been rigorously evaluated as defined by CNCS. With the data they do have available, they all demonstrate a student improvement gain of 85% or higher. Where the PC program will differ from the other programs is that Fast ForWord will be implemented as the main means for literacy remediation. Fast ForWord is a neuroscience-designed program that has undergone rigorous research since it was released in 1997. As summarized by an independent reviewer of the program on the website

Narratives

soniclearning.com., the following was stated: "The research into Fast ForWord stretches over 30 years, and includes formal trials with over 40,000 participants, 700 white papers on the foundational research, and over 100 scientific articles and reports." In speaking personally with the account manager of Fast ForWord, he has also validated their data which reveals that as long as students are engaging in the program and it is being implemented with integrity, all students should show some gain - even as high as 22% when a program is completed. With these claims, as well as the data from similar programs, it should be realistic for at least 79% or more of the students to show some type of growth, even within an 8 week period. Since Fast ForWord is meant to be used during the school year, they do lack data about the growth that can occur in a summer only program. An educated guess of students achieving at least 2 months of growth is preliminary, however, it is still valid to assume all students should at the very least complete the summer maintaining their end of school year text level if not show one month of growth per each month they attend, i.e., a total of 2 months. As for the duration of a program, in the book, *The Summer Slide*, in the chapter on Best Practices in Summer Programming, which is a meta-analysis of various other studies, it concludes that an effective summer program needs to be at least 5 weeks in duration, meeting 4-5 days a week, with 70 or more hours of academic time. The PC program will meet this suggested dosage and duration.

3. Notice Priority

The PC summer program addresses the 2019 CNCS focus area of Education. The output of ED1A will be measured as well as ED5A which will demonstrate the number of students with improved academic performance. The students benefiting from this program are all classified as economically disadvantaged as determined from the Oklahoma State Department of Education Low Income Report. In addition, school-specific data from AIMSWeb will verify their reading level to support their need for services. The members will provide daily academic enrichment for the students to not only stimulate their summer environment and keep their brain growing, but also to help them maintain skills that may otherwise be lessened or lost over the summer.

4. Member Experience

As a result of serving 300 minimum hours, within 9 weeks (this includes the training), the members will have a rich experience that will professionally and personally grow them. As with previous program years the members are getting professionally trained in classroom management as well as growth mindset which empowers them with invaluable skills and knowledge. As they serve the students, they develop meaningful relationships with them and they truly witness the lives of kids being transformed because of what they as members are doing. Finally, each member is challenged to

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work as a team and they have to accomplish tasks that may be out of their comfort zone. Members are held to high standards and even though the program is for the students, it ultimately influences and changes them.

The 60 members will be recruited from the PC high schools as well as area colleges. The majority of the members will either be recently graduated high school seniors or PC alumni which will in turn increase their vested interest in the program since it is benefitting the very community in which they grew up. Just as Putnam City is a diverse school district, the members will also be of similar demographic and it will further promote an inclusive environment where the culture brings together members of different ethnicities, race and socioeconomic status. Before their service with the students begins, members will receive 32 hours of training. Topics covered will include AmeriCorps 101, Prohibited/Unallowable Activities, classroom management, AmeriCorps elevator speech, effective communication and knowledge of quality standards to implement in an out-of-school environment. To expand the members' understanding of AmeriCorps, examples of national and local AmeriCorps programs will be highlighted during a training session. If possible, a currently serving member from a local AmeriCorps program will be asked to share his/her experience. In addition to the preliminary training, members will receive daily mentoring and support as needed by the site manager and supervisor. After students are dismissed, members will have approximately 30 minutes to prep for the next day as well as debrief with the manager about the day. In addition, members will have at least an hour or more on designated Fridays to continue to be coached by the site manager and to intentionally reflect on their experience as a means to help gauge their growth. A weekly reflection prompt will be provided to all the members and it will be turned in to the manager for review. In addition to the reflection, a prohibited/unallowable activity will be highlighted to assure the members are in compliance. Finally, at the end of each week members will enter hours into OnCorps to help them track their service hours. Managers will approve the hours and verify members are meeting the benchmark.

While serving at the site, members will be required to wear a nametag with the Oklahoma AmeriCorps logo as well as an AmeriCorps t-shirt. In addition, the school will have the Oklahoma AmeriCorps logo displayed in the school entryway as well as on the school website. The branding will be followed as stipulated in the Oklahoma AmeriCorps Branding and Messaging Guidance.

Organizational Capability

1. Organizational Background and Staffing

As a school district that employs over 2,300 people and manages a budget of over 150 million dollars

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from federal, state and local funds, PC is a well-established organization that has the capacity to manage an AmeriCorps grant. Because PC is a public school district, there are layers of accountability already established which help deter fraud and/or waste. For example, all monies must be tracked according to the Oklahoma Cost Accounting System (OCAS). Items can only be purchased by coding it with an OCAS number and then multiple people must sign off on it prior to it being expended. Within the Human Capital department there are also lots of protocols to follow and all personnel must be Board approved. In following with the organizational chart, there are clear structures in place that help assure proper oversight. In relation to the AmeriCorps grant, the Board and administration team (Superintendent, Elementary Executive Director, CFO, etc.), ultimately approve the grant while at the programmatic level, under the direct supervision of the Assistant Superintendent, the grant is managed by a Program Director (PD). The current PD has been in the position since July 2012 and has attended quarterly AmeriCorps trainings at the state level as well as yearly national conferences which has helped strengthen the program over the years as well as keep it in compliance. The PD oversees all aspects of the grant from the development of it through the stages of implementation: recruiting, enrolling, training, monitoring and analyzing the data. Since various stages require the team work of other personnel in the administration building, the PD works collaboratively with the business office, a human capital representative, IT department and the elementary curriculum coordinator. At each site there will be a site manager to directly oversee the members as well as the day-to-day duties entailed in managing the program. In addition, for part of the day there will be a site supervisor who will work more with the students, but also monitor the morning enrichments being led by the members. Since there will be 150 students and 20 AmeriCorps members per site, both the site manager and site supervisor will help assure there is adequate support. A secretary will also be placed at each site to answer the phones and monitor the door which will remain locked at all times. Finally, once a week, in the afternoon a librarian will open the school library for all the students who attend the school to access books and do enrichment activities with some of the members.

2. Compliance and Accountability

Putnam City's monitoring and oversight structure consists of multiple systems and procedures, which ensures compliance and accountability. For example, starting at the beginning with interviews, applicants are required to provide CNCS documentation (ID and social security card), followed by receiving detailed instructions about next steps for those who plan to enroll. Since background checks are a critical piece for compliance, the PD has Standard Operating Procedures (SOP) that documents each step that needs to be completed as well as aligning to CNCS rules. It is updated annually and/or

Narratives

as CNCS requirements change. In addition to the SOP, the personnel file of each member includes a checklist which is followed by the appropriate supporting documents in a manila folder locked in a cabinet. Furthermore, yet another checklist is available on a Google sheet which helps track all the critical paperwork members have to complete. SOPs are also written for managers/supervisors to cover any and all aspects of the program. For example, it has happened more than once that a member does not show up for service without any communication to the supervisor about his/her inability to serve for the day. An SOP is already written to help guide the supervisor in appropriate action in dealing with the member. The SOPs are updated annually and serve somewhat as a historical, yet living document because as new challenges are faced in the program, it can be added to the SOP. The supervisor/manager SOPs are accessed in a Google doc and supervisors/managers have the ability to tailor some of the SOPs as they might need to adjust it to better fit the culture of their site. Another example of how compliance and accountability are built into the program is that almost all forms of documentation from the personnel budget to tracking member hours are on Google drive. This allows the PD to daily check attendance as well as confirm various paperwork was submitted by the managers. If something is not in compliance the PD can send an email immediately as well as follow up with a site visit.

3. Culture that Values Learning

Over the years of implementing the AmeriCorps grant, the Performance Measures, surveys and input from frontline staff and personnel have proven to be crucial in changing the scope of the program as well as driving key decisions on how the funding is effectively spent. Just as our program infuses growth mindset into the curricula for the students, it is also embraced within the culture of the district as we strive to always do what is best, specifically for the benefit of the students. Yearly meetings are held with school principals as well as providing an end-of-the-year report. Updates are regularly provided to the Assistant Superintendent and the Elementary Executive Director. When and if Performance Measures are not met, or there are other program challenges, both of these people help guide the PD in what is best for the organization.

4. Member Supervision

The job of the PD, managers and supervisors is to ultimately support the members and mentor them to succeed personally and professionally in their service. To assure members are adequately empowered, not only do they receive ample training, but they also have a binder that keeps important SOPs and training material. All 6 managers/supervisors will attend a mandatory training for at least 4 hours or more to explain the requirements of not only the grant but also AmeriCorps (this will

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include prohibited/unallowable activities). In addition they will attend the member training (as allowed with their end of year school schedule) so they are aware of what members are being trained to do. On a day-to-day basis, the site managers will observe members in their classroom, mentor them on better teaching techniques and have weekly reflections with members to assess any professional growth they still want to receive. At the end of each day, there will also be opportunity for the members to discuss ways they need to be better supported. For many members, classroom management is the most difficult part of the position, so site managers can provide additional training as needed. Finally, because of the program design change, the PD, manager and supervisors will attend a two day training at the Ron Clark Academy. This training will provide the framework for the summer school culture in which non-traditional modes of teaching will bring high energy and excitement to the program. The managers/supervisors are required to be a certified teacher and they will be monitored by the PD at least once a week or more. At least 7 months leading up to the start date, managers will meet regularly with the PD to help plan details of the program, review/develop SOPs and to set-up the program at the school site.

Cost Effectiveness and Budget Adequacy

See Budget

Evaluation Summary or Plan

E. Evaluation Plan

With the focus on preventing summer learning loss with an outcome to have students show growth in their literacy competencies, the evaluation plan will hone in on the amount of progress students are making; however, since this will be the first year to implement an AmeriCorps summer program, the initial step to take is developing a data collection plan. The collection plan is heavily reliant on Fast ForWord the software that was chosen to help promote literacy gains. As mentioned earlier, this program has undergone extensive studies and the data it produces is reliable and valid. In terms of how the data will be reliably collected, one the benefits of Fast ForWord is that the program compiles all the data. Apart from the supervisor entering the names of the students to assign each student a username to access the program, everything else is done in terms of assessing and calculating results. The software generates the pre/post-assessments and it daily monitors the progress of the student. To this end, the only SOPs needed for the collection plan is to determine time frames and who is responsible for what. At the end of February 2019, a pilot program was launched to begin to test how the program works and how the data will best be utilized. Based off the pilot and how the data has

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been extracted thus far, the best way to report progress will be to use the Reading Level Gains chart which breaks down the grade level and month in which the student is demonstrating competency. This is referred to as the grade level equivalency (GLE). The GLE will be reported once the pre/post-assessments are completed. Although it will be the member who oversees the day-to-day implementation, the supervisor will also check-in daily with each class and the PD will also receive a weekly update. At the end of the 8 week program, the PD will have access to all the data and it can be cross-referenced with the attendance Google sheets and then a final spreadsheet will be compiled with data from all 3 sites to produce the outcome for the performance measures. This data will be collected and compiled no later than August 15. The most endearing quality of the data collection plan is that human intervention is very minimal which means there is little to no room for subjective data being collected - rather everything is systematically applied and standardized per site. The data will be shared with the Assistant Superintendent, Elementary Executive Director, Elementary Literacy Coordinator, the site supervisors and the principals at the summer program sites. At the end of the first year, results will be analyzed and performance measures will be adjusted if necessary.

Although aspects of the collection plan may still need to be tweaked based off the pilot program, in terms of an evaluation plan, there are 3 major questions PC would like to have answered based off the summer program. First, with an emphasis on diminishing summer learning loss and ultimately trying to decrease the amount of students on APPs (which is in the theory of change) does having an academic-focused summer program, with fun activities included, really make an impact? Are the students returning from the summer either maintaining their end of school year reading level or showing improvement? The ED5A Performance Measure will help determine this along with AIMSWeb data which records the students' Fall reading text level. By comparing the data, solid evidence can be presented about whether or not summer learning loss was experienced and/or literacy gains made. Next, with the intentionally designed summer program being implemented, will students understand the value of the program and actually have a desire to spend 8 weeks of their summer going to the program? Since the attendance is being tracked through ED1A, this will provide a relatively insightful answer. In addition, a student survey will be conducted at the end of each program year to gain feedback. Finally does Fast ForWord really work? The district already spends thousands of dollars on curricula and other literacy interventions, but based on the claims of Fast ForWord, would this software be a better investment and ultimately help more students? This answer will also be made clear based on the data being reported in ED5A.

The answers to the questions posed will best be reported through a certified Weikart External Assessor.

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Over 4 decades ago the David P. Weikart Center for Youth Program Quality developed a research-based framework that empowers youth workers to provide an environment in which students' needs are being met and they can thrive. When such a framework is implemented it not only promotes a high-yield learning environment, but it also fully engages youth to the point they feel committed to the program. Weikart has developed an assessment tool (the PQA or Program Quality Assessment) in which all the quality benchmarks are evaluated and it provides a report that shows the strengths and weakness of the program. Above and beyond the numbers and data being reported in the performance measures, the PQA can address more internal factors that ultimately impact the raw data. The person who will conduct the PQA and serve as the External Assessor is Evroy Marrett. He has 10 years of Youth Development experience and is currently the Program Manager at After-School All-Stars in Washington, D.C. He is a certified trainer with the David P. Weikart Center for Youth Program Quality in which his qualifications allow him to assess the following programs: school-age, youth and summer learning. Evroy will not only be able to analyze the performance measures, but through his PQA report he can provide valuable instruction and expertise about how the program can improve systematically. Finally, Evroy is a former AmeriCorps member, so he will be able to identify with the AmeriCorps member experience and provide additional insight.

In August 2020 the data will be compiled and given to Evroy to write the Evaluation Plan. In July 2021, Evroy will complete a PQA at each of the summer sites. This data will then be compiled into the Technical Report.

Amendment Justification

N/A

Clarification Summary

N/A

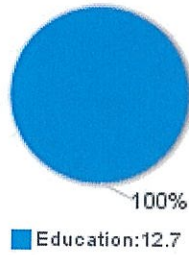
Continuation Changes

The CNCS investment of \$196,483 will be matched with \$199,256 from the general funds of the Putnam City School District.

Grant Characteristics

Performance Measures

MSYs by Focus Area



MSYs by Objective

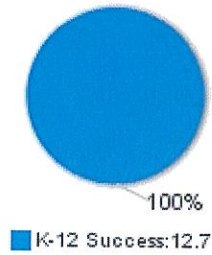


Table1: MSYs by Focus Areas

Focus Area	% MSYs
Education	100%

Table2: MSYs by Objectives

Objectives	%MSYs
K- 12 Success	100%

% of MSY NPM VS Applicant VS Not in ANY

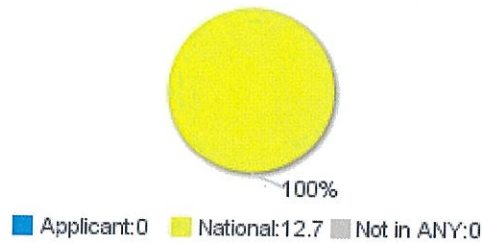


Table3: %MSYs by NPM vs.Applicant vs. Not in ANY

% MSYs	NPM	Applicant	Not in ANY
	100%	0%	0%

Table4: No of MSY and Members by Objective

Objectives	No of MSYs	No of Members
K- 12 Success	12.70	60
Total	12.70	60

Primary Focus Area: Education

Primary Intervention: Summer Learning

Secondary Focus Area:

Secondary Intervention:

Performance Measure: Summer Learning Loss Prevention

Focus Area:	Education	Objective: K- 12 Success	No of MSY's: 12.70	No of Members: 60
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Problem Statement:

As the 5th largest school district in OK, Putnam City (PC) is a diverse district that struggles to achieve student academic success benchmarks as required by the Oklahoma State Department of Education, particularly at our highest poverty schools. With a poverty rate of 83% as well as 15% of students from an English as a second language household (56 different languages), these external factors often contribute to lower academic achievement. Additionally, due to budget cuts, summer school is no longer offered to elementary students. In August 2018 the Putnam City Literacy Coordinator stated that 35% of elementary students district- wide were classified as being placed on an APP (Academic Progress Plan). As such, PC will address this challenge with an 8 week summer program to provide academic enrichment to the 3 elementary schools that have the largest number of students on APPs. The selected elementary schools (with their location and free/reduced meals) are: Hilldale, OKC (98%), Tulakes, OKC (100%) and Western Oaks, Bethany (98%). The program will be offered first to students who are on an APP or not reading on grade level with remaining slots to students who self-report as struggling in reading. A student must be a rising 2nd- 4th grader. 150 students can be enrolled per site which will cap enrollment at 450. With the efforts of the 60 members, the challenge of chronic summer learning loss will begin to decrease and ultimately guide the district in more high yield strategies to help students.

Selected Interventions:

Summer Learning

Describe Interventions:

The summer program will run Monday- Thursday for 7 hours a day, for a total of 8 weeks (31 sessions). Students entering grades 2- 4, will be required to attend the academic morning session for 2.25 hours (69.75 total hours if attending every day), while the afternoon time will be optional for students. In the morning session members will lead students in 3 academic focused classes that last 45 minutes each and incorporate the Fast ForWord program, growth mindset, along with social emotional learning, and STEAM. The afternoon session will be special interest clubs (sports, art, chess, etc.) led by the members in which each student gets to choose a club of their choice. Students who attend a minimum of 24 sessions of the morning session (2.25 hours) will be counted as “ served.” Based off other summer programs, it is anticipated that only 315 (70%) of the capped enrollment number (450) will meet the “ served” criteria.

ED1A Output:

ED1A: Number of individuals served

Target: 315 Individuals

Measured By: Tracking System

Described Instrument: A Daily Attendance Log (DAL) will track the attendance of each student via Google Sheets. The Program Director designs the DAL so that it is standardized for each site and because of the nature of Google sheets, it allows “ real- time” access for those given permission to utilize the sheet. It will contain the following

Performance Measure: Summer Learning Loss Prevention

Problem Statement:

Selected Interventions:

Described Instrument: information: first/last name of each participant (from the enrollment form), the grade level (attending in the Fall), the date for each program day and a column to track morning and afternoon attendance. Names will be listed alphabetically to assure there are no duplicates. If students have the same name, the middle name will be added. The Google Sheet will be programmed to keep a tally of the total number of days students are in attendance in the morning. Students who attend at least 24 days will be counted as “served” and therefore will have pre/post assessments.

In addition to this data, the Fast ForWord software will also track the attendance of the students as well as the participation rate, which verifies how much time students spent on the program. This will be used as supplementary data and also serve as a “backup” attendance record if something happens to the DAL.

ED5A Outcome:

ED5A: Number of students with improved academic performance

Target: 250 Students

Measured By: Other

Described Instrument: AmeriCorps members will be responsible for overseeing the implementation of Fast ForWord, which is an evidenced-based, literacy remediation online program. They will be trained by a representative from the company to assure it is implemented with integrity. In addition, the site manager and supervisor will be trained to provide additional oversight as well as step in as a certified teacher, when and if the member needs support. Because the software is the same for each site this ensures standardization for the 3 schools. Students will attend a Fast ForWord session daily that will last for 45 minutes, for a cumulative total of 31 sessions. Since each student must be set up by the site supervisor with their own individual account, based off the alphabetical enrollment/attendance record, this will prevent duplication. Within the first 2 days of the student attending the Fast ForWord session, they will be administered a pre-assessment that is generated by the software which will in turn determine the placement of the student in the Fast ForWord program. The program will automatically track student progress on a daily basis. It tracks not only minutes students are participating, but the accuracy and mastery of each exercise they complete. With the goal of at least 315 students completing 24 sessions, the outcome is for 250 (79%) or more students demonstrate at least 2 or more months of literacy gains, which is determined through the post-assessment that will be given within the

Performance Measure: Summer Learning Loss Prevention

Problem Statement:

Selected Interventions:

Described Instrument: last two program days. Fast ForWord data can reveal the grade level equivalency based of the work completed by the students in their tailor- made program. The 2 months of gain is comparable to the gains they should achieve during the school year per each month of school.

Program Information

AmeriCorps Funding Priorities

*Check any priority area(s) that apply to the proposed program. In order to receive priority consideration, applicants must demonstrate that the priority area is a significant part of the program focus, high quality program design, and outcomes.

Education Evidence Based
Interventions

Grant Characteristics

*Check any grant characteristic(s) that apply to the proposed program.

None of the above grant
characteristics

Demographics

Other Revenue Funds	0
Number of volunteers generated by AmeriCorps members	0
Ed Priority: Enter row number (1- 13) of intervention in Education Evidence Brief (enter 0 for N/A)	0
EO Priority: Enter row number (1- 4) of intervention in Econ Opp Evidence Brief (enter 0 for N/A)	0
HF Priority: Enter row number (1- 5) of intervention in Healthy F. Evidence Brief (enter 0 for N/A)	0

Required Documents

Document Name

Status

Evaluation

Not Applicable

Federally Approved Indirect Cost Agreement

Not Applicable

Labor Union Concurrence

Not Applicable

Other Documents

Not Applicable

Logic Model

Problem	Inputs	Activities	Outputs	Short-Term Outcomes	Mid-Term Outcomes	Long-Term Outcomes
<p>The community problem that the program activities (interventions) are designed to address.</p>	<p>Resources that are necessary to deliver the program activities (interventions), including the number of locations/sites and number/type of AmeriCorps members.</p>	<p>The core activities that define the intervention or program model that members will implement or deliver, including duration, dosage and target population.</p>	<p>Direct products from program activities.</p>	<p>Changes in knowledge, skills, attitudes and opinions. These outcomes, if applicable to the program design, will almost always be measurable during the grant year.</p>	<p>Changes in behavior or action. Depending on program design, these outcomes may or may not be measurable during the grant year.</p>	<p>Changes in condition or status in life. Depending on program design, these outcomes may or may not be measurable during the grant year. Some programs, such as environmental or capacity- building programs, may measure changes in condition over a period as short as one year.</p>

Putnam City Schools AmeriCorps Program

Putnam City Schools

Application ID: 20AC221649

Budget Dates:

	Total Amt	CNCS Share	Grantee Share
Section I. Program Operating Costs			
A. Personnel Expenses	110,581	55,290	55,291
B. Personnel Fringe Benefits	26,242	13,120	13,122
C. Travel			
Staff Travel	8,310	4,552	3,758
Travel to CNCS-Sponsored Meetings	550	550	0
Member Travel			0
Total	\$8,860	\$5,102	\$3,758
D. Equipment			
E. Supplies	28,947	16,947	12,000
F. Contractual and Consultant Services			
G. Training			
Staff Training			
Member Training	4,000	2,000	2,000
Total	\$4,000	\$2,000	\$2,000
H. Evaluation	2,500	2,500	0
I. Other Program Operating Costs	49,109	20,100	29,009
Section I. Subtotal	\$230,239	\$115,059	\$115,180
Section I Percentage		50%	50%
Section II. Member Costs			
A. Living Allowance			
Full Time (1700 hrs)	0	0	0
1-Year Half Time (900 hours)	0	0	0
Reduced Half Time (675 hrs)	0	0	0
Quarter Time (450 hrs)	0	0	0
Minimum Time (300 hrs)	192,000	96,000	96,000
2-Year Half Time (2nd Year)	0	0	0
2-Year Half Time (1st Year)	0	0	0
Three Quarter Time (1200 hours)	0	0	0
Total	\$192,000	\$96,000	\$96,000
B. Member Support Costs			
FICA for Members	14,688	7,344	7,344
Worker's Compensation	0	0	0
Health Care	0	0	0
Total	\$14,688	\$7,344	\$7,344
Section II. Subtotal	\$206,688	\$103,344	\$103,344
Section II. Percentages		50%	50%
Section III. Administrative/Indirect Costs			
A. Corporation Fixed Percentage			
Corporation Fixed Amount	0	0	0
Commission Fixed Amount	4,390	4,390	0
Total	\$4,390	\$4,390	\$0
B. Federally Approved Indirect Cost Rate			
Section III. Subtotal	\$4,390	\$4,390	\$0
Section III Percentage		100%	0%
Section I + III. Funding Percentages		51%	49%
Budget Totals	\$441,317	\$222,793	\$218,524
Budget Total Percentage		50%	50%
Required Match		0%	
# of years Receiving CNCS Funds		11	

Putnam City Schools AmeriCorps Program

Putnam City Schools

Total MSYs		12.70	
Cost/MSY		\$17,543	
	Total Amt	CNCS Share	Grantee Share
Budget Totals	\$0	\$0	\$0
Budget Total Percentage		0%	0%
Required Match		0%	
# of years Receiving CNCS Funds		11	
Total MSYs		12.70	

Budget Narrative: Putnam City Schools AmeriCorps Program for Putnam City Schools

Section I. Program Operating Costs

A. Personnel Expenses

Position/Title -Qty -Annual Salary -% Time	CNCS Share	Grantee Share	Total Amount
Program Director: - 1 person(s) at 62500 each x 100 % usage	31,250	31,250	62,500
Site Manager (total of 335 hours * \$25): - 3 person(s) at 8375 each x 100 % usage	12,562	12,563	25,125
Secretary (32 hours per week, for 8 weeks *\$10 per hour): - 3 person(s) at 2500 each x 100 % usage	3,750	3,750	7,500
Site Supervisor (224 Hours total, \$23): - 3 person(s) at 5152 each x 100 % usage	7,728	7,728	15,456
Category Totals	55,290	55,291	110,581

B. Personnel Fringe Benefits

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Program Director Benefits: \$62500 *25% (FICA, OK taxes, Medicare, Retirement) =\$15625	7,812	7,813	15,625
Site Manager Benefits for hourly wage: FICA: 8375 * .0620 = 519 Retirement: 8375 * .07569 = 634 Retirement Fee = 8,375 * .095 = 796 Medicare = 8375*.0145 = 121; Total = 2070 ; 3 Site Managers *2070= 6210	3,105	3,105	6,210
Secretary: FICA: 7680*.0765= 588	294	294	588
Site Supervisor: FICA: 5152* .0620 =319; Retirement: 5152 * .07569 =390 Retirement Fee = 5152 * .095 =489 Medicare = 5152*.0145 =75; Total = 1273 * 3 Site Supervisors = 3819	1,909	1,910	3,819
Category Totals	13,120	13,122	26,242

C. Travel

Staff Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Travel to CNCS-Sponsored Meetings: 550 (Airfare to AmeriCorps Symposium)	550	0	550
Site Visits: 500 miles x .58 (travel rate)	0	290	290
CNCS Conference Cost: Registration = 250; Lodging = (3 nights x 175 = 525); Per diem = \$59 x 3 days = 177); Airport parking (8 x 4 days = 32); Misc (taxi and baggage) = \$100	1,084	0	1,084
Program Director and Site Manager Professional Development: National Summer Learning Association for 2 day conference registration, \$575 * 4=\$2,300; 4 hotel rooms for 3 nights = \$289*4=\$1156; Per diem \$65 per day*3 days * 4 people = \$780; Misc (parking, ground transporations, etc) \$75*4 people = \$300	2,268	2,268	4,536
Travel for Director and Manager for Professional Development: Airfare, 4 people *\$600=2,400	1,200	1,200	2,400
Category Totals	5,102	3,758	8,860

Member Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Category Totals	0	0	0

D. Equipment

Item/Purpose -Qty -Unit Cost	CNCS Share	Grantee Share	Total Amount
Category Totals	0	0	0

E. Supplies

Item -Calculation	CNCS Share	Grantee Share	Total Amount
Member gear with AmeriCorps Logo: 4 AmeriCorps T-shirts per member (60 x 36.00 @ \$9 per shirt = 2160) First Aid Kit (60 x 2.60 = 156) Cinch Bag (60 x 4.25 = 255) AmeriCorps stickers = 25.90	2,597	0	2,597
AmeriCorps nametags: 70 x 5.00	350	0	350
Program supplies and curricula: 3 x 7000 (Amount per site = Supplies for clubs)	14,000	12,000	26,000
Category Totals	16,947	12,000	28,947

F. Contractual and Consultant Services

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
Category Totals	0	0	0

G. Training

Staff Training

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
Category Totals	0	0	0

Member Training

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
Member training: 8 hours of training for trauma-informed training and classroom management.- Daily Rate of 4000	2,000	2,000	4,000
Category Totals	2,000	2,000	4,000

H. Evaluation

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
External Assessor: - Daily Rate of 2500	2,500	0	2,500

Category Totals	2,500	0	2,500
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I. Other Program Operating Costs

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
OnCorps: \$0.84 x 60 members x 12 months = \$605	0	605	605
Background checks: Truescreen/Fieldprint for all personnel: 85*\$54 = 4590	2,100	2,490	4,590
Bus transportation for students: 1 route = 40miles (\$1 per mile) * 1 driver (4 hours *\$19.56 per hour) = \$118.24 per day * 31 days = \$3,665.44. \$3,665.44 * 9 bus routes = \$32,988.96 + Bus for ropes training = \$125 (mileage and driver) = 33,113.96	12,000	21,114	33,114
Funds included for budget validation only. Match not required per CNCS authority to issue a blanket waiver under 42 USC 12571 (e) (4) and consistent with 45 CFR 251.70:	0	0	0
Vendors for on-site educational experiences: 2 hours per week*\$50 per hour*8 sessions*2 vendors per site * 3 = \$4,800; \$2000 per site for vendors like the zoo, Mad Science etc. to do presentations \$2000 * 3 = \$6,000	6,000	4,800	10,800
Category Totals	20,100	29,009	49,109
Section Totals	115,059	115,180	230,239
PERCENTAGE	50%	50%	

Section II. Member Costs

A. Living Allowance

Item -# Mbrs w/ Allow -Allowance Rate -# Mbrs w/o Allow	CNCS Share	Grantee Share	Total Amount
Full Time (1700 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
1-Year Half Time (900 hours): Member(s) at a rate of each Members W/O allowance	0	0	0
2-Year Half Time (1st Year): Member(s) at a rate of each Members W/O allowance	0	0	0
2-Year Half Time (2nd Year): Member(s) at a rate of each Members W/O allowance	0	0	0
Reduced Half Time (675 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
Quarter Time (450 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
Minimum Time (300 hrs): 60 Member(s) at a rate of 3200 each Members W/O allowance 0	96,000	96,000	192,000
Three Quarter Time (1200 hours): Member(s) at a rate of each Members W/O allowance	0	0	0
Category Totals	96,000	96,000	192,000

B. Member Support Costs

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
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FICA for Members: 192000 x .0765	7,344	7,344	14,688
Worker's Compensation: SUTA and Self-assured	0	0	0
Health Care:	0	0	0
Category Totals	7,344	7,344	14,688
Section Totals	103,344	103,344	206,688
PERCENTAGE	50%	50%	

Section III. Administrative/Indirect Costs

A. Corporation Fixed Percentage

Item -Calculation	CNCS Share	Grantee Share	Total Amount
Corporation Fixed Amount:	0	0	0
Commission Fixed Amount: $218403 * 5.26 * 40\% = 4048$	4,390	0	4,390
Category Totals	4,390	0	4,390

B. Federally Approved Indirect Cost Rate

Calculation -Cost Type -Rate -Rate Claimed -Cost Basis	CNCS Share	Grantee Share	Total Amount
Category Totals	0	0	0
Section Totals	4,390	0	4,390
PERCENTAGE	100%	0%	

Budget Totals	222,793	218,524	441,317
PERCENTAGE	50%	50%	
Total MSYs	12.70		
Cost/MSY	17,543		

Source of Funds

Section	Match Description	Amount	Classification	Source
Source of Funds	Funds included for budget validation only. Match not required per CNCS authority to issue a blanket waiver under 42 USC 12571 (e) (4) and consistent with 45 CFR 251.70.	218,524	Cash	Federal
Total Source of Funds		218,524		

2020 Terms and Conditions for AMERICORPS STATE and NATIONAL GRANTS

These Corporation for National & Community Service (CNCS) Grant Program Specific Terms and Conditions and the General Terms and Conditions, are binding on the recipient.

Due to COVID-19, CNCS has provided guidance that informs the applicability, implementation, or enforcement of the terms and conditions due to legislative changes and new facts that support discretionary agency action. Please refer to the COVID-19 FAQs.

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I. CHANGES FROM THE 2019 AMERICORPS GRANT TERMS AND CONDITIONS

For your convenience, we have identified changes from last year's AmeriCorps State and National grant terms and conditions. The list below is general and informational in nature, not comprehensive. We reiterate the importance of reviewing all award terms and conditions, because recipients are responsible for knowing, understanding, and complying with all award terms and conditions.

The following revisions were made to the 2019 AmeriCorps Grant Terms and Conditions:

- Added references to Portfolio Managers, applicable to awards that have transitioned to the regions, as opposed to the Grants Officer or Program Officer, applicable to awards that have not yet transitioned.
- Changed Office of Grants Management to Office of Grant Administration (OGA) and updated Grants Officer titles to Grants Award Specialist.
- Section IV.B. – Added the Application and Other Fees section.
- Section IV.C. – Re-titled the section from pre-enrollment of selected member to enrollment of selected members. Added enrollment must be completed no later than 8 calendar days from the member's start date.
- Section IV.F. – Changed to funding may be available for reasonable accommodation, from is available.
- Section IV.H. – Added programs must exit members before being re-enrolled in another term of service.
- Section V.B. – Added the start date in the Portal is the effective date of the service agreement.
- Section V.C. – Added Census Activities and Election and Polling Activities to the list of prohibited activities.
- Section V.C. – Added when possible for posting a list of prohibited activities.
- Section V.E. – Added the section on Teleservice.
- Section V.F. – Added the section on AmeriCorps members as Team Leaders.
- Section V.I. – Added the section on Jury Duty.
- Section VI.C.1. – Added healthcare or childcare costs are not available for less than full-time members unless serving in a full-time capacity.
- Section VII. – Added Compelling Personal Circumstances for Pregnancy/Childbirth.
- Section VIII.C.5 – Added Unemployment Insurance.
- Section VIII.E. – Added the section on Temporary Leave, HealthCare, and Benefits.

- Section VIII.F. – Removed reference to FAQs to AmeriCorps Childcare Website.
- Section XI.A. – Added program reporting requirements for AmeriCorps planning grants.
- Section XI.B. – Added financial reporting requirements for AmeriCorps planning grants.
- Section XVI – Changed the name from full-time fixed amount awards to full-cost fixed amount awards. (Removed references to full-time fixed amount grants throughout.)
- Section XVI – Added CARES act language for fixed amount grants with members affected by COVID-19.
- XVII – Removed the section on Breaches of Personally Identifiable Information as it exists in the General Terms and Conditions.

II. DEFINITIONS

- A. **Recipient**, for the purposes of this agreement, means the direct recipient of this award. The recipient is legally accountable to CNCS for the use of award funds, or member positions, and is bound by the provisions of the award. The recipient is responsible for ensuring that subrecipients or other organizations carrying out activities under this award comply with all applicable Federal requirements, including the CNCS General Terms and Conditions, these specific terms and conditions, regulations applicable to the program, and the NCSA.
- B. **Planning Grant**, for the purposes of this agreement, is an award or subaward for the planning of a national service program. State Service Commissions may also award planning grants as part of their Formula Cost Reimbursement prime award. Planning grants do not include member positions. Planning grants are awarded for a maximum of one year and may not exceed \$75,000 per program.
- C. **Subrecipient** refers to an organization receiving AmeriCorps award funds or member positions from a recipient of CNCS funds. See 2 CFR § 200.93.
- D. **Operating site** means the organization that manages the AmeriCorps program and places members into service locations. State subrecipients (programs) are operating sites. National recipients must identify at least one operating site to which they can assign service locations in the state where they are placing members.
- E. **Program** refers to the activities supported under the award.

- F. **Service Location** means the organization where or with which a member actually provides his or her service in the community. Typical service locations are schools, food banks, health clinics, community parks, etc. The service location may be the same as the operating site, but only if the member actually serves at or with the operating site organization. A member may serve at multiple service locations, all of which must be listed in the Portal, although the program must select only one for the member's primary assignment.
- G. **Member or participant** means an individual:
1. Who has been selected by a recipient or subrecipient to serve in an approved national service position;
 2. Who is a U.S. citizen, U.S. national, or lawful permanent resident alien of the United States;
 3. Who is at least 17 years of age at the commencement of service unless the member is out of school and enrolled in a full-time, year-round youth corps or full-time summer program as defined in the NCSA (42 U.S.C. § 12572 (a)(3)(B)(x)), in which case he or she must be between the ages of 16 and 25, inclusive, and
 4. Who has received a high school diploma or its equivalent, agrees to obtain a high school diploma or its equivalent (unless this requirement is waived based on an individual education assessment conducted by the program) and the individual did not drop out of an elementary or secondary school to enroll in the program, or is enrolled in an institution of higher education on an ability to benefit basis and is considered eligible for funds under 20 U.S.C. § 1091.
- H. **NCSA** means the National and Community Service Act of 1990, as amended. See 42 U.S.C. §§ 12501-12657.

III. **AFFILIATION WITH THE AMERICORPS NATIONAL SERVICE PROGRAM**

- A. **Identification as an AmeriCorps Program or Member.** The recipient shall identify the program as an AmeriCorps program and members as AmeriCorps members. All agreements with subrecipients, operating sites, or service locations, related to the AmeriCorps program must explicitly state that the program is an AmeriCorps program and AmeriCorps members are the resource being provided.
- B. **The AmeriCorps Name and Logo.** AmeriCorps is a registered service mark of CNCS. CNCS provides a camera-ready logo. All recipient and subrecipient websites shall clearly state that they are an AmeriCorps

recipient and shall prominently display the AmeriCorps logo. Recipients and subrecipients shall use the AmeriCorps name and logo on service gear and public materials such as stationery, application forms, recruitment brochures, on-line position postings or other recruitment materials, orientation materials, member curriculum materials, signs, banners, websites, social media, press releases, and publications related to their AmeriCorps program in accordance with CNCS requirements.

To publicize the relationship between the program and AmeriCorps, the recipient shall describe their program as “an AmeriCorps program.” Recipients shall provide information or training to their AmeriCorps members about how their program is part of the national AmeriCorps program and about the other national service programs of CNCS. Recipients are strongly encouraged to place signs that include the AmeriCorps name and logo at their service sites and may use the slogan “AmeriCorps Serving Here.” AmeriCorps members should state that they are AmeriCorps members during public speaking opportunities.

The recipient may not alter the AmeriCorps logo, and must obtain written permission from CNCS before using the AmeriCorps name or logo on materials that will be sold, or permitting donors to use the AmeriCorps name or logo in promotional materials. The recipient may not use or display the AmeriCorps name or logo in connection with any activity prohibited by statute, regulation, or CNCS General Terms and Conditions, and these specific award terms and conditions.

IV. MEMBER RECRUITMENT, SELECTION, AND EXIT

Member recruitment and selection requirements are in CNCS’s regulations at 45 CFR §§ 2522.210 and Part 2540, subpart B. In addition, the recipient must ensure that the following procedures are followed:

- A. **Member Listings/Position Descriptions in the My AmeriCorps Portal.** Programs must list all of their member listings/position descriptions by creating Service Opportunity Listings in the My AmeriCorps Portal.
- B. **Application and Other Fees.** Charging an application or other fee to a prospective member to apply to serve as an AmeriCorps member is not allowed. Programs may charge application fees to prospective members who are applying to their educational institution or participating in their academic program if such fees are required of all applicants, but not for applying to serve as an AmeriCorps member.

For National Service Criminal History Checks, CNCS has allowed grant recipients to have applicants front the cost as long as applicants are reimbursed for the expense. This is for both applicants that are selected and those that are not.

- C. **Enrollment of selected members.** Programs must enter applicants into the Portal *prior* to their first day of service and in sufficient time to ensure that the future member is citizenship eligible. Program staff must also certify that the future member's required NSOPW has been run, reviewed, and approved as well as the State and/or FBI criminal history checks initiated no later than their first day of service. Applicants will not be permitted to enroll in the National Service Trust prior to those steps occurring. Enrollment must be completed no later than 8 calendar days from the member's start date.

- D. **Notice to CNCS's National Service Trust.** The recipient must notify CNCS's National Service Trust, via the My AmeriCorps Portal, within 30 days of a member's completion of, suspension from, or release from, a term of service. Suspension of service is defined as an extended period during which the member is not serving, nor accumulating service hours or receiving AmeriCorps benefits. AmeriCorps members must complete their own enrollment and exit forms on-line in the My AmeriCorps Member Portal except in rare cases when the recipient program has received written approval to waive this requirement from the Director of AmeriCorps State and National or her/his designee.

The recipient also must notify the Trust, via the My AmeriCorps Portal, when a change in a member's term of service is approved and changed (i.e. from full-time to less than full-time or vice versa). Failure to report such changes within the required time frames may result in sanctions to the recipient, up to and including, suspension or termination of the award. Recipients or subrecipients meet notification requirements by using the appropriate electronic system to inform CNCS of changes within the required time frames. Any questions regarding the Trust should be directed to the Hotline **(800) 942-2677**.

- E. **Parental Consent.** Parental or legal guardian consent must be obtained for members under 18 years of age before members begin a term of service. Recipients may also include an informed consent form of their own design as part of the member service agreement materials.

- F. **Reasonable Accommodation.** Programs and activities must be accessible to persons with disabilities, and the recipient must provide reasonable accommodation for the known mental or physical

disabilities of otherwise qualified members, service recipients, applicants, and staff. All selections and project assignments must be made without regard to the need to provide reasonable accommodation. As such, inquiries about the need for reasonable accommodation should take place after a member has been offered an AmeriCorps position. There may be funding available from CNCS to offset the recipients' costs on a first come, first serve basis. Please email Accommodations@cns.gov for more information.

- G. **Assigning Members to Service Locations.** The recipient is required to ensure that all operating sites and all service locations are entered in the My AmeriCorps Portal for all members within eight (8) calendar days of members' starting a term of service. The recipient is required to include the name of the organization, and the full address or zip-plus-four of the service locations where each member will be serving. If a member is serving at multiple service locations, the program must select as the site where the member serves the majority of his or her hours as the member's primary assignment. However, all service locations must be listed in the Portal.
- H. **Completion of Terms of Service.** The recipient must ensure that each member has sufficient opportunity to complete the required number of hours of service to qualify for the education award. Members must be exited within 30 days of the end of their term of service. If this grant award expires or is not renewed, a member who was scheduled to continue in a term of service may either be placed in another program, where feasible, or if the member has completed at least 15% of the service hour requirement, the member may receive a pro-rated education award.

While programs have up to 30-days to report a member's completion of service, for those individuals intending to re-enroll in AmeriCorps, programs must exit the members before they can be re-enrolled in another term of service.

- I. **Member Exit.** In order for a member to receive an education award from the National Service Trust, the recipient must certify to the National Service Trust that the member satisfactorily and successfully completed the term of service and is eligible to receive the education benefit. The recipient (and any individual or entity acting on behalf of the recipient) is responsible for the accuracy of the information certified on the end-of-term certification.

Penalties for false information: Any recipient who makes a materially false statement or representation in connection with the approval or disbursement of an education award or other payment from the National Service Trust may be liable for the recovery of funds and subject to civil sanctions. Any individual involved in making a materially false statement may be subject to criminal sanctions. If CNCS determines that the certification of a member's hours is erroneous, the award recipient may be charged for any payment or potential payment from the National Service Trust. In assessing the amount of the charge, CNCS shall consider the full facts and circumstances surrounding the erroneous or incorrect certification. (see 42 U.S.C. §12602a(b)).

V. SUPERVISION AND SUPPORT

- A. **Planning for the Term of Service.** The recipient must develop member positions that provide for meaningful service activities and performance criteria that are appropriate to the skill level of members. The recipient is responsible for ensuring that the positions do not include or put the AmeriCorps member in a situation in which the member is at risk for engaging in any prohibited activity (see 45 CFR § 2520.65), activity that would violate the non-duplication and nondisplacement requirements (see 45 CFR § 2540.100), or exceeding the limitations on allowable fundraising activity (see 45 CFR §§ 2520.40.45). The recipient must accurately and completely describe the activities to be performed by each member in a position description. Position descriptions must be provided to CNCS upon request. The recipient must ensure that each member has sufficient opportunity to complete the required number of hours to qualify for an education award. In planning for the member's term of service, the recipient must account for holidays and other time off and must provide each member with sufficient opportunity to make up missed hours.
- B. **Member Service Agreements.** The recipient must require that each member sign a member service agreement that includes, at a minimum, the following:
1. Member position description;
 2. The minimum number of service hours (as required by statute) and other requirements (as developed by the recipient) necessary to successfully complete the term of service and to be eligible for the education award;

3. The amount of the education award being offered for successful completion of the terms of service in which the individual is enrolling;
4. Standards of conduct, as developed by the recipient or sub recipient;
5. The list of prohibited activities, including those specified in the regulations at 45 CFR § 2520.65 (see paragraph C, below);
6. The text of 45 CFR §§ 2540.100(e)-(f), which relates to Nonduplication and Nondisplacement;
7. The text of 45 CFR §§ 2520.40-.45, which relates to fundraising by members;
8. Requirements under the Drug-Free Workplace Act (41 U.S.C. § 701 *et seq.*);
9. Civil rights requirements, complaint procedures, and rights of beneficiaries;
10. Suspension and termination rules;
11. The specific circumstances under which a member may be released for cause;
12. Grievance procedures; and
13. Other requirements established by the recipient.

The recipient should ensure that the service agreement is signed on or before commencement of service but the effective date will not be before the member is enrolled in the AmeriCorps Portal

C. **Prohibited Activities.** While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and members may not engage in the following activities (see 45 CFR § 2520.65):

1. Attempting to influence legislation;
2. Organizing or engaging in protests, petitions, boycotts, or strikes;
3. Assisting, promoting, or deterring union organizing;
4. Impairing existing contracts for services or collective bargaining agreements;
5. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
6. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
7. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory

religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;

8. Providing a direct benefit to—
 - a. A business organized for profit;
 - b. A labor union;
 - c. A partisan political organization;
 - d. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
 - e. An organization engaged in the religious activities described in paragraph C. 7. above, unless CNCS assistance is not used to support those religious activities;
9. Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
10. Providing abortion services or referrals for receipt of such services; and
11. Such other activities as CNCS may prohibit.

In addition to the above activities, the below activities are additionally prohibited:

Census Activities. AmeriCorps members and volunteers associated with AmeriCorps grants may not engage in census activities during service hours. Being a census taker during service hours is categorically prohibited. Census-related activities (e.g., promotion of the Census, education about the importance of the Census) do not align with AmeriCorps State and National objectives. What members and volunteers do on their own time is up to them, consistent with program policies about outside employment and activities.

Election and Polling Activities. AmeriCorps member may not provide services for election or polling locations or in support of such activities.

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals

may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-CNCS funds. Individuals should not wear the AmeriCorps logo while doing engaging in any of the above activities on their personal time.

All locations where members serve should post a list of the prohibited activities, when possible.

- D. **Supervision.** The recipient must provide members with adequate supervision by qualified supervisors consistent with the award. The recipient must conduct an orientation for members, including training on what activities are prohibited during AmeriCorps service hours, and comply with any pre-service orientation or training required by CNCS. The recipient must ensure that no more than 20 percent of the aggregate of all AmeriCorps member service hours are spent in education and training activities as set forth in 45 CFR § 2520.50.
- E. **Teleservice.** AmeriCorps members should generally be providing service directly to the people and in the communities where they serve rather than performing service remotely. Therefore, teleservice should be limited to certain situations. Teleservice—like all service—should have appropriate documentation, supervision and oversight.

A grantee may determine that teleservice is appropriate based on the situation (e.g., COVID-19 public health emergency) and type of service being delivered (e.g., tutoring via telephonic or video conference). Teleservice is appropriate only when the activity can be meaningfully supervised and the hours verified independently. If a grantee or subgrantee determines that its AmeriCorps members will be allowed to teleserve, the grantee must establish or update an existing policy to address the following:

- Expectations of the communication requirements between supervisors and teleserving members
- Mitigation of the increased risk of time and attendance abuse
- Appropriate supervision including validation of the activities to be performed (and accompaniment, as necessary), and
- Verification of hours claimed.

Further, the grantee should consider updating its insurance coverage to address legal liability attribution (for the grantee or teleserving member) for incidents that occur during teleservice.

- F. **AmeriCorps Members as Team Leaders.** Programs may create positions where AmeriCorps members provide an additional layer of leadership and support for members under certain conditions. All the activities and prohibitions that apply to AmeriCorps members also apply to Team Leaders. Team Leaders are not permitted to act in a staff capacity, including supervising members. Team Leaders must not be responsible for program development and coordination; however, they may assist by providing information and resources on best practices or by helping to develop portions of the program such as the training curriculum. Under no circumstances should an AmeriCorps member serving as a Team Leader be the individual legally responsible for the program or other members.

The Team Leader position description should emphasize activities that involve the member(s) in performing direct service or providing support to members engaged in direct service. Unallowable Team Leader activities include: signing member timesheets; evaluating member performance; disciplining AmeriCorps members; enrolling/dismissing AmeriCorps members; writing and/or signing program reports; managing the program's payroll and budget.

- G. **Performance Reviews.** The recipient must conduct and keep a record of at least a midterm and an end-of-term written evaluation of each member's performance for full-time members and an end-of-term written evaluation for all less-than-full-time members. The end-of-term evaluation should address, at a minimum, the following factors:
1. Whether the member has completed the required number of hours;
 2. Whether the member has satisfactorily completed assignments; and;
 3. Whether the member has met other performance criteria that were clearly communicated at the beginning of the term of service.
- H. **Timekeeping.** The recipient is required to ensure that time and attendance recordkeeping is conducted by the AmeriCorps member's supervisor. This time and attendance record is used to document member eligibility for in-service and post-service benefits. The recipient must have a timekeeping system that is compliant with 2 CFR § 200.430.

If a Professional Corps program wants to follow the timekeeping practices of its profession and certify that members have completed the minimum required hours, excluding sick and vacation days, it must get advance written approval from CNCS. If a State Commission Formula-

funded Professional Corps program wants to follow the timekeeping practices of its profession and certify that members have completed the minimum required hours, excluding sick and vacation days, it must get advance written approval from the State Commission.

- I. **Jury Duty.** The grantee must allow AmeriCorps members to serve on a jury without being penalized for doing so. During the time AmeriCorps members serve as jurors, they should continue to receive credit for their normal service hours, a living allowance, healthcare coverage and, if applicable, childcare coverage regardless of any reimbursements for incidental expenses received from the court.
- J. **Member Death or Injury.** The recipient must immediately report any member deaths or serious injuries to the designated CNCS Program Officer/Portfolio Manager.

VI. CHANGES IN MEMBER POSITIONS

- A. **Changes that Require CNCS Approval.** Circumstances may arise within a program that necessitate changing the type of unfilled AmeriCorps member positions awarded to a recipient or subrecipient, or changing the term of service of a currently enrolled member. Note that once a member is exited with a partial education award, the remaining portion of that education award is not available for use. The following changes require written approval from CNCS's Office of Grant Administration as well as written approval and concurrence from the State Commission or Direct (including National Direct, State Direct, Tribal, Territory Direct, or Education Award Only (EAP)) recipient:
 - 1. A change in the number of member service year (MSY) positions in the award and
 - 2. A change in the funding level of the award.
- B. **Changing Types of Unfilled member positions.** Recipients or subrecipients may change the type of member positions awarded to their program if:
 - 1. The change does not increase the total MSYs authorized in the Notice of Grant Award (e.g. one half-time position cannot be changed to one full-time position); and
 - 2. The change does not result in an increase in the aggregate value of the education award.

Changes in the above types of member positions may be made by the recipient directly in the My AmeriCorps Portal.

C. **Changing a Term of Service for an enrolled Member.** Changes in terms of service for enrolled members may not result in an increased number of MSYs for the program.

1. **Full-time.** State Commissions and National Direct Organizations may authorize or approve occasional changes of currently enrolled full-time members to less than full-time members. Impact on program quality should be factored into approval of such requests. CNCS-provided or funded healthcare or childcare costs are not available for less than full-time members unless they are serving in a full-time capacity (see section VIII.D. and E.). Recipients and subrecipients may not transfer currently enrolled full-time members to a less than full-time status simply to provide the member a less than full-time education award.

2. **Less than Full-time.** CNCS discourages changing less than fulltime members to full-time because it is very difficult to manage, unless done very early in the member's term of service. State Commissions and Direct recipients (including National Direct, State Direct, Tribal, Territory Direct, and Education Award Only recipients) may authorize or approve such changes so long as their current budget can accommodate such changes. Programs must keep in mind that a member's minimum 1700 hours must be completed within 12 months of the member's original start date.

3. **Refilling Member Positions.** With the exception of recipients whose awards have special award conditions under 2 CFR §§ 200.207 or 200.338, AmeriCorps State and National programs that have fully enrolled their awarded member positions are allowed to replace any member who terminates service before completing 30 percent of his/her term *provided that the member who is terminated is not eligible for and does not receive a pro-rated education award.* Programs may not refill the same member position more than once.

As a fail-safe mechanism to ensure that resources are available in the National Service Trust to finance all earned education awards, CNCS will suspend refilling if either:

- a. Total AmeriCorps enrollment reaches 97 percent of awarded member positions; or
- b. The number of refills reaches five percent of awarded member positions.

4. Direct recipients may transfer refill member positions between operating sites as long as they can ensure and document that the same member position is not refilled more than once. Recipients and subrecipients will require the assistance of a CNCS Program Officer/ Portfolio Manager in order to transfer refill member

positions between operating sites. Refilled member positions may not be combined with unfilled member positions.

- D. **Formula and State Competitive Award Member Position Transfers.** State commissions are allowed to transfer member positions among their state formula and competitive subrecipients within a given prime grant in order to maximize enrollment and cost effectiveness without prior approval. State commissions may not transfer member positions between competitive and formula subrecipients, or vice-versa. State commissions may not transfer funds among their competitive subrecipients.
- E. **Notice to Childcare and Healthcare Providers.** Recipients and subrecipients must immediately notify CNCS's designated agents, in writing, when a Member's status changes in a manner that affects their eligibility for childcare or healthcare. See Section VIII.D.

VII. RELEASE FROM PARTICIPATION

Recipients may release members from participation for two reasons: (a) for compelling personal circumstances; and (b) for cause. See 45 CFR § 2522.230 for requirements. Whether the reason for the release amounts to circumstances beyond the member's control is determined by the grant recipient, consistent with the criteria listed in 45 CFR § 2522.230(a). Failure to follow the requirements set forth in regulation (e.g., releasing an individual for a non-compelling personal circumstance, such as when the individual is leaving to go to school) is considered non-compliance with award requirements and may result in disallowed costs and other remedies for non-compliance. The recipient should retain the documentation supporting its determination that release for compelling personal circumstances is warranted. In addition to the regulations, the following applies:

No Automatic Disqualification if Released for Cause: A release for cause covers all circumstances in which a member does not successfully complete his/her term of service for reasons other than compelling personal circumstances. Therefore, it is possible for a member to receive a satisfactory performance review and be released for cause. For example, a member who is released for cause from a first term—e.g. the individual has decided to take a job offer—but who otherwise performed well would not be disqualified from enrolling for a subsequent term as long as the individual received a satisfactory performance evaluation for the first period of service.

Compelling Personal Circumstance for Pregnancy/Childbirth: Pregnancy and/or childbirth could be determined by the grantee to be compelling personal

circumstances if the member requests it. The program cannot require a member to justify wanting to leave a term of service for pregnancy. Likewise, a program cannot require that a member leave their term of service due to a pregnancy – that would be an instance of discrimination on the basis of gender in violation of CNCS’s anti-discrimination policy. A full-time member might qualify under the Family Medical Leave Act if the member is covered, or the program could suspend the member so that the member can return some time in the future (within 2 years) to complete their term of service.

VIII. LIVING ALLOWANCES, OTHER IN-SERVICE BENEFITS, AND TAXES

Requirements related to member living allowances and benefits are in 45 CFR §§ 2522.240 and 2522.250. In addition, recipients must ensure that the following procedures are followed:

- A. **Living Allowance Distribution.** A living allowance is not a wage. Recipients must not pay a living allowance on an hourly basis. Recipients should pay the living allowance in regular increments, such as weekly or bi-weekly, paying an increased increment only on the basis of increased living expenses such as food, housing, or transportation. Payments should not fluctuate based on the number of hours served in a particular time period and must cease when the member’s service ceases.

If a member serves all required hours and is permitted to conclude his or her term of service before the originally agreed upon end of term, the recipient may not provide a lump sum payment to the member. Similarly, if a member is selected after the program’s start date, the recipient must provide regular living allowance payments from the member’s start date and may not increase the member’s living allowance incremental payment or provide a lump sum to make up any missed payments.

Education Award Program Fixed Amount awards (EAPs) may provide a living allowance or other in-service benefits to their members, but are not required to do so. Full-cost and other Fixed Amount recipients must provide a living allowance and other benefits to their full-time members.

- B. **Waiving the Living Allowance.** If a living allowance is paid, a member may waive all or part of the payment of a living allowance if, for example, he or she believes his or her public assistance may be lost or decreased because of the living allowance. Even if a member waives his or her right to receive the living allowance, it is possible—depending on the specific public assistance program rules—that the amount of the living allowance that the member is eligible to receive will be deemed available. A member who has waived the living allowance may revoke the waiver at

any time and may begin receiving the living allowance going forward from the date the individual revoked the waiver. A member may not receive any portion of the living allowance for the period of time the living allowance was waived.

C. **Taxes and Insurance.**

1. **Liability Insurance Coverage.** The recipient is responsible for ensuring adequate general liability coverage for the organization, employees and members, including coverage of members engaged in on- and off-site project activities.
2. **FICA (Social Security and Medicare taxes).** Unless the recipient obtains a ruling from the Social Security Administration or the Internal Revenue Service that specifically exempts its AmeriCorps members from FICA requirements, the recipient must pay FICA for any member receiving a living allowance. The recipient also must withhold 7.65% from the member's living allowance.
3. **Income Taxes.** The recipient must withhold Federal personal income taxes from member living allowances, requiring each member to complete a W-4 form at the beginning of the term of service and providing a W-2 form at the close of the tax year. The recipient must comply with any applicable state or local tax requirements.
4. **Worker's Compensation.** Some states require worker's compensation for AmeriCorps members. Recipients must check with State Departments of Labor or state commissions to determine worker's compensation requirements. If worker's compensation is not required, recipients must obtain Occupational, Accidental, and Death and Dismemberment coverage for members to cover in- service injury or incidents.
5. **Unemployment Insurance.** The U.S. Department of Labor ruled on April 20, 1995 that federal unemployment compensation law does not require coverage for members because no employer-employee relationship exists. The grantee may not charge the cost of unemployment insurance taxes to the grant unless mandated by state law. Programs are responsible for determining the requirements of state law by consulting their State Commission, legal counsel, or the applicable state agency.

- D. **Healthcare Coverage.** Except for EAPs, Professional Corps, or members covered under a collective bargaining agreement, the recipient must provide, or make available, healthcare insurance to those members

serving a 1700-hour full-time term who are not otherwise covered by a healthcare policy at the time the member begins his/her term of service. The recipient must also provide, or make available, healthcare insurance to members serving a 1700-hour full-time term who lose coverage during their term of service as a result of service or through no deliberate act of their own. CNCS will not cover healthcare costs for dependent coverage.

Less-than-full-time members who are serving in a full-time capacity for a sustained period of time (e.g. a full-time summer project) are eligible for healthcare benefits. Programs may provide health insurance to less-than-full-time members serving in a full-time capacity, but they are not required to do so. For purposes of this provision, a member is serving in a full-time capacity when his/her regular term of service will involve performing service on a normal full-time schedule for a period of six weeks or more. A member may be serving in a full-time capacity without regard to whether his/her agreed term of service will result in a full-time Segal AmeriCorps Education Award.

Any of the following health insurance options will satisfy the requirement for health insurance for full-time AmeriCorps members (or less than fulltime members serving in a full-time capacity): staying on parents' or spouse plan; insurance obtained through the Federal Health Insurance Marketplace of at least the Bronze level plan; insurance obtained through private insurance broker; Medicaid, Medicare or military benefits. AmeriCorps programs purchasing their own health insurance for members must ensure plans are minimum essential coverage (MEC) and meet the requirements of the Affordable Care Act.

On Friday May 2, 2014 the U.S. Department of Health and Human Services (HHS) announced a Special Enrollment Period (SEP) for members in AmeriCorps State and National programs, who are not provided health insurance options or who are provided short-term limited duration coverage or self-funded coverage not considered MEC. Members in the AmeriCorps State and National programs and their dependents in the Federally-facilitated Marketplace (FFM) are eligible to enroll in Marketplace coverage when they experience the following triggering events:

- On the date they begin their service terms; and
- On the date they lose any coverage offered through their program after their service term ends. (Source: 45 CFR § 155.420(d)(9)).

Members have 60 days from the triggering event to select a plan.

Coverage effective date is prospective based on the date of plan selection. A copy of the HHS Notice, which provides instructions on how to activate the special enrollment period is available at <https://www.cms.gov/CCIIO/Resources/Regulations-and-Guidance/Downloads/SEP-and-hardship-FAQ-5-1-2014.pdf>. Members can also visit [healthcare.gov](https://www.healthcare.gov/coverage-outside-open-enrollment-enrollment-period/) for additional information about special enrollment periods: <https://www.healthcare.gov/coverage-outside-open-enrollment-enrollment-period/>.

If coverage is being provided via the Healthcare Marketplace, and thus third-party payment is not an option, programs must develop a process to reimburse members for monthly premiums. Reimbursements for health insurance premiums are considered taxable income for the member, and programs must have a way to document such reimbursements.

- E. **Temporary Leave, Healthcare, and Benefits.** If temporary leave is appropriate, grantees have the flexibility to determine the duration of the absence and may choose to continue providing health or other benefits to the member during the period of absence. The member may be suspended (via compelling personal circumstances) during the period of temporary leave. If suspended, the member may not receive a living allowance.

The length of the leave should be based on two considerations: (1) the circumstances of the situation; and (2) the impact of the absence on the member's service experience and on the overall program. If the disruption would seriously compromise the member's service experience or the quality of the program as a whole, then the grantee may offer the member the option of rejoining the program in the next class or completely withdrawing from the program.

The Federal Family Medical Leave Act, (FMLA) applies to full-time staff and members that have served for more than 12 months and at least 1,250 hours when the grantee has 50 or more employees/members at a work/service site per 29 U.S.C. 2611. *See* 42 U.S.C. 12631; 45 CFR § 2540.220.

- F. **Administration of Childcare Payments.** In general, CNCS will provide for childcare payments, which will be administered through an outside contractor. Requirements and eligibility criteria are in the AmeriCorps regulations, 45 CFR § 2522.250. CNCS will not cover childcare costs for members who serve on a less than full-time basis for a sustained period of time, or who have ceased serving. Programs may provide childcare to less-than-full-time members serving in a full-time capacity, but they are not required to do so. Recipients that choose to provide childcare and will

claim the costs of childcare as matching costs, as approved in their budget, may contact the childcare contractor for technical assistance. The criteria for member eligibility are contained in 45 CFR § 2522.250. Also, see the AmeriCorps Childcare Benefits Program website (<https://americorpschildcare.com/>) for more detailed information on childcare benefits.

- G. **Notice to Childcare Benefit Administrator and Providers.** The program must notify CNCS's designated agents in writing within five business days after a member's status changes in a manner that affects the member's eligibility for childcare. After five days, the recipient will be liable for any erroneous payments made to a childcare provider for an AmeriCorps member ineligible to receive AmeriCorps childcare benefits. Examples of changes in status include: changes to a member's scheduled service so that he/she is no longer serving on a full-time basis, terminating or releasing a member from service, suspending a member for cause for a lengthy or indefinite time period, temporarily suspending a member for cause and/or other disciplinary actions, and/or any other change in the member's service status that could have an impact on childcare benefit eligibility. Program directors should contact the childcare provider on childcare related changes.

IX. MEMBER RECORDS AND CONFIDENTIALITY

- A. **Recordkeeping.** The recipient must maintain records, including the position description, sufficient to establish that each member was eligible to participate and that the member successfully completed all program requirements. A program may store member files electronically and use electronic signatures if the program can ensure the validity and integrity of the record and signature is maintained.

The program's electronic storage procedures and system must provide for the safe-keeping and security of the records, including:

1. Sufficient prevention of unauthorized alterations or erasures of records;
2. Effective security measures to ensure that only authorized persons have access to records;
3. Adequate measures designed to prevent physical damage to records; and
4. A system providing for back-up and recovery of records; and

The electronic storage procedures and system provide for the easy retrieval of records in a timely fashion, including:

1. Storage of the records in a physically accessible location;
 2. Clear and accurate labeling of all records; and
 3. Storage of the records in a usable, readable format.
- B. **Verification of Eligibility.** Unless an individual's social security number and citizenship are verified through the My AmeriCorps Portal, the recipient must obtain and maintain documentation as required by 45 CFR § 2522.200(c). Programs that receive notice that one of their members was not verified – either the member's social security number or their citizenship was not verified – must provide the requested documentation to CNCS or they will not be able to enroll the applicant in the program. Enrolling in the My AmeriCorps Portal requires members to certify their high school status. Such certification fulfills the recipient's verification requirement to obtain and maintain documentation from the member relating to the member's high school education. If the member is incapable of obtaining a high school diploma or its equivalent, as determined by an independent evaluation, the recipient must retain a copy of the supporting evaluation.
- C. **Confidential Member Information.** The recipient must maintain the confidentiality of information regarding individual members. The recipient must obtain the prior written consent of all members before using their names, photographs and other identifying information for publicity, promotional or other purposes. Recipients may release aggregate and other non-identifying information and are required to release member information to CNCS and its designated contractors. The recipient must permit a member who submits a written request for access to review records that pertain to the member and were created pursuant to this award.
- D. **National Service Criminal History Check.** The specific requirements of the National Service Criminal History Check, including the timing and recordkeeping requirements, are specified at 45 CFR §§ 2540.200 - .207. See also [<https://www.nationalservice.gov/resources/criminal-historycheck>] for more information on how to correctly conduct and document the NSCHC. You must maintain documentation of the NSCHC, including the results or summary of the component checks. Failure to adhere to the NSCHC requirements may result in sanctions, including disallowance of all or part of the costs associated with the non-compliance or other remedies that may be legally available (see 2 CFR § 200.338).

X. BUDGET AND PROGRAMMATIC CHANGES

A. **Programmatic Changes.** The recipient must first obtain the prior written approval of the CNCS Program Officer/Portfolio Manager before making any of the following changes (1-3):

1. Changes in the scope, objectives or goals of the program, whether or not they involve budgetary changes;
2. Substantial changes in the level of member supervision;
3. Entering into additional sub awards or contracts for AmeriCorps activities funded by the award, but not identified or included in the approved application and award budget.

Upon notification to the CNCS Program Officer/ Portfolio Manager, recipients may make programmatic changes due to, or in response to, an officially-declared state or national disaster without written approval from CNCS. As soon as practicable, recipients making disaster-related programmatic changes must discuss the recordkeeping, member activities, performance measure adjustments, and other AmeriCorps award requirements with the CNCS Program Officer/ Portfolio Manager. While written approval from CNCS is not required before making disaster-related programmatic changes, CNCS reserves the right to limit or deny disaster-related programmatic changes, including disallowing costs associated with the disaster related activities.

B. **Program Changes for Formula Programs.** State Commissions are responsible for approving the above changes for state formula programs.

C. **Budgetary Changes.** The recipient must obtain the prior written approval of CNCS's Office of Grant Administration before deviating from the approved budget in any of the following ways:

1. Specific Costs Requiring Prior Approval before Incurrence under the uniform administrative requirement, cost principles, and audit requirements for Federal awards at 2 CFR Parts 200 and 2205. Certain cost items in 2 CFR Parts 200 and 2205 require approval of the awarding agency for the cost to be allowable such as pre-award costs. Please ensure you consult the regulations prior to incurring costs to ensure allowability.
2. Purchases of Equipment over \$5,000 using award funds, unless specified in the approved application and budget.

3. Unless the CNCS share of the award is \$100,000 or less, changes to cumulative and/or aggregate budget line items that amount to 10 per cent or more of the total budget must be approved in writing in advance by CNCS. The total budget includes both the CNCS and recipient shares. Recipients may transfer funds among approved direct cost categories when the cumulative amount of such transfers does not exceed 10 percent of the total budget.

D. **Approvals of Programmatic and Budget Changes.** CNCS’s Grant Award Specialists/ Portfolio Managers are the only officials who have the authority to alter or change the terms and conditions or requirements of the award. The CNCS Grant Award Specialists/ Portfolio Manager will execute written amendments, and recipients should not assume approvals have been granted unless documentation from the Office of Grant Administration has been received. Programmatic changes also require final approval of CNCS’s Office of Grant Administration after written recommendation for approval is received from the Program Officer/ Portfolio Manager.

E. **Exceptions for Fixed Amount Awards.** Recipients with Fixed Amount awards are not subject to the requirements in Section C., Budgetary Changes, above.

XI. REPORTING REQUIREMENTS

This section applies only to the recipient. The recipient is responsible for timely submission of periodic financial and progress reports during the project period and a final programmatic and financial report and for setting submission deadlines for its respective subrecipients that ensure the timely submission of recipient reports.

A. **Recipient Progress Reports.** The recipient shall complete and submit annual progress reports in eGrants to report on progress toward achievement of its approved performance targets.

For AmeriCorps program grants (grants that include member positions), the Progress Report schedule is as follows:

<u>Due Date</u>	<u>Reporting Period Covered</u>
December 31	Start of award year through September 30

AmeriCorps planning grants awarded directly by CNCS submit only a Final Progress Report (see section F).

- B. **Financial Reports.** The recipient shall complete and submit financial reports in eGrants (Financial Status Reports on menu tree) to report the status of all funds. The recipient must submit timely cumulative financial reports in accordance with CNCS guidelines according to the following schedule:

<u>Due Date</u>	<u>Reporting Period Covered</u>
April 30	Start of award through March 31
October 31	April 1 – September 30

A recipient must set submission deadlines for its respective subrecipients that ensure the timely submission of recipient reports.

AmeriCorps planning grants awarded directly by CNCS submit only a Final Financial Report (see section E).

All recipients, including Fixed Amount recipients, must submit the Federal Financial Report (FFR) - Cash Transactions Report on a quarterly basis to the Department of Health and Human Services Payment Management System per the Electronic Funds Transfer Agreement.

- C. **Reporting Other Federal Funds.** The recipient shall report the amount and sources of federal funds, other than those provided by CNCS, claimed as matching funds. This includes other federal funds expended by subrecipients and operating sites and claimed as match. This information shall be reported annually on the financial report due October 31st or at the time the final financial report is submitted if the final report is due prior to October 31st. Fixed Amount recipients are not required to report this information.
- D. **Requests for Extensions.** Each recipient must submit required reports by the given dates. Extensions of reporting deadlines will be granted only when: 1) the report cannot be furnished in a timely manner for reasons, in the determination of CNCS, legitimately beyond the control of the recipient; and, 2) CNCS receives a written request explaining the need for an extension before the due date of the report.

Extensions of deadlines for financial reports may only be granted by the CNCS Grant Award Specialist/ Portfolio Manager, and extensions of deadlines for progress reports may only be granted by the CNCS Program Officer/Portfolio Manager.

- E. **Final Financial Reports.** A recipient must submit, in lieu of the last semi-annual financial report, a final financial report. This final report is due no later than 90 days after the end of the project period.
- F. **Final Progress Reports.** A recipient must submit, in addition to the last annual progress report, a final progress report. This final report is due no later than 90 days after the end of the project period.
- G. **Financial Reports for Fixed Amount Awards.** Fixed Amount recipients are not required to submit financial reports to CNCS, including the final financial report.

XII. AWARD PERIOD AND INCREMENTAL FUNDING

For the purpose of the award, a project period is the complete length of time the recipient is proposed to be funded to complete approved activities under the award. A project period may contain one or more budget periods. A budget period is a specific interval of time for which Federal funds are being provided to fund a recipient's approved activities and budget.

Unless otherwise specified, the award covers a three-year project period. In approving a multi-year project period, CNCS generally makes an initial award for the first year of operation. Additional funding is contingent upon satisfactory performance, a recipient's demonstrated capacity to manage an award and comply with award requirements, and the availability of Congressional appropriations. CNCS reserves the right to adjust the amount of an award, or elect not to continue funding for subsequent years. The project period and the budget period are noted on the award document.

A planning grant covers a one-year project period.

XIII. PROGRAM INCOME

- A. **General.** Income, including fees for service earned as a direct result of the award-funded program activities during the award period, must be retained by the recipient and used to finance the award's non-CNCS share.
- B. **Excess Program Income.** Program income earned in excess of the amount needed to finance the recipient share must follow the appropriate requirements of 2 CFR Part 200 and be deducted from total claimed costs. Recipients that earn excess income must specify the amount of the excess in the comment box on the financial report.

C. **Fees for Service.** When using assistance under this award, the recipient may not enter into a contract for or accept fees for service performed by members when:

1. The service benefits a for-profit entity,
2. The service falls within the other prohibited activities set forth in these award provisions, or
3. The service violates the provisions of 42 U.S.C. § 12637 – Nonduplication and Nondisplacement.

D. **Full-Cost and Professional Corps Fixed Amount Awards.** The recipient must notify its CNCS Grant Award Specialist/ Portfolio Manager if it earns program income in excess of the amounts needed to cover all expenditures under the award. The CNCS Grant Award Specialist/ Portfolio Manager will determine the disposition of the excess program income.

XIV. SAFETY

The recipient must institute safeguards as necessary and appropriate to ensure the safety of members. Members may not participate in projects that pose undue safety risks.

XV. NATIONAL SERVICE CRIMINAL HISTORY CHECK TRAINING

All recipients and subrecipients **must** complete CNCS's National Service Criminal History Check (NSCHC) training every year. The CNCS designated e-course provides a thorough overview of the requirements and can be found at: <https://cncsonlinecourses.litmos.com>. Please use the link <https://cncsonlinecourses.litmos.com/self-signup> and code CNCS-Litmos to set up your Litmos account. Each grant recipient and subrecipient must identify at minimum one staff person who has some responsibility for NSCHC compliance to fulfill this requirement on behalf of the recipient or subrecipient. The grant recipient and subrecipient must retain the certificate of completion and assign staff to retake the course annually prior to the expiration of the certificate. Grant recipients and subrecipients should save certificates of completion from each year as grant records.

XVI. FIXED AMOUNT AWARDS

Fixed Amount awards are not subject to the cost principles in 2 CFR, Part 200, Subpart E. Fixed Amount awards must comply with the remaining provisions of

2 CFR Part 200, including Subpart F relating to audit requirements. Fixed Amount awards include Education Award program (EAP) Fixed Amount awards, Professional Corps Fixed Amount awards, and Full-cost Fixed Amount awards.

For Education Award programs (EAP), the fixed federal assistance amount of the award is based on the approved and awarded number of full-time members specified in the award. For full-cost and Professional Corps Fixed Amount awards, the fixed federal assistance amount of the award is based on the approved and awarded numbers of full-time members and the members' completion of their terms of service.

For EAPs, the final amount of award funds that the recipient may retain is dependent upon the recipient's notifying CNCS's National Service Trust of the members that it has enrolled. All EAP members must carry out activities to achieve the specific project objectives as approved by CNCS. At closeout, CNCS will calculate the final amount of the award based on documentation provided to the National Service Trust. CNCS will recover any amounts drawn down by the recipient in excess of the final award amount allowed based on member selection documentation in the My AmeriCorps Portal.

For full-cost and Professional Corps fixed amount awards, the recipient may draw funds from the HHS Payment Management System based on the number of members who complete a full term of service or if the member leaves before completing service, a pro-rated amount based on hours served. Bi-annually, in some cases quarterly, and at closeout, CNCS will calculate the final amount of the award for the year or entire project period (at closeout) based on the number of successfully completed terms of service (as certified by the program) as well as the hours served that were not certified as successfully completed.

The CARES Act provides flexibilities for fixed amount grants with members affected by COVID-19: c) No Required Return of Grant Funds.--Notwithstanding section 129(l)(3)(A)(i) of the National and Community Service Act of 1990 (42 U.S.C. 12581(l)(3)(A)(i)), the Chief Executive Officer of the Corporation for National and Community Service may permit fixed-amount grant recipients under such section 129(l) to maintain a pro rata amount of grant funds, at the discretion of the Corporation for National and Community Service, for participants who exited, were suspended, or are serving in a limited capacity due to COVID-19, to enable the grant recipients to maintain operations and to accept participants.



**OKLAHOMA
AMERICORPS**

AMERICORPS*STATE MONITORING POLICY

INTRODUCTION

This **AmeriCorps*State Monitoring Policy** of Oklahoma AmeriCorps, (the “Commission”) contains essential information about the Commission’s monitoring and support of Oklahoma AmeriCorps’ sub grantees (including Planning Grants). The Commission will follow monitoring requirements set forth by the Corporation for National and Community Service (“CNCS”). This policy describes key elements of the Commission’s monitoring policy and its ongoing efforts to support a sustainable statewide network of high-quality national service programs.

Grantees are required to comply with all elements of the monitoring process. As a result of monitoring activities, the Commission may require programs to undertake corrective action to address issues.

The Commission may also identify areas for continuous improvement that do not require immediate attention, but should be integrated into and addressed as part of a sub grantee’s overall program management. A sub grantee’s demonstrated record of appropriate action and progress towards continuous improvement will play an important role in the Commission’s decision to renew program funding in subsequent years.

All programs, are required to use the OnCorps Online Reporting System (unless the program has an alternate reporting systems that has been approved by the Commission) for member timekeeping and financial reporting. Fixed amount awards (Education Award program (EAP) Fixed Amount awards, and Professional Corps Fixed Amount awards) are not required to use the periodic expense report function of OnCorps.

PURPOSE AND PHILOSOPHY

The purpose of Commission monitoring is two-fold:

- to ensure compliance with the legal and funding requirements of the Corporation for National and Community Service (CNCS) and the Commission; and
- to encourage continuous improvement of program quality.

METHODS

The Commission employs various methods to monitor program compliance including but not limited to:

- A. Programmatic Site Visits
- B. Fiscal Site Visits
- C. Progress Reports
- D. Financial Reports
- E. Regular Communication

All monitoring methods apply to AmeriCorps*State Competitive, Fixed Amount, Formula and Planning Grants. Fiscal site visits and financial reports do not apply to and Fixed-Amount program grants, with the exception of providing copies of independent annual audit reports.

FISCAL

A. OVERVIEW

The Commission uses several methods to monitor financial compliance competitive, formula and planning sub grantees including (1) Federal Financial Reports, (2) Periodic Expense Reports, (3) Payment Requests, (4) Budget Modification Requests, (5) Slot Conversion Requests, (6) Audit Reports, and (7) Financial Monitoring desk reviews. Collectively, these methods provide Commission staff with the tools to assess and monitor the overall financial management of grant funds. Fixed-Amount Programs are required to submit payment requests and audit reports.

B. FISCAL MONITORING

The Commission will conduct a desk audit for financial compliance and will visit the site if financial compliance deficiencies are found.

Fiscal site visits occur every three-year grant program cycle, and typically consist of the following:

❖ Fiscal Site Visit Procedure

A monthly PER (periodic expense report) will be selected and the following documents will be requested for this PER.

The program director and/or fiscal department will be e-mailed the fiscal site visit questionnaire and a request for the following documentation for the PER selected:

- General ledger
 - Member payroll documentation - CNCS Share and Grantee Share for this same period
 - Staff payroll documentation and timesheets from programs that are charging staff expenses to the grant – CNCS Share and Grantee Share
 - Source documentation for CNCS and grantee share expenses claimed
 - A copy of the Liability Insurance Certificate
 - Documentation of payroll tax deposits
 - Copy of most recent independent audit report
- Programs may send documents electronically
 - Program directors will be notified of any corrective action measures that need to be taken.

C. PERIODIC EXPENSE REPORTS

The Periodic Expense Report (PER) is required for all programs, except Fixed Amount grants, to document the expenditures of both federal and matching funds by the sub grantee. The purpose of the Periodic Expense Report is to ensure appropriate use of funds by the sub grantee. The Periodic Expense Report is completed electronically through OnCorps and must be completed to receive payment from the Commission. Payment Requests cannot be processed until the Periodic Expense Report is completed and approved in OnCorps and submitted to the Commission with a signed and dated invoice.

D. AGGREGATE FINANCIAL REPORTS

Sub grantees (except Fixed Amount Programs) will submit an Aggregate Financial Report (AFR) quarterly in OnCorps. The AFR summarizes program expenditures for each period and cumulative expenditures to date. AFRs are due in OnCorps from sub grantees to the Commission on the following dates:

- January 15 (covers the period of September 1 – December 31)
- April 15 (covers the period of January 1 – March 31)
- July 15 (covers the period of April 1 – June 30)
- October 15 (covers the period of July 1 – September 30)

PROGRAMMATIC

A. OVERVIEW

The Oklahoma Commission uses a variety of reporting methods to monitor programmatic developments including the progress reports and various other forms.

B. PROGRAM MONITORING

Commission staff will conduct Programmatic site visits and/or desk reviews at least one time per grant year, for a total of at least three (3) monitoring visits within the three-year program grant cycle. The Commission schedules site visits in advance with priority given to new programs or those experiencing challenges as determined by Commission staff. During the visit or desk review, the Commission staff member may review member files, NSCHC files, financial files, when applicable, performance measure & data collection procedures, and/or complete the operating site visit monitoring tools. The purpose of these visits is to observe first-hand the operations of the sub grantee's program and to address specific compliance or continuous improvement issues.

C. NATIONAL SERVICE CRIMINAL HISTORY CHECK MONITORING

The Commission requires that member and covered staff state of service and FBI checks be processed through Fieldprint and that NSOPW and state of residence checks be processed through Truescreen. Programs will develop their own NSCHC Policies and Procedures that must incorporate the requirements set-forth by CNCS.

Cost disallowance will be applied to NSCHC noncompliance in accordance with current CNCS Enforcement Guidance in effect at the time in which NSCHC monitoring occurs. The Commission will review at least five (5) member NSCHC files and up to five (5) covered program staff NSCHC files. The Commission reserves to right to review additional NSCHC files if deficiencies are found.

D. MEMBER FILES AND OPERATING SITES

The Commission will review at least five (5) member files. The Commission reserves the right to review more files if deficiencies are found. If necessary, the Commission may conduct a desk audit for member and programmatic compliance.

❖ Member File Review and Operating Site Monitoring Procedure

1. Commission staff member documents the visit on appropriate forms.
2. Commission staff member discusses any issues with program director.
3. Commission staff member follows up in writing if any issues and actions are required.

E. FOLLOW UP

If follow-up actions are required, the Commission will notify the sub grantee in writing detailing any issues and describing required follow-up actions. Programs are required to respond, immediately in writing, to any compliance or technical issues identified. In certain cases, sub grantees may be required to submit corrective action plans at the request of the Commission. The Commission staff member will continue to document when the corrective action plan was received and the date the corrective action plan must be implemented. This will allow the Commission to ensure all issues identified during the site visit have been addressed in a timely manner. The Commission reserves the right to withhold payments if the sub grantee fails to submit documentation on time or the program procedures are deemed inadequate to support the AmeriCorps program.

F. PERFORMANCE MEASURE REVIEW

The Commission staff member reviews performance measures in the sub grantee application and completes the performance measure review form for each funding cycle or as needed. During a program monitoring site visit, the program officer reviews with the program director the data collection methods used to capture member activities. The sub grantee must request in writing to the Commission any changes to approved performance measures.

G. PROGRESS REPORT

Progress Reports are required of the Commission's sub grantees by the Corporation for National and Community Service and the Commission. The purpose of the report is to provide documentation of the sub grantee's fulfillment of the terms of funding, progress toward performance measures, and to address any specific continuous improvement needs or issues.

Progress Reports are due from sub grantees to the Commission on the following dates:

October 15 (covers the beginning of program year through August 31)

The progress report will be completed and submitted via e-mail to Amy Roff, Deputy Director, aroff@okamericorps.com at the Commission office.

❖ Progress Report Review Procedures

1. Commission will notify the sub grantee if clarification or changes on the progress report are needed.
2. If the sub grantee is required to revise their progress report, a date will be given when the revised progress report is due.

H. PRE-ENROLLMENT AND EXITS IN E-GRANTS

In accordance with the CNCS pre-enrollment policy, all members must be pre-enrolled in e-grants and verified for eligibility prior to the individual's start date. Enrollment must then be certified within 8 calendar days of a member's start date. The effective start date in eGrants is the member's official start date and they may not accrue any service hours or living allowance until that date. The start date in eGrants must align with the start date on the Member Service Agreement and no hours should be logged on their timesheet until that date.

Exits and change of status forms must be finalized in eGrants within 30 calendar days of the suspension/reinstatement action and no later than 30 calendar days after the last date of service.

I. SLOT CONVERSIONS

Any changes in the application as written must be submitted to the Commission via e-mail with an explanation of the slot request for consideration and approval according to rules and procedures established by the Corporation for National and Community Service. If approved, the Commission staff will make the necessary slot conversions in e-grants.

J. PROGRAM EVALUATION

All AmeriCorps funded programs including AmeriCorps State Competitive, Education Award Programs, Professional Corps and Formula Programs are required by CNCS to undergo a program evaluation for their second funded grant cycle and beyond. State Competitive and Formula programs receiving more than \$500,000 must complete an independent evaluation and submit the evaluation with any application to the CNCS for competitive funds. State Competitive and Formula programs receiving less than \$500,000 must complete an internal evaluation and submit the evaluation with any application to the CNCS for funding.

REGULAR COMMUNICATION

The Commission and sub grantees may communicate by phone, fax, e-mail or in person to address continuous improvement needs, follow-up on site visits or respond to special opportunities and questions.

Oklahoma AmeriCorps
730 West Wilshire, Suite 101
Oklahoma City, OK 73116
405-858-7278
405-858-7282 FAX

Website: www.okamericorps.com

Melinda Points, Executive Director
Amy Roff, Deputy Director
Anne Smith, Program Development Officer

mpoints@okamericorps.com
aroff@okamericorps.com
asmith@okamericorps.com



OKLAHOMA AMERICORPS

BRANDING AND MESSAGING GUIDANCE

To our wonderful Oklahoma AmeriCorps Subgrantees and Members,

In the spirit of collaboration, and with our goal of augmenting state awareness of our Oklahoma AmeriCorps brand, we are excited to offer our updated Oklahoma AmeriCorps Branding and Messaging Guidance. As we continue to grow and improve as a State Service Commission, it is imperative for us to streamline branding efforts and to tell the most effective, compelling, and cohesive story of how AmeriCorps members and programs address our state's most pressing needs.

We are committed to working together to ensure that partners in the nonprofit and faith-based communities, elected officials of local, state, and federal government, and corporate or philanthropic leaders see a consistent message coming from our programs to help to increase awareness of the great work we do and to evoke a positive response to our brand and image. Our Oklahoma AmeriCorps programs become stronger as we adhere to these branding and public engagement practices.

If you have any questions, please direct them to Anne Smith at asmith@okamericorps.com



OKLAHOMA AMERICORPS

BRANDING AND MESSAGING GUIDANCE

OVERVIEW

Consistent branding and messaging gives people the opportunity to share a connection with the program's impact. Strong branding equals visibility, which elevates the work of Oklahoma AmeriCorps subgrantees and members. Further, we strategically brand and message the efforts of our programs to help establish and reinforce an emotional connection to Oklahoma AmeriCorps and the impact of our subgrantees and their members.

Over time, consistent management of our brand establishes a reputation that can promote the work of Oklahoma AmeriCorps and support long-term sustainability and growth.

THE THREE 'R'S OF BRANDING:

REASONS.

It is vital that we brand all Oklahoma AmeriCorps funded programs to call attention to the innovative work you are doing in communities across the state. Branding materials help to showcase your community impact. Our strategy is to demonstrate Oklahoma AmeriCorps' uniformity, quality, credibility, and experience. Branding success requires a service culture movement strategy – program by program, member by member. According to Forbes (2012), "In a movement strategy, brands have a purpose that people can get behind. Brands can inspire millions of people to join a community. Brands can rally people for or against something... Brands can activate a passionate group of people to do something like changing the world."

There are many programmatic and strategic reasons to brand your program as Oklahoma AmeriCorps:

- **Sustainability:** Affiliating with Oklahoma AmeriCorps provides a "seal of approval" to help programs generate private resources and achieve their match, stretching the return on federal investment.
- **Esprit de corps:** Knowing that you are part of a large national movement and not just a small local project has positive impacts on morale, productivity, teamwork, and continuing service.
- **Recruitment:** Maintaining a diverse, high-quality applicant pool to fill many thousands of AmeriCorps slots requires continual promotion of Oklahoma AmeriCorps opportunities.



OKLAHOMA AMERICORPS

BRANDING AND MESSAGING GUIDANCE

- **Lifelong Service**: Building a successful Oklahoma AmeriCorps alumni movement won't be possible unless AmeriCorps members understand what AmeriCorps is and how they are part of it.

REQUIREMENTS:

Branding Oklahoma AmeriCorps is fundamental, essential and **required** for all Oklahoma AmeriCorps programs as described in the grant Terms & Conditions. Branding adds scale to your program and bolsters recruitment efforts. Subgrantees will be held to the highest standards in executing the branding requirements, which include AmeriCorps gear, printed materials, and digital properties. At a minimum, the Oklahoma AmeriCorps logo with the color wheel must be included on:

- Program website(s)
- Email signatures
- Social media accounts
- Media materials (press releases, etc)
- Training documents
- Member Service Agreements & Host Site Agreements/MOUs
- All other digital materials that reflect your association with OK AmeriCorps

All AmeriCorps members are required to prominently wear the Oklahoma AmeriCorps logo while serving, and the service site is required to prominently display the Oklahoma AmeriCorps Service Site Sign. This is a requirement included in the AmeriCorps Terms & Conditions and your grant agreement. AmeriCorps member gear and clothing should include the color wheel whenever possible, and at a minimum must contain the “Oklahoma AmeriCorps” circle logo when color printing becomes cost-prohibitive. Each subgrantee is expected to fully adhere to this guidance, and compliance will be assessed as part of the regular and on-going monitoring activities. The beginning of the program year (or grant cycle) is a great time to inventory your supplies and ensure that they appropriately reflect your Oklahoma AmeriCorps partnership.

Subgrantees must ensure the Oklahoma AmeriCorps logo is not worn while an individual participates in prohibited or unallowable activities, even if the individual is not earning service hours at the time. These activities include, but are not limited to, protests, strikes, political rallies, census-taking activities, election or polling activities, and all other activities deemed unallowable by the Corporation.



OKLAHOMA AMERICORPS

BRANDING AND MESSAGING GUIDANCE

Here are examples of how to execute Oklahoma AmeriCorps branding:

Display the Logo:

Prominently display the standard Oklahoma AmeriCorps logo on websites, most notably on the home page and “About Us” sections. Oklahoma AmeriCorps provides a camera-ready logo. All subgrantee websites shall clearly state that they are an Oklahoma AmeriCorps grantee and shall prominently display the Oklahoma AmeriCorps logo with the color wheel.

Here are some helpful tips for proper logo use:

- Do not use any AmeriCorps logo other than those included in this manual.
- Do not alter the fonts, colors, or appearance of the logo.
- Never use the logo sideways, upside down, or placed within a shape.
- Do not run the logo smaller than ½-inch tall.
- Preserve proportions as you resize the logo – don’t stretch or squeeze (maintain the aspect ratio). Maintain white space around the logo equal to the approximate width of the inner black circle.

Obtain written permission before using the logo on any materials that will be sold.

The PMS colors for the flag in the Oklahoma AmeriCorps logo are as follows:

- **Blue:**
 - Pantone – 2728
 - CMYK build – 100% Cyan, 69% Magenta (100, 69, 0, 0)
 - RGB – Red: 0, Green: 71, Blue: 178
 - Hex/HTML Color Code: 0047bb
- **Red:**
 - Pantone – 032
 - CMYK build – 90% Magenta, 69% Yellow (0,90,69,0)
 - RGB – Red: 239, Green: 51, Blue: 64
 - Hex/HTML Color Code: ef3340
- **Color wheel:** Please see attached for PMS universal printing colors and fonts, which should be communicated to your printer for clothing and gear. All digital program communication must include the Oklahoma AmeriCorps logo with the color wheel. Digital copies of the logo can be downloaded from Basecamp, or you may contact our office for a copy. Note: It is not necessary for your program to incorporate the address listed on the OK AmeriCorps logo.



OKLAHOMA AMERICORPS

BRANDING AND MESSAGING GUIDANCE

Co-Branding:

Your organization does great work and Oklahoma AmeriCorps helps make it happen! Displaying our brands side-by-side reinforces our partnership, and ties your work into the narrative of powerful service. It's easy – just make sure our customized Oklahoma AmeriCorps logo appears next to your program logo and the logos are both the same size.

Language:

Use standardized language to describe the program in press releases, public documents, and all speaking events to identify the organization's Oklahoma AmeriCorps affiliation.

Gear:

Include the Oklahoma AmeriCorps logo on all gear for AmeriCorps-funded programs.

Sites:

Display signs or posters that feature the subgrantee and the Oklahoma AmeriCorps logo at all sites where AmeriCorps members are serving, especially those to which elected officials or private-sector partners are invited to visit.

Public Materials:

All external communication, including press releases, **must** indicate that the Program is partially funded by a grant from Oklahoma AmeriCorps. Subgrantees are required to use the Oklahoma AmeriCorps name and logo on public materials such as program-specific stationery, application forms, recruitment brochures, on-line position postings, orientation materials, member curriculum materials, signs, banners, press releases, and publications related to their Oklahoma AmeriCorps program in accordance with Oklahoma AmeriCorps and CNCS requirements.

The “Elevator Speech”

Oklahoma AmeriCorps subgrantee staff and members should be prepared to quickly and simply describe their AmeriCorps experience. An “elevator speech” is a prepared summary that can be delivered in 30 seconds – the time it would take to spark interest during a chance meeting in an elevator. Here's a straightforward structure to follow:

My name is [NAME] and I'm an Oklahoma AmeriCorps member serving with [ORGANIZATION]. For the next year, I will be doing [TYPE OF SERVICE] while working to [TANGIBLE OUTCOME] in [LOCATION].



OKLAHOMA AMERICORPS

BRANDING AND MESSAGING GUIDANCE

This is the initial 15-30 second introduction, which touches all the most crucial information in two sentences. Encourage your staff and members to start here before going deeper into program specifics – which will come naturally in further discussion.

RESOURCES.

We offer an array of Oklahoma AmeriCorps and branding resources – both electronic and hard copy. Read more about these resources and find web links on the following pages.

- Email Anne Smith at asmith@okamericorps.com for publish-ready Oklahoma AmeriCorps logos, or download the approved logos from the Oklahoma AmeriCorps Basecamp group.
- Order a wide variety of AmeriCorps-branded gear through nationalservicegear.org using the Oklahoma AmeriCorps logo.
- Press release templates are available to help you pitch your program to local media. All press releases should reference Oklahoma AmeriCorps. When you plan press engagements, please notify Anne Smith at asmith@okamericorpr.com and pressoffice@cns.gov
- When using social media channels to amplify any story related to your Oklahoma AmeriCorps program, be sure to use #AmeriCorps and #AmeriCorpsOklahoma. Include photos and videos to further draw attention to your impact, and tag our accounts as well as CNCS's accounts:
 - CNCS
 - Twitter: @AmeriCorps @NationalService
 - Facebook: [facebook.com/AmeriCorps](https://www.facebook.com/AmeriCorps) [facebook.com/NationalService](https://www.facebook.com/NationalService)
 - Instagram: @NationalService
 - Snapchat: @NationalService
 - YouTube: [youtube.com/nationalservice](https://www.youtube.com/nationalservice)
 - Oklahoma AmeriCorps
 - Facebook: [facebook.com/AmeriCorpsOklahoma](https://www.facebook.com/AmeriCorpsOklahoma)
 - Twitter: @OKAmeriCorps

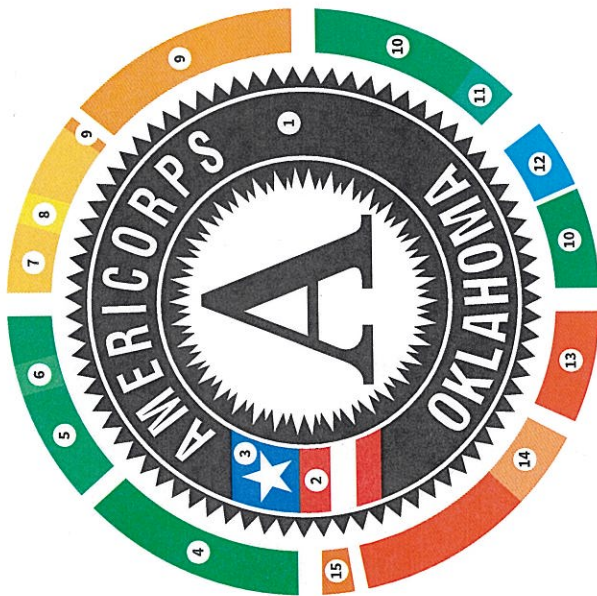


OKLAHOMA AMERICORPS

BRANDING AND MESSAGING GUIDANCE

Quick AmeriCorps Branding and Messaging Checklist

- Web/Digital and Documents
- Oklahoma AmeriCorps logo and standard boilerplate language on websites
- Oklahoma AmeriCorps logo on newsletter and other digital communications
- Oklahoma AmeriCorps logo on print materials and other collateral
- Oklahoma AmeriCorps logo visible in photos used for outreach and recruitment
- Oklahoma AmeriCorps language included in press releases
- Hashtag and handle used when posting to social media Sites and Members
- Oklahoma AmeriCorps logo on all service gear (t-shirts, etc.)
- Oklahoma AmeriCorps logo on signage at events
- "Oklahoma AmeriCorps Serving Here" signs at service sites
- Oklahoma AmeriCorps members prepped with elevator speech
- Oklahoma AmeriCorps members prepped with impact story



OKLAHOMA AMERICORPS

730 W Wilshire Blvd, Suite 101
Oklahoma City, OK 73116

Trade Gothic
Bold Condensed No. 20

Trade Gothic
Condensed No. 18

1	PMS Black C	6	PMS 360 C	11	PMS 3275 C
2	PMS 179 C	7	PMS 1235 C	12	PMS 312 C
3	PMS 285 C	8	PMS 101 C	13	PMS 1505 C
4	PMS 7482 C	9	PMS 144 C	14	PMS 1485 C
5	PMS 7480 C	10	PMS 340 C	15	PMS 1375 C

ITEM FOR CONSIDERATION
Board of Education Meeting
September 8, 2020

TOPIC: Student Teaching Memorandum of Understanding with the Oklahoma State University

ADMINISTRATIVE RECOMMENDATION: The administration recommends the Board approve the memorandum of understanding.

RATIONALE FOR RECOMMENDATION: The Putnam City School District will partner with Oklahoma State University to provide valuable professional experience in off-campus student teaching assignments.

OPTIONS:

1. Approve the agreement.
2. Do not approve the agreement.
3. Request additional information.

FISCAL NOTE: There is no financial cost to the district.

CONTACT PERSON: Patricia Balenseifen, Chief Officer of Human Capital, 495-5200

AGREEMENT

between

OKLAHOMA STATE UNIVERSITY
PROFESSIONAL EDUCATION UNIT

and

PUTNAM CITY SCHOOLS

for

FIELD CLINICAL EXPERIENCES

This AGREEMENT made and entered into this day of July 1, 2020, by and between the Oklahoma State University Professional Education Unit, party of the first part, hereinafter referred to as "OSU PEU," and Putnam City Schools, party of the second part, hereinafter referred to as "PUTNAM CITY SCHOOLS." Oklahoma State University candidates participating in an approved OSU PEU field or clinical experience course will be referred to as OSU PEU candidates.

SECTION 1 PUTNAM CITY SCHOOLS agrees to provide the authorization, supervision, and instruction of OSU PEU candidates completing the field and clinical experiences component of the teacher preparation program. This would include activities such as a) observation, b) teacher job-shadowing, c) student teaching, d) advanced certification internships/practicum, and e) other activities as approved by both the OSU PEU and PUTNAM CITY SCHOOLS. OSU PEU requires all candidates to have a cleared Oklahoma State Bureau of Investigation (OSBI) name check prior to being placed in any field experience or clinical practice. OSU PEU will not place a candidate without a clear OSBI check, but the completion of a cleared OSBI name check will not necessarily require PUTNAM CITY SCHOOLS to accept that OSU PEU candidate in a field or clinical experience. All placements should be mutually acceptable to both parties and either party may withdraw a candidate from the program if they believe it is not in the best interest of the candidate, faculty member, or the program to continue. Procedures for problem solving are detailed in the Handbook for Cooperating Teachers, Supervisors, and Principals. The OSU PEU will provide the appropriate forms, collect the fees, and provide the information to PUTNAM CITY SCHOOLS. The completed OSBI report will be valid for up to four (4) years while the candidate is enrolled at OSU.

SECTION 2 PUTNAM CITY SCHOOLS agrees to accept OSU PEU candidates for assignment in the public schools with cooperating teachers, administrators, and other related teaching personnel. PUTNAM CITY SCHOOLS further agrees the cooperating certified staff will give direct supervision to the OSU PEU candidates assigned and will work with a faculty member assigned by the OSU PEU in directing and evaluating the field or clinical experience.

SECTION 3 The OSU PEU agrees to award *Certificates of Professional Development* (CPD) for PUTNAM CITY SCHOOLS certified staff who supervise OSU PEU candidates. Each cooperating certified staff member who singly supervises a candidate teacher for 12 weeks will receive a three hour CPD. For each 360 hours of clinical observations, a one hour CPD will be awarded to PUTNAM CITY SCHOOLS. This certificate provides a tuition waiver for the continuing professional development of certified staff member. Cooperating teachers must complete an online evaluation of candidate performance prior to the last day of the semester serving as a cooperating teacher; failure to do so will result in no CPD being issued for that cooperating teacher. The cooperating certified staff member of record can transfer the certificate to another PUTNAM CITY SCHOOLS certified, contracted staff member with the approval of the superintendent.

Certificates cannot be sold. If a certified staff member chooses not to redeem the certificate, it must be redeemed by another member of the PUTNAM CITY SCHOOLS certified staff following all OSU PEU and district procedures. The donating certified staff member (or superintendent approved district administrator with documentation of donation), the certificate recipient and the superintendent must sign the certificate in order to complete the transfer. Certificates must be used during the semester in which course work is completed and will expire after 18 months. Lost CPDs cannot be replaced. No more than 6 hours of certificates may be redeemed by any one person during a semester or summer session. Certificates can only be used to pay for resident, correspondence or extension courses.

SECTION 4 The OSU PEU agrees to provide or arrange for non-credit staff development training related to supervision for those teachers desiring to serve as supervisors of candidate teachers and other clinical experiences. All instructors (tenure-track faculty, adjunct faculty, visiting faculty, and graduate teaching assistants or associates) are required to complete FERPA training. As part of our national accreditation, we are required to teach and assess the professional dispositions of our candidates throughout their coursework. Remediation is provided for any candidate receiving a low score on any element in each course. The elements in this assessment include ethics, professionalism, commitment to education, respect for diversity, work ethic, communication, learner attributes, cooperative/collaborative nature, and flexibility.

SECTION 5 All field experience forms will be initially processed for each course and each semester through the OSU PEU Field and Clinical Experiences office. Forms processed by the OSU PEU will be given to the designated PUTNAM CITY SCHOOLS district personnel for further processing and site placement.

SECTION 6 All OSU employees are covered by professional insurance for their actions performed within the scope of their employment but the university is prohibited from indemnifying a third party (candidates). Therefore, OSU advises all candidates to purchase professional liability insurance through a professional organization. Candidates placed in PUTNAM CITY SCHOOLS for clinical practice will be advised that they must show proof of liability insurance when requested. OSU will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the employees, representatives or agents of Putnam City Schools.

PUTNAM CITY SCHOOLS will maintain adequate insurance to provide coverage for the liabilities arising from the acts and/or omissions of employees, representatives or agents of PUTNAM CITY SCHOOLS who are participating in the internship program with OSU. PUTNAM CITY SCHOOLS will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the employees, representatives or agents of Oklahoma State University.

SECTION 9 This AGREEMENT begins July 1, 2020.

By: Robin Fuxa

Dr. Robin Fuxa
Director, OSU Professional Education

By: _____

Superintendent
Putnam City Schools

Attachment A.
SEPTEMBER 8, 2020 – PERSONNEL BOARD ACTION

<u>NAME</u>	<u>JOB & SITE</u>	<u>EFFECTIVE</u>
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RESIGNATIONS/TERMINATIONS:

CERTIFIED PERSONNEL:

1 Allen Jr, Demetrius	Computer Apps/PCW	05/26/20
2 Chafey, Nickolas	PE/MMS	09/07/20

SUPPORT PERSONNEL:

1 Cerda De Hernandez, Veronica	Custodian/B&G	08/17/20
2 Chavez, Yolanda	Custodian/B&G	08/03/20
3 Gilfillan, Mary	Title TA/Hilldale	05/26/20
4 Hamilton, Daniel	Custodian/B&G	08/19/20
5 Klipstine, Kristin	Health Aide/Northridge	05/26/20
6 Stockwell, Elizabeth	Spec Ed TA/Lake Park	05/26/20

RETIREMENTS:

SUPPORT PERSONNEL:

1 Mott, Jana	Spec Ed TA/Arbor Grove	05/26/20
2 Rempe, Linda	Occupational Therapist/Special Services	11/30/20

LEAVE OF ABSENCE:

CERTIFIED PERSONNEL:

1 Covarrubia, Heather	Speech Path/Special Services	09/09/20
2 Felix, Maria	Custodian/B&G	08/31/20
3 Warlick, Joshua	Science/PCH	08/17/20

SUPPORT PERSONNEL:

1 Martinez, April	Title TA/Tulakes	08/01/20
2 Stepanek, Samantha	Title TA/PCW	08/01/20

RECOMMEND TO HIRE – DURATION OF NEED:

CERTIFIED PERSONNEL:

1 Acrey, Haley	Science/PCW	08/17/20
2 Adair, David	5th/Hilldale	08/17/20
3 Bacorn, April	2nd/Harvest Hills	08/17/20
4 Blevins, Hannah	Social Studies/WOMS	08/17/20
5 Boring, Wendy	3rd/Western Oaks	08/17/20
6 Bost, Brandie	.5 Title/Will Rogers	08/17/20
7 Bradley, Miranda	ELA/MMS	08/17/20
8 Browning, Dana	4th/Western Oaks	08/17/20
9 Campbell, Amy	.5 ELL/Hilldale	08/17/20
10 Capocciana, Kayla	Spec Ed/MMS	08/17/20
11 Carlow, Angela	Science/HMS	08/17/20
12 Carrington, Sylvia	Social Studies/CMS	08/17/20
13 Case, Angel	Pre-K/Harvest Hills	08/17/20
14 Castro, Maria	5th/Overholser	08/17/20
15 Cawood, Rod	Computer Apps/PCW	08/24/20
16 Ceniceros, Amber	Science/MMS	08/17/20
17 Clark, Courtney	3rd/Downs	08/17/20
18 Clemons, Deborah	4th/Western Oaks	08/17/20
19 Corbett, Karolyn	3rd/Windsor Hills	08/17/20
20 Couey, Emily	Spec Ed/Rollingwood	08/17/20
21 Crafton, Alisha	Music/Northridge	08/17/20
22 Craig, Miavonna	Kdg/Tulakes	08/17/20
23 Crump, Amber	Art/HMS	08/17/20
24 Dang, Erin	Science/PCH	08/17/20
25 Davis, Bethany	LMS- Information Speicalist/Apollo	08/17/20
26 Doughy, Patricia	.5 Music/Dennis	08/17/20

Attachment A.
SEPTEMBER 8, 2020 – PERSONNEL BOARD ACTION

<u>NAME</u>	<u>JOB & SITE</u>	<u>EFFECTIVE</u>
<u>RECOMMEND TO HIRE – DURATION OF NEED:</u>		
<u>CERTIFIED PERSONNEL:</u>		
27 Finley-Combs, Elsa	Orchestra/HMS	08/17/20
28 Ford, Makenzie	1st/Central	08/17/20
29 Francis, Stephanie	Music/Western Oaks	08/17/20
30 Graham, Alexandra	5th/Windsor Hills	08/17/20
31 Gray, Kevin	Math/MMS	08/17/20
32 Guzman, Maria	Speech Path/Special Services	08/17/20
33 Hall, Abbie	3rd/Hilldale	08/17/20
34 Harlow, Kimberlea	5th/Wiley Post	08/17/20
35 Howell, Elena	Kdg/Western Oaks	08/17/20
36 Hunt, Megan	Spec Ed/Rollingwood	08/17/20
37 Kerr, Kari	Kdg/Hilldale	08/17/20
38 King, Johanna	Nurse/CMS	08/17/20
39 Larson, Bethany	Math/MMS	08/17/20
40 Laxton, Brittany	Instructional Coach/Windsor Hills-Hilldale	08/17/20
41 Lee, Robert	Social Studies/PCH	08/17/20
42 Lopez, Nathaly	3rd/Tulakes	08/17/20
43 Mack, Apriel	4th/Windsor Hills	08/17/20
44 Madewell, Sam	Tech Ed/KCMS	08/17/20
45 Mason, Julia	Spec Ed/KCMS	08/17/20
46 McCrackin, Shelby	Math/CMS	08/17/20
47 McLeckie, Justin	Social Studies/WOMS	08/17/20
48 Mendus, Teresa	Science/PCH	08/17/20
49 Milford, KCMS	Social Studies/ELA	08/17/20
50 Munoz-Duran, Jorge	Science/MMS	08/17/20
51 Muscari, Anthony	Social Studies/CMS	08/17/20
52 Nye, Cindy	4th/Hilldale	08/17/20
53 O'Leary, Douglas	Special Ed/PCW	08/17/20
54 Orr, Brittany	3rd/Harvest Hills	08/17/20
55 Palmer Garrido, Aime	Spec Ed/Rollingwood	08/17/20
56 Palmer, Daniel K.	Math-Science/MMS	08/17/20
57 Parks, Garland	Special Ed Math/PCH	08/17/20
58 Pascual-Domingo, Christine	ELL/MMS	08/17/20
59 Peters, Janie	Risk Assessment Nurse/Special Services	08/31/20
60 Petrone, Savannah	Science/HMS	08/17/20
61 Quanstrom, Linda	Lang Arts/WOMS	08/17/20
62 Querbach, Ryan	Spanish/HMS	08/17/20
63 Quinlan, Lisa	Science/KCMS	08/17/20
64 Ramdin, Stephany	1st/Harvest Hills	08/17/20
65 Rankin, Christine	Spec Ed/CMS	08/17/20
66 Rodgers, Sabra	FACS/PCW	08/17/20
67 Rogers, McKayley	1st/Windsor Hills	08/17/20
68 RoSocial Studies, Brent	Lang Arts/PCJ	08/17/20
69 Ruiz, Joaquin	ELL/MMS	08/17/20
70 Russell, Serene	5th/Hilldale	08/17/20
71 Rutland, Kristy	Science/PCW	08/17/20
72 Salazar, Maria	2nd/Windsor Hills	08/17/20
73 Sanie, Natasha	2nd/Northridge	08/17/20
74 Schenk, Alyssa	Spec Ed/WOMS	08/17/20
75 Scott, Tina	Math/CMS	08/17/20
76 Serowski, Kersten	5th/Western Oaks	08/17/20
77 Shannon, Lori	Title Counselor/PCW	07/30/20
78 Smith, Benjamin	Science/KCMS	08/17/20
79 Smith, Tracy	LMS- Information Specialist/Central	08/17/20
80 Speaks, Lisa	3rd/Wiley Post	08/17/20
81 Spears, Dakota	Social Studies/KCMS	08/17/20

**Attachment A.
SEPTEMBER 8, 2020 – PERSONNEL BOARD ACTION**

<u>NAME</u>	<u>JOB & SITE</u>	<u>EFFECTIVE</u>
<u>RECOMMEND TO HIRE – DURATION OF NEED:</u>		
<u>CERTIFIED PERSONNEL:</u>		
82 Stear, Susan	4th/Western Oaks	08/17/20
82 Stewart, Katelyn	1st/Downs	08/17/20
83 Sullivan/Chloe	Pre-K/Coronado	08/17/20
84 Taylor, Amber	5th/Ralph Downs	08/17/20
85 Taylor, Brandon	PE/HMS	08/17/20
86 Thomas, Amanda	Music/Apollo	08/17/20
87 Tschida, Erica	Speech-Drama/ CMS	08/17/20
88 Urbina, Brittany	Art/Lake Park	08/17/20
89 Walker, Shelbi	Lang Arts/KCMS	08/17/20
90 Walls, Christopher	Math/PCW	08/17/20
91 Watson, Hannah	1st/Western Oaks	08/17/20
92 Wayland, Samantha	Spec Ed/Dennis	08/17/20
93 Wehrli, Stephanie	4th/Western Oaks	08/17/20
94 Whitsell, Barry	Math/PCW	08/17/20
95 Williams, Christy	2nd/Arbor Grove	08/17/20
96 Wilson, Christine	1st/Coronado	08/17/20
97 Wittmeyer, Tina	2nd/Wiley Post	08/17/20
98 Wyatt, Daleesa	Vocal Music/HMS	08/17/20

<u>SUPPORT PERSONNEL:</u>		
1 Corntassel, Carissa	.5 LMA/Dennis	08/17/20
2 Duce-Mosshart, Laura	Registrar/MMS	07/30/20
3 Durocher, Amy	Attendance Secretary/HMS	08/24/20
4 Hill, Antwonette	Pre-K TA/Tulakes	08/17/20
5 Johnson, Billy	Spec Ed TA/Hilldale	08/17/20
6 Mars, Crystal	Child Care TA/Downs	08/17/20
7 Ortega, Guadalupe Jesus	Painter/Maintenance	08/17/20
8 Randolph, Malena	Child Care TA/Kirkland	08/17/20
9 Scott, Jourdyn	Child Care TA/Kirkland	08/17/20
10 Soto Rodriguez, Noemi	.5 LMA-.5 Parent Liaison/Windsor Hills	08/17/20
11 Sparks, Kylie	Child Care TA/Kirkland	08/17/20
12 Westbrook, Jamie	Child Care Director/Downs	08/17/20
13 Wise, Bretyn	Child Care TA/Kirkland	08/17/20

<u>RECOMMEND TO HIRE – DURATION OF NEED CONTINUING:</u>		
<u>CERTIFIED PERSONNEL:</u>		
1 Tran, Tran	ESL/Lake Park	08/17/20
2 Wilkins, Nancy	.5 Striving Readers/Smart Start	08/17/20
3 Trammell, Abbey	Computer Apps/MMS	08/17/20
4 Patterson, Molly	Social Studies/HMS	08/17/20
5 Neal, Anysia	Math/HMS	08/17/20
6 Parker, Brandon	Social Studies/HMS	08/17/20
7 Stevenson, Justin	Social Studies/HMS	08/17/20
8 Hill, Hemat	Spec Ed/Downs	08/17/20

<u>3RD YEAR EMERGENCY/TEMPORARY CERTIFICATIONS RECOMMEND TO HIRE – DURATION OF NEED CONTINUING:</u>		
<u>CERTIFIED PERSONNEL:</u>		
1 Atterberry, Drake	Science/KCMS	08/17/20
2 Beagles, Alvin	Social Studies/KCMS	08/17/20
3 Garcia Ortega, Angelica	Spanish/CMS	08/17/20
4 Wilbert, Ariesha	Science/CMS	08/17/20

<u>RECOMMEND TO HIRE – REGULAR CONTRACT:</u>		
<u>CERTIFIED PERSONNEL:</u>		
1 Causey, Jamie	Lang Arts/PCN	08/17/20

Attachment A.
SEPTEMBER 8, 2020 – PERSONNEL BOARD ACTION

<u>NAME</u>	<u>JOB & SITE</u>	<u>EFFECTIVE</u>
<u>RECOMMEND TO HIRE – REGULAR CONTRACT:</u>		
<u>SUPPORT PERSONNEL:</u>		
1 Escobar, Liliana	Pre-K TA/Overholser	08/17/20
<u>RECOMMENDED TO HIRE– TEMPORARY/HOURLY :</u>		
<u>ADJUNCTS:</u>		
1 Calmus, Tucker	Football & Baseball/PCH	08/01/20
<u>CAFETERIA/PLAYGROUND/DAYCARE & OTHER HOURLY:</u>		
1 Orosco, Estalina	Clerical/DEO	08/12/20
2 Westendorf, Georgene	Clerical/DEO	08/24/20

ITEM OF CONSIDERATION
Board of Education
September 8, 2020

Topic: Ratification of the 2020-2021 Negotiated Agreement

Administration Recommendation: Approve the proposed 2020-2021 Negotiated Agreement between the Board of Education and the Putnam City Association of Classroom Teachers.

Rationale for Recommendation: The Putnam City Association of Classroom Teachers and the Administration Negotiating teams have tentatively agreed on the language items of the Negotiated Agreement between the Board of Education and the Putnam City Association of Classroom Teachers. Compensation will be determined at a later date. Putnam City teachers have ratified the Negotiated Agreement.

Options:

1. Approve.
2. Do not approve.
3. Request additional information.

Contact Person(s): Patricia Balenseifen
Chief Officer of Human Capital
495-5200 ext. 1230

ITEM FOR CONSIDERATION
Putnam City Board of Education
DATE Sept 8, 2020

TOPIC: Appointment of members to the District Gifted Local Advisory Committee for the Putnam City Gifted Program FY21

BACKGROUND INFORMATION: Each year, for the purpose of meeting the duty of each school district as set forth in Section 1210.307 of Title 70 of the Oklahoma Statutes, Oklahoma Gifted Education Act, each district board of education is required to establish a Local Advisory Committee (LAC) on education for the service of identified and potentially identifiable students. Per advisory rules this committee must be approved prior to September 15th and meet prior to October 1st. Additionally, LAC members must hold only open meeting to advise district administration and leadership in Gifted, Creative, and Talented education.

OPTIONS:

1. Approve names for the District committee and the local advisory committee.
2. Delay approval of the names for the District committee and the local advisory committee.
3. Reject approval of the names for the District committee and the local advisory committee.

FISCAL NOTE: None

INSTRUCTIONAL IMPACT: The district LAC assists and guides district goals for gifted education, including development of the district plan for gifted child educational programs, preparation of the district report on gifted child educational programs, and performs other advisory duties that may be requested by the board of education.

CONTACT PERSON(S):

Dr. Keely Frayser 495-5200, Ext. 1237
Brandy Sitts 495-5200, Ext. 1213

PREPARED BY: Brandy Sitts



District Gifted Local Advisory Committee FY20

School Board

- Charity Avery (*Putnam City School Board Member*)

Director of Curriculum

- Dr. Keely Frayser (*Director of Curriculum*)

Gifted, Creative, & Talented Coordinator/Chair

- Brandy Sitts (*District Gifted Education/AP/Fine Arts Coordinator*)
- Randy Utt (*District GCT Chair; GCT Specialist, Dennis Elementary*)

LAC Committee Members

Angela Miller

College/AP Counselor, PCW High School

Christy Connolly

Special Education Teacher, Hefner Middle School; Gifted Coursework

Dawn Dilley

4th Grade Teacher, Coronado Heights Elementary; GCT Parent

Jacquelyn Walsh

GCT Parent, Hefner Middle School

John Coerver

GCT Specialist, Arbor Grove & Lake Park Elementary; GCT Parent, Capps Middle School

Maria Krey Gibson

Dance Instructor, PC High School; Gifted Masters Coursework

Rone Tempest

GCT Specialist, Western Oaks Middle School

Stephanie Ballinger

GCT Parent, PCW High School; GCT Specialist, Overholser Elementary

**** Per HB2401, the Gifted Act of 1994, the LAC will consist of a minimum of three, but not more than 11 members consisting of parents of identified children, community members, and be broadly representative of the district. The LAC assists in the formulation of district goals, development of the district GCT plan, assists in preparation of state reporting, and other advisory duties as requested by the board.*

ITEM OF CONSIDERATION
Board of Education Meeting
September 8, 2020

TOPIC: Transportation of Homeless Students

ADMINISTRATIVE RECOMMENDATION: The administration recommends the board approve the attached agreement between the said school districts for the purposes of transportation of homeless children attending the Putnam City Public Schools.

RATIONAL FOR RECOMMENDATION: This agreement would allow the Putnam City Public Schools to provide transportation for “homeless” children that are attending our district, yet residing temporarily in another district. This transportation agreement between the schools follows the federal law, McKinney-Vento Homeless Assistance Act.

OPTIONS:

1. Approve the interlocal transportation agreement.
2. Not approve the interlocal transportation agreement.

FISCAL NOTE: N/A

CONTACT PERSON: Dr. Fred Rhodes, Superintendent, 495-5200 ext. 1212

PREPARED BY: Cynthia Smith

MCKINNEY VENTO TRANSPORTATION AGREEMENT

July 27, 2020

Dr. Rick Cobb-Superintendent
Midwest City-Del City Public Schools
7217 SE 15
Midwest City, OK 73110

Mrs. Cecilia J. Robinson-Woods Superintendent
Millwood Public Schools
6724 Martin Luther King
Oklahoma City, OK 73111

Dr. Fred Rhodes- Superintendent
Putnam City Public Schools
5401 NW 40th
Oklahoma City, OK 73122

✓ Dr. Sean McDaniel- Superintendent
Oklahoma City Public Schools
PO Box 36609
Oklahoma City, OK 73136

Dr. Robert Romines-Superintendent
Moore Public Schools
1500 SE 4th Street
Oklahoma City, OK 73160

Mr. Charles Bradley-Superintendent
Mustang Public Schools
909 S. Mustang Road
Mustang, OK 73064

Mr. Bradley Richards-Superintendent
Crooked Oak Public Schools
1450 S. Eastern Ave.
Crooked Oak, OK 73129

RE: Transportation of Homeless Students

Dear Superintendent:

The McKinney-Vento Act is a federal law that protects homeless children. Under the Act, a school district must provide transportation to an enrolled homeless student, even though the student may be physically located in a different school district. Oklahoma law however prohibits school buses from crossing the transportation boundaries of another district, with a few exceptions.

The enclosed Transportation Agreement is designed to comply with both the legal requirements in the event that a participating school district must provide transportation services to a homeless child who is physically located in another participating school district.

If your district wishes to participate in the Agreement, it must be signed by the schools Superintendent. If approved, please provide me with a signed copy of the Agreement and I will then provide each of the participating parties with an executed copy.

Respectfully,

Kathy Brown- Homeless Education Coordinator
PO Box 36609
Oklahoma City, OK 73136

MCKINNEY VENTO TRANSPORTATION AGREEMENT

TRANSPORTATION AGREEMENT

This Agreement is entered into by and between the following school districts, referred to collectively as "the Districts":

- * Independent School District No. 1 of Oklahoma County, Oklahoma, a/k/a Putnam City Public Schools;
- * Independent School District No. 2 of Cleveland County, Oklahoma, a/k/a Moore Public Schools;
- * Independent School District No. 37 of Oklahoma County, Oklahoma, a/k/a Millwood Public Schools;
- * Independent School District No. 52 of Oklahoma County, Oklahoma, a/k/a Midwest City-Del City Public Schools;
- * Independent School District No. 53 of Oklahoma County, Oklahoma, a/k/a Crooked Oak Public Schools
- * Independent School District No. 69 of Canadian County, Oklahoma, a/k/a Mustang Public Schools;
- * Independent School District No. 89 of Oklahoma County, Oklahoma, a/k/a Oklahoma City Public Schools;

1. **Purpose:** The Districts desire to enter into this Agreement to provide transportation services to homeless children so that they may have equal access to a free, appropriate public education.
2. **Definition:** For the purposes of this Agreement, "homeless children" are defined as individuals who lack a fixed, regular, and adequate nighttime residence. It includes children who are sharing housing with other persons due to loss of housing, economic hardship, or a similar reason. It includes children who are living in hotels, motels, trailer parks or camping grounds due to the lack of alternative accommodations. It includes children who are living in emergency or transitional shelters, or who are abandoned in hospitals. It includes children who have a primary nighttime residence that is a public or private place that is not designed for or ordinarily used as a regular sleeping accommodation for human beings. It includes children who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings. It includes migratory children who qualify as homeless children because they are living in circumstances described in this definition.
3. **Term:** The term of this agreement shall be for the period of one year commencing on July 1, 2020 and ending no later than June 30, 2021, unless terminated earlier as provided in this Agreement. After the initial term, this Agreement may be renewed for additional periods of one year if each agreed parties in writing on or shortly after July 1st of each year.

MCKINNEY VENTO TRANSPORTATION AGREEMENT

4. **Termination:** Any party may terminate its rights and obligations under this Agreement without cause upon thirty (30) days' written notice to the other parties. Such written notice shall be directed to the attention of the Superintendent of each of the Districts.
5. **Transportation Services for Homeless Students:** The District in which a homeless child is enrolled and attending ("Attending District") shall provide transportation services for the child. In order to provide transportation services to a homeless child who is not residing or living within the transportation boundaries of the Attending District, the Attending District may find it reasonably necessary to cross the transportation boundaries of one of the other Districts. Prior to crossing any transportation boundaries for the purpose of transporting a homeless child, the Attending District shall obtain written permission from the school district(s) whose transportation boundaries is/are affected. The Attending District must obtain permission for each child to whom transportation services will be provided. An Attending District which has been granted permission by another District may cross transportation boundaries only to the extent necessary to provide transportation services for the homeless child. The Districts agree that it is not necessary to obtain permission from the parties to this Agreement whose transportation boundaries are not affected by the transportation to the Attending District. The Districts shall use the attached form for seeking and approving the transportation of homeless children across transportation boundaries. The Transportation Director of each school district is authorized to request to cross transportation boundaries of another school district and is authorized to approve or deny requests to cross transportation boundaries from other school districts who are parties to this Agreement.
6. **Payment:** The Districts agree that the Attending District shall bear the costs incurred in providing transportation services for homeless children enrolled and attending school in the Attending District.
7. **Amendment and Assignability:** This Agreement may not be modified, changed, or varied except by a written instrument signed by the parties. This Agreement shall not be assigned by any party unless the other parties agree to the assignment in writing.
8. **Construction:** This Agreement shall be interpreted and construed according to the laws of the State of Oklahoma.

SIGNATURES ON NEXT PAGE

Approved as to form and legality:

MIDWEST CITY-DEL CITY PUBLIC SCHOOLS:

Dr. Rick Cobb
Midwest City-Del City Public Schools
Superintendent

Date: _____

MILLWOOD PUBLIC SCHOOLS:

Mrs. Cecilia J. Robinson-Woods
Millwood Public Schools Superintendent

Date: _____

PUTNAM CITY PUBLIC SCHOOLS:

Dr. Fred Rhodes
Putnam City Public Schools Superintendent

Date: _____

OKLAHOMA CITY PUBLIC SCHOOLS:

Sean McDaniel

Dr. Sean McDaniel
Oklahoma City Public Schools Superintendent

Date: 8/13/20

MUSTANG PUBLIC SCHOOLS:

Mr. Charles Bradley
Mustang Public Schools Superintendent

Date: _____

CROOKED OAK PUBLIC SCHOOLS:

Mr. Bradley Richards
Crooked Oak Public Schools Superintendent

Date: _____

MOORE PUBLIC SCHOOLS:

Dr. Robert Romines
Moore Public Schools Superintendent

Date: _____

ITEM OF CONSIDERATION
Board of Education Meeting
September 8, 2020

TOPIC: Amendment to Francis Tuttle Career Tech. Transportation Contract 2020-2021

ADMINISTRATIVE RECOMMENDATION: The administration recommends the Board approve the amendment to the Francis Tuttle Technology Center renewal of the annual transportation contract signed on July 20, 2020.

RATIONALE FOR RECOMMENDATION: The amendment reflects modified bus routes that have resulted from Putnam City School virtual instruction due to the COVID 19 pandemic. It is agreed while Putnam City Schools is conducting virtual instruction and Francis Tuttle is offering on-site instruction Francis Tuttle will reimburse Putnam City for actual miles driven at \$3.00 per actual miles driven.

OPTIONS:

1. Approve the amendment to the Francis Tuttle Career Tech. Transportation Contract.
2. Do not approve the amendment Francis Tuttle Career Tech. Transportation Contract.

FISCAL NOTE: Putnam City Schools will provide documentation and bill Francis Tuttle for actual miles driven at \$3.00 per mile.

CONTACT PERSON: Cecil Bowles, Chief Operations Officer

PREPARED BY: Cynthia Smith

**2020-2021 TRANSPORTATION CONTRACT - Amendment
Putnam City Public Schools /
Francis Tuttle Technology Center**

The FRANCIS TUTTLE TECHNOLOGY CENTER, SCHOOL DISTRICT 21, contracts with PUTNAM CITY PUBLIC SCHOOLS to provide school bus services.

This amendment reflects modified bus routes that have resulted from Putnam City Schools going to remote instruction due to the COVID-19 pandemic.

It is agreed that during times when Putnam City is delivering only remote instruction and Francis Tuttle is offering on-site instruction, Francis Tuttle will reimburse Putnam City for actual miles driven picking and delivering Putnam City students to and from Francis Tuttle campus(es).

Putnam City will provide Francis Tuttle with an estimate of daily miles upon completion of the route maps. Putnam City will use best efforts to design efficient routes. Putnam City will communicate with Francis Tuttle if total daily miles change significantly. Putnam City will bill Francis Tuttle for actual miles driven periodically.

For these services, the FRANCIS TUTTLE TECHNOLOGY CENTER agrees to pay \$3.00 per mile for the actual miles driven.

Michelle Keylon, Ed.D., Superintendent
Francis Tuttle Technology Center

Date

Dr. Fred Rhodes, Superintendent
Putnam City Public Schools

Date

President
Putnam City Public Schools Board of Education

Date

ITEM OF CONSIDERATION
Board of Education Meeting
September 8, 2020

TOPIC: Architecture firm for New Tennis Center at Putnam City North High School.

ADMINISTRATIVE RECOMMENDATION: The administration recommends the board consider and approve Kerr 3 Architects to design a New Tennis Center at Putnam City North High School.

RATIONAL FOR RECOMMENDATION: Kerr 3 Architects will provide architectural services for the construction of a New Tennis Center located at Putnam City North High School

OPTIONS:

- 1. Approve Kerr 3 Architects.**
- 2. Do not approve Kerr 3 Architects**

FISCAL NOTE: Architectural Fee 6% of the
Contracted Construction Amount (FY21 79-285)

CONTACT PERSON: Cecil Bowles, Chief Operations Officer, 495-5200 ext. 1212
Dr. Fred Rhodes, Superintendent

PREPARED BY: Cynthia Smith

ITEM OF CONSIDERATION
Board of Education Meeting
September 8, 2020

TOPIC: Employment of Construction Management Firm

ADMINISTRATIVE RECOMMENDATION: The Administration recommends the Board of Education approve the employment of Red Sky Constructors as construction managers at Putnam City North High School.

RATIONALE FOR RECOMMENDATION: Bond Funds will be used in the construction of a New Tennis Center at Putnam City North High School.

OPTIONS:

1. Approve Red Sky Constructors as construction manager.
2. Do not approve Red Sky Constructors as construction manager.

FISCAL NOTE: Construction Manager Fee 5.0%
 Contracted Construction Amount (FY21 79/285)

CONTACT PERSON: Cecil Bowles
 Dr. Fred Rhodes

Prepared by: Cynthia Smith

SAFETY PROGRAMS

General: The regulations, practices, and procedures of the District shall promote safety throughout the District and shall establish and maintain conditions, which are reasonably safe and healthful for District employees, students, and visitors. The District Safety Officer shall have overall responsibility for the safety programs of the District. General areas of emphasis shall include, but not be limited to, in-service training, accident record-keeping, facility inspection, driver and vehicle safety programs, fire prevention, emergency procedures, traffic safety, and the safety of all persons present on District property or attending District-sponsored events.

Reporting Child Abuse: In accordance with state law, any District employee who has reasonable cause to know or to suspect that a student under the age of eighteen (18) has been subject to abuse or neglect or who has observed the child being subjected to circumstances of abuse or neglect shall immediately report or cause to be reported such situation to the Department of Human Services and local law enforcement. Such report shall be made according to any applicable Administrative Regulations or forms, and a copy shall be submitted to the District's Health Services Office. Employees shall not contact the student's family or others to investigate any suspected abuse or neglect.

District shall post in clearly visible public area of the school, a sign that is written in English and Spanish and contains a toll-free telephone number operated by the Department of Human Services to receive reports of child abuse or neglect. The statewide toll-free hotline for DHS is 1-800-522-3511.

Any District employee who has a reason to believe that a student who is eighteen (18) years of age or older is a victim of abuse or neglect shall report the matter immediately to local law enforcement. Local law enforcement will keep confidential and redact any information identifying the reporting school employee unless otherwise ordered by the court. Any school employee with knowledge of a report made by another school employee shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as a part of an investigation by local law enforcement or the Department of Human Services.

Sexual Abuse of Students: Three essential practices for employees to keep in mind with respect to the prevention of sexual abuse of students are as follows:

1. Avoid engaging in behaviors which could be mistaken for boundary invasion or grooming behaviors. Keep interactions with students on a professional level. Refer students who need emotional or other support to appropriately trained staff such as counselors or school psychologists. Staff can be caring while maintaining professional boundaries.
2. Report situations where such behaviors by other employees take place.
 - a. Do not make your own inferences or waste time determining whether or not to report the behavior, inform the principal immediately.
 - b. Do NOT confront or discuss the matter with the adult engaging in the boundary invasions unless immediate intervention is necessary.

3. Maintain confidentiality. Do not discuss concerns with anyone other than the appropriate administrator, Child Protective Services, or the police.
 - a. Maintain your own documentation. Document who you notified, where and when, and what you reported.

Threatening Behavior: An officer or employee of the District or a member of the board shall notify law enforcement of any verbal threat or act of threatening behavior which reasonable may have the potential to endanger students, school personnel or school property. Threatening behavior means any verbal threat or behavior, whether or not it is directed at another person, which indicates potential for future harm to students, school personnel or school property. Persons making such reports in good faith will be immune from employment discipline as well as civil liability.

Safety Education: The practice of safety shall also be considered a facet of the instructional plan of the District by virtue of educational programs such as traffic and pedestrian safety, driver education, fire prevention, and emergency procedures which are appropriately suited for students of different grade levels. In addition, safety education shall be provided as is necessary and appropriate to students participating in laboratory science courses, shop courses, and physical education courses. Each principal, under direction of the superintendent of the school district, shall conform to the written plans and procedures adopted by the district as required by Oklahoma law. The school district shall document all safety drills in writing and by school site with a copy of the report remaining at the school, a copy filed with the district administrative office and a copy with the Oklahoma School Safety Institute as created by the Oklahoma Office of Homeland Security.

Safe Schools Committee/Healthy and Fit School Advisory Committee: District and the families of the District's students should work together to address concerns of safety and the threat of violence in schools. Therefore, the District hereby authorizes the establishment of a single committee to perform the functions of both the Healthy and Fit School Advisory Committee and the Safe School Committee at each school site. Every year, each public school site shall establish a ~~The Safe School Committee shall be composed of at least seven (7) members and . The Safe School Committee shall be composed of~~ include teachers, parents of enrolled students, students, and a school official who participates in the investigation of reports of bullying. The Committee may include administrators, school staff, school volunteers, community representatives, and local law enforcement agencies. ~~The Committee shall assist the school board in planning, implementing and evaluating effective prevention, readiness and response strategies.~~

~~Each Committee shall study and make recommendations to the principal at least once each year regarding~~ Each school site's principal shall appoint the members of the Committee. The Committee will be involved in the monitoring, implementation and evaluation of the law with respect to access to foods of minimal nutritional value. The Committee will also assist the District in promoting a positive school climate by assisting with the planning, implementing, and evaluating the effectiveness of bullying prevention and response. In addition, the Committee shall study and make recommendations to the principal at least once each year regarding:

Health Issues:

- 1) health education;

2) physical education and physical activity; and

3) nutrition and health services.

Safety Issues:

1) unsafe conditions, possible strategies for students, faculty and staff to avoid physical and emotional harm at school, student victimization, crime prevention, school violence, and any other issues which relate to the providing and the maintaining of a safe school environment for all students;

2) student bullying;

3) professional development needs of faculty and staff to recognize and implement methods to decrease student bullying;

4) methods to encourage the involvement of the community and students, the development of individual relationships between students and school staff, and the use of problem-solving teams and resources that include counselors and other behavioral health resources within or outside the school system; and

5) professional development needs of faculty and staff to recognize and report suspected human trafficking.

The ~~Safe School~~ Committee shall review the district policy for the prevention of bullying and the list of research-based Programs appropriate for the prevention of bullying of students at school compiled by the State Department of Education. In addition, the Committee may review traditional and accepted bullying prevention programs utilized by other states, state agencies, and/or school districts.

Disaster Plans and Safety Drills: The District shall have written plans and procedures for protecting students, staff, and visitors from natural and man-made disasters and emergencies. Disaster plans shall be placed on file with the District and with the local emergency response organization within the district, which may include police, fire, emergency medical services, sheriff and emergency management of the appropriate jurisdiction. The plans shall be submitted in a format acceptable to the emergency agency no later than November 1 of each year. Annually, the Administration shall report to the Board the status of emergency preparedness and identified safety needs for each school.

In addition, District's board of education shall coordinate with the emergency medical services provider serving its area to develop a plan for the provision of emergency medical services at athletic events or activities held at District facilities. The plan shall be reviewed and updated annually, as appropriate and placed on file with the District and the emergency medical services provider.

The District shall conduct the following drills:

Security Drills: Each public school within the District shall perform at least four (4) security drills per school year as required by law. No security drill shall be conducted at the same time of day as a previous security drill conducted in the same school year, and no more than two

security drills shall be conducted in one semester. Additional drills may be conducted at the discretion of the District. Security drills shall be conducted for the purpose of securing school buildings to prevent or mitigate injuries or deaths that may result from a threat on or near the school. The drills shall conform to the written plans and procedures adopted by the District. All students and employees shall participate in the drills with the extent of student involvement to be determined by the district.

In addition to the four (4) security drills, all districts are required to conduct a minimum of six (6) safety drills as follows:

Tornado Drills: The District shall have two (2) tornado drills per school year with at least one drill being conducted in the months of September and March.

Fire Drills: Principals shall prepare and publish a plan for the evacuation of their respective buildings in case of fire. Fire drills shall be conducted at least twice per school year. Each fire drill must occur within the first fifteen (15) days of each semester. The fire drills shall include the sounding of a distinctive audible signal designated as the fire alarm signal. Each fire drill shall be documented in writing by public school site, and such records shall be preserved for at least three (3) years and made available to the State Fire Marshall or his agent upon request.

The principal and the superintendent shall determine the additional safety drills to be performed consistent with the risks assessed for the particular facility or the recommendations of the Safe School Committee and/or local fire and law enforcement.

Emergency Closings: The Superintendent may close the District's schools, dismiss school early, delay the beginning of school, or take other appropriate measures in the event of hazardous weather or other emergencies which necessitate such action.

Health and Safety Emergency: District's primary concern in any emergency situation is the health and safety of the students, staff and their families. In the event of an emergency that endangers health and safety in such a manner that a person's physical presence in a school building could potentially expose them to pathogens which could lead to illness, no students or families are permitted to be inside a school building until the Superintendent has declared that it is safe. In addition, no staff member shall enter a school building unless the purpose is to provide "essential" services. Any staff members who the Superintendent classifies as "essential" or necessary to perform "essential" duties may be required to be physically present on school property at certain times as designated by the Superintendent. Any staff member who is required to be physically present in a school building shall strictly follow all health and safety guidelines established by the Center for Disease Control ("CDC") and/or the Oklahoma State Department of Health ("OSDH").

Bomb Threats: Bomb threats shall be handled according to District's Emergency Procedures Guide.

Accidents: Accidents involving employees, students, or visitors shall be reported to the Superintendent and investigated as deemed appropriate.

Hazard Communication Standard: The Superintendent or the Superintendent's designee shall maintain and make available to District employees such accident and safety reports and chemical hazard information as required by law, including, but not limited to Material Safety Data

(MS), Asbestos Containing Materials (ACM), and Chemical Information Listing (CIL). The District shall report any health and safety information as required to the appropriate governing agency. Any accident resulting in the hospitalization of five (5) or more employees or the death of one (1) or more employees shall be reported to the Oklahoma Department of Labor within forty-eight (48) hours of the accident.

The Administration, in conjunction with other appropriate officials, shall identify hazardous substances on District property, shall maintain proper labeling, notice, and storage of containers of hazardous substances, and shall provide appropriate safety training and equipment as set forth in Administrative Regulations.

First Aid: Nurses or health aids shall perform all first aid and emergency care in accordance with applicable laws and regulations. In the event that a nurse or health paraprofessional is not available, first aid may be administered by a principal, an administrator, secretary, counselor, and other qualified personnel as designated.

In the event of a serious injury to a student, school personnel shall contact emergency services (911) if deemed appropriate and shall attempt to notify the student's family or guardian as soon as possible. If a family member or guardian can be reached, that person shall determine whether the student is to be transported to a designated hospital or picked up by the family member or guardian. If a family member or guardian cannot be reached and school personnel deem the injury serious enough to warrant emergency treatment, an ambulance shall be requested. The District is not responsible for any transportation and/or medical costs associated with emergency care.

Adopted:

Revised: August 20, 2019; August 19, 2020

GENERAL PERSONNEL POLICIES

The District's personnel are an important resource for achieving a successful educational program. The District shall seek to employ those persons who have the highest capabilities, the strongest commitment to quality education, and the greatest probability of effectively implementing the District's educational program.

Employment: The Superintendent shall be responsible for recruiting and recommending qualified persons for employment with the District as set forth in Administrative Regulations. The Board shall employ those persons whom it determines should be hired after reviewing and considering the Superintendent's recommendation. Unless otherwise provided by law, no person shall have any right to employment in the District until such employment has been approved by the Board; provided that when it is necessary to meet the best interests of the District, the Superintendent shall have the right to employ persons on a temporary basis until the Board can take action on the Superintendent's recommendation.

When hiring persons for the positions of assistant superintendent, principal, director, administrative assistant, or business manager, the Board may review the resumes and/or the applications of persons recommended by the Superintendent for employment in these positions. In addition, Board members may request an opportunity to meet any candidate recommended for employment in one of these positions.

Creating of New Positions: The creation of any new position, except those positions at the individual school sites, requires prior Board approval.

Employment Contracts: Unless otherwise specified in any applicable negotiated agreement, every person employed by the District shall enter into a written contract of employment which shall describe the position in which the person is to be employed and shall set forth the term of the employment contract. All contracts of employment must be approved by the Board and may be signed by the Board President, the Clerk of the Board, or the Superintendent.

Compensation: The Administration shall annually prepare and submit to the Board for review and approval compensation plans for the various categories of employees, including certified administrators, certified teachers, and support personnel. Compensation plans need not be prepared, reviewed, and/or approved for those categories of employees whose compensation is determined by negotiated agreement. Such compensation plans may include the provision of fringe benefits, including, but not limited to, retirement, health insurance, disability insurance, and social security benefits.

Job Descriptions: The Administration shall prepare, and periodically review and update, job descriptions for all positions within the District.

Felony Record Searches: The Administration is authorized to conduct a state-wide and/or national felony record search for all new employees as provided by law. Employment

contracts issued to any new employee shall be on a temporary basis for sixty (60) days pending the results of any felony record search. If the results of a felony record search indicate a prior felony, the District may take into account such factors as age at time of the offense, the seriousness and the nature of the felony,

the relationship of the felony to the job applied for, any rehabilitation of the applicant, and the subsequent employment history of the applicant in determining whether to recommend the applicant for employment with the District. If a felony record search reveals a prior felony and the District determines that the person should not be recommended for employment based on the prior felony, the employment relationship may be terminated by notice from the Superintendent or the Superintendent's designee. All applicants for employment will be required to submit their fingerprints for a national criminal history record check and shall be required to pay all fees associated with such a record check.

—Except as otherwise provided by law, any teacher employed by an Oklahoma public school district prior to August 15, 2020, who does not have an Oklahoma criminal history record check from the Oklahoma State Bureau of Investigation “OSBI”) as well as a national criminal history record check on file with his or her employing district, shall complete the criminal history record checks upon the next renewal of his or her Standard Teaching Certificate. Except as otherwise provided by law, any other person employed by an Oklahoma public school district prior to August 15, 2020 who does not have an Oklahoma criminal history record check from the OSBI as well as a national criminal history record check on file with his or her employing district shall have until July 1, 2022 to complete the criminal history record checks. Any teacher eligible to retire from the Teachers’ Retirement System of Oklahoma who does not have an Oklahoma criminal history record check from the OSBI as well as a national criminal history record check on file with his or her employing district shall complete the criminal history record checks by the earlier of: July 1, 2022 or the next renewal of his or her Standard Teaching Certificate.

Personnel Files: The Administration shall maintain a personnel file for each employee of the District. Each personnel file shall contain the employee’s application for employment and any other documents submitted during the application process, all evaluations, admonishments, reprimands, complaints, commendations, plans of improvement, and any other documents which Administrative Regulations may designate for inclusion. Personnel files shall be confidential and shall not be released except as provided in this policy or any applicable negotiated agreement. An employee’s personnel file may be provided to the following without the employee’s notification and/or consent:

1. members of the Board;
2. administrators and/or supervisors;
3. agents of the District authorized by the Administration; or
4. when ordered to be released by court order or subpoena.

Conflicts of Interest: A conflict of interest represents a conflict between the private interest and the public obligations of a person in an official position. Listed below are employee standards of conduct which prohibit specific acts which could lead to a conflict of interest.

Standards of Conduct:

1. Except for a substitute teacher, no person shall be employed who is related to a member of the Board within the degree prohibited by law. No employee shall

directly supervise any other employee who is a member of the employee's family within the second degree of consanguinity or affinity.

2. No employee, officer or agent may participate in the selection, award, or administration of contract(s) supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest could arise where an employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. No employee, officer, or agent of District may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts unless the financial interest is insubstantial or the gift is an unsolicited item of nominal value. District defines nominal value to mean a value of Five Hundred Dollars (\$500.00) or less.
4. Employees shall be in compliance with all statutes, regulations, and case law governing conflicts of interest involving school districts.
5. District and its employees shall fully disclose any instances of conflict of interest or relevant violations of Federal criminal law involving fraud, bribery, or gratuity violations in Title 18 of the United States Code, as effective measures to help prevent or prosecute instances of waste, fraud, or abuse.
6. Employees may be disciplined in accordance with State law as well as District policy and procedure for violating the above referenced instances of waste, fraud or abuse, as well as conflict of interest guidelines in addition to any other situation which fails to be mentioned herein, but which leads to a real or apparent conflict of interest for a District employee, officer, or agent.

Outside Employment: District employees shall not accept outside employment that requires the employee to perform services or participate in activities during the employee's normal working hours for the District. Any exception to this prohibition shall require Board of Education approval upon recommendation of the Administration. Attendance at workshops or conferences at which employees receive an honorarium shall be permitted without Board approval, unless overnight travel is required, and such attendance has been approved in advance by the employee's supervisor, provided such honorarium shall be submitted to the District to offset the employee's absence. If employees receive a stipend for attendance at approved workshops or conference, the stipend will be used to offset any reimbursement made by the District for expenses incurred for such attendance. This paragraph shall not apply to employees who participate in military activities in accordance with federal and/or state statutes or who are on approved Personal Leave or Vacation Leave. For purposes of this policy, "outside employment" is defined as the receipt of remuneration from any source other than the District for the performance of services in non-District activities.

Assignments and Transfers: Unless otherwise provided in any applicable negotiated agreement, employees shall be assigned to a position by the Administration and may be transferred to a position on the basis of the needs of the District, the employee's qualifications, and the employee's expressed desires. The needs of the District shall be the primary criteria in

determining any assignments or transfers, and the secondary criteria shall be the employee's qualifications.

Work Hours: Unless otherwise provided in any applicable negotiated agreement, the Administration shall establish the work hours of the different categories of employees and shall notify employees of their work hours.

Substitutes: The Administration shall develop and maintain a list or lists of qualified substitutes who may be called upon to temporarily replace or substitute for employees when required by an agreement or the needs of the District. The Administration shall provide such lists to appropriate personnel for their use in selecting substitute personnel. Substitutes may be employed when 1) payment of a substitute is authorized by District policy, negotiated agreement, or regulation; and 2) a qualified substitute is available.

A substitute teacher who holds a valid teaching certificate may teach for an unlimited number of school days in any assignment. A substitute teacher who does not hold a current Oklahoma certificate, but holds a bachelor's level college degree or possess a lapsed or expired certificate shall be employed for a maximum period of one hundred and forty-five (145) school days during the school year, whether in one teaching assignment or multiple teaching assignments. A substitute teacher who does not hold a valid teaching certificate and does not possess a lapsed or expired certificate, or a bachelor's level college degree, the substitute teacher may be employed for a maximum of one hundred and thirty-five (135) days during a school year, whether in one teaching assignment or multiple teaching assignments.

Supervision and Evaluation: Administrative Regulations shall provide for the supervision and evaluation of all District personnel, except for the Superintendent. Such regulations may provide for supervisory personnel to observe the performance of any employee for whom the supervisor will be required to complete an evaluation. Subject to any applicable negotiated agreement, the Administration shall prepare appropriate forms for the evaluation of teachers, administrators, and support personnel. Unless otherwise provided for by law, policy, or negotiated agreement, all District employees shall be evaluated in writing, according to the standards provided for in law, at least once during each fiscal year by a supervisor. All evaluations and any responses shall be maintained in the employee's personnel file.

Resignation and Retirement: Any employee who wishes to resign or to retire from employment with the District must do so in writing submitted to the Superintendent or the Superintendent's designee. Except as otherwise provided herein, such resignation or retirement shall be effective and may not be revoked when submitted to the Superintendent or the Superintendent's designee unless otherwise determined by the Board. Subject to the provisions of any applicable negotiated agreement and in accordance with Oklahoma law, teachers shall be required to give notice of resignation or retirement by April 25 or else the teacher will be bound to perform pursuant to a continuing contract. The Board shall not release from contract any teacher who desires to resign or retire after August 1 unless a qualified replacement is obtained.

Adopted:

Revised: August 20, 2019; August 19, 2020

GENERAL STUDENT POLICIES

School Calendar: The school year shall consist of not less than one thousand eighty (1,080) hours of classroom instruction. Not more than thirty (30) of these hours shall be used for professional development days. In addition, parent-teacher conferences may be held during the school day and counted as classroom instruction for no more than six (6) hours per semester, for a total of twelve (12) hours per school year. Annually, the Superintendent or the Superintendent's designee shall prepare and present for Board approval a school calendar which indicates the dates of the opening and the closing of school and any applicable instructional and professional days. District's board of education will notify the State Board of Education ("SBE") of its school-hours policy prior to October 15 each school year and will comply with any relevant requirements established by the SBE.

The school calendar is to include 176 instructional days. Extending the length of the school day to make up for instructional hours lost due to school cancellations is an option to be given consideration. In addition, the superintendent shall have the authority to make short-term adjustments to the calendar as necessary, including but not limited to distance learning schedules and related planning and redefining attendance and absence requirements for students and staff.

School Day: A school day shall consist of not less than six (6) hours devoted to school activities except as allowed by law or as a result of extenuating circumstances such as a health and safety emergency. The Administration shall establish the school hours within the school day and class schedules for the schools within the District, and may provide for flexible scheduling and a longer school day to accommodate flexible scheduling. Each principal shall be responsible for implementing an instructional schedule for each student which provides for the best use of the student's time in relationship to the student's goals within the framework of practicable school operation, course offerings, and staffing.

Class Size: The Administration shall maintain appropriate class sizes as required by state law and the regulations prescribed by the North Central Association of Colleges and Schools.

School Ceremonies and Observances: Each school may conduct a daily pledge of allegiance to the flag of the United States of America and a period of meditation. The United States and Oklahoma flags shall be flown on the school grounds on all school days when weather permits. During gatherings and assemblies where a stage or a podium is involved, the United States and Oklahoma flags shall be appropriately placed on the stage or beside the podium. Schools within the District may observe the holidays of various religions and present assembly programs with songs and decorations in accordance with the traditional and historical

significance of the religious holiday. Schools within the District may conduct programs commemorating events in Oklahoma's history and the United States' history.

Closed Campus: All students are to remain on the school campus between the time of arrival and the close of the school day unless leaving for school-sponsored events or checked out by a parent or guardian. Parents and/or guardians must check out students through the school office before taking the student from campus. Students who leave campus without permission shall be subject to disciplinary action.

Adopted: August 18, 1997
Revised: August 20, 2019; June 22, 2020

GRADING, PROMOTION, RETENTION, AND GRADUATION

Grading: The grading system is designed to promote continuous evaluation of student performance, communicate student progress, and celebrate student successes. Administrative Regulations shall set forth the District’s grading system, including class ranking. Any students attending school on a virtual platform will be subject to the same grading scale and policies as all other District students.

Grading Symbols (6-12): The following scale should be used for student work that has been completed or been attempted:

A	=	90-100
B	=	80-89
C	=	70-79
D	=	60-69
F	=	50-59

A zero can be given for work that is not turned in.

A zero can be recorded as the final grade, for an assignment, after notification has been made with the parent or guardian. Points for the assignment and length of time to complete and/or turn in the assignment will be at teacher discretion. Documentation should be kept of notifying the parent or guardian.

Teachers should keep their electronic grade books (district) updated weekly, with grades entered. These grades should be reflective of how students are mastering the standards that have been taught. Parents are encouraged to keep track of their students’ grades by checking the Parent Portal available through the district website.

Students that are placed on the ineligibility list must be given the opportunity to improve their grade each week.

Parents or guardians must be contacted by a teacher before a semester grade of “F” is given. Documentation of parent contact should be kept.

Criteria for Averaging Grades (9-12): Comprehensive tests will be given for each transcript grade. Each comprehensive test will count 20% of the transcribed grade for that period.

Course Weighting: Beginning with the class of 2020, concurrent courses will be weighted using a 4.5 scale. Beginning with the class of 2022, Advanced Placement (AP) and honors classes will be

weighted using a 4.5 scale with the notation that passing the corresponding AP exam (score of 3, 4, or 5) will add an additional .5 weight to the AP course (5.0 scale).

Incomplete: When a grade of incomplete is issued, the incomplete work and timeline for completion should be communicated both verbally and in writing to the student and recorded with the principal. Make-up work shall be graded and credit awarded.

Test Exemptions: High school students with no more than three (3) absences in any given class, and no more than three (3) tardies in any given class are eligible to be exempt from their semester exams. Students must have at least a “B” average in the class of exemption to be eligible. Students who have been suspended or have missed one class due to truancy during the semester are not eligible for test exemptions.

Seniors can earn exemptions from all semester finals. Students in grades 9-11 can earn exemptions from two finals each semester.

No student, regardless of grade, may be exempt from an exam if they have an unexcused absence or more than two unexcused tardies in any given term. A student who has been placed in ISR (in school restriction) or has been suspended during any given term will lose exemption privileges.

In order to receive exemption status, a student must be within the required number of absences and tardies for each class enrolled in for that semester.

Frequency of Marking: Report cards are issued to the students at the end of each semester. A quarterly progress report will be sent to parents/ guardians at the end of each nine-week period. Parents or guardians of students who are making a D or below shall be notified as soon as possible through-out the school year.

Changing a Final Grade: Final grades may be modified only by completing a “Grade Change Request” form which indicates approval of a site administrator. Registrars may modify the grade as noted on the approved request form.

Homework: Teachers may assign homework to students. The type, frequency, and quantity of homework to be assigned shall be determined by the teacher based on the needs of the students and the subject matter being taught.

Retention and Course Failure: In general, students enrolled in grades K-8 shall be placed at the grade level to which they are best adjusted academically, socially, and emotionally. The educational program shall provide for the continuous progress of students from grade to grade, with students spending one year in each grade. However, some students may benefit from staying another year in the same grade, and under certain circumstances, a student may be retained more than once. Retention may be considered when:

1. The student is achieving significantly below ability and grade level;
2. Retention would not cause an undue social and emotional adjustment; and
3. Retention would have a reasonable chance of benefiting the student’s development.

Whenever a teacher recommends that a K-8 student be retained at the present grade level or recommends that a high school student not be passed in a course, the student's parent or guardian shall be notified of such recommendation. If the student's parent or guardian is dissatisfied with the recommendation, the parent or guardian may appeal the decision by complying with the District's appeal process as set forth in Administrative Regulations.

Based on the District's grading system, students in grades 9-12 shall receive credit for courses and shall be classified into grade levels based on the number of course credits completed. A teacher may recommend that a student in grades 9-12 not be given credit due to a failing grade in the course or due to a failure to meet attendance or tardiness requirements.

Reading Sufficiency Act: Each student enrolled in kindergarten in a public school shall be screened at the beginning, middle, and end of each school year for reading skills. Children at risk for reading difficulties at the beginning of the year will be monitored to measure mid-year and year-end reading progress. Kindergarten student who are not meeting grade-level targets by mid-year in reading shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade-level reading skills.

Any student enrolled in first, second, or third grade in an Oklahoma public school shall be assessed at the beginning, middle and end of each school year using a screening instrument approved by the State Board of Education. The assessment shall determine the acquisition of reading skills including, but not limited to, phonemic awareness, phonics, reading fluency, vocabulary and comprehension. Any student who is assessed and who is not meeting grade-level targets in reading shall be provided a reading instruction program to help them acquire the appropriate grade level reading skills, as provided for by law. This program shall continue until the student is determined, through the results of approved reading assessments, to be meeting grade level targets.

District shall update its reading sufficiency plan annually taking into consideration all of the requirements prescribed in law as well as the input of school administrators, teachers, parents, and if possible a reading specialist.

Any first-grade, second-grade, or third-grade student who demonstrates end-of-year proficiency in reading at the third-grade level through a screening instrument which meets the reading skills criteria pursuant to law shall not be subject to retention. Upon demonstration of proficiency, the district shall notify the parent(s) or guardian(s) of the student that they have satisfied the requirements of the Reading Sufficiency Act and the student will not be subject to retention.

If a third-grade student is identified at any point during the academic year as having a significant reading deficiency, meaning the student is not meeting grade-level targets on a screening instrument which meets the reading skills criteria, the District will immediately begin a student reading portfolio and provide notice to the parent or guardian of the deficiency.

If a student has not satisfied proficiency requirements by the end of their third-grade year and still has a significant reading deficiency, has not accumulated evidence of third-grade proficiency through a portfolio, or is not subject to a good-cause exemption, the student will not be eligible for automatic promotion to the fourth grade.

The minimum criteria for grade-level performance of third-grade students pursuant to the Reading Sufficiency Act shall be that students are able to read and comprehend grade-level text.

A student not eligible for automatic promotion as provided for under the above listed paragraph and who does not meet the criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third-grade assessment may be evaluated for “probationary promotion” by the Student Reading Proficiency Team.

The student shall be promoted to the fourth grade if the team members unanimously recommend “probationary promotion” to the principal and the superintendent and the principal and the superintendent approve the recommendation that promotion is the best option for the student.

If a student is allowed “probationary promotion”, the team will continue to review the reading performance of the student and repeat the process above each academic year until the student demonstrates grade-level reading proficiency through a screening instrument that meets the reading skills criteria for the corresponding grade level in which the student is enrolled or transitions to a locally designed remediation plan after fifth grade which shall have the goal of ensuring that the student is on track to be college and career ready.

Students who do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third grade criterion-referenced test, who are not subject to a good-cause exemption as provided below, and who do not qualify for promotion or “probationary promotion” as provided in this subsection, shall be retained in the third grade and provided intensive instructional services and supports.

The parent of a student who is determined to have a reading deficiency and is not meeting grade-level reading targets and has been provided a program of reading instruction as provided for by law shall be notified in writing of the following:

- a. That the student has been identified as having a substantial deficiency in reading;
- b. A description of the services being provided to the student pursuant to a conjoint measurement model such that a reader and a text are placed on the same scale;
- c. A description of the proposed supplemental instructional services and supports that will be provided to student and are designed to remediate the identified area of reading deficiency;
- d. That the student will not be promoted to the fourth grade if the reading deficiency is not remediated by the end of the third grade, unless the student is otherwise promoted as provided for by law or is exempt for good cause as set forth below;
- e. Strategies for parents to use in helping the student succeed in reading proficiency;

- f. The grade-level performance scores of the student;
- g. That while the results of the statewide criterion-referenced tests administered pursuant to law are the initial determinant, they are not the sole determiner of the promotion and that portfolio reviews and assessments are available; and
- h. The specific criteria and policies of District for midyear promotion implemented as provided for by law.

No student will be assigned to a grade level based solely on age or other factors constituting social promotion.

A student who scored unsatisfactory may be promoted if they meet one of the statutory exemptions for “good cause.” The statutory exemptions are as follows:

1. English Language Learner who has had less than two (2) years of instruction in an English language learner program.
2. Students with disabilities whose individualized education plans, consistent with state law, indicate that the student is to be assessed with alternative achievement standards through the Oklahoma Alternate Assessment Program (OAAP);
3. Students who demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education;
4. Students who demonstrate through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the state standards beyond the retention level;
5. Students with disabilities who participate in the statewide criterion-referenced tests and who have an individualized education plan that reflects that the student has received intensive remediation for reading and has made adequate progress in reading pursuant to the student’s individualized education program;
6. Students who have received intensive remediation in reading through a program of reading instruction for two or more years but still demonstrate a deficiency in reading and who were previously retained in kindergarten, first grade, second grade, or third grade; and
7. Students who have been granted an exemption for medical emergencies by the State Department of Education.

Requests to exempt students from the mandatory retention requirements based on one of the good-cause exemptions shall be made using the following process;

1. Documentation submitted from the teacher of the student to the school principal that indicates the student meets one of the good-cause exemptions and promotion of the student is appropriate. Documentation shall be limited to the alternative assessment results or student portfolio work and the individual education plan (IEP), as applicable;

2. The principal of the school shall review and discuss the documentation with the teacher. If the principal determines that the student meets one of the good-cause exemptions and should be promoted based on the documentation provided, the principal shall make a recommendation in writing to the school district superintendent; and
3. After review, the school district superintendent shall accept or reject the recommendation of the principal in writing.

A retained student who can demonstrate that he or she is successful and independent reader, is reading at or above grade-level targets, and is ready to be promoted to fourth grade may be promoted mid-year. District may reevaluate the student using multiple tools, including: screening assessments, alternative assessments, and portfolio reviews, in accordance with the rules of the SBE. Retained students may only be promoted midyear prior to November 1 and only upon demonstrating that the student has met the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third-grade assessment administered pursuant to law, or upon demonstrating proficiency in reading at the third-grade level through a screening instrument administered pursuant to law, and upon showing progress sufficient to master appropriate fourth-grade-level skills, as determined by the school. A midyear promotion shall be made only upon agreement of the parent or guardian of the student and the school principal.

A student who is otherwise promoted as provided herein or is promoted for good cause shall be provided intensive reading instruction that includes specialized diagnostic information and specific reading strategies for each student until the student meets grade-level targets in reading. The District will annually report to the State Department of Education the number of students promoted to the fourth grade, as required by law.

Dyslexia Screening: Beginning with the 2022-2023 school year and for each school year thereafter, any student enrolled in kindergarten-third grade in an Oklahoma public school who is assessed through the Reading Sufficiency Act and is not meeting grade-level targets in reading after the beginning-of-the-year assessment shall be screened for dyslexia. Screening may also be requested by a parent or guardian, teacher, counselor, speech-language pathologist or school psychologist. All processes and characteristics of the dyslexia screening shall follow State Department of Education guidelines.

Acceleration: In certain circumstances, students may be accelerated ahead of grade level. Such acceleration shall only occur after discussion with the student's teachers and counselors and approval of the student's parent or guardian and principal.

Graduation Requirements: In order to receive a diploma from the District, students must complete certain course requirements and be enrolled in the District as set forth in Administrative Regulations.

Individual Career and Academic Plan ("ICAP"): Beginning with students entering the ninth grade in the 2019-2020 school year and for each school year thereafter, every student shall be required to

complete the process of an ICAP in order to graduate with a standard diploma. An ICAP is an individualized plan developed by the student and the student's parent/legal guardian, in collaboration with the student's school counselors, school administrators, teachers and other school personnel. The ICAP is used to help establish personalized academic and career goals, explore postsecondary career opportunities, including, but not limited to, military careers, apprenticeship programs, career and technology programs leading to certification or licensure, educational opportunities, align coursework and curriculum, apply to postsecondary institutions, secure financial aid and ultimately enter the workforce. Each year following a student's ninth grade year, students shall update their ICAP. The ICAP shall include, but not be limited to:

- I. career and college interest surveys,
- II. written postsecondary workforce goals and information of progress toward these goals,
- III. intentional sequence of courses that reflect progress toward the postsecondary goal,
- IV. the student's academic progress, including courses taken, assessment scores, any remediation or credit recovery and any Advanced Placement, International Baccalaureate, concurrent or dual enrollment credits earned and/or career certificate(s), certification(s), or endorsements, and
- V. experience in-service learning and/or work environment activities.

Graduation Exercises: Graduation exercises are an important event in the educational process, and student participation in and student conduct at graduation exercises shall be governed by Administrative Regulations.

Adopted:
Revised: August 20, 2019; August 19, 2020